



J-1 EXTENSION PROGRAM APPLICATION (PROFESSOR OR SCHOLAR)

An exchange visitor on a J-1 Visa who is engaging in teaching or research may only stay in the country as long as the DS-2019 is valid. The DS-2019 is valid through the program completion date (item 3). Extension is subject to authorization by the Alternate Responsible Officer of the International Student and Scholar Services Office and must be obtained at least **ONE MONTH** prior to the completion date listed on the DS-2019.

BIOGRAPHICAL DATA (To be completed by the scholar/professor)

Family Name	First/Middle Name
SEVIS ID Number	SMU ID Number
Current Subject/Program (i.e. Law)	Current Appointment Completion Date

Has any of your personal information changed (U.S. address, phone number, etc.)? Yes No
 If so, please update your information in Access immediately.

THIS PORTION TO BE COMPLETED BY DEPARTMENT CHAIR OR DEAN

Original Completion Date: ___ / ___ / ___ Expected Completion Date: ___ / ___ / ___

By signing below, you are recommending that the above mentioned exchange visitor extend his/her appointment due to an extended invitation from the department in Southern Methodist University.

 Department Chair / Dean Name and Signature

 Department Chair/ Dean Contact Information

 Date

Please attach the following documents:

- Copy of Appointment Letter, including new yearly salary and any benefits offered.
- Exchange Visitors funded by their governments or any other organization must submit evidence of financial certificate.
- Proof of Health Insurance

*By signing below, I affirm that I have continually maintained status and understand the consequences of my request.
 If I have any questions, I will contact an ISSS International Services Specialist immediately.*

Print Name: _____

Signature: _____

Date: ___ / ___ / ___

International Services Specialist:	Signature:	Date:
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