

Division of Music Orientation Schedule - Fall 2016

GENERAL ANNOUNCEMENTS

- In the message below, items that apply to undergraduate students only are shown in **blue**, items that apply to graduate students only are shown in **red**, and items that apply to all students are shown in black. *Each music student is wholly responsible for all information contained in this document as it pertains to them.*
- All events, unless otherwise specified, will take place in the Owen Fine Arts Center (OFAC).
- This information is subject to change. If changes occur, the updated schedule will be posted.
- **Carefully review the entire music orientation schedule and add these activities to your personal calendar. Understand that your attendance at these meetings, hearings/auditions, and diagnostic/placement exams is required and is NOT optional. Your failure to adhere to this schedule may result in discontinuance from or delay of completion of your degree program. Upon completion of this review, you will find a statement to sign verifying your understanding of the contents of this document.**

INTERNATIONAL STUDENT ORIENTATION

- Participation is **mandatory** for all International students (Undergraduate, Graduate, Performer's Diploma, & Artist Diploma)
- International students must attend International Graduate Student Orientation. You must bring the necessary immigration documents to this orientation session on either Wednesday, August 17 or Thursday, August 18. (One of the two sessions is required). To register for this orientation session, please complete the registration form here by August 15th: <https://smu.collegiatelink.net/form/start/96982>.
- Contact the International Office with any questions at 214.768.4475 iss@smu.edu
- More information is available at: <http://www.smu.edu/international/iss/GraduateStudentOrientation>

Summer Orientation for First-Year Students (Undergraduate)

For more information on summer orientation for first-year students see:

<http://www.smu.edu/StudentAffairs/NewStudent>

We recommend scheduling your AARO session for as early in the summer as possible.

For information on Mustang Corral, August 17-21 (the first-year retreat) see:

<http://www.smu.edu/StudentAffairs/NewStudent/MustangCorral>

Participating in Mustang Corral allows early access to move into your residence hall in time for required diagnostic testing. We strongly encourage you to attend this wonderful opportunity.

International AARO for International Undergraduate Students: Sunday-Monday, August 14-15:

<http://www.smu.edu/StudentAffairs/NewStudent/AAROINT>

IMPORTANT CONTACTS

If you have any questions or require information regarding specific departments or areas please feel free to contact the pertinent parties listed below. To contact by phone, dial: 214-768-XXXX (extension last four):

DIVISION OF MUSIC ADMINISTRATION & DEPARTMENT CONTACTS

<u>Division of Music Administration</u>	<u>Name</u>	<u>Email</u>	<u>Extension</u>
Director, Division of Music	David Mancini	dmancini@smu.edu	1951
Coordinator & Assistant to the Director	Carole Harris	caroleh@smu.edu	1951
Associate Director for Music Admissions	TBD		
Assistant Director for Music Operations	David Brown	dcbrown@smu.edu	3976
Assistant Director for Student Affairs	Dylan Smith	music@smu.edu	3680
<u>Department Contacts</u>			
Accompanists	Liudmila Georgievskaya	lgeorgievs@smu.edu	2979
Chamber Music	TBD		
Choral Ensembles	Pamela Elrod Huffman	pelrod@smu.edu	2922
Class Piano	Kevin Gunter	kgunter@smu.edu	2695
Composition	Kevin Hanlon	khanlon@smu.edu	4248
Concert Operations	David Brown	dcbrown@smu.edu	3976
Financial Aid	Pam Henderson	pghender@smu.edu	3314
Graduate Assistantships/Work-Study	Melissa Murray	mmmurray@smu.edu	3521
Guitar Ensemble	Robert Guthrie	rguthrie@smu.edu	3824
Jazz Orchestra	Dylan Smith	dylans@smu.edu	3680
Marching Band	Don Hopkins	dhopkins@smu.edu	3235
Meadows Artist Bridge	Jim Hart	jhart@smu.edu	7659
Music Education	Julie Scott	scottj@smu.edu	3717
Music History	Zachary Wallmark	zwallmark@smu.edu	4624
Music Theory	Mark Feezell	mfeezell@smu.edu	3632
Music Therapy	Janice Lindstrom	jindstrom@smu.edu	2712
Opera	Hank Hammett	chammett@smu.edu	7880
Orchestra	Paul Phillips	paulp@smu.edu	4247
Organ	Stefan Engels	sengels@smu.edu	2941
Percussion Ensemble	Jon Lee	jonl@smu.edu	2637
Piano Pedagogy & Preparatory Dept.	Cathy Lysinger	lysinger@smu.edu	1682
Piano Studies	Carol Leone	cleone@smu.edu	3722
POINT: Interdisciplinary Ensemble	Kim Corbet	kcorbet@smu.edu	
Recitals	Dylan Smith	music@smu.edu	3680
Sacred Music	Michael Hawn	mhawn@smu.edu	2348
Strings	Emanuel Borok	eborok@smu.edu	2241
SYZYGY New Music Ensemble	Lane Harder	lharder@smu.edu	4609
Voice	Clifton Forbis	hforbis@smu.edu	3721
Wind Ensemble	Jack Delaney	delaney@smu.edu	2936
Woodwinds, Brass, Percussion	Tom Booth	tbooth@smu.edu	3833
World Music	Jamal Mohamed	jmohmed@smu.edu	1783

