

Transition Table
Organized by New Policies

New

Former

New Policy #	New Title	Policy #	Title	Status
SECTION 1 INSTITUTIONAL AFFAIRS				
1.1	University Policies			new
1.2	Code of Ethics	1.20	Code of Ethics	revised
		1.16	Conflict of Interest Policy	revised
		1.16.1	Annual Conflict of Interest Disclosure Form	merged
1.3	Conflict of Interest	1.16.2	Potential or Proposed Conflict of Interest Disclosure Form	merged
1.4	Nepotism	1.16.3	Nepotism Policy	revised
1.5	Use of University Name	1.2	Use of University Name	revised
1.6	Use of University Seal	1.3	Use of University Seals and Logos	revised
1.7	Contracts and Commitments	1.19	Policy on Contracts and Commitments	revised
1.8	Respository of Legal Documents and Negotiable Instruments	1.17	Respository of Legal Documents and Negotiable Instruments	revised
1.9	Service of Subpoenas and Agency Requests for Information	13.8	Policy for Service of Subpoenas/Responding to Subpoenas or Other Requests for Records of Current or Former Students/Employees	revised
1.10	Privacy of Education Records (FERPA)	1.18	Family Educational Rights and Privacy Act ("FERPA") Policy	revised
1.11	Privacy of Health Information (HIPAA)	1.12	Policy on Privacy of Health Information	revised
1.12	Protection of Whistleblowers	1.23	Protection of Whistleblowers - No Retaliation	revised
1.13	Intercollegiate Athletics			revised
1.14	Auditing and Consulting Services	1.6	Internal Audit Policy	revised
1.15	Alcohol	1.5.3	Alcohol Policy	revised
1.16	Alcohol Sponsorship	1.5.2	Alcohol Sponsorship Policy	revised
1.17	Animals	13.9	Animals on Campus	revised
1.18	Raffles	1.21	Policy on Raffles	revised
1.19	Smoking	8.7	Smoking Policy	revised
1.20	University Art Collections	13.1	Policy on University Art Collections	revised
1.21	Use of the University Flag Pole	13.4	Use of the University Flag Pole	revised
SECTION 2 ACADEMIC AFFAIRS				

New

Former

New Policy #	New Title	Policy #	Title	Status
<p>Section 2 (Academic Affairs) of the new University Policy Manual is currently under review. Section 6 (Faculty) of the former University Policy Manual remains in full force and effect until publication of the revised policies. You may access current and effective policies on Faculty and Academic Affairs by visiting smu.edu/policy and following the link listed in Section 2, Academic Affairs.</p>				
<p>SECTION 3 ACCESS & EQUITY</p>				
	<p>Nondiscrimination, Affirmative Action, and Equal Opportunity</p>	2.1	Affirmative Action and Equal Opportunity Policy Reaffirmation Statement	revised
		2.2	Employment - Affirmative Action and Equal Opportunity Policy	merged
		2.6	Racial and Ethnic Harassment	merged
3.1			2.7	Affirmative Action Compliance and Discrimination Complaints Against the University
3.2	Needs of Persons with Disabilities	2.3	Employment of Persons with Disabilities	merged
		2.4	Needs of Persons with Disabilities	revised
	<p>Title IX Harassment</p>	2.5	Sexual Harassment and Consensual Relationships	merged
3.3		2.5.1	Title IX Harassment	revised
<p>SECTION 4 BUSINESS & FINANCE</p>				
4.1	Control of Financial Resources	3.1	Expenditure Control for the University	revised
	<p>Funds with Donor Restrictions</p>	3.3	Policy Related to Restricted Funds	revised
4.2		1.15	Policy Related to Restricted Current Funds	merged
4.3	Capital Assets	3.4	Capital Equipment Policy	revised
4.4	Collection of Funds	12.4	Electronic Payment Processing	revised
4.5	Schedule of Charges to Students	3.5.1	Schedule of Charges to Students	revised
4.6	Student Activity Fee	3.5.3	Student Activity Fee	revised
4.7	Travel and Entertainment Management	3.7	Travel and Entertainment Management Policy	revised
4.8	Preferred and Exclusive Vendors	3.11	Preferred Vendor and Exclusive Vendor Policy	revised
4.9	Excess Property	13.7	Excess Property	revised
4.10	Membership Fees and Dues	13.2	Membership Fees and Dues	revised
4.11	University Provided Vehicles and Automobile Allowances	3.8	Use of University Provided and Personal Vehicles	revised

