

## Our Services



### Space Management

- Update personnel office locations
- Request change of space use
- Strategize space utilization
- Validate space data
- View and download campus floor plans



### Work Order Management

- Submit service requests
- Request furniture moves
- View work order status



### Key Management

- Submit service requests



### Event Management

- Reserve venues and submit requests for indoor or outdoor events



### OIT Management

- Reserve equipment and submit request for OIT assistance
- Submit badge access requests

**SMU**

# We Are Here For You

**General STABLE  
Inquiries**

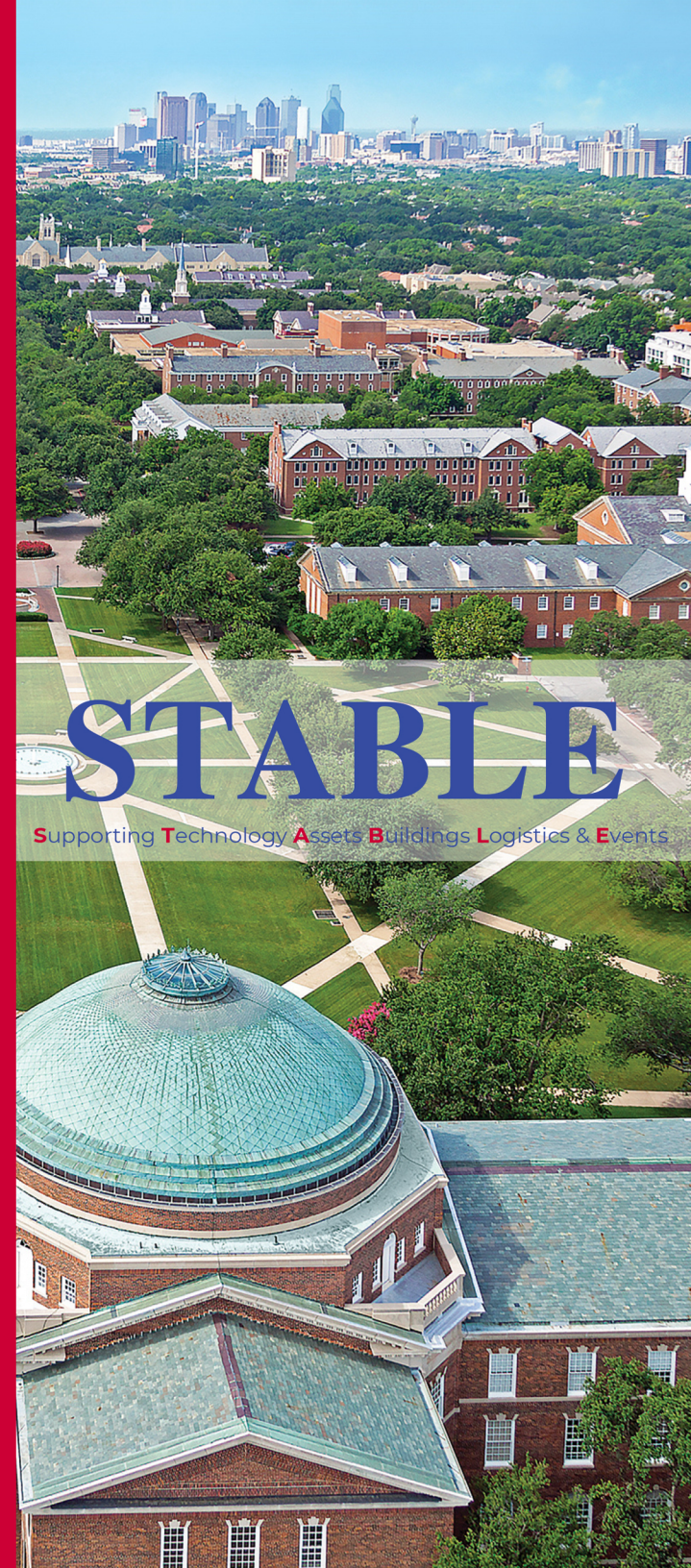
[STABLE@smu.edu](mailto:STABLE@smu.edu)

**STABLE Event  
Inquiries**

[STABLEevents@smu.edu](mailto:STABLEevents@smu.edu)

**Website**

[smu.edu/STABLE](https://smu.edu/STABLE)



# STABLE

SUPPORTING TECHNOLOGY ASSETS BUILDINGS LOGISTICS & EVENTS



## About STABLE

STABLE streamlines business processes for buildings, people, and assets.

Our current suite of tools within STABLE include: Space Management, Event Management, Key Management, Work Orders, OIT Management, and so much more.

STABLE is available to all faculty, staff, students, and anyone else with an SMU ID and password.

## SMU Events

The Event Management website is a resource tool where you can find critical information to assist you with planning your indoor or outdoor event. It's most helpful when used prior to reserving your venue and requesting support services in STABLE.

The website contains event planning checklists, links to all reservable outdoor event locations on the campus interactive map, and University Policies and Procedures regarding animals, alcohol service, external vendors, and more.

## SMU Employees

If you are a faculty or staff member planning an event for your department, division, or the SMU community at large, you will find resources, tips, and guidelines to help you make your event successful.

[smu.edu/events/for-employees](https://smu.edu/events/for-employees)

## SMU Students

Events help students discover their interests and promote a sense of belonging and community. So, if you're a student planning an indoor or outdoor event for many, or just a few, this site will help you navigate the process start to finish.

[smu.edu/events/for-students](https://smu.edu/events/for-students)