Monday, August 8

RETURNING GRADUATE MUSIC ENROLLMENT

Course enrollment for all returning MM, PD, and AD students must be completed by this date to qualify for scholarship and financial assistance for the fall 2016 term.

Tuesday, August 16

ADVISING FOR NEW UNDERGRADUATE STUDENTS

- Individual advising conferences for new first year students by appointment with Tim Norris, 214.768.4959, tvnorris@smu.edu
 - Transfer students: contact your department chair for your initial course advising. Please email an “unofficial” copy of your transcript to your department chair ASAP.
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Wednesday, August 17

RESIDENCE HALL CHECK-IN FOR FIRST-YEAR UNDERGRADUATES ATTENDING MUSTANG CORRAL MUSTANG COOKOUT 5:00PM-7:00PM with Corral Kickoff beginning at 8:00PM. Check Mustang Corral Schedule for locations and details.

ADVISING FOR NEW UNDERGRADUATE STUDENTS

- Individual advising conferences for new first year students by appointment with Tim Norris, 214.768.4959, tvnorris@smu.edu
- Transfer students: contact your department chair for your initial course advising. Please email an “unofficial” copy of your transcript to your department chair ASAP.

INTERNATIONAL STUDENT ORIENTATION: 9AM-4PM, Hughes-Trigg Theatre (Hughes-Trigg Student Center)

- Participation is **mandatory** for all International students (Graduate, Performer’s Diploma, & Artist Diploma) Information is available at: <http://www.smu.edu/international/iss/GraduateStudentOrientation>
- Undergraduate students are required to attend International ARRO: <http://www.smu.edu/StudentAffairs/NewStudent/AAROIInt>
- Follow the link for fall 2016 Government Check-In. You must bring the necessary documents to this government-mandated orientation session: <https://smu.collegiatelink.net/form/start/96982>
- Contact the International Office with any questions at 214.768.4475 iss@smu.edu

UNDERGRADUATE THEORY DIAGNOSTIC: 11:00AM-2:00PM, OFAC 2020 (and 2030)

- Required Theory and Aural Skills testing for all new first year and transfer students.
- (Go to <http://www.smu.edu/Meadows/AreasOfStudy/Music/StudentResources> and click on “Required Undergraduate Music Theory Examinations” for more information and a guide to preparing for the tests.)
- Students must be available for the entire testing time. (BRING LAPTOP & HEADPHONES) - ensure that your laptop is charged!

CHORAL ENSEMBLE PLACEMENT HEARINGS FOR NEW STUDENTS: Choral Hall (OFAC 1180)

- All new voice majors and students enrolling for private voice study must audition.
- Auditions will be on a first-come, first-serve basis during the respective time slots below:
- Graduate voice majors from 1:30PM-2:30PM
- Undergraduate voice majors from 2:30PM-4:30PM
- The audition will consist of vocalization and sight-reading. Students should also be ready to perform a prepared solo (accompanist will be provided).
- This hearing fulfills the Choral Audition requirements. You will sing a second hearing for the voice faculty on Sunday evening for final studio assignments.

Wednesday, August 17 - Continued

WELCOME RECEPTION/ORIENTATION FOR ALL NEW GRADUATE MUSIC STUDENTS: 5:00PM-6:00PM, Taubman Atrium, Owens Arts Center. Attendance is **mandatory** for all new graduate students (MM, PD, & AD)

GRADUATE MUSIC THEORY DIAGNOSTIC EXAM: 6:30PM-9:30PM, ULEE 283, 285, 288 (**Umphrey Lee Computer Lab**) - **BRING HEADPHONES**

Required Theory and Aural Skills testing for all entering MM students. (Go to <http://www.smu.edu/Meadows/AreasOfStudy/Music/StudentResources> and click on "Required Graduate Music Theory Examinations" for more information and a guide to preparing for the tests). Students must be available for the entire testing time.