New

Former

New Policy #	New Title	Policy #	Title	Status
4.12	Employee Time Records	3.6.2	Time Records	revised
4.13	Overtime Pay	3.6.4	Calculation of Premium Pay	revised
4.14	Holiday Pay	3.6.5	Holiday Pay	revised
4.15	Payroll Direct Deposit	3.6.9	Payroll Direct Deposit	revised
SECTION 5 DEVELOPMENT & EXTERNAL AFFAIRS				
5.1	Constituent Data in Support of Development and External Affairs Initiatives			new
5.2	Solicitation of Gifts and Pledges	5.1	Policies Governing the Solicitation, Acceptance, and Use of Gifts from Private Sources	revised
5.3	Acceptance of Gifts and Pledges	5.2	Policies Governing the Receipt and Deposit of Gifts	revised
5.4	Donor Documentation			new
5.5	Donor Recognition and Stewardship	5.3	Policies Governing the Use of Giving Clubs as Incentives in Annual Giving Programs	revised
5.6	Philanthropic Financial Reporting			new
5.7	SMU Alumni/Alumnae Activities			new
5.8	Volunteer Committees in Support of Development and External Affairs Initiatives			new
5.9	Use of SMU Logos, Wordmarks and Brand Statements	1.3	Use of University Seals and Logos	revised
5.10	Interaction with Representatives of Media	1.11	Public Inquiries	revised
5.11	Statements and Announcements			new
5.12	Mass Communications			new
5.13	Publication of University Information			new
5.14	Advertising			new
5.15	Commercial Photography	13.3	Policy on Film and Other Commercial Photography on Campus	revised
5.16	Events Not Sponsored by SMU			new
SECTION 6 FACILITIES MANAGEMENT				

New

Former

New Policy #	New Title	Policy #	Title	Status
6.1	New Construction and Renovation of University Facilities and Grounds	4.5	New Construction/Major Renovation	revised
6.2	Maintenance and Minor Modification of University Facilities and Grounds	4.6	Modification of Facilities	revised
6.3	Energy Management	4.1	Energy Management	revised
		1.4	Facilities Planning and Management	merged
6.4	Use of University Facilities by University and Non-University Individuals and Organizations	1.5	Use of University Facilities by University and Non-University Individuals and Organizations	revised
		1.5.1	Special Events Policy	merged
SECTION 7 HUMAN RESOURCES				
7.1	Authority for Human Resources Policies	9.1	Authority for Human Resources Policies	revised
7.2	Recruitment and Selection of Staff, Non-Faculty Positions	9.4	Recruitment and Selection of Staff Non-Faculty Positions	revised
7.3	Pre-Employment Screenings	9.8	Pre-Employment Screenings	revised
7.4	Staff Appointments and Hiring of Contractors and Consultants	9.6	Employment Contracts for Staff Personnel	revised
7.5	Onboarding for New Faculty and Staff	9.5	Onboarding for New Faculty and Staff	revised
7.6	Probationary Period	9.7	Probationary Period	revised
7.7	Employee Classifications	9.2	Employee Classifications	revised
7.8	Wage and Salary Administration	9.19	Wage and Salary Administration	revised
7.9	Office Hours and Work Week	9.18	Office Hours and Work Week	revised
7.10	University Benefits Program	9.27	Group Benefit Plans	revised
7.11	Tuition Benefits	9.28	Tuition Benefits	revised
7.12	Minister's Family Tuition Award	9.30	Minister's Family Tuition Award	revised
7.13	University Death Benefit	9.27.1	University Death Benefit	revised
7.14	Staff Vacation Leave	9.20	Staff Vacation Leave	revised
7.15	Paid Medical Absence	9.21	Paid Medical Absence for Staff	revised
7.16	Family Medical and Leave Act (FMLA)	9.36	Family and Medical leave Act Policy	revised
7.17	Staff Childbirth, Parental & Adoption Leave	9.38	Staff Maternity or Adoption Leave Policy	revised
7.18	Staff Bereavement Leave	9.39	Staff Bereavement Policy	revised

