



Please return completed form to student and they must submit to admitting department.

Transfer to Southern Methodist University (F/J STUDENT)- SMU-in-Plano Campus

This form must be completed by the F-1/J-1 visa holder and by a Designate School Official (DSO) at your current institution in order to be issued a SEVIS I-20 form. Once you have been admitted to SMU you will need to request your record to be released to Southern Methodist University with a SEVIS Code of:
DAL214F00016001

Part I: To be completed by the Student

Family Name:	First/Middle Name:	
SMU ID Number:	E-mail:	
Current U.S. Resident Address:		
City:	State:	Zip Code:
By signing this document you are authorizing the release of information to the transfer-in school pertaining to the transfer of your SEVIS immigration record. Transfer-In School: Southern Methodist University (DAL214F00016000) .		
Student Signature:		Date:

Part II: To be completed by Designated School Official (DSO)

Current Immigration Status: <input type="checkbox"/> F-1	SEVIS ID Number:
Is the student currently in Active status in SEVIS? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No", student will not be eligible to transfer to SMU.	
Program or OPT End Date:	SEVIS Release Date:
Has the student been authorized for Curricular or Optional Practical Training? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", please list dates, employment type, full- or part-time, and degree level: _____ _____	
Has the student been authorized for a Reduced Course Load due to Academic Difficulties? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", please list dates and degree level: _____	
Has the student been authorized for a Reduced Course Load due to Medical Reasons? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", please list dates and degree level: _____	
Name of DSO:	Signature:
Email:	Date:
Phone:	Name of Institution:

**Note: SMU does not accept SEVIS records in terminated or completed status. The student must submit this form to their admitting department.*