





SSOUTHERNMMETHODISTUUNIVERSITY

GENERAL INFORMATION  
UNDERGRADUATE CATALOG  
2004-2005



**NOTICE OF NONDISCRIMINATION**

Southern Methodist University will not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religion, national origin, sex, age, disability, or veteran status. SMU's commitment to equal opportunity includes nondiscrimination on the basis of sexual orientation. The Director of Institutional Access and Equity has been designated to handle inquiries regarding the nondiscrimination policies.





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# OFFICIAL UNIVERSITY CALENDAR

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## **ACADEMIC YEAR 2004-2005**

Attached to this calendar is an addendum listing religious holidays for use in requesting excused absences according to University Policy 1.9. For religious holidays not listed, the instructor or supervisor may contact the Office of the Chaplain.

Graduate programs in Cox School of Business, School of Engineering, Perkins School of Theology, and Dedman School of Law have different calendars.

Offices of the University will be closed on September 6, November 25-26, December 20-24 and December 31, 2004; January 17, March 25, May 30, and July 4, 2005.

## **FALL TERM 2004**

March 29-April 23: Enrollment Fall 2004 Continuing Students: for all undergraduates and graduate Dedman and Meadows.

May/July/August TBA: Academic Advising, Enrollment, and Orientation (AARO) conferences for new first-year, transfer, and readmitted undergraduate students. Conference dates to be announced. Contact New Student Programs, Student Life Office, 214-768-4560. [www.smu.edu/newstudent](http://www.smu.edu/newstudent)

August 15, Sunday: Residence halls officially open.

August 18, Wednesday: Opening Convocation, McFarlin Auditorium.

August 19, Thursday: First day of classes.

August 25, Wednesday: Last day to enroll, add courses or drop courses without grade record or tuition billing. Last day to file for graduation in December.

September 3, Friday: Last day to declare Pass/Fail, No Credit or First-Year Repeated Course grading options. Last day to request excused absence for observance of a religious holiday.

September 6, Monday: University Holiday – Labor Day.

September 24-26, Friday-Sunday: Family Weekend.

October 4, Monday: Last day for continuing undergraduate students to change their major for November enrollment.

October 11-12, Monday-Tuesday: Fall Break.

October 28-November 19, Thursday-Friday: Enrollment Spring 2005 Continuing Students: for all undergraduates and graduate Dedman and Meadows.

November 3, Wednesday: Last day to drop a course.

November 5-7, Friday-Sunday: Homecoming.

November 9, Tuesday: Last day for December graduation candidates to change grades of Incomplete.

November 17, Wednesday: Students should file for May graduation. Last day to file is January 17, 2005.

November 22, Monday: Last day to withdraw from the University.

November 24, Wednesday: No Classes.

November 25-26, Thursday-Friday: University Holidays – Thanksgiving.

November 29-December 2, Monday-Thursday: No final examinations or unscheduled tests and papers.

November 30, Tuesday: Last day for oral/written examinations for December graduate degree candidates.

December 2, Thursday: Last day of instruction. Students and faculty will follow a Wednesday class schedule.

December 3-4, Friday-Saturday: Reading Days – No classes.

December 6-11, Monday-Saturday: Examinations (no examinations scheduled for Sunday).

December 11, Saturday: Official close of term and date for conferral of degrees. Graduation ceremony for December graduates.

December 12, Sunday: Residence halls officially close.

December 20-24, Monday-Friday: University Holidays – Christmas/Winter Break.

December 31, Friday: University Holiday – New Year's Day.

## **JANUARY INTERTERM 2005**

(Note: Some areas of instruction offer selected courses during the January Interterm, December 13-January 11.)

**SPRING TERM 2005**

October 28-November 19: Enrollment Spring 2005 Continuing Students: for all undergraduates and graduate Dedman and Meadows.

January 5, Wednesday: Residence halls officially open.

TBA: Academic Advising, Enrollment, and Orientation (AARO) conferences for new first-year, transfer, and readmitted undergraduate students. Conference dates to be announced. Contact New Student Programs, Student Life Office, 214-768-4560.

January 12, Wednesday: First day of classes.

January 17, Monday: University Holiday – Martin Luther King Jr.’s Birthday.

January 19, Wednesday: Last day to enroll, add courses, or drop courses without grade record or tuition billing. Last day to file for May graduation.

January 28, Friday: Last day to declare Pass/Fail, No Credit or First-Year Repeated Course grading option. Last day for students to request excused absence for observance of a religious holiday.

March 12-20, Saturday-Sunday: Spring Break.

March 25, Friday: University Holiday – Good Friday.

March 30, Wednesday: Last day for continuing undergraduate students to change their major for April enrollment.

March 30-April 26, Wednesday-Tuesday: Summer 2005 and Fall 2005 Continuing Student Enrollment: for all undergraduates and graduate Dedman and Meadows.

April 4, Monday: Last day to drop a course.

April 6, Wednesday: Last Day for May graduation candidates to change grades of Incomplete.

April 18, Monday: Last day to withdraw from the University.

April 21, Thursday: Students should file for August or December graduation. Last day to file for August is June 1. Last day to file for December is the last day to enroll for Fall 2005.

April 21-26, Thursday-Tuesday: No final examinations or unscheduled tests and papers.

April 26, Tuesday: Last day for oral/written examinations for graduate students who are May degree candidates.

April 28, Thursday: Last day of instruction.

April 29-30, Friday-Saturday: Reading days – no classes.

May 2-May 7, Monday-Saturday: Examinations (no examinations scheduled for Sunday).

May 7, Saturday: Official close of term.

May 8, Sunday: Residence halls officially close for non-graduating students.

May 13, Friday: Baccalaureate.

May 14, Saturday: Commencement and date for conferral of degrees.

May 15, Sunday: Residence halls officially close for graduating students.

May 30, Monday: University Holiday – Memorial Day.

**MAY TERM 2005**

May 7, Saturday: SMU-in-Taos: May Term Arrival and First Day of Classes, 2-6 p.m.