New

Former

New Policy #	New Title	Policy #	Title	Status
7.19	Staff Educational Leave of Absence	9.22	Staff Educational Leave of Absence	revised
7.20	Military Leave	9.23	Military Leave	revised
7.21	Civic Responsibility	9.24	Civic Responsibility	revised
7.22	University Holidays	1.9	Religious Holidays	revised
7.23	Personal Conduct	9.12	Personal Conduct	revised
7.24	Corrective Action for Staff	9.13	Corrective Action for Staff	revised
7.25	Grievances & Appeals of University Employment Actions	9.14	Grievances & Appeals of University Employment Actions - Non-Faculty Personnel	revised
		9.15	University Grievance Policy and Procedure	merged
7.26	Duty to Report Suspected Child Abuse and Mandatory Training & Examination Program for Employees of Campus Programs for Minors on Warning Signs of Sexual Abuse and Child Molestation	9.31	Duty to Report Suspected Child Abuse and Mandatory Training & Examination Program for Employees of Campus Programs for Minors on Warning Signs of Sexual Abuse and Child Molestation	revised
7.27	Controlled Substance Abuse in the Workplace	9.32	Controlled Substance Abuse in the Workplace	revised
7.28	Dishonest, Fraudulent and Illegal Practices	9.34	Dishonest, Fraudulent and Illegal Practices	revised
7.29	Termination of Employment	9.16	Termination of Employment	revised
7.30	University Reorganization	9.40	Reorganization Policy	revised
7.31	Human Resources Personnel Records	9.25	Human Resources/Benefits Records	revised
		9.26	Updating Personnel Records	merged
SECTION 8 INFORMATION TECHNOLOGY				
8.1	Acceptable Use	12.3	Information Technology and Communications Usage	revised
		12.8	Policy on Broadcast E-Mail Messages on Campus	merged
8.2	Information Security	12.5	Information Security	revised
		12.6	Password Management	merged
8.3	Mobile Equipment and Mobile Services	12.9	Mobile Equipment and Mobile Services	revised
8.4	Key and Card Access	10.9	Locks and Keys	revised
8.5	Web Accessibility			new
8.6	Institutional Data Governance			new

New

Former

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SECTION 9 POLICE AND PUBLIC SAFETY				
9.1	Guests on Campus	10.1	Guests on Campus	revised
9.2	Identification of Individuals	10.2	Identification of Individuals	revised
9.3	Trespassers	10.3	Trespassers	revised
9.4	Political Activity, Protests and Demonstrations	10.4	Protests and Demonstrations	revised
9.5	Weapons	10.5	Weapons	revised
9.6	Non-Prescription Drugs	10.8	Non-Prescription Drugs	revised
9.7	Coordination of Campus Security Needs	10.10	Coordination of Campus Security Needs	revised
9.8	Violence in the Workplace	10.12	Violence in the Workplace	revised
9.9	The Use of Video Surveillance Equipment	10.13	The Use of Video Surveillance Equipment	revised
9.10	Public Information Requests	10.14	Public Information Requests	revised
9.11	The Use of Unmanned Aircraft Systems	10.15	Policy on the Use of Unmanned Aircraft Systems ("Drones")	revised
9.12	University Operations Affected by Emergency Conditions	13.6	Inclement Weather	revised
9.13	Solicitation	13.10	Solicitation	revised
SECTION 10 RESEARCH				
10.1	Sponsored Research and Activities	7.1	Sponsored Research and Activities	revised
10.2	Compensation from Sponsored Research Funding	7.2	Compensation from Research and Sponsored Projects	revised
10.3	Graduate Research Assistant Employment Requirements and Compensation	7.3	Graduate Student Employment and Compensation	revised
10.4	Sponsored Project Procurement	7.4	Sponsored Project Procurement	revised
10.5	Government Property Management	7.5	Sponsored Project Property Management	revised
10.6	Standards for Addressing Research Misconduct	7.6	Policy and Procedural Standards for Addressing Research Misconduct	revised
10.7	Financial Conflicts of Interest in Externally Sponsored Research	7.7	Policy on Financial Conflicts of Interest in Externally Sponsored Research	revised
10.8	Sponsored Research Subawards and Subrecipient Monitoring	7.8	Sponsored Project Subawards and Subrecipient Monitoring	revised

