

**Minutes of the Academic Affairs Committee
October 15, 2025**

Members in Attendance:

Willis Jones, Peter Carton, Francesca Go, John Potter, Les Black, LaKaavia Taylor,
Quentin Sedlacek

Ex officio members: Paige Ware, Katrina Glenn, Rebecca Hood

Business:

- A motion to approve the Minutes for **September 17, 2025** was moved, seconded, and carried.
- **Proposal: Request to change admissions requirements for the Certificate of Advanced Studies (CAGS) program for Human Centered Disciplinary Studies (HCIS).** Dr. Kate Montgomery was present to discuss opening the CAGS admission requirements to individuals holding bachelor's, not just masters. This gives undergraduate students a pathway to take 18 hours for CAGS and apply for master's program.
- **Proposal: Request to merge HCIS course prefixes from 6 to 1 to avoid overlaps in numbers.** Dr. Kate Montgomery was present to discuss changing the prefix for all courses labeled BHSC, FNAR, HUMN, SCCL, SOSCL, and HBBR to the prefix HCIS in hopes of better organizing these courses in the catalog.
- **Proposal: Request to reduce the number of transcribable Master of Liberal Arts Concentration from 11 to 3.** Dr. Kate Montgomery was present to discuss reducing the number of transcribable concentrations in the MLA program to help reduce class offerings and clarify for students areas of concentration available to students.
- **Proposal: Request to change the name of a "Special Topics" course in HCIS.** Dr. Kate Montgomery was present to discuss changing HCIS "Special Topics in Humanities" to "Special Topics in Interdisciplinary Studies" so that the course could be used across programs with HCIS.

- The Academic Affairs Committee concluded discussion and **a motion to approve the proposed HCIS prefix changes, admission requirements for the Certificate of Advanced Studies requirements, removal of 19 courses from the university catalog, and name change request was moved, seconded, and carried.**
- **Proposal: Request to change course name in Teaching and Learning.** Dr. Sedlacek was present to discuss changing the EDU 6349 course from “The Science of Learning in STEM Education” to “Engaging Students through Active Learning, Groupwork, and Inquiry”. Dr. Sedlacek noted that this change would help students better understand the actual content of the course with the confusion related to the term “STEM” education.
- The Academic Affairs Committee concluded discussion and **a motion to approve Teaching and Learning EDU 6349 name change was moved, seconded, and carried.**

Meeting adjourned.