

## **PROMOTION AND TENURE DEADLINES**

**If the date falls on the weekend, the due date is the Friday before.**

**March 1-** Candidate submits a preliminary CV and list of potential external reviewers to department.

**March 17** – Department chairs submit a list of reviewers with brief (web-obtained) CVs to the Dean's Office.

**May 15** – Candidate submits complete, final set of documents and information to departments that will be sent to external reviewers.

**June 1** – Department sends materials to the external reviewers and begins soliciting student letters.

**September 1** – Department deadline to receive all student letters and external evaluation letters.

**September 15** – Department meetings to consider and vote on P&T candidate(s) are complete.

**October 1** – Department sends final dossier(s) for P&T candidate(s) to Dean's Office. Note: No additions to the case can be made without permission from the Dean's Office.