New

Former

New Policy #	New Title	Policy #	Title	Status
10.9	Animal Care and Use	7.10	Animal Care and Use Policy	revised
10.10	Human Subjects in Research	7.11	Human Subjects in Research	revised
10.11	Sponsored Project Closeout	7.12	Sponsored Project Closeout	revised
10.12	Sponsored Project Cost Transfers	7.13	Sponsored Project Cost Transfers	revised
10.13	Sponsored Project Advance Expenditure Authorization	7.14	Sponsored Project Advance Expenditure Authorization	revised
10.14	Sponsored Project Cost Sharing	7.15	Sponsored Project Cost Sharing	revised
10.15	Sponsored Project Effort Reporting	7.18	Sponsored Project Effort Reporting	revised
10.16	Intellectual Property	12.1	Intellectual Property Policy of SMU	revised
10.17	Copyright	12.2	Copyright Policy	revised
SECTION 11 RISK MANAGEMENT				
11.1	Risk Management and Insurance	3.9	Risk Management and Insurance	revised
11.2	General Health and Safety	8.1	General Health and Safety	revised
		8.2	Hazard Communication Policy	merged
		8.3	Hazardous Material Policy	merged
11.3	Resilience and Crisis Management	3.12	Resilience and Crisis Management	revised
11.4	Global Travel to Restricted Regions	8.9	Global Travel to Restricted Regions	revised
11.5	Fleet Safety	8.8	Fleet Safety Policy	revised
11.6	Sub-Compact Vehicles	8.11	Sub-Compact Vehicles	revised
SECTION 12 STUDENT AFFAIRS				
12.1	SMU Student Handbook	11.1	The SMU Student Handbook	revised
12.2	SMU Health Center	11.2	SMU Health Center	revised
		11.3	Medical Psychiatric Services and Psychological Counseling and Testing Center	merged
		11.4	Housing Contract	revised
12.3	Residence Life & Student Housing	11.4	Housing Contract	revised
12.4	University Sanctioned Student Travel	11.5	Conduct Policy for University-Sanctioned Trips	revised
12.5	Students Called to Active Military Duty	11.6	Students Ordered to Active Military Duty	revised

Transition Table
Organized by Former Policies

Former

New

Policy #	Title	New Policy #	New Title	Status
SECTION 1 GENERAL				
1.1	University Organization and Administration			removed
1.2	Use of University Name	1.5	Use of University Name	revised
1.3	Use of University Seals and Logos	5.9	Use of SMU Logos, Wordmarks and Brand Statements	revised
		1.6	Use of University Seal	revised
1.4	Facilities Planning and Management		Use of University Facilities by University and Non-University Individuals and Organizations	merged
1.5	Use of University Facilities by University and Non-University Individuals and Organizations			revised
1.5.1	Special Events Policy			6.4
1.5.2	Alcohol Sponsorship Policy	1.16	Alcohol Sponsorship	revised
1.5.3	Alcohol Policy	1.15	Alcohol	revised
1.6	Internal Audit Policy	1.14	Auditing and Consulting Services	revised
1.7	University Aids Policy			removed
1.8	Policy on the Use of Gender-Neutral Language			removed
1.9	Religious Holiday Policy	7.22	University Holidays	revised
1.10	Limitation on Use of University Funds			removed
1.11	Public Inquiries	5.10	Interaction with Representatives of Media	revised
1.12	Policy on Privacy of Health Information	1.11	Privacy of Health Information (HIPAA)	revised
1.13	Policy on Institutional Research			removed
1.14	Environmental Review Policy for Acquisition of Real Estate			removed
1.15	Policy Related to Restricted Current Funds	4.2	Funds with Donor Restrictions	merged
1.16	Conflict of Interest Policy		Conflict of Interest	revised
1.16.1	Annual Conflict of Interest Disclosure Form			merged
1.16.2	Potential or Proposed Conflict of Interest Disclosure Form			merged
1.16.3	Nepotism Policy	1.4	Nepotism	revised