Thursday, August 18

NEW UNDERGRADUATES LEAVE FOR MUSTANG CORRAL: morning TBA

INTERNATIONAL STUDENT ORIENTATION: 9AM-4PM, Hughes-Trigg Theatre (Hughes-Trigg Student Center) - See above for details

MEADOWS FACULTY MEETING & RECEPTION: 3:30PM-6:30PM

GRADUATE MUSIC HISTORY DIAGNOSTIC EXAM: 6:30PM-9:00PM, OFAC 2020

Required Music History testing for all entering MM students. Students must be available for the entire testing time.

Friday, August 19

MUSTANG CORRAL CONTINUES for New Undergraduates and Transfers

MUSTANG CORRAL RETURNS IN THE EARLY EVENING

ACCOMPANIST INFORMATION SESSIONS - STOP BY BETWEEN: 9:00AM-12:00PM, OFAC B066

All music students enrolling in private lessons must stop by to receive accompanist request information and deadlines. Appointments will last only a few minutes. (Sessions are not required for students of Mr. Booth & Mr. Borok).

- For questions contact: Liudmila Georgievskaya, lgeorgievs@smu.edu

TEACHING EFFECTIVENESS SYMPOSIUM: 9:00AM-2:00PM, Hughes-Trigg Student Center (For faculty -- RSVP required) <http://www.smu.edu/Provost/CTE/Programs/TES>

CLASS PIANO ORIENTATION: 10:00AM-12:30PM, OFAC 2061

- Required of all Graduate Class Piano Teachers

ACCOMPANIST INFORMATION SESSIONS - STOP BY BETWEEN: 1:00PM-5:00PM, OFAC B066 - See above for details

NEW GRADUATE MUSIC ADVISING/REGISTRATION:

- Please contact your department chair for advising.
- Tuition payment is due within 24 hours of enrollment.
- New graduate students (MM, PD, AD) **must** register on August 19, 20, or 21. Notify Pam Henderson (pghender@smu.edu) upon enrollment.

Saturday, August 20

RESIDENCE HALL CHECK-IN FOR ALL RETURNING STUDENTS

REQUIRED SEMINAR FOR ALL FIRST-YEAR AND TRANSFER STUDENTS: 10:00AM-12:00PM

All first-year and new transfer students are required to attend this Violence Prevention Seminar. Check Mustang Corral Schedule for location and details.

PIANO PREPARATORY DEPARTMENT MEETING: 10:00AM-12:30PM, OFAC 2061

- Required of all MM in Piano Performance and Pedagogy majors

NEW GRADUATE MUSIC ADVISING/REGISTRATION:

- Please contact your department chair for advising.
- Tuition payment is due within 24 hours of enrollment.
- New graduate students (MM, PD, AD) **must** register on August 19, 20, or 21. Notify Pam Henderson (pghender@smu.edu) upon enrollment.

MEADOWS ARTIST BRIDGE INFORMATION SESSION: 12:30PM-1:30PM, O'Donnell Recital Hall

Attendance is strongly encouraged for all music students who are interested in participating in the [Meadows Artist Bridge](#) (Previously known as the Gig List) for reference for off-campus music teaching and performing opportunities.

- For questions contact: Jim Hart, jdhart@smu.edu

ACCOMPANIST INFORMATION SESSIONS - **STOP BY BETWEEN:** 1:00PM-5:00PM, OFAC B066 - See above for details

UNDERGRADUATE CLASS PIANO PLACEMENT AND WAIVERS: 1:00PM-3:00PM, OFAC B018.

- Piano Class Placement exams are individually scheduled meetings that take approximately 10 minutes each. Please email Kevin Gunter at kgunter@smu.edu to schedule a placement appointment time. (See enclosed sheet: *Class Piano Requirements and Testing* for additional details)

CHORAL REHEARSAL FOR FALL CONVOCATION: 3:00PM-4:00PM, Choral Hall (OFAC 1180) followed by a meet and greet with snacks and drinks from 4:00PM-4:30PM.

