# **Alternatives for Collecting Anonymous Feedback**

#### **Canvas - Based Solutions**

# **Third Party and External Tool Solutions**

## **Canvas New Quizzes or Classic Quizzes**

- Create an ungraded quiz with open-ended or multiple-choice questions.
  - New Quizzes: Select "Do not count this assignment towards the final grade" and Select "Anonymous grading – graders cannot view student names"
  - <u>Classic Quizzes</u>: Quiz Type = Ungraded Survey, select "Keep Submissions Anonymous"
- Allow multiple attempts
- Assign To everyone with no due date

#### **Qualtrics**

An <u>SMU supported robust survey tool</u> that ensures anonymity with advanced analytics.

- Navigate to the Distributions tab.
  - If your survey isn't active yet, click the Get a single reusable link button.
  - If your survey is already active, select the Anonymous link section.
- You can click Copy survey link or highlight and right-click it to copy. The user interface will tell you when it's been successfully copied.
- Paste the link into Canvas.

#### **Canvas Discussion Boards**

If anonymity is important but open discussion is encouraged, faculty can enable anonymous posting in an ungraded Canvas Discussion

- Select "Full: student names and profile pictures will be hidden"
- Assign To everyone with no due date

### **Microsoft Forms**

Collect feedback for anonymous responses.

- Click New Form and customize
- Click the More Form Settings then select "Settings'
- Locate the Who can fill out this form section and Select "Anyone with the link can respond"
- Uncheck the Record name option

# **Canvas Assignment Anonymous Submission**

- Faculty can <u>create an assignment</u> that allows students to submit anonymous reflections or concerns.
- Points = 0, Display Grade as Complete/Incomplete, and Select "Do not count this assignment towards the final grade"
- Submission type "Online Text Entry"
- Allow unlimited attempts
- Select "Anonymous grading graders cannot view student names"
- Assign To everyone with no due date

# **Google Forms**

Collect feedback for anonymous responses.

- Open the form in Google Forms.
- Eliminate all file upload questions.
- At the top of the form, click "Settings".
- Next to "Responses", click the Down arrow.
- Set "Collect email addresses" to "Do not collect".
- Disable "Allow response editing".
- Disable "Limit to 1 response".