Former

New

Policy #	Title	New Policy #	New Title	Status
1.17	Repository of Legal Documents and Negotiable Instruments	1.8	Respository of Legal Documents and Negotiable Instruments	revised
1.18	Family Educational Rights and Privacy Act ("FERPA") Policy	1.10	Privacy of Education Records (FERPA)	revised
1.19	Policy on Contracts and Commitments	1.7	Contracts and Commitments	revised
1.20	Code of Ethics	1.2	Code of Ethics	revised
1.21	Policy on Raffles	1.18	Raffles	revised
1.22	Disposal of Unclaimed Personal Property			removed
1.23	Protection of Whistleblowers - No Retaliation	1.12	Protection of Whistleblowers	revised
1.24	Intentionally Vacant			removed
1.25	Intentionally Vacant			removed
SECTION 2 EQUAL OPPORTUNITY/AFFIRMATIVE ACTION				
2.1	Affirmative Action and Equal Opportunity Policy Reaffirmation Statement			Revised
2.2	Employment - Affirmative Action and Equal Opportunity Policy	3.1	Nondiscrimination, Affirmative Action, and Equal Opportunity	Merged
2.3	Employment of Persons with Disabilities			Merged
2.4	Needs of Persons with Disabilities	3.2	Needs of Persons with Disabilities	Revised
2.5	Sexual Harassment and Consensual Relationships			Merged
2.5.1	Title IX Harassment	3.3	Title IX Harassment	Revised
2.6	Racial and Ethnic Harassment			Merged
2.7	Affirmative Action Compliance and Discrimination Complaints Against the University	3.1	Nondiscrimination, Affirmative Action, and Equal Opportunity	Merged
2.8	University Grievance Policy and Procedure			removed
SECTION 3 BUSINESS & FINANCE				
3.1	Expenditure Control for the University	4.1	Control of Financial Resources	revised
3.2	Petty Cash Purchases			removed

Former

New

Policy #	Title	New Policy #	New Title	Status
3.3	Policy Related to Restricted Funds	4.2	Funds with Donor Restrictions	revised
3.4	Capital Equipment Policy	4.3	Capital Assets	revised
3.5.1	Schedule of Charges to Students	4.5	Schedule of Charges to Students	revised
3.5.2	Changes in Prices for Universty Tuition, Services or Fees			removed
3.5.3	Student Activity Fee	4.6	Student Activity Fee	revised
3.5.4	Publication of Information Relative to Fees			removed
3.6.1	Payroll Processing of New Employees			removed
3.6.2	Time Records	4.12	Employee Time Records	revised
3.6.3	Schedule of Payroll Payments			removed
3.6.4	Calculation of Premium Pay	4.13	Overtime Pay	revised
3.6.5	Holiday Pay	4.14	Holiday Pay	revised
3.6.6	Calculation of Partial Pay Periods			removed
3.6.7	Distribution of Pay Checks			removed
3.6.8	Falsification of Pay Records			removed
3.6.9	Payroll Direct Deposit	4.15	Payroll Direct Deposit	revised
3.7	Travel and Entertainment Management Policy	4.7	Travel and Entertainment Management	revised
3.8	Use of University Provided and Personal Vehicles	4.11	University Provided Vehicles and Automobile Allowances	revised
3.9	Risk Management and Insurance	11.1	Risk Management and Insurance	revised
3.10	Intentionally Vacant			removed
3.11	Preferred Vendor and Exlusive Vendor Policy	4.8	Preferred and Exclusive Vendors	revised
3.12	Resilience and Crisis Management	11.3	Resilience and Crisis Management	revised
SECTION 4 PHYSICAL PLANT				
4.1	Energy Management	6.3	Energy Management	revised
4.2	Emergency Curtailment of Energy Use			removed
4.3	Environmental Control			removed
4.4	Lighting			removed
4.5	New Construction/Major Renovation	6.1	New Construction and Renovation of University Facilities and Grounds	revised

