

## THIS ISSUE:

- **DROPPING A COURSE**
- **FINALS**
- **INTERNSHIPS**
- **DISABILITY AWARDS**
- **MONTHLY TIP**

Last chance to drop a course is TODAY at 11:59 p.m.

*Finals:* As you know, final exams are scheduled for **December 7-14**. DASS will provide proctored testing at the LEC from **9 a.m. to 7 p.m.** during finals week.

This semester, we will be scheduling finals to start at **9:00 a.m., 11:30 a.m., and 2:30 p.m.** to approximate

more closely the start time that the average student observes. In order for us to accommodate students who need their finals proctored at the LEC, we will require students to schedule their exams with

Vanessa **no later than 4 p.m. on Monday, Nov. 28<sup>th</sup>**. This will ensure

that we have enough time to line up a proctor, provide adequate seating, secure the exams from the instructors, and do the clerical tasks needed to make the process go smoothly. You must schedule your final with DASS closest to the scheduled time for the rest of your class, and you must take it on the day you and your professor have agreed upon. If you are eligible for double time as an accommodation and are electing to take an exam at the LEC, you must start at either 9 a.m. or 11:30 a.m. Be aware that we will continue to enforce our rule that if students are more than 20 minutes late, we will not allow them to test through DASS and will send them to their instructors to work out the testing. *So do not be late, please!*



### Summer internship opportunities:

The Emerging Leaders summer internship program for college and graduate students with disabilities for 2012 is underway, and this year, they are opening it up to students with disabilities with a 2.5 GPA or higher. It offers paid summer internships at many of America's leading corporations. These companies are members of the National Business & Disability Council ([www.nbdc.com](http://www.nbdc.com)) and are proactive in recruiting qualified people with disabilities. To be considered for an internship, a student must be enrolled in the fall as an undergraduate or graduate student, and have at least 60 credits. More information can be found on the website at [www.emerging-leaders.com](http://www.emerging-leaders.com). Please note: The application deadline is December 31, 2011.

**Disability Awards:** The Standing Committee on Disability of the American College Personnel Association (ACPA) is giving awards to people in the disability community in higher education and seeks your nominations. Also there is a scholarship for graduate students and new professionals you should check out. See the attached forms. All award nominations are due December 9<sup>th</sup>.

### Helpful Tip about Living with LD/ADHD:

Know what it looks like to be paying attention. Are you rested, sitting up straight, standing, snacking, following the text with your finger, reading aloud, etc.? Being aware of what it looks and feels like to be focused helps you recognize when you are not on track. It also helps you know what to do to get refocused.