

Transfer of Credits

Generally speaking, up to six term hours of graduate courses may be transferred from an institution approved by the Graduate Division, provided that such course work was completed in the five years prior to matriculation, that the transferred courses carried graduate credit, that those courses were not used to meet the requirements of an undergraduate degree, and that grades of *B-* or higher were received in the courses to be transferred. Grades of courses transferred for credit are neither recorded nor used in computing grade-point averages. Acceptance of transfer credit requires approval of the student's faculty adviser, department chair, and the Associate Dean for Academic Affairs.

The request to transfer credit must be made, using the appropriate forms, during the term of matriculation to the Graduate Division. Usually this is done at the time the detailed Plan of Study is developed in consultation with the faculty adviser. The Plan of Study must be filed with the Graduate Division during the term of matriculation. Transfer of any credit for courses taken at other institutions after admission to SMU is not normally permitted. Any deviations must be approved in writing by the adviser, department chair, and the Associate Dean for Academic Affairs prior to such action and will only be granted under extenuating circumstances, as determined by each department.

Students currently enrolled in an SMU graduate program who are seeking a new Master's degree from SMU must take a minimum of 18 term hours of graduate course work for the new Master's degree which will not be applied toward another SMU graduate degree. In such cases, the Master's degree will not be awarded until a minimum of 30 term hours of graduate course work has been completed at SMU.

Students holding an SMU graduate degree who are seeking a new Master's degree from SMU must take a minimum of 18 term hours of graduate course work for the new Master's degree that have not been applied toward another SMU graduate degree.