Former

New

Policy #	Title	New Policy #	New Title	Status
4.6	Modification of Facilities	6.2	Maintenance and Minor Modification of University Facilities and Grounds	revised
SECTION 5 DEVELOPMENT				
5.1	Policies Governing the Solicitation, Acceptance, and Use of Gifts from Private Sources	5.2	Solicitation of Gifts and Pledges	revised
5.2	Policies Governing the Receipt and Deposit of Gifts from Private Sources	5.3	Acceptance of Gifts and Pledges	revised
5.3	Policies Governing the Use of Giving Clubs as Incentives in Annual Giving Programs	5.5	Donor Recognition and Stewardship	revised
5.4	Policy Governing Requests to Provide Support for Special Events, Performances, Lectures, or Other Similar Activities			removed
5.5	Policies Governing the Establishment and Solicitation of Membership in Friends Groups			removed
SECTION 6 FACULTY				
Section 2 (Academic Affairs) of the new University Policy Manual is currently under review. Section 6 (Faculty) of the former University Policy Manual remains in full force and effect until publication of the revised policies. You may access current and effective policies on Faculty and Academic Affairs by visiting smu.edu/policy and following the link listed in Section 2, Academic Affairs.				
6.1	Standards for Professional Ethics for Faculty	Section 2		TBD
6.2	Faculty Workload	Section 2		TBD
6.3	Classroom Rights and Responsibilities of Faculty	Section 2		TBD
6.4	Faculty Class Attendance	Section 2		TBD
6.5	Consulting Projects and Sponsored Prohjects	Section 2		TBD
6.6	Faculty Ranks, Classifications and Terms of Appointment	Section 2		TBD
6.7	The Recruitment, Selection, and Appointment of Full-Time Faculty and Academic Administrators	Section 2		TBD

Former

New

Policy #	Title	New Policy #	New Title	Status
6.8	Standards and Procedures for Appointment and Notice of Termination of Appointment	Section 2		TBD
6.9	Faculty Compensation Policy	Section 2		TBD
6.10	Extra Compensation	Section 2		TBD
6.11	Guidelines for the Periodic Evaluation of Faculty	Section 2		TBD
6.11.1	Policy on Tenured Faculty Development	Section 2		TBD
6.12	Guidelines for the Award and Rank of Tenure	Section 2		TBD
6.13	Faculty Leave and Research Fellowship Programs	Section 2		TBD
6.13.1	Untenured Faculty Unpaid Leave Program	Section 2		TBD
6.14	Faculty Maternity Leave with Pay	Section 2		TBD
6.15	Faculty Early/Phased Retirement Policy	Section 2		TBD
6.16	Procdural Standards for Faculty Sanctions and Dismissals	Section 2		TBD
6.16.1	Intentionally Vacant			removed
6.17	Policy on School or Program Discontinuance	Section 2		TBD
6.18	Policy on Financial Exigency	Section 2		TBD
6.19	Guidelines for Academic Administrators Returning to Teaching	Section 2		TBD
6.20	Admissions Evaluations for Student Applicants who have Criminal Records or are Under Criminal Indictment	Section 2		TBD
6.21	Policy on Exceptions to Stated Degree Requirements	Section 2		TBD
6.22	Guidelines for the Establishment of Centers	Section 2		TBD
6.23	Graduate Student Employment and Other Graduate Aid	Section 2		TBD
6.24	Non-Tenure Track, Non-Tenure Eligible Series Faculty	Section 2		TBD
6.25	Affiliate Faculty Appointments	Section 2		TBD

Former

New

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SECTION 7 RESEARCH ADMINISTRATION				
7.1	Sponsored Research and Activities	10.1	Sponsored Research and Activities	Revised
7.2	Compensation from Research and Sponsored Projects	10.2	Compensation from Sponsored Research Funding	Revised
7.3	Graduate Student Employment and Compensation	10.3	Graduate Research Assistant Employment Requirements and Compensation	Revised
7.4	Sponsored Project Procurement	10.4	Sponsored Project Procurement	Revised
7.5	Sponsored Project Property Management	10.5	Government Property Management	Revised
7.6	Policy and Procedural Standards for Addressing Research Misconduct	10.6	Standards for Addressing Research Misconduct	Revised
7.7	Policy on Financial Conflicts of Interest in Externally Sponsored Research	10.7	Financial Conflicts of Interest in Externally Sponsored Research	Revised
7.8	Sponsored Project Subawards and Subrecipient Monitoring	10.8	Sponsored Research Subawards and Subrecipient Monitoring	Revised
7.9	Intentionally Vacant			removed
7.10	Animal Care and Use Policy	10.9	Animal Care and Use	Revised
7.11	Human Subjects in Research	10.10	Human Subjects in Research	Revised
7.12	Sponsored Project Closeout	10.11	Sponsored Project Closeout	Revised
7.13	Sponsored Project Cost Transfers	10.12	Sponsored Project Cost Transfers	Revised
7.14	Sponsored Project Advance Expenditure Authorization	10.13	Sponsored Project Advance Expenditure Authorization	Revised
7.15	Sponsored Project Cost Sharing	10.14	Sponsored Project Cost Sharing	Revised
7.16	Intentionally Vacant			removed
7.17	Intentionally Vacant			removed
7.18	Sponsored Project Effort Reporting	10.15	Sponsored Project Effort Reporting	Revised
SECTION 8 HEALTH AND SAFETY				
8.1	General Health and Safety	11.2	General Health and Safety	revised
8.2	Hazard Communication Policy			merged
8.3	Hazardous Material Policy			merged
8.4	Physical Plant Asbestos Policy			removed
8.5	Radiation Safety Policy			removed