May 9, Monday: SMU-in-Taos: Last day to enroll, add courses, and to drop courses without grade record or tuition billing. Permission of Taos Program required for all enrollments.

May 23, Monday: SMU-in-Taos, May Term Examinations.

May 24, Tuesday: SMU-in-Taos, May Term Departure.

**SUMMER TERM 2005**

The Summer Term consists of three primary sessions: first session, second session, and a combined session. There are also shorter and longer sessions to accommodate the particular needs of the various instructional units such as SMU-In-Taos, International Programs, and Perkins School of Theology.

**Combined 10-Week Summer Session**

*Classes will meet 2 hours and 15 minutes twice a week  
or 1 hour and 30 minutes three times a week.*

May 26, Thursday: First day of Combined Summer Session classes.

June 1, Wednesday: Last day to enroll, add courses or drop courses without grade record or tuition billing for Combined Session courses. Last day to file for August graduation.

June 4, Saturday: Additional class day for M/W/F classes.

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- June 6, Monday: Last day to declare Pass/Fail, No Credit or First-Year Repeated Course grading options for a Combined Session course.
- June 11, Saturday: Additional class day for M/W/F classes.
- July 4, Monday: University Holiday – Independence Day.
- July 11, Monday: Last day for August graduation candidates to change grades of Incomplete.
- July 18, Monday: Last day to drop a Combined Summer Session course.
- July 23, Saturday: Additional class day for M/W/F classes.
- July 23, Saturday: Last day to withdraw from the University.
- July 28, Thursday: Last day of Combined Summer Session instructions and examinations. Official close of the term and date for conferral of degrees.

### First Session

*Classes meet two hours a day, Monday-Friday.*

- May 26, Thursday: SMU-in-Taos, Summer I Arrival, and First Day of Classes, 2-6 p.m.
- May 27, Friday: SMU-in-Taos, Last day to enroll, add courses, and to drop courses without grade record or tuition billing. Permission of Taos Program required for all enrollments.
- May 26, Thursday: First day of First Session classes.
- May 27, Friday: Last day to enroll, add courses, or drop courses without grade record or tuition billing for First Session courses.
- June 1, Wednesday: Last day to declare Pass/Fail, No Credit or First-Year Repeated Course grading options for a First Session course. Last day to file for August graduation.
- June 20, Monday: Last day to drop a First Session course. SMU-in-Taos: Summer I Examinations.
- June 22, Wednesday: SMU-in-Taos: Summer I Departure.
- June 22, Wednesday: Last day to withdraw from the University.
- June 27, Monday: Last day of First Session instruction and examinations.

### Second Session

*Classes meet two hours a day, Monday-Friday.*

- June 28, Tuesday: First day of Second Session classes.
- June 29, Wednesday: Last day to enroll, add courses or drop without grade record or tuition billing for Second Session courses.
- July 1, Friday: Last day to declare Pass/Fail, No Credit or First-Year Repeated Course grading options for a Second Session course.
- July 4, Monday: University Holiday – Independence Day.
- July 8, Friday: Last day for August graduation candidates to change grades of Incomplete.
- July 20, Wednesday: Last day to drop a Second Session course.
- July 25, Monday: Last day to withdraw from the University.
- July 28, Thursday: Last day of Second Session instruction and examinations. Official close of the term and date for conferral of degrees.

### August Term 2005

- July 29, Friday: SMU-in-Taos: August Term Arrival and First Day of Classes, 2-6 p.m.
- July 30, Saturday: SMU-in-Taos: Last day to enroll, add courses, and to drop courses without grade record or tuition billing. Permission of Taos Program required for all enrollments.
- August 15, Monday: SMU-in-Taos: August term examinations.
- August 16, Tuesday: SMU-in-Taos: August term departures.

## MAJOR RELIGIOUS HOLIDAYS

### (August 2004-August 2005)

Listing of religious holidays for use in requesting excused absences according to University Policy 1.9. For religious holidays not listed, the instructor or supervisor may contact the Office of the Chaplain.

#### *Christian*

- Christmas: December 25, 2004
- Ash Wednesday: February 9, 2005
- Good Friday: March 25, 2005
- Easter Sunday: March 27, 2005
- Easter Sunday (Orthodox): May 1, 2005

**Hindu**

Dashara: October 14-22, 2004  
Dussehra: October 22, 2004  
Diwali: November 24, 2004

**Jewish**

*All holidays begin at sundown before the first day noted and conclude at sundown on the day(s) noted.*

Rosh Hashanah: (2 days) September 16 and 17, 2004  
Yom Kippur: September 25, 2004  
Sukkot: September 30, 2004  
Hanukkah: December 8, 2004  
Passover: (first 2 days and final day) April 24, 25, and 30, 2005  
Shavuot: (2 days) June 13 and 14, 2005

**Muslim**

Ramadan: October 15, 2004  
Id al-Fitr: November 14, 2004  
Eid Al-Adha: January 21, 2005  
Islamic New Year: February 10, 2005  
Ashura: February 19, 2005  
Mawlid al-Nabi: April 21, 2005

# DESCRIPTION OF THE UNIVERSITY

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## STATEMENT OF MISSION

### The Vision of Southern Methodist University

To create and impart knowledge that will shape citizens who contribute to their communities and lead their professions in a global society.

### The Mission of Southern Methodist University

Southern Methodist University's mission is to be a leading private institution of higher learning that expands knowledge through research and teaching. Among its faculty, students, and staff the University develops skills and cultivates principled thought and wisdom. The University is dedicated to the values of academic freedom and open inquiry and to its United Methodist heritage.

To fulfill its mission the University strives for quality, innovation, and continuous improvement as it pursues the following goals:

- To enhance the academic quality and competitiveness of the University.
- To improve teaching and learning.
- To strengthen scholarly research and creative achievement.
- To support and sustain student development and quality of life.
- To broaden global perspectives.
- To advance the University through select, strategic alliances.