- All new and returning choir members
- Parts and a recording may be downloaded from Dropbox at:
<https://www.dropbox.com/sh/65a1gxs4mrb9hzd/AAA4D2fnz8s7eQipqRFMbtPLa?dl=0>
- for "SMU Forever" and "Varsity"
- Please contact Dr. Elrod Huffman for details (pelrod@smu.edu, 214.768.2922)

INSTRUMENTAL AUDITIONS-WOODWINDS: 2:00PM-9:30PM, O'Donnell Recital Hall

- All woodwind students must audition.
- Assigned times will be posted on the Wind Ensemble board outside the Band Hall, (OFAC 1110).
- Students should prepare a solo and orchestral excerpts as assigned and be prepared to sight-read.

MEADOWS WORLD MUSIC ENSEMBLE AUDITIONS: All Instruments, 6:00PM-9:00PM, or by appointment (Email Jamal Mohamed at jmohmed@smu.edu), OFAC 1110 Band Hall.

- Sign up for an audition time on the Band Hall (1110) bulletin board.

WORK-STUDY AND GRADUATE ASSISTANT STUDENTS: 7:00PM-8:00PM, Choral Hall (OFAC 1180)

- Mandatory Meeting for all students on work-study or graduate assistantships.

Sunday, August 21

INSTRUMENTAL AUDITIONS-BRASS AND PERCUSSION

BRASS: 9:00AM-4:30PM, Caruth Auditorium

PERCUSSION: 6:00PM-8:30PM, Band Hall

- All brass and percussion students must audition.
- Assigned times will be posted on the Wind Ensemble Bulletin Board outside the Band Hall (OFAC 1110).
- Students should prepare a solo and orchestral excerpts as assigned and be prepared to sight-read.

MEADOWS JAZZ ORCHESTRA AUDITIONS-SAX, BRASS, RHYTHM: 6:00PM-9:00PM or by appointment (email Dylan Smith at dylans@smu.edu). OFAC 1060).

- Sign up on the MJO bulletin board beside the Operations & Events Office (1061) for an audition time.
- Students should prepare 2-3 standard tunes from the jazz repertoire. Be prepared to play the melody and improvise a few choruses on each tune. Rhythm section accompaniment will be provided.
- If auditioning for a lead chair, also prepare an excerpt from a big band chart lead part and be prepared to play a chromatic scale demonstrating your entire comfortable range.
- For questions or suggestions of appropriate tunes or excerpts, contact Dylan Smith at dylans@smu.edu.

CHORAL AUDITIONS: 12:30PM-2:00PM, Choral Hall (OFAC 1180)

- Sign up for an audition time on the Choral Bulletin Board outside of OFAC 1180.
- The audition will consist of vocalization and sight-reading. Students should also be ready to perform a prepared solo (accompanist will be provided) or non-majors may sing a hymn or "America" instead of a prepared solo.

Choir placement results will be posted late in the day on Monday, August 22

MANDATORY VOICE STUDENT MEETING: 2:00PM-3:00PM, Choral Hall

- Required of all students studying voice.

CHORAL PERFORMANCE FOR SMU FALL CONVOCATION: McFarlin Auditorium,

3:45PM-4:15PM: Dress Rehearsal

5:15PM-6:30PM: Performance

VOICE STUDIO HEARINGS FOR NEW STUDENTS: Caruth Auditorium

- All new voice majors and students enrolling for private voice study must audition.
- Assigned times will be posted on the Choral Bulletin Board outside Choral Hall (OFAC 1180).
- Undergraduate & Graduate voice majors from 7:00PM-10:30PM
- Seven minutes will be provided to each singer for the presentation of a solo of her/his choice (accompanist provided).

FALL CONVOCATION AND ROTUNDA PASSAGE: 5:30PM (line up at 4:30), McFarlin Auditorium

- All new undergraduate students must attend and graduate students are encouraged to participate
- New and returning Choral Students will perform

Monday, August 22

CLASSES BEGIN

CHORAL AUDITIONS: 12:00 Noon-1:00PM, Choral Hall (OFAC 1180) and 3:00PM-5:30PM, OFAC 2130 O'Donnell Recital Hall

- Sign up for an audition time on the Choral Bulletin Board outside of OFAC 1180.
- The audition will consist of vocalization and sight-reading. Students should also be ready to perform a prepared solo (accompanist will be provided) or non-majors may sing a hymn or "America" instead of a prepared solo.