Former

New

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8.6	Biological Safety Policy			removed
8.7	Smoking Policy	1.19	Smoking	revised
8.8	Fleet Safety Policy	11.5	Fleet Safety Policy	revised
8.9	Global Travel to Restricted Regions	11.4	Global Travel to Restricted Regions	revised
8.10	Contagious Disease			removed
8.11	Sub-Compact Vehicles	11.6	Sub-Compact Vehicles	revised
SECTION 9 HUMAN RESOURCES				
9.1	Authority for Human Resources Policies	7.1	Authority for Human Resources Policies	revised
9.2	Employee Classifications	7.7	Employee Classifications	revised
9.3	Superseded by Policy 9.4			removed
9.4	Recruitment and Selection of Staff Non-Faculty Positions	7.2	Recruitment and Selection of Staff, Non-Faculty Positions	revised
9.5	Onboarding for New Faculty and Staff	7.5	Onboarding for New Faculty and Staff	revised
9.6	Employment Contracts for Staff Personnel	7.4	Staff Appointments and Hiring of Contractors and Consultants	revised
9.7	Probationary Period	7.6	Probationary Period	revised
9.8	Pre-Employment Screenings	7.3	Pre-Employment Screenings	revised
9.9	Intentionally Vacant			removed
9.10	Intentionally Vacant			removed
9.11	Benefits Accorded Certain University-Related Personnel Not Employed by the University			removed
9.12	Personal Conduct	7.23	Personal Conduct	revised
9.13	Corrective Action for Staff	7.24	Corrective Action for Staff	revised
9.14	Grievances & Appeals of University Employment Actions - Non-Faculty Personnel			revised
9.15	University Grievance Policy and Procedure	7.25	Grievances & Appeals of University Employment Actions	merged
9.16	Termination of Employment	7.29	Termination of Employment	revised
9.17	Intentionally Vacant			removed
9.18	Office Hours and Work Week	7.9	Office Hours and Work Week	revised
9.19	Wage and Salary Administration	7.8	Wage and Salary Administration	revised

Former

New

Policy #	Title	New Policy #	New Title	Status
9.20	Staff Vacation Leave	7.14	Staff Vacation Leave	revised
9.21	Paid Medical Absence for Staff	7.15	Paid Medical Absence	revised
9.22	Staff Educational Leave of Absence	7.19	Staff Educational Leave of Absence	revised
9.23	Military Leave	7.20	Military Leave	revised
9.24	Civic Responsibility	7.21	Civic Responsibility	revised
9.25	Human Resources/Benefits Records			revised
9.26	Updating Personnel Records	7.31	Human Resources Personnel Records	merged
9.27	Group Benefit Plans	7.10	University Benefits Program	revised
9.27.1	University Death Benefit	7.13	University Death Benefit	revised
9.28	Tuition Benefits	7.11	Tuition Benefits	revised
9.29	Intentionally Vacant			removed
9.30	Minister's Family Tuition Award	7.12	Minister's Family Tuition Award	revised
9.31	Duty to Report Suspected Child Abuse and Mandatory Training & Examination Program for Employees of Campus Programs for Minors on Warning Signs of Sexual Abuse and Child Molestation	7.26	Duty to Report Suspected Child Abuse and Mandatory Training & Examination Program for Employees of Campus Programs for Minors on Warning Signs of Sexual Abuse and Child Molestation	revised
9.32	Controlled Substance Abuse in the Workplace	7.27	Controlled Substance Abuse in the Workplace	revised
9.33	Intentionally Vacant			removed
9.34	Dishonest, Fraudulent and Illegal Practices	7.28	Dishonest, Fraudulent and Illegal Practices	revised
9.35	Intentionally Vacant			removed
9.36	Family and Medical leave Act Policy	7.16	Family Medical and Leave Act (FMLA)	revised
9.37	Domestic Partner Benefit			removed
9.38	Staff Maternity or Adoption Leave Policy	7.17	Staff Childbirth, Parental & Adoption Leave	revised
9.39	Staff Bereavement Policy	7.18	Staff Bereavement Leave	revised
9.40	Reorganization Policy	7.30	University Reorganization	revised
SECTION 10 PUBLIC SAFETY				
10.1	Guests on Campus	9.1	Guests on Campus	revised
10.2	Identification of Individuals	9.2	Identification of Individuals	revised
10.3	Trespassers	9.3	Trespassers	revised