## SOUTHERN METHODIST UNIVERSITY

As a private, comprehensive university enriched by its United Methodist heritage and its partnership with the Dallas metroplex, Southern Methodist University seeks to enhance the intellectual, cultural, technical, ethical, and social development of a diverse student body. SMU offers undergraduate programs centered on the liberal arts; excellent graduate, professional, and continuing education programs; and abundant opportunities for access to faculty in small classes, research experience, international study, leadership development, and off-campus service and internships, with the goal of preparing students to be contributing citizens and leaders for our state, the nation, and the world.

SMU comprises six degree-granting schools: Dedman College of Humanities and Sciences, Meadows School of the Arts, the Edwin L. Cox School of Business, the School of Engineering, the Dedman School of Law, and Perkins School of Theology.

Founded in 1911 by what is now the United Methodist Church, SMU is nonsectarian in its teaching and is committed to the values of academic freedom and open inquiry.

The University has 100 buildings, a total enrollment that has averaged more than 10,000 the past five years, a full-time faculty of 565, and assets of \$1.389 billion—including an endowment of \$807,551,000 (Market Value, May 2003).

Offering only a handful of degree programs at its 1915 opening, the University presently awards baccalaureate degrees in more than 80 programs through four undergraduate schools and a wide variety of graduate and professional degrees through those and professional schools.

Of the 11,161 students enrolled for the 2003 fall term, 6,299 were undergraduates and 4,862 were graduate and professional students. The full-time equivalent enrollment was 6,135 for undergraduates and 3,113 for graduate and professional students.

Nearly all the students in SMU's first class came from Dallas County, but now 37 percent of the University's undergraduate student body comes from outside Texas. In a typical school year, students come to SMU from every state, from 106 foreign countries, and from all races, religions, and economic levels.

Undergraduate enrollment is 55.3 percent female. Graduate and professional enrollment is 40.3 percent female.

A majority of SMU undergraduates receive some form of financial aid. In 2003-2004, 79.5 percent of first-year students received some form of financial aid, and 32 percent of first-year students received need-based financial aid.

Management of the University is vested in a Board of Trustees of civic, business, and religious leaders—Methodist and non-Methodist. The founders' first charge to SMU was that it become not necessarily a great *Methodist* university, but a great *university*.

### **ACADEMIC ACCREDITATION**

Southern Methodist University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur GA 30033-4097; telephone number 404-679-4501) to award Baccalaureate, Master's, and Doctoral degrees.

Individual academic programs are accredited by the appropriate national professional associations. The Edwin L. Cox School of Business is accredited by AACSB-International, the Association to Advance Collegiate Schools of Business. The Dedman School of Law is accredited by the American Bar Association. Perkins School of Theology is accredited by The Association of Theological Schools in the United States and Canada. Undergraduate programs in mechanical engineering, computer engineering, and electrical engineering are accredited by the Accreditation Board for Engineering and Technology (ABET). The Department of Chemistry is accredited by the American Chemical Society. In the Meadows School of the Arts, the Dance Division is accredited by the National Association of Schools of Dance; the Music Division by the National Association of Schools of Music; and the Theatre Division by the National Association of Schools of Theater.

## ADMISSION TO THE UNIVERSITY

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All first-year students, regardless of intended major, enter the University via Dedman College of Humanities and Sciences. Dedman College will assign an appropriate academic adviser based on the student's intended field of study. The adviser assists the student in selecting courses pertinent to the General Education Curriculum requirements as well as the student's chosen major.

Students normally qualify for entry into a specific degree program during their sophomore year. Admission into any undergraduate degree program requires the completion of minimum academic standards determined by the school in which the program is based. The specific requirements for admission into each of SMU's undergraduate schools are outlined in the admission section of that school's information in this catalog.

### **FIRST-YEAR ADMISSION CRITERIA**

Selection of applicants is based on several criteria: the high school curriculum, classroom performance, grade pattern, rank in class (if applicable), SAT I and/or ACT scores, counselor and teacher recommendations, essay, and extracurricular activities. Although no specific cutoff is applied to any single measure, generally a student who has accomplished both a strong academic record and exhibited a variety of academic and personal achievements gains the most from the SMU experience. Matriculation to the University is contingent upon completion of the high school diploma. As an independent institution, SMU has no limits on enrollment based solely on geography, and no distinctions in tuition, fees, or other costs based on the home state of the student. The University is open to applicants without regard to race, color, religion, national origin, sex, age, disability, or veteran status.

#### **High School Curriculum**

Students who present programs in excess of minimum requirements generally have an advantage in the admissions process. Elective choices and senior-year curriculum are given serious consideration. Applicants should submit high school records in a *minimum* of 15 or more academic units. The recommended distribution for a *minimum* program is as follows: 4 units of English, 3 units of mathematics (Algebra I, Plane Geometry, Algebra II), 3 units of science (including two units of laboratory science), 3 units of social science, and 2 units of a foreign language (a two-year sequence). Engineering applicants should have completed four years of math (including a half year of trigonometry) and a year each of chemistry and physics. Students who have not completed a two-year sequence of a single foreign language in high school will be required to successfully complete two terms of a single foreign language at an accredited institution prior to their fifth regular semester at SMU, regardless of intended major. American sign language will be used to satisfy the University's admission foreign language requirement for those students with a documented language-based learning disability that prevents learning a foreign language.

#### **Home School Criteria**

Home school applicants are expected to complete the equivalent of the high school curriculum as outlined above and submit SAT I and/or ACT scores, as well as the Home School Certificate that indicates mastery of English, math, and science in the home school curriculum. If this information is not indicated on the Home School Certificate or transcript, three SAT II subject exams (to include English, math, and science) offered by the Educational Testing Service must also be provided. According to Title 34 of the Code of Federal Regulations, Part 600, Section 600.4, an accepted home schooled applicant must be at least 17 years of age. It is also



suggested that home school applicants submit the GED certificate if they wish to be considered for need-based financial aid.

