

**Minutes of the Academic Affairs Committee  
September 17, 2025**

**Members in Attendance:**

Willis Jones, Peter Carton, Francesca Go, John Potter, Les Black, LaKaavia Taylor,  
Quentin Sedlacek

*Ex officio members: Paige Ware, Katrina Glenn, Rebecca Hood*

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**Business:**

- A motion to approve the Minutes for [August 20, 2025](#) was moved, seconded, and carried.
- **Proposal: Adding an Online Modality to Principal Certification Program to Master of Education in Educational Leadership.** Dr. Roxanne Burleson was present to discuss adding an online modality for students currently in the Principal Certification Program allowing them to finish their degree fully online. Goal to reach teachers broadly across Texas that have already completed their Masters requirements.

The Academic Affairs Committee concluded discussion and **a motion to approve the proposal.**

- **Proposal: Adding an Online Modality to two courses currently offered in the Master of Education in Educational Leadership curriculum (EPL 6355 and EPL 6367).** As part of the program change described above, Dr. Burleson requested that the college permit two courses, which are currently approved only for face-to-face instruction, to also be offered fully online. Sample syllabi for the courses were presented and discussed.

The Academic Affairs Committee concluded discussion and **a motion to approve the proposal contingent upon syllabus updates regarding the frequency of synchronous components in the course was moved, seconded, and carried.**

- **Proposal: Change Course Name of “Masters of the Learning Sciences “to “Masters of Science in Learning, Technology, and Design”.** Dr. Candace Walkington was present to discuss changing the name of the Department of Teaching & Learning MSLS to Master of Science in Learning, Technology, and Design to reflect instructors’ concentrations as well as mitigate students’ confusion of the topic. Dr. Walkington notes this name change is being discussed with Everspring with whom the department has a 3-year contractual agreement.

The Academic Affairs Committee concluded discussion and **a motion to approve the proposed name change per alignment with Everspring was moved, seconded, and carried.**

- **Proposal: Request to for program changes in the Department of Applied Physiology and Sport Management.** Associate Dean, Dr. Willis Jones and Department Chair of the Applied Physiology and Sport Management Department were present to discuss several changes proposed by APSM. These changes included:
  - Updating the requirements for students looking to major in Sport Performance Leadership as well as Applied Physiology and Health Management.
  - Change in the classes needed for students to earn a minor in Sport Performance Leadership
  - Change in the classes needed for students to earn a BS degree in Sport Performance Leadership

These changes were motivated by the need to update admission criteria and curriculum in the department in light of the department’s move from one major to three separate majors.

The Academic Affairs Committee concluded discussion and **a motion to approve these program changes was proposed was moved, seconded, and carried.**

- **Proposal: Request to Create New Special Topics 4000 Level Course Specializing in Current Topics/Specializations in the Field of Sport Management.** Dr.’s Jones and Byon discussed creating a new in-person course call specific Special Topics in

Sport Management with the goal of offering specialized courses on unique topics within Sport Management.

The Academic Affairs Committee concluded discussion and **a motion to approve the Department of Applied Physiology and Sports Management changes and curriculum changes as proposed was moved, seconded, and carried.**

Meeting adjourned.