

Blanton Office Room Reservations

The Blanton Building offers three reservable rooms: 108, 110, and 112. Below are the guidelines and options available to ensure your reservation is set up correctly.

Default Setup & Capacity

All rooms are arranged in a classroom-style layout by default and can accommodate up to 42 attendees. If no setup is specified at the time of booking, this configuration will be used.

Room Combinations

Rooms can be combined using movable partitions based on your event size:

- Rooms 108 + 110
- Rooms 110 + 112
- Rooms 108 + 110 + 112

Available Table Types & Layouts

Rooms can be configured using:

- Rectangular tables
- Semi-circular tables (convertible into full circular arrangements)

Special Setup Requests

If your event requires a custom layout beyond the standard configurations, please submit a diagram, photo, or drawing of your desired setup.

Send requests to desoperations@mail.smu.edu and include your reservation number in the subject line.

Room 214 Reservations

Room 214 cannot be reserved through STABLE. To request this space, email desoperations@smu.edu with the following details:

- Event name
- Date & time
- Expected attendance
- Requested setup