Choir placement results will be posted late in the day on Monday, August 22

FIRST OPERA ENSEMBLE REHEARSAL: 4:00PM-6:00PM, Band Hall (OFAC 1110)

INSTRUMENTAL AUDITIONS-VIOLIN AND HARP: 3:00PM-9:00PM, Kahn Studio, OFAC B026

- All violin and harp students should check for assigned times posted on the Orchestra Bulletin Board across from Dr. Phillips office, OFAC B012.
- Students should prepare a solo and orchestral excerpts as assigned and be prepared to sight-read.

FIRST PERCUSSION ENSEMBLE REHEARSAL: 12:00 Noon-1:00PM, Band Hall (OFAC 1110)

FIRST CHAMBER MUSIC MEETING: 12:00PM-1:00PM, O'Donnell Recital Hall (OFAC 2130)

- Required for all new and returning undergraduate and graduate students taking chamber music in fall 2016.

FIRST WORLD MUSIC ENSEMBLE REHEARSAL: 7:00PM-9:00PM, Band Hall (OFAC 1110)

FIRST SYZYGY MEETING: 4:00PM-5:00PM, Caruth Auditorium

- Required information session for any new and returning undergraduate and graduate students interested in participating in SYZYGY, the Meadows New Music Ensemble.

Tuesday, August 23

FIRST MEADOWS CHORALE REHEARSAL: 12:30PM-1:50PM, Choral Hall (OFAC 1180)

FIRST OPERA WORKSHOP REHEARSAL: 3:30PM-4:50PM, Band Hall (OFAC 1110)

INSTRUMENTAL AUDITIONS-VIOLA, CELLO AND DOUBLE BASS: 3:00PM-9:00PM, Kahn Studio, OFAC B026

- All viola, cello and double bass students should check for assigned times posted on the Orchestra Bulletin Board across from Dr. Phillips office, OFAC B012.
- Students should prepare a solo and orchestral excerpts as assigned and be prepared to sight-read.

FIRST WIND ENSEMBLE REHEARSAL: 3:30PM-6:15PM, Caruth Auditorium

FIRST JAZZ ORCHESTRA REHEARSAL: 12:30PM-1:50PM, BAND HALL (OFAC 1110)

MANDATORY MEETING FOR ENSEMBLE SET-UP & STRIKE CREW, STAGE MANAGERS, & RECORDING ENGINEERS: 7:00pm-9:00pm, Caruth Auditorium (Work study is mandatory).

- For questions contact: David Brown, dcbrown@smu.edu

Wednesday, August 24

FIRST CONCERT CHOIR REHEARSAL: 3:00PM-3:50PM, Choral Hall (OFAC 1180)

FIRST DIVA DOLCE REHEARSAL: 3:00PM-3:50PM, OFAC 1060

KEYNOTE MEETING: 1:00PM-1:50PM, Caruth Auditorium *MANDATORY FOR ALL MUSIC STUDENTS* (AD/PD, MM, MSM, Undergraduate majors, and minors)

MANDATORY ORCHESTRA MEETING: 5:00PM-5:50PM, Caruth Auditorium Required for all new and returning orchestra players (PD, Graduate, Undergraduate majors, and minors)

SECOND-YEAR STUDENTS MUST FILE FOR "FIRST-YEAR REPEAT" IF RE-TAKING A FIRST-YEAR COURSE. See Mr. Donaldson or Ms. Stephens in OFAC 1120.

Friday, August 26

LAST DAY TO ENROLL, add courses or drop courses without grade record or tuition billing.

LAST DAY TO FILE for December Graduation.

SECOND CHAMBER MUSIC MEETING: 12:00PM-12:50PM, O'Donnell Recital Hall (OFAC 2130) Required for all new and returning undergraduate and graduate students taking chamber music in fall 2016.

Sunday, August 28

PIANO PREPARATORY DEPARTMENT ORIENTATION: 4:00PM-6:00PM O'Donnell Recital Hall

Wednesday, August 31

RECITAL MEETING: 1:00PM-1:50PM, O'Donnell Recital Hall

Attendance at this meeting is **required** for all students who are planning to present a required or elective recital during the fall 2016 semester. Important information regarding recital procedures (e.g. timeline, policies, contacts, etc.) will be shared during this meeting. Attendance is **mandatory** for students giving required degree recitals. Students not following this procedure will not be permitted to present recitals. **If you are unable to attend this meeting due to a class conflict, you must email music@smu.edu prior to the meeting.** No exceptions will be made and no excuses will be accepted.