#### **Application Timetable for First-Year Students**

All prospective students must complete the application for admission and submit a \$50 nonrefundable application processing fee. First-year candidates will be processed on the Admissions Calendar as follows:

##### **Early Action Applicants\***

Application Deadline: November 1  
 Notification Date: By December 30  
 Deposit Reply Date: May 1

##### **Regular Decision Applicants**

Application Deadline: January 15  
 Notification Date: By March 15  
 Deposit Reply Date: May 1

##### **Rolling Decision Applicants (on space-available basis)**

Application Deadline: March 15  
 Notification Date: Rolling after April 1  
 Deposit Reply Date: May 1

\*NOTE: Acceptance under Early Action does not require a student to withdraw applications from other institutions. *The deadline for merit scholarship consideration is January 15.*

#### **Required Testing**

SMU requires all applicants except foreign citizens from foreign secondary schools to submit Scholastic Aptitude Test (SAT I) scores and/or American College Test (ACT) scores. Foreign citizens interested in merit-based aid must submit official ACT/SAT scores for scholarship consideration. These examinations are conducted in a number of test centers throughout the United States and in foreign countries several times each year. It is recommended that students take the SAT I or ACT more than once. Although scores from tests taken after January may be submitted, score results may delay the final admission decision. Foreign students whose native language is not English are required to submit a score of 550 or better on the paper-based TOEFL (Test of English as a Foreign Language) or a score of at least 213 on the computer-based TOEFL.

Students may obtain additional information about the College Entrance Examination Board (CEEB) and its tests (SAT I, SAT II, TOEFL) from their high school counselors or by writing to the CEEB at PO Box 592, Princeton NJ 08540 or visiting CEEB online at [www.collegeboard.com](http://www.collegeboard.com). Students requesting further information about the American College Test also may contact their high school counselors or write to the ACT National Office, 2201 North Dodge Street, PO Box 168, Iowa City IA 52243.

#### **Performing Arts Auditions**

In addition to meeting general University admission criteria, all first-year and transfer students who intend to major in the performing arts of dance, music, or theatre must satisfy a performance audition requirement as part of the admission process prior to matriculation. Information regarding audition requirements and dates may be obtained by contacting the Associate Dean, Meadows School of the Arts, Southern Methodist University, Dallas TX 75275-0356; 214-SMU-3217; [meadows.smu.edu](http://meadows.smu.edu).

Performance auditions must be completed by the final published national or campus audition date, which normally is not later than March 15 prior to the entering fall term. Transfer students entering degree programs within the Division of Dance or Theatre may do so *only* in the Fall term.

#### Reserving a Place

Admitted students are required to submit a nonrefundable \$500 deposit by the deadline stated in the Application Timetable to reserve a place in class. This deposit includes a Matriculation Fee, Advance Tuition Deposit, and Housing Deposit. All first-year students who have completed fewer than 30 hours in residence at SMU must live on campus unless permission is granted to live at home. Students granted permission to live at home by the Director of Housing and Residence Life need to submit a nonrefundable \$400 deposit.

To facilitate advising and enrollment, you will need to submit your final high school transcript confirming graduation.

#### Health Examination

All new students must have a completed medical history form on file with the University Health Service before they are eligible to register. All students must provide proof of immunization against diphtheria, tetanus, poliomyelitis, rubeola (red, or regular, measles), rubella (German, or three-day, measles), and tuberculosis (a negative skin test or chest X-ray within the past year).

#### Credit by Examination

##### *Examinations Administered in High School*

SMU grants credit and placement for scores of 4 or 5 on most AP examinations taken in high school (see table below). Students may not receive credit for both an AP or IB exam and a college course covering the same subject matter.

An official copy of test results must be sent from the College Board to the Office of Admission so that you may know what credit you have earned prior to advising and enrollment.

AP Examination	Scores	Credits Awarded	Course(s) Credited
American History	4, 5	6 Hours	HIST 2311, 2312
Art History	4, 5	6 Hours	ARHS 1303, 1304
Biology	4, 5	8 Hours	BIOL 1401, 1402
Chemistry	4, 5	8 Hours	CHEM 1403, 1404
Computer Science A	4, 5	3 Hours	CSE 1341
Computer Science AB	4, 5	3 Hours	CSE 1341
Economics:			
Macro	4, 5	3 Hours	ECO 1312
Micro	4, 5	3 Hours	ECO 1311
English Lng/C or Lit/C	4	3 Hours	ENGL 1301
English Lng/C or Lit/C	5	6 Hours	ENGL 1301, 1302
Environmental Science	4, 5	3 Hours	GEOL 1315
European History	4, 5	6 Hours	HIST 2365, 2366
Government:			
American	4, 5	3 Hours	PLSC 1320
Comparative	4, 5	3 Hours	PLSC 1340
Languages (Lang or Lit):			
French	4, 5	12 Hours	FREN 1401, 1402, 2401
German	4, 5	14 Hours	GERM 1401, 1402, 2311, 2312
Latin	4, 5	14 Hours	LATN 1401, 1402, 2311, 2312
Spanish	4, 5	12 Hours	SPAN 1401, 1402, 2401
Mathematics:			
Calculus AB	4, 5	3 Hours	MATH 1337

Calculus BC	3 if 4 AB subscore	3 Hours	MATH	1337
Calculus BC	4	3 Hours	MATH	1337
Calculus BC	5	6 Hours	MATH	1337, 1338
Physics:				
Physics C (Mech)	4, 5	3 Hours	PHYS	1303
Physics C (E&M)	4, 5	3 Hours	PHYS	1304
<i>Physics does not award placement credit for labs.</i>				
Psychology	4, 5	3 Hours	PSYC	1300
Statistics	4, 5	3 Hours	STAT	2331

### **College-Level Examination Program (CLEP)**

SMU gives credit for CLEP subject examinations in American and English literature, biology, and economics, based on specified minimum scores.

### **SMU Departmental Examinations**

SMU also awards credit for departmental examinations offered in a variety of disciplines. Such SMU credit may not transfer automatically to other universities. Credit for examinations awarded by other institutions will not transfer to SMU.

