



Presidential Staff Recognition Awards

2024 Nomination Form

Please Type or Print

I nominate the following employee for

NOMINEE:

Name: _____

Department: _____ Campus Phone: _____

Job Title: _____ Campus Box: _____

Supervisor: _____ Supervisor Phone: _____

Supervisor Title: _____ Supervisor Campus Box: _____

NOMINATED BY:

Name: _____ Campus Phone: _____

Department: _____ Campus Box: _____

Job Title: _____

Relationship to Nominee: _____

To be eligible for consideration, the following nomination materials must be submitted along with this form:

- A written statement of the nominee's work which includes emphasis on all criteria for the award
- A maximum of two additional letters of support for the nomination

Send the form with supporting materials to: SMU Department of Human Resources
c/o Rebecca Sampson
PO Box 750232
Dallas, TX 75275-0232

Nominations must be submitted by 5PM, September 30, 2024