

# ***Southern Methodist University***

## **Academic Forgiveness Policy for Undergraduate Students**

Individuals who are applying for transfer admission or readmission to Southern Methodist University and wish to enter under the guidelines established for *Academic Forgiveness* must indicate this to the Division of Enrollment Services at the time they apply for transfer or readmission. Only applicants who have completed academic course work ten or more years prior to their current application may be considered for *Academic Forgiveness*. Students electing to use the *Academic Forgiveness* policy may request forfeiture of all credits earned prior to ten years from the date of their currently requested admission or readmission. Applicants may select the term at which *Academic Forgiveness* starts as long as it is ten or more years prior to the current term of application. *Academic Forgiveness* will apply to all courses taken during and prior to that term. *Academic Forgiveness* may not be applied to only some courses for a term or to only some terms within the forgiveness period.

Academic work done subsequent to ten years will be used in the evaluation of the admission process. If a student does not have course work subsequent to ten years, he or she will be considered for admission based on the guidelines for the new entering freshmen, which will require, among other things, an acceptable SAT or ACT score that has been completed within the past five years.

Forgiven academic work at SMU will remain on the permanent SMU record. Forgiven grades will be excluded from the grade point average and number of hours earned at SMU. The SMU transcript will have a notation beginning the semester of entry that the individual has been admitted under the *Academic Forgiveness* policy and that course work and grades earned prior to this time are not computed in the GPA or used for degree credit.

The catalog that will be in effect for degree purposes, for a student electing to use *Academic Forgiveness* will be the catalog of record at the time the student enters SMU under the *Academic Forgiveness* policy. A student will be allowed to take placement examinations for courses for which they previously had credit. All placement examinations will be handled in accordance with university placement and credit by exam policies.

Transfer applicants must provide official transcripts for all institutions attended including those where all work may be forgiven.

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### **Student Petition**

I have read and understand and agree to be governed by the above *Academic Forgiveness* Policy, and I petition Southern Methodist University to grant me *Academic Forgiveness*. I acknowledge that I will forfeit all credits earned during and prior to the designated term and I understand that once I accept the provisions of the *Academic Forgiveness* I may not revoke that decision as long as I am a student at Southern Methodist University.

I request *Academic Forgiveness* be granted effective with the following term(s):

<b>Institution</b>	<b>Term</b>	<b>Year</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

  

<b>Last Name</b>	<b>First Name</b>	<b>Middle/Maiden</b>
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**Social Security Number**

  

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**Signature** **Date**