**Foreign Languages.** Entering first-year students with at least two years of the same foreign language in high school are required to take the foreign language placement examinations given during orientation if they intend to continue the study of that language. Scores on these examinations are used to evaluate the foreign language competency of entering students so that they may be placed in classes appropriate to their level of achievement and degree program. When the student has successfully completed the course with a grade of C or above, the student will retroactively earn from four to 14 term hours of University credit for the preceding courses in the beginning and intermediate levels of the language sequence. Students must enroll in the course for a letter grade (not Pass/Fail) in order for the course to serve as a basis for granting retroactive credit. Such credit counts toward graduation and serves to reduce the student's foreign language requirement in degree programs that require competence in foreign language. Although students may earn retroactive credit in more than one language, the maximum aggregate credit involving more than one language allowed to count toward graduation is 12 term hours.

**Other Subjects.** Departmental examinations also are available in mathematics and physics.

### **International Certificate Programs**

SMU awards credit for the successful completion of the international certificate programs listed below. In certain cases, departmental examinations may be required as a part of the evaluation process.

1. *The International Baccalaureate*

Six to eight credits will be awarded for scores of 5, 6, or 7 on International Baccalaureate Higher-Level exams in transferable subjects, with a maximum award of 32 credits. Credits will not be awarded for Subsidiary-Level exams.

2. *The General Certificate of Education A-Level (United Kingdom)*

Six to eight credits will be awarded for grades of A and B on A-Level exams in transferable subjects, with a maximum award of 32 credits. Credits will not be awarded for a score of C, or for 0-Level exams.

3. *The Baccalaureate (France)*

Six to eight credits will be awarded for scores of 11 or above, with a maximum award of 32 credits.

4. *The Abitur (Germany)*

Six to eight credits will be awarded for passing scores on each of the written exams in transferable subjects, with a maximum award of 32 credits. Credits will not be awarded for oral exams.

### **Concurrent Dual Credit/College Programs**

Credit is awarded for college courses a student takes prior to graduation from high school if the courses meet the criteria for transfer work outlined in the Transfer Admission Criteria section of this catalog. Official college transcripts are required for all college-level work attempted, regardless of transferability.

### **TRANSFER ADMISSION CRITERIA**

University policy requires that of the 122 minimum required term hours for a degree, at least 60 hours must be earned in residence at SMU. Applicants for admission who have not taken one of the math courses described under the Fundamentals/Mathematical Sciences list in the General Education Curriculum found in the catalog, must have completed, within the last three years, College Algebra or a high school sequence of Algebra I, Algebra II, and Plane Geometry to be considered for admission.

Although the average G.P.A. of successful transfer applicants who have completed 30 or more transferable hours is considerably higher than a 2.7 G.P.A. (on a 4.0 scale), applicants with a G.P.A. below this threshold are not typically successful in gaining admission. Candidates with a transferable G.P.A. below 2.00 are not admitted to the University. For all candidates who have completed 30 or more college hours, the Admission Committee considers the rigorous nature of the courses attempted, in particular applicants should have completed at least one course in English Composition, a lab science, a math course beyond College Algebra, and a course pertaining to the intended major. The Committee weighs overall academic performance as well as evidence of recent improvement. For some applicants, the high school performance is also a factor. Candidates with fewer than 30 hours are considered on an individual basis and may be required to submit additional information, including high school record.

Those students with more than 30 transferable hours may be admitted directly to the school of their intended major if the admission requirement of that school has been met. The specific requirements for admission into each of SMU's undergraduate schools are outlined in the admission section of that school's information in this catalog.

All transfer students who intend to major in the performing arts of dance, music, or theatre must audition. Refer to the sections on Performing Arts Auditions for requirements.

Students who have not completed a two-year sequence of a single foreign language in high school nor a one-year sequence of a single foreign language at the college level will be required to take two terms of a single foreign language at an accredited institution to commence no later than their third regular term after matriculation at SMU, regardless of intended major. American Sign Language will be used to satisfy the University's foreign language admission requirement for those students with a documented language-based learning disability that prevents learning a foreign language.

Prospective transfer students must complete an Undergraduate Application for Transfer Admission and submit a \$50 nonrefundable application fee. In addition, an official academic transcript from each college or university attended (regardless of transferability) including the last completed term, must be sent to:

SMU Transfer Admission  
PO Box 750181  
Dallas TX 75275-0181

A final high school transcript or GED results should be sent to confirm foreign

language and math background. A high school transcript, including SAT I or ACT scores, is required when less than 30 transferable hours have been earned. SAT I or ACT results will not be required of students for whom five or more years have lapsed since high school or high school equivalent.

#### **Transfer Credit**

No transfer credit is given for any correspondence course or work completed at a school that is not accredited. Only grades of C- or better in comparable courses are transferable to SMU for accepted students. Official college transcripts are required for all college-level work attempted, regardless of transferability. A copy of the transcript evaluation is sent to transfer students prior to their enrollment.

#### **Foreign Transcript Credit**

All foreign transcripts must be accompanied by a professional evaluation and an official transcript, including an English translation if it is not in English, and course descriptions or syllabuses. It is the student's responsibility to procure this evaluation, and to assume financial responsibility for it.

Because of the importance of this information, SMU accepts evaluations from the following institutions of proven reliability:

World Education Services, Inc.  
PO Box 745 Old Chelsea Station  
New York NY 10113-0745  
Telephone: 212-966-6311  
Toll-free 1-800-937-3895  
E-mail: [infor@wes.org](mailto:infor@wes.org)  
[www.wes.org](http://www.wes.org)

AACRAO  
One Dupont Circle, NW, Suite 520  
Washington, DC 20036  
Telephone: 202-293-9161  
Fax:: 202-872-8857  
E-mail: [info@aacrao.org](mailto:info@aacrao.org)  
[www.aacrao.org](http://www.aacrao.org)

Educational Credential Evaluators, Inc.  
PO Box 92970  
Milwaukee WI 53202-0970  
Telephone: 414-289-3400  
[www.ece.org](http://www.ece.org)

This service's evaluation should include an explanation that the institution is recognized by the ministry of education in the home country and is generally considered to offer at least the equivalent of U.S. higher education credit. In addition, it should include an explanation of the credits, the grading system, and course levels, as well as a course-by-course evaluation.