Former

New

Policy #	Title	New Policy #	New Title	Status
10.4	Protests and Demonstrations	9.4	Political Activity, Protests and Demonstrations	revised
10.5	Weapons	9.5	Weapons	revised
10.6	Warrant Services			removed
10.7	Distribution of Police Incident Reports			removed
10.8	Non-Prescription Drugs	9.6	Non-Prescription Drugs	revised
10.9	Locks and Keys	8.4	Key and Card Access	revised
10.10	Coordination of Campus Security Needs	9.7	Coordination of Campus Security Needs	revised
10.11	In-Line Skating Policy			removed
10.12	Violence in the Workplace	9.8	Violence in the Workplace	revised
10.13	The Use of Video Surveillance Equipment	9.9	The Use of Video Surveillance Equipment	revised
10.14	Public Information Requests	9.10	Public Information Requests	revised
10.15	Policy on the Use of Unmanned Aircraft Systems ("Drones")	9.11	The Use of Unmanned Aircraft Systems	revised
SECTION 11 STUDENT LIFE				
11.1	The SMU Student Handbook	12.1	SMU Student Handbook	revised
11.2	SMU Health Center			revised
11.3	Medical Psychiatric Services and Psychological Counseling and Testing Center	12.2	SMU Health Center	merged
11.4	Housing Contract	12.3	Residence Life & Student Housing	revised
11.5	Conduct Policy for University-Sanctioned Trips	12.4	University Sanctioned Student Travel	revised
11.6	Students Ordered to Active Military Duty	12.5	Students Called to Active Military Duty	revised
SECTION 12 INTELLECTUAL PROPERTY/INFORMATION TECHNOLOGY				
12.1	Intellectual Property Policy of SMU	10.16	Intellectual Property	revised
12.2	Copyright Policy	10.17	Copyright	revised
12.3	Information Technology and Communications Usage	8.1	Acceptable Use	revised
12.4	Electronic Payment Processing	4.4	Collection of Funds	revised
12.5	Information Security			revised

Former

New

Policy #	Title	New Policy #	New Title	Status
12.6	Password Management	8.2	Information Security	merged
12.7	Policy on the Use of Voice Mail to Broadcast Messages on Campus			removed
12.8	Policy on Broadcast E-Mail Messages on Campus	8.1	Acceptable Use	merged
12.9	Mobile Equipment and Mobile Services	8.3	Mobile Equipment and Mobile Services	revised
SECTION 13 MISCELLANEOUS				
13.1	Policy on University Art Collections	1.20	University Art Collections	revised
13.2	Membership Fees and Dues	4.10	Membership Fees and Dues	revised
13.3	Policy on Film and Other Commercial Photography on Campus	5.15	Commercial Photography	revised
13.4	Use of the University Flag Pole	1.21	Use of the University Flag Pole	revised
13.5	Expenditures for Decorations, Floral Arrangements and Cards			removed
13.6	Inclement Weather	9.12	University Operations Affected by Emergency Conditions	revised
13.7	Excess Property	4.9	Excess Property	revised
13.8	Policy for Service of Subpoenas/Responding to Subpoenas or Other Requests for Records of Current or Former Students/Employees	1.9	Service of Subpoenas and Agency Requests for Information	revised
13.9	Animals on Campus	1.17	Animals	revised
13.10	Solicitation	9.13	Solicitation	revised