Monday, September 5

"LABOR DAY," UNIVERSITY HOLIDAY (the music building will be closed)

Wednesday, September 7

LAST DAY TO DECLARE PASS/FAIL, NO CREDIT OR FIRST-YEAR REPEATED COURSE GRADING OPTIONS.

LAST DAY TO REQUEST EXCUSED ABSENCE FOR OBSERVANCE OF A RELIGIOUS HOLIDAY.

Fall Ensemble Performance Dates

This list is provided so you can add them to your calendar and plan any travel or off-campus engagements around these student performance dates. Faculty recitals and guest artist workshops, recitals, and master classes are not included in this list.

September 5	Labor Day - SMU Holiday	
September 9	Meadows Wind Ensemble Concert	7:30 pm - Caruth Auditorium
September 16	Opera Free For All	1:00 pm - Bob Hope Lobby
September 23-25	SMU Family Weekend	
September 24	Meadows Symphony Orchestra Concert	7:30 pm - Caruth Auditorium
September 25	Meadows Symphony Orchestra Concert	2:30 pm - Caruth Auditorium
October 5	Meadows First Performances	12:45 pm - Taubman Atium
October 6	Meadows Choral Ensembles Concert	7:30 pm - Caruth Auditorium
October 7	Meadows Wind Ensemble Concert	7:30 pm - Caruth Auditorium
October 10-11	SMU Fall Break	
October 15	SYZYGY 24 Hour Concert	8:00 pm - O'Donnell Recital Hall
October 27	Organ Studio Recital	7:30 pm - Caruth Auditorium
October 28	Opera Free For All	1:00 pm - Bob Hope Lobby
October 28	Meadows Symphony Orchestra Concert	7:30 pm - Caruth Auditorium
October 29	Meadows Jazz Orchestra Swing Dance	6:30 pm - Mack Ballroom
October 30	Meadows Symphony Orchestra Concert	2:30 pm - Caruth Auditorium
November 3	SYZYGY New Music Ensemble Concert	7:30 pm - Caruth Auditorium
November 4	Emerging Sounds Composer Concert	7:30 pm - Caruth Auditorium
November 4	Last Day to drop a class	
November 4-5	SMU Homecoming Weekend	
November 9	Meadows Percussion Ensemble Concert	7:30 pm - Caruth Auditorium
November 11	Meadows Wind Ensemble Concert	7:30 pm - Caruth Auditorim
November 13	World Music Ensemble Concert	7:30 pm - Bob Hope Theatre
November 15	Meadows Jazz Orchestra	7:30 pm - Bob Hope Theatre
November 17	Meadows Choral Ensembles Concert	7:30 pm - Caruth Auditorium
November 18	Begin filing for May graduation	
November 18	Meadows Guitar Ensemble Concert	7:30 pm - Caruth Auditorium
November 23	No SMU Classes	
November 24-25	Thanksgiving Holiday	
December 2	Meadows Symphony Orchestra Concert	7:30 pm - Caruth Auditorium
December 3	Meadows Music Audition Day	

December 3	Meadows Honors Chamber Music Concert	4:30 pm - Caruth Auditorium
December 4	Meadows Symphony Orchestra Concert	2:30 pm - Caruth Auditorium
December 5	Last Day of SMU Classes	
December 5	SYZYGY Outdoor Concert	5:30 pm
December 6-7	Reading Days	
December 8-14	Final Exams and Juries - plan on being on campus through the end of finals week.	
December 15	Residence Halls Close at 10:00AM	
December 17	December Commencement	

The most updated and official university calendars are available at:

<http://www.smu.edu/EnrollmentServices/Registrar/AcademicCalendarsCourseCatalogs/AcademicCalendars>

FOLLOWING CAREFUL REVIEW OF THE MUSIC ORIENTATION SCHEDULE AND ADDITION OF THESE ACTIVITIES TO YOUR PERSONAL CALENDAR, SIGN THE AGREEMENT LINKED [HERE](#):

I, _____ (insert name), have read the entire Music Orientation Schedule and have added the appropriate dates to my personal calendar. I understand that my attendance at these meetings, hearings/auditions, and diagnostic/placement exams is required and is NOT optional. I will contact the Music Office immediately to discuss any potential conflicts or special circumstances. My failure to adhere to this schedule may result in my discontinuance from or delay of completion of my degree program.