The expertise and reliability of a professional evaluation report is recognized worldwide and is likely to be accepted by other academic institutions, employers, and state licensing boards. However, the report is not binding to SMU and will be considered a recommendation for independent decision of the credit to be given.

Information and applications are available on the Web from the services. If you need further information, please contact the Office of Admission.

### **Application Timetable for Transfer Students**

*Fall with Summer term entry:* All data due no later than April 1.

*Fall term entry:* All data due no later than June 1.

*Spring term entry:* All data due no later than November 1.

It is not recommended that an application be submitted on or near the deadline. *Earlier application is strongly recommended, particularly for those students applying for financial aid or University housing.*

Application processing begins in early March (for the Summer and Fall terms) and in early October (for the Spring term) upon receipt of a pertinent data, including each official transcript through the last completed term.

Note: Priority scholarship deadline is April 1 for Fall entry and November 1 for Spring entry.

### **Reserving a Place**

All degree-seeking admitted transfer students wishing to enroll at SMU are required to submit a \$200 Matriculation Fee and a \$200 Advance Tuition Deposit in order to reserve a place in the academic program. This \$400 fee and deposit should be sent to the Office of Admission. Space can be guaranteed only to those students who have submitted the fee and deposit by the deadline noted in the acceptance packet. Please note that this \$400 fee and deposit are nonrefundable. Students seeking financial aid should wait until they receive their financial aid award before submitting a deposit. All foreign passport holders are required to pay a one-time nonrefundable \$150 international student fee.

Note that admitted transfer students cannot actually enroll at SMU until their final transcript has been received and evaluated for transferability. (For this reason, we discourage Fall-term entry transfer students from attending a second Summer term at their current institution before matriculation to SMU.)

### **Housing Deposit**

Housing accommodations are offered on a space-available basis for new transfer students. Housing forms will be sent to interested transfer students once the student has been accepted. Students should complete and return the forms, along with the \$100 housing deposit, to the Office of Housing.

### **READMISSION OF STUDENTS**

If a student in good standing withdraws from SMU for one semester, the student's file remains active and the student is able to register as though in continuous enrollment at the University (re-entry). Students who left on probation will return on probation. All holds must be cleared prior to enrollment. Re-entry students are responsible for meeting all financial aid, housing, and advising deadlines.

After nonattendance for two or more regular (Fall, Spring) terms students, who formerly attended SMU, including those who have completed a degree, are required to submit a readmission application through the Division of Enrollment Services/Transfer Admission. (The application is online at [www.smu.edu/admission/forms.asp](http://www.smu.edu/admission/forms.asp).) Any student who has been suspended is also required to apply for readmission. Students who have been suspended are strongly encouraged to attach a statement to their readmission application, indicating the reasons why they now feel ready to return to SMU. Although the Division of Enrollment Services facilitates the application process, an academic dean determines readmission.

A student who has already earned one undergraduate degree at SMU and is seeking a second undergraduate degree must apply for readmission if the student has not attended SMU for two or more regular (Fall, Spring) terms.

The readmission application and transcripts are due no later than April 1 for

Summer term entry, July 1 for Fall term entry, and December 1 for Spring term entry. There is no readmission fee when applying for the *first* time. However, subsequent readmission applications require a \$50 nonrefundable application fee. All students who return to SMU after any period of nonenrollment must forward official transcripts from each college or university attended since last enrolled at SMU. If five years have elapsed since the last term of enrollment at SMU, official transcripts from each college or university attended prior to SMU also must be forwarded to the Division of Enrollment Services.

Students should be aware of specific policies regarding transfer courses taken after matriculation to SMU (see Transfer Courses From Other Institutions in the University Enrollment and Academic Records Standards section of this catalog). In addition, each college within SMU has specific policies regarding readmission, transfer credit and statute of limitations, so students should refer to their school's section of this catalog for that information.

### **ACADEMIC FORGIVENESS**

SMU's academic forgiveness policy permits a student to have academic work taken 10 or more years prior to the term of admission or readmission forgiven. Forgiven hours will not be included in the G.P.A. nor used for actions such as the determination of admission, academic probation, suspension, honors, scholarships, and graduation. Please see the University Registration and Academic Records Standards section for details of this policy. The academic forgiveness application is available through the Division of Enrollment Services.

### **INTERNATIONAL STUDENTS**

Foreign citizens applying to SMU as first-year and transfer undergraduate students are expected to meet all requirements for admission.

Students for whom English is not the native language are expected to take an internationally recognized English language test such as TOEFL or IELTS. A score of at least 550 (paper test) or 213 (computer test) on the TOEFL is required for admission consideration. Students with scores slightly below those mentioned above will be required to successfully complete SMU's summer Intensive English Program prior to matriculation. Transfer students without an internationally recognized English language test score will be evaluated on the basis of college-level grades in English composition/rhetoric courses.

International transfer students who have completed college-level work at an international university are required to submit specific documentation as noted in the Foreign Transcript Credit section of this catalog (see page 21 for an explanation).

The expenses to be incurred in attending the University are listed under Financial Information. Additional costs that international students may expect include room and board during school holidays, travel expenses, and international student insurance, and a one-time international student fee (foreign passport holders only). Need-based financial aid is not available for international students. However, first-year international students will be considered for all available academic scholarships if their application is complete by the January 15 deadline (December 15 for transfer students). International transfer applicants will be considered for all transfer scholarships for which the student is eligible, provided the appropriate application deadline has been met.

When an international student has been admitted and provided an adequate Certificate of Financial Responsibility or bank letter, the International Office will issue the I-20 (Certificate of Eligibility). The student will be required to produce the I-20, the Letter of Acceptance, and proof of finances when applying at the U.S. embassy or consulate for a student visa.

All international students at Southern Methodist University must be covered by health insurance in the amounts specified for Exchange Visitors by the U.S. government. Health insurance may be purchased through the University by self-enrollment with the University-contracted insurance plan or elsewhere.

### **NONDEGREE STUDENTS**

Nondegree students are those applicants for admission who wish to be enrolled in University courses for credit but who do not intend to pursue an SMU degree program. This category of students is normally limited to those who 1) have already earned a college degree, 2) are degree-seeking students in good standing and visiting from another four-year college or university, or 3) are participants in special SMU programs such as the TAG program. Nondegree students are admitted through the Office of Nondegree Credit Studies and are eligible to register in day and evening classes for which they have satisfied prerequisites. Admission through the Office of Nondegree Credit Studies as a nondegree-seeking student does not qualify a student as a degree applicant.

Applications for admission may be obtained by contacting the Office of Nondegree Credit Studies, Southern Methodist University, PO Box 750382, Dallas TX 75275-0382; 214-768-4272; [www.smu.edu/continuing\\_education](http://www.smu.edu/continuing_education).



## FINANCIAL INFORMATION

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A bulletin supplement, *Financial Information: Southern Methodist University*, is issued each academic year. It provides the general authority and reference for SMU financial regulations and obligations, as well as detailed information concerning tuition, fees, and living expenses.

The supplement is available on the Bursar Web site at [www.smu.edu/bursar](http://www.smu.edu/bursar). For more information, call 214-768-3417.

Students registering in the Continuing Student Enrollment must ensure that payment is received in the Division of Enrollment Services by the due date (given to students at registration). No confirmation of receipt of payment will be sent. If an invoice has not been received two weeks prior to the due date, Enrollment Services should be contacted. The registration of a student whose account remains unpaid after the due date may be canceled at the discretion of the University. Students registering in the New Student Enrollment and the Late Enrollment must pay at the time of registration.

Students are individually responsible for their financial obligations to the University. All refunds will be made to the student, with the exception of PLUS loans and the SMU Monthly Payment Plan. If the refund is issued by check, the student may request, in writing, that the refund be sent to another party. Any outstanding debts to the University will be deducted from the credit balance prior to issuing a refund check. A student whose University account is overdue or who is in any other manner indebted to the University will be denied the recording and certification services of the Office of the Registrar, including the issuance of a transcript or diploma, and may be denied readmission until all obligations are fulfilled. The Division of Enrollment Services may stop the registration—or may cancel the completed registration—of a student who has a delinquent account or debt, and may assess all attorney's fees and other reasonable collection costs (up to 50 percent) and charges necessary for the collection of any amount not paid when due. Matriculation in the University constitutes an agreement by the student to comply with all University rules, regulations, and policies.

Arrangements for financial assistance from SMU must be made in advance of registration and in accordance with the application schedule of the Division of Enrollment Services – Financial Aid. A student should not expect such assistance to settle delinquent accounts.

Students who elect to register for courses outside of their school of record will pay the tuition rate of their school of record.

### **WITHDRAWAL FROM THE UNIVERSITY**

A student who wishes to withdraw (resign) from the University before the end of a term or session must initiate a Student Petition for Withdrawal form, obtain approval from their academic dean and submit the form to the Division of Enrollment Services-University Registrar. The effective date of the withdrawal is the date on which the Student Petition for Withdrawal is processed in the Registrar's Office. Discontinuance of class attendance or notification to the instructors of intention to withdraw does not constitute an official withdrawal.

Reduction of tuition and fees is based on the schedule listed in the *Financial Information: Southern Methodist University* and is determined by the effective date of the withdrawal. The schedule may be found at [www.smu.edu/bursar](http://www.smu.edu/bursar), or by calling 214-768-3417.

Please note, however, for students receiving financial aid (scholarships, grants, or loans) when the withdrawal date qualifies for reduction of tuition and fees charges, the refund typically will be used to repay the student aid programs first and go to the student/family last. Further, government regulations may require that SMU return

aid funds whether or not the University must reduce its tuition and fees; hence, a student whose account was paid in full prior to withdrawal may owe a significant amount at withdrawal due to the required return of student aid. Therefore, students who receive any financial aid should discuss prior to withdrawal the financial implications of the withdrawal with staff of the Division of Enrollment Services.

Medical withdrawals have conditions that must be met prior to re-enrollment at SMU. Medical withdrawals must be authorized by the Medical Director; Psychiatric Director; Counseling and Testing Director; or Vice President for Student Affairs.

Students who live in University housing must obtain clearance from the Office of Residence Life and Student Housing.

### **PAYMENT OPTIONS**

#### **The SMU Payment Plan**

The SMU Payment Plan allows total annual charges to be broken into monthly installments and spread over 10 months, beginning in June.

For more information about this plan contact:

Academic Management Services  
One AMS Place  
PO Box 100  
Swansea MA 02777  
1-800-635-0120

#### **The Four-Year Single Payment Plan**

The Four-Year Single Payment Plan allows families to avoid the effects of tuition and fee increases by paying for four years in one single payment (four times the first-year tuition and fees).

For more information about this plan contact:

Division of Enrollment Services  
Southern Methodist University  
PO Box 750181  
Dallas TX 75275-0181  
214-768-4635

#### **Other Commercial Plans**

The SMU Division of Enrollment Services receives mailings from other entities offering extended payment plans for credit-worthy families. Contact us if you would like more information.

# STUDENT FINANCIAL AID

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For many SMU students, scholarships and other aid make the cost of attending this distinguished private university no more taxing—and often less so—on their families' financial resources than attending a public university.

SMU strives to provide the financial assistance required for an undergraduate education to any student who is offered admission and who has been determined by the Division of Enrollment Services–Financial Aid to have need for such assistance.

More than 73 percent of all students receive some type of financial aid. SMU has a generous program of merit scholarships, grants, loans, and part-time jobs to recognize academic achievement and talent in specific fields and to meet financial need.

Certain special SMU scholarship programs offer awards to the following types of students:

- Entering first-year, transfer, and continuation students with high academic achievement or with talent in the arts.
- National Merit finalists.
- Dependent children and spouses of ordained United Methodist ministers engaged in full-time church-related vocations.
- Texas residents.

Primary consideration for merit scholarships and need-based financial aid will be given to the following:

1. *Entering first-year students* who:
  - a. Complete the Admission Application, with all supporting materials, by January 15.
  - b. File the Free Application for Federal Student Aid (FAFSA), available from high school counselors or on the Web at [www.fafsa.ed.gov](http://www.fafsa.ed.gov), and the College Scholarship Service/PROFILE (CSS/PROFILE), found at [profileonline.collegeboard.com](http://profileonline.collegeboard.com), by February 1. (The FAFSA and CSS/PROFILE are required for need-based aid consideration.) SMU Title VI code: 003613
  - c. Complete the SMU Application for Scholarships (attached to Admission application) and return it with the Admission Application.
2. *Transfer students* who:
  - a. Complete the Admission Application, with all supporting materials, by June 1.
  - b. File the FAFSA available from a financial aid officer or at [www.fafsa.ed.gov](http://www.fafsa.ed.gov), and CSS/PROFILE, found at [profileonline.collegeboard.com](http://profileonline.collegeboard.com), by April 1. (The FAFSA and CSS/PROFILE are required for need-based aid consideration.)
3. *Continuation students* who:
  - a. File FAFSA or FAFSA Renewal and CSS/PROFILE by April 15, *after the parents' and students' income tax returns have been filed with the Internal Revenue Service.*

To obtain additional information contact this office:

Division of Enrollment Services  
Southern Methodist University  
PO Box 750181  
Dallas TX 75275-0181  
214-768-3417  
[enrol\\_serv@smu.edu](mailto:enrol_serv@smu.edu)  
[www.smu.edu/enrollmentservices.html](http://www.smu.edu/enrollmentservices.html)

### **SMU SATISFACTORY PROGRESS POLICY FOR FEDERAL, STATE, AND INSTITUTIONAL FINANCIAL AID ELIGIBILITY**

The Higher Education Act of 1965, as amended October 6, 1983, mandates that institutions of higher education establish minimum standards of “satisfactory progress” for students receiving federal financial aid. The standards given below are also used for state and institutional funds.

#### **Undergraduates**

SMU has a selective admissions policy and strict academic standards for continued enrollment. A student admitted to SMU and allowed to continue enrollment is considered to be making satisfactory progress toward the chosen degree, providing that 1) the student maintains a 2.00 cumulative G.P.A. or better by the end of the second year of enrollment, and 2) the rate of degree-requirement credits earned is equal to or greater than the schedule below.

A student whose rate of course completion at the end of any academic year of enrollment is less than that outlined below must consult with a financial aid adviser before financial aid can be considered. Financial aid awards will be made only if there are mitigating circumstances.

<b>Degree</b>	<b>Time Limit for Completion</b>	<b>Increment of Degree Requirement Credits Required to Be Successfully Completed</b>						
Baccalaureate	6-12 month academic years	Academic years completed	1	2	3	4	5	6
		Percentage of degree credits completed	13	25	43	60	80	100

A student who is denied federal aid funds because that student is not deemed to be making satisfactory progress toward the student’s degree goal according to this policy will have the right to appeal to the Executive Director of Financial Aid.

## RESIDENCE ACCOMMODATIONS

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The mission of the Department of Residence Life and Student Housing (RLSH) is to advance the goals and objectives of the University by creating residential communities that empower residents to value learning, citizenship, and leadership. In a very real sense, the residential experience needs to enhance the University's efforts to recruit and retain great students. Doing this requires more than a housing operation that manages a series of dormitories. To support SMU's mission, goals, and objectives, RLSH must develop and sustain residence halls and apartments as communities that support the broad range of student needs. To this end, RLSH seeks opportunities to promote an intellectual culture in residence halls that complements an already flourishing campus social culture. The University prides itself on offering a full living and learning experience for its resident students.

RLSH is responsible for the campus residential community, including all residence halls, approximately 550 SMU-owned apartments, and the 11 SMU-owned Greek chapter houses. This responsibility includes making sure facilities are well maintained and safe, and that students have opportunities to grow personally and excel academically.

### **HOUSING POLICY FOR ALL STUDENTS**

All first-year students are required to live on campus. Exceptions may be granted at the discretion of the director of Residence Life and Student Housing to those students who plan to live with a parent or legal guardian in the Dallas/Fort Worth area. For housing purposes, "first-year" means the first two terms of college and successful completion of 24 SMU credit hours. Upperclass, transfer, and graduate students have no on-campus living requirements.

### **APPLICATIONS FOR RESIDENCE**

Applications for on-campus housing for new undergraduate students are accepted when a student has been admitted to the University. New undergraduate students should request campus housing when applying for admission to the University. The housing application/contract form will be sent from the Division of Enrollment Services with the notice of acceptance for admission to the University. The application/contract should be completed and returned to Enrollment Services, together with a check or money order in the amount of \$500 to cover the Advance Tuition Deposit, the Matriculation Fee, and the Housing Deposit. These fees are nonrefundable.

New graduate students should submit the completed application/contract to the Department of Residence Life and Student Housing, together with a check or money order for \$100 for the nonrefundable Housing Deposit, when accepted by their graduate school.

Priority of assignment is based on the date on which applications are received by the Department of Residence Life and Student Housing. Notification of assignment will be made by Residence Life and Student Housing. Rooms are contracted for the full academic year (fall and spring terms). Rent for the fall term will be billed and is payable in advance of the term for students who register before August 1, and rent for the spring term will be billed and is payable in advance of that term for students who register before December 1. Students who register after these dates must pay at time of registration. Rