



Southern Methodist University – Academic Advisement Understanding the Degree Progress Report (DPR)

The Degree Progress Report (DPR) details the progress a student is making toward the fulfillment of a degree from SMU. It runs in two formats: an online, Interactive format and a PDF version. The chart below indicates if an item is available on the interactive (I) or PDF. Screenshots at the end provide examples of DPR requirements and formats.

Section	Explanation	I	PDF
Header Information	The header contains information that identifies the student, includes a disclaimer regarding the DPR, and defines the different types of courses that can satisfy requirements.	✓	✓
(Figure 2)	The type of DPR advisement report displays at the top of the DPR: <ul style="list-style-type: none"> ◆ Self-Service (runs through Student Center or Advisor Center) ◆ Admin (run by dean’s offices through administrative pages) ◆ What-If (a career simulation report that shows how a student’s courses would satisfy the requirements of a different plan – administrative use only) 	✓	✓
	The student’s name, SMU ID, and current run date of the DPR report display (the PDF repeats this information on each page).	✓	✓
	Under the student information, a textbox contains a disclaimer that explains the purpose of the DPR and directs students to verify degree requirements with the school of record. Also included is a statement about in-progress courses. If a course is in progress, it cannot successfully satisfy a requirement until it has been graded, where the grade meets the limits set for the requirement.	✓	✓
	The textbox also contains a legend that identifies five types of courses that can populate degree requirements within the DPR: <ul style="list-style-type: none"> ◆ EN: an enrolled course that has received a grade (an “I” grade is considered in progress) ◆ TR: a course that has received transfer credit ◆ TE: a course that has received test credit ◆ IP: a course that is in progress (no grade or a grade of “I”) ◆ WH: a faux grade that is found on the career simulation What-If DPR (administrative use only) 	✓	✓
Program/Plan Stack (PDF only, Figure 2)	The Program/Plan stack lists all of the student’s programs and plans (majors/minors/premajors/University Curriculum or General Education Curriculum), including the Requirement Term/Requirement Status of each.		✓
	Programs and plans display in the order they are entered in the system. The first program listed is the student’s primary program. The first plan listed is the student’s primary plan.		✓
	Majors display before minors within a given program.		✓
	The Requirement Term represents the catalog year that will be followed by the student. A student is placed on the University Curriculum or General Education Curriculum by the Career Requirement Term. Program requirements are directed by the Program Requirement Term. Degree plans requirements are directed by the Plan Requirement Term.		✓
	The Requirement Status indicates whether a program/plan is Satisfied, Not Satisfied, or Not Found. “Not Found” means a program or plan is not set up in Access.SMU for the DPR, and students in such a program/plan should consult their advisors in their school of record for degree requirements.		✓
Degree Progress Report Analysis (Figures 1, 3-6)	This is a detailed analysis of all program and plan requirements (including those that calculate GPAs), and the courses taken that satisfy them. Not all degree requirements are set up in Access.SMU for the DPR, and students in such a program/plan should consult their advisors in their school of record for degree requirements.	✓	✓
	Plans are divided into Requirement Groups (RG), Requirements (R), and Requirement Lines (Figure 1). Every plan, including the UC or GEC, is identified by an RG number. Every requirement group is divided into requirements, which are identified by an R number. A requirement is divided into one or more requirement lines; requirement lines are not numbered on the DPR.	✓	✓
	Required units are set up for each Requirement Group, Requirement, and Requirement Line (Units Required) so that a requirement will have a Satisfied or Not Satisfied status and will indicate Units Used toward the requirement. A Satisfied status will include in-progress units. The course does not successfully satisfy the requirement until the course is graded, where the grade satisfies the limits of the requirement. (Figure 3)	✓	✓
	Courses used toward the requirement will display within a grid that includes the enrollment term, subject, catalog number, course title, grade, units earned, and course type. (Figure 3)	✓	✓



Southern Methodist University – Academic Advisement Understanding the Degree Progress Report (DPR)

Section	Explanation	I	PDF
	<p>For many requirements and requirement lines, all of the courses that can satisfy it will display on the DPR. (Figure 4)</p> <ul style="list-style-type: none"> ◆ On the Interactive, the courses will continue to display even when the requirement is satisfied. ◆ On the PDF, the courses will display only until the requirement is satisfied and then will drop off of the report (the PDF labels them as Courses Available). 	✓ ✓	✓ ✓
	<p>Requirement overrides may sometimes display on the DPR: Course Directives (CD) are course substitutions; Requirement Changes (RC) are adjustments to units, and Waivers (W) excuse a student from having to meet a requirement. (Figure 5)</p>	✓	✓
	<p>Credit splitting may occur within a requirement when not all of a course's total units are needed. For example, if course has 4 units, 3 units could satisfy a 3-unit requirement and one used toward free electives.</p>	✓	✓
	<p>An undergraduate will have a minimum of four sections.</p> <ul style="list-style-type: none"> ◆ Undergraduate Degree Requirements: University-wide, internal limits set up that track excess units of P grades, post-matriculation units, etc. They can be identified in the program requirements discussed below. ◆ Program Requirements: University-wide and individual school requirements such as Total Academic Units, SMU Cumulative GPA, and All-College Cumulative GPA. ◆ University Curriculum or General Education: University-wide requirements that provide the foundation and structure for undergraduate education. The UC does not require or display total units since these are unique to the individual student; the GEC requires 41 total units. ◆ Plan Requirements: Requirements that display progress towards fulfillment of the student's major, including a Plan Verification requirement (also known as corequisites). For example, the plan verification for a major includes a plan GPA calculation and may require Advanced Resident courses. ◆ In addition, a student may be coded into a second major or more, as well as one or more minors. 	✓	✓
	<p>A graduate DPR will have a minimum of one section (Plan Requirements, as described above), but some graduate plans may have corresponding individual program requirements. If a student is in concurrently enrolled in undergraduate and graduate careers:</p> <ul style="list-style-type: none"> ◆ On the Interactive, a dropdown menu allows the student or administrator to choose the career, then run the DPR. ◆ On the PDF, both reports will display on one report: The graduate report will display first, followed by the undergraduate report. 	✓ ✓	✓ ✓
	<p>All PDF DPRs will have a Course History section that lists every course that a student has taken in a career within a grid that includes the enrollment term, subject, catalog number, course title, grade, units earned, course type, and topical course titles where applicable. (Figure 6)</p>		✓



Southern Methodist University – Academic Advisement Understanding the Degree Progress Report (DPR)

FIGURE 1. The DPR is divided into Requirement Groups (RG), Requirements (R), and Requirement Lines.

1a. Example of RG-132 University Curriculum Requirement Group (effective Fall 2012):

A. UNIVERSITY CURRICULUM (2012) (RG-132) ←

Overall Requirement Not Satisfied: UNIVERSITY CURRICULUM (2012) (14 Units of Foundations, 10 Levels of Pillars, 8 Categories of Proficiencies and Experiences, and 1 Capstone Required) (RG-132)

B. FOUNDATIONS (4 Categories: 14 Units Required) (R-1922) ←

Not Satisfied: FOUNDATIONS

- Units: 14.00 required, 13.00 used, 1.00 needed

C. DISCERNMENT AND DISCOURSE (6 Units Required)

Satisfied: DISCERNMENT AND DISCOURSE

- Units: 6.00 required, 6.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Spmg 2013	DISC	1312	INTRO TO ACADEMIC DISCOURSE		3.00	IP
Fall 2013	DISC	1313	INQUIRY SEMINAR		3.00	IP

C. WAYS OF KNOWING (3 Units Required)

Satisfied: WAYS OF KNOWING

- Units: 3.00 required, 3.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2013	CFA	3302	GENDER:IMAGES AND PERSPECTIVES		3.00	IP

C. QUANTITATIVE FOUNDATION (3 Units Required)

Satisfied: QUANTITATIVE FOUNDATION

- Units: 3.00 required, 3.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2012	STAT	1301	INTRODUCTION TO STATISTICS	B-	3.00	EN

Requirement Groups are designated by RG numbers. Requirements are designated by R numbers.

A. Requirement Groups line up at the left margin in bold black font on the PDF and inside a blue bar on the Interactive with an RG #.

B. Requirements line up at the left margin in black font on the PDF and blue font on the Interactive with an R #.

C. Requirement lines are indented one tab from the margin in smaller font (line numbers do not display).



Southern Methodist University – Academic Advisement Understanding the Degree Progress Report (DPR)

1b. Example of RG-132 General Education Curriculum Requirement Group (effective Fall 1997):

A. GENERAL EDUCATION CURRICULUM (1997) (41 Units Required) (RG-0132)
Satisfied: GENERAL EDUCATION CURRICULUM (1997)
- Units: 41.00 required, 41.00 used

B. GEC FUNDAMENTALS (3 Categories) (R-0534)
Satisfied: GEC FUNDAMENTALS
- Units: 12.00 required, 12.00 used

C. WRITTEN ENGLISH (6 Units Required)
Satisfied: WRITTEN ENGLISH
- Units: 6.00 required, 6.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2010	ENGL	1301	RHETORIC I	CR	3.00	TE
Fall 2010	ENGL	1302	RHETORIC II	A-	3.00	EN

C. MATHEMATICAL SCIENCES (3 Units Required)
Satisfied: MATHEMATICAL SCIENCES
- Units: 3.00 required, 3.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Spmg 2011	MATH	1337	CALCULUS I	A	3.00	EN

Requirement Groups are designated by RG numbers. Requirements are designated by R numbers.

A. Requirement Groups line up at the left margin in bold black font on the PDF and inside a blue bar on the Interactive with an RG #.

B. Requirements line up at the left margin in black font on the PDF and blue font on the Interactive with an R #.

C. Requirement lines are indented one tab from the margin in smaller font (line numbers do not display).

FIGURE 2. Header Information (Interactive and PDF) and Program/Plan Stack (PDF only)

2a. Degree Progress Report – PDF:

Degree Progress Report, Admin

For Taylor Mustang (redacted), prepared on 06/16/2011

Page 1 of 22

THE DEGREE PROGRESS REPORT IS NOT AN OFFICIAL TRANSCRIPT. It has been prepared to assist in planning your academic program. The student is responsible for verification of information. Final certification of degree requirement completion is handled by the student's school of record.

****REQUIREMENTS ARE NOT SATISFIED UNTIL COURSES ARE SUCCESSFULLY COMPLETED.****

EN = Taken TR = Transfer TE = Test IP = In Progress WH = What If

<u>Program/Plan</u>	<u>Requirement Term</u>	<u>Requirement Status</u>
University Curriculum	Fall 2012	Not Satisfied
Dedman College II Program	Fall 2012	Not Satisfied
UG Cox School of Business Program	Fall 2012	Not Satisfied
UG School of Engr & Appl Sci Program	Fall 2012	Not Satisfied
Political Science - BA Major	Fall 2012	Not Satisfied
Spanish - MN Minor	Fall 2012	Not Satisfied
Accounting - BBA Major	Fall 2012	Not Satisfied
Mechanical Engineering - BSME Major	Fall 2012	Not Satisfied
4+1 Undergraduate Engineering Specialization	Fall 2012	Not Found



Southern Methodist University – Academic Advisement
Understanding the Degree Progress Report (DPR)

2b. Degree Progress Report – Interactive:

Taylor Mustang ID: 222911727

Degree Progress Report, Self-Service

Select Institution / Career: Southern Methodist University > Undergra change

This report last generated on 06/16/2011 3:26PM

collapse all expand all ug summary

Test Transfer Taken In Progress Planned

THE DEGREE PROGRESS REPORT IS NOT AN OFFICIAL TRANSCRIPT. It has been prepared to assist in planning your academic program. The student is responsible for verification of information. Final certification of degree requirement completion is handled by the student's school of record.

****REQUIREMENTS ARE NOT SATISFIED UNTIL COURSES ARE SUCCESSFULLY COMPLETED.****

FIGURE 3. Requirement Status and Courses Used

3a. Courses Used in a requirement on the PDF are identified by Course Type (see legend in Figure 2a):

Requirement Status is Satisfied or Not Satisfied based on Units Required and Units Used

DEDMAN COLLEGE-II UNDERGRADUATE PROGRAM REQUIREMENTS (RG-94)
Satisfied: DEDMAN COLLEGE-II UNDERGRADUATE PROGRAM REQUIREMENTS (RG-0094)

CREDIT REQUIREMENTS/LIMITS
Satisfied: CREDIT REQUIREMENTS (7 Categories) (R-0378)

TOTAL ACADEMIC UNITS
Satisfied: TOTAL ACADEMIC UNITS (120 Required)
Units: 120.00 required, 142.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2009	CHEM	1113	GENERAL CHEMISTRY LAB	CR	1.00	TE
Fall 2009	CHEM	1303	GENERAL CHEMISTRY	CR	3.00	TE
Fall 2009	SPAN	2401	INTERMEDIATE SPANISH	A	3.00	TR
Fall 2009	ANTH	1321	FIRST YEAR SEMINAR (WORKING HANDS, UNWANTED BODIES)	A	3.00	EN
Fall 2009	RUSS	1402	BEGINNING RUSSIAN-2ND SEM	W	4.00	EN
Sumr 2009	SS	3099	ENGINEERING INTERNSHIP	P	0.00	EN
Sprng 2011	SPAN	4395	INTRO HISPANIC LITERATURE		3.00	IP
Sumr 2011	ACCT	3311	INTERMEDIATE ACCOUNTING I		3.00	IP



Southern Methodist University – Academic Advisement Understanding the Degree Progress Report (DPR)

3b. Courses Used in a requirement on the Interactive are identified by Course Status (see legend in Figure 2a):

▼ DEDMAN COLLEGE-II UNDERGRADUATE PROGRAM REQUIREMENTS (RG-94)

Satisfied: DEDMAN COLLEGE-II UNDERGRADUATE PROGRAM REQUIREMENTS (RG-0094)

CREDIT REQUIREMENTS / LIMITS

Satisfied: CREDIT REQUIREMENTS (7 Categories) (R-0378)

▼ TOTAL ACADEMIC UNITS

Satisfied: TOTAL ACADEMIC UNITS (120 Required)

- Units: 120.00 required, 142.00 taken, 0.00 needed

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
PLSC4380	SPEC STUDIES:INTERN RELAT	3.00	Spring 2010	A	✔
PLSC4380	SPEC STUDIES:INTERN RELAT (NATL SECURITY/HUMAN RIGHTS)	3.00	Spring 2011		◆
PSYC1300	INTRO TO PSYCHOLOGY	3.00	Fall 2009	CR	📄
SPAN1401	BEGINNING SPANISH	5.00	Fall 2009	A	←

FIGURE 4. Courses Available (list of all courses that can satisfy a requirement)

4a. Courses Available display on the PDF until the requirement is satisfied, then PDF displays Courses Used:

PERSONAL RESPONSIBILITY AND WELLNESS I: CHOICES (1 Unit Required)
Satisfied: PERSONAL RESPONSIBILITY AND WELLNESS I: CHOICES

- Units: 1.00 required, 1.00 used

After requirement is satisfied

Courses Used ←

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Sprng 2013	PRW	1101	PRW1: CONCEPTS OF WELLNESS		1.00	IP

PERSONAL RESPONSIBILITY AND WELLNESS II: PHYSICAL FITNESS (1 Unit Required)
Not Satisfied: PERSONAL RESPONSIBILITY AND WELLNESS II: PHYSICAL FITNESS

- Units: 1.00 required, 0.00 used, 1.00 needed

Before Requirement is satisfied

Courses Available ←

PRW 2101, PRW 2102, PRW 2105, PRW 2106, PRW 2110, PRW 2112, PRW 2114, PRW 2115, PRW 2117, PRW 2120, PRW 2125, PRW 2127, PRW 2130, PRW 2132, PRW 2135, PRW 2140, PRW 2190, WELLNESS CHOICES II



Southern Methodist University – Academic Advisement Understanding the Degree Progress Report (DPR)

4b. Courses Available always display on the Interactive, even after the requirement is satisfied:

▼ **PERSONAL RESPONSIBILITY AND WELLNESS II: PHYSICAL FITNESS (1 Unit Required)**

Satisfied: PERSONAL RESPONSIBILITY AND WELLNESS II: PHYSICAL FITNESS

- Units: 1.00 required, 1.00 taken, 0.00 needed ←

The following courses may be used to satisfy this requirement: ←

Course	Description	Units	When	Grade	Status
PRW2101	PRW2: BENCH AEROBICS	1.00			
PRW2102	PRW2: JOGGING	1.00			
PRW2105	PRW2: WEIGHT TRAINING	1.00			
PRW2106	PRW2: WEIGHT TRAINING – WOMEN	1.00			
PRW2110	PRW2: INDIVIDUAL FITNESS	1.00			
PRW2112	PRW2: WALKING	1.00	Fall 2013		◆
PRW2114	PRW2: BEGINNING TRIATHLON	1.00			
PRW2115	PRW2: INTERMEDIATE TRIATHLON	1.00			
PRW2117	PRW2: BEG. MARATHON TRAINING	1.00			
PRW2120	PRW2: SPINNING	1.00			

View All | First 1-10 of 18 Last

FIGURE 5. Requirement Overrides (Course Directives)

5a. Course Directives are substitutions that display on the PDF under the course that has been substituted:

PILLARS (5 Categories: 10 Levels Required) (R-1923)
Overall Requirement Not Satisfied: PILLARS

PURE AND APPLIED SCIENCES: LEVELS I & II (2 Courses Required)
Satisfied: NOTE: The Pure and Applied Sciences requirement can be met with either two Level I introductory courses, each with a lab, or one Level I introductory course (with a lab) and a more advanced Level II course that may not have a lab. Some labs are tied to the enrollment of the lecture course. Several Level I sciences require enrollment in separate lecture and lab courses.

LEVEL I: ANTH 2315, ANTH 2363, APSM 2441, BIOL 1303, BIOL 1305, BIOL 1308, BIOL 1310, BIOL 1401, BIOL 1402, CEE 1301, CEE 1331, CHEM 1301, CHEM 1303/1113, CHEM 1304/1114, GEOL 1301, GEOL 1305, GEOL 1307, GEOL 1308, GEOL 1313, GEOL 1315, PHYS 1301, PHYS 1303/1105, PHYS 1304/1106, PHYS 1307/1105, PHYS 1308/1106, PHYS 1311, PHYS 1313, PHYS 1314, PHYS 1320

LEVEL II: ANTH 3351, BIOL 3305, DANC 4363, EE 1301, GEOL 3374, ME 1301, ME 1304

· Courses: 2.00 required, 2.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2013	CHEM	1303	GENERAL CHEMISTRY		3.00	EN
Fall 2013	CHEM	1113	GENERAL CHEMISTRY LAB		1.00	EN

CHEM 1303 has been directed to this line.
CD: CHEM 1303/1113 to UC/PILLARS/PASC 1

CHEM 1113 has been directed to this line.
CD: CHEM 1303/1113 to UC/PILLARS/PASC 1



Southern Methodist University – Academic Advisement Understanding the Degree Progress Report (DPR)

5b. Course Directives on the Interactive are identified by a number in the Notes column of the substituted course (click on the number for detail):

PILLARS (5 Categories; 10 Levels Required) (R-1923)						
Not Satisfied: PILLARS						
▼ PURE AND APPLIED SCIENCES: LEVELS I & II (2 Courses Required)						
<p>Satisfied: NOTE: The Pure and Applied Sciences requirement can be met with either two Level I introductory courses, each with a lab, or one Level I introductory course (with a lab) and a more advanced Level II course that may not have a lab. Some labs are tied to the enrollment of the lecture course. Several Level I sciences require enrollment in separate lecture and lab courses.</p> <p>LEVEL I: ANTH 2315, ANTH 2363, APSM 2441, BIOL 1303, BIOL 1305, BIOL 1308, BIOL 1310, BIOL 1401, BIOL 1402, CEE 1301, CEE 1331, CHEM 1301, CHEM 1303/1113, CHEM 1304/1114, GEOL 1301, GEOL 1305, GEOL 1307, GEOL 1308, GEOL 1313, GEOL 1315, PHYS 1301, PHYS 1303/1105, PHYS 1304/1106, PHYS 1307/1105, PHYS 1308/1106, PHYS 1311, PHYS 1313, PHYS 1314, PHYS 1320</p> <p>LEVEL II: ANTH 3351, BIOL 3305, DANC 4363, EE 1301, GEOL 3374, ME 1301, ME 1304</p> <ul style="list-style-type: none"> ● Courses: 2 required, 2 taken, 0 needed 						
The following courses may be used to satisfy this requirement:						
Course	Description	Units	When	Grade	Notes	Status
ANTH2315	HUMAN EVOLUTION	3.00				
ANTH2363	THE SCIENCE OF OUR PAST	3.00				
ANTH3351	FORENSIC ANTHROPOLOGY	3.00				
APSM2441	ANATOMY & PHYSIOLOGY I	4.00				
BIOL1303	ESSENTIALS OF BIOLOGY	3.00				
BIOL1305	THE NATURAL ENVIRONMENT	3.00				
BIOL1308	PLANT BIOLOGY	3.00				
BIOL1310	AQUATIC BIOLOGY	3.00				
BIOL1401	INTRODUCTORY BIOLOGY	4.00				
BIOL1402	INTRODUCTORY BIOLOGY	4.00				
BIOL3305	LIMNOLOGY: AQUATIC BIOLOGY	3.00				
CEE1301	ENVIRONMENT AND TECHNOLOGY	3.00				
CEE1331	METEOROLOGY	3.00				
CHEM1113	GENERAL CHEMISTRY LAB	1.00	Fall 2013		02	◆
CHEM1301	CHEM FOR LIBERAL ARTS	3.00				
CHEM1303	GENERAL CHEMISTRY	3.00	Fall 2013		01	◆
DANC4363	KINESIOLOGY FOR DANCE	3.00				
EE1301	MOD ELECTRONIC	3.00				

Note	Description
02	CD: CHEM 1303/1113 to UC/PILLARS/PASC 1



Southern Methodist University – Academic Advisement
Understanding the Degree Progress Report (DPR)

FIGURE 6. Excerpt of Course History (available on PDF only)

<u>Course History</u>						
<u>Term</u>	<u>Subject</u>	<u>Catalog Nbr</u>	<u>Title</u>	<u>Grade</u>	<u>Units</u>	<u>Type</u>
Fall 2012	HDEV	1110	O.R.A.C.L.E.	A	1.00	EN
Fall 2012	CSE	1341	PRINCIPLES OF COMPUTER SCIENCE	A	3.00	EN
Fall 2012	DISC	1311	FOUNDATIONS-WRITTEN&ORAL DISC.	B	3.00	EN
Fall 2012	EE	1322	SURVEY ELECTRICAL& ELECTRONIC	A-	3.00	EN
Fall 2012	MATH	1304	PRECALCULUS MATHEMATICS	A	3.00	EN
Fall 2012	PRW	1101	PRW1: CONCEPTS OF WELLNESS	P	1.00	EN
Sprmg 2013	CSE	1342	PROGRAMMING CONCEPTS		3.00	IP
Sprmg 2013	DISC	1312	INTRO TO ACADEMIC DISCOURSE		3.00	IP
Sprmg 2013	EE	1382	FUNDAMENTALS OF ELECTRICAL ENG		3.00	IP
Sprmg 2013	MATH	1337	CALCULUS I		3.00	IP
Sprmg 2013	PRW	2132	PRW2: JUDO		1.00	IP
Fall 2013	CHEM	1303	GENERAL CHEMISTRY		3.00	EN
Fall 2013	CHEM	1113	GENERAL CHEMISTRY LAB		1.00	EN
Fall 2013	DISC	1313	INQUIRY SEMINAR		3.00	IP
Fall 2013	ECO	1311	PRINCIPLES OF MICROECONOMICS		3.00	IP
Fall 2013	EMIS	1360	INTRO TO MANAGEMENT SCIENCE		3.00	IP
Fall 2013	MATH	1338	CALCULUS II		3.00	IP
Fall 2013	PHYS	1303	INTRODUCTORY MECHANICS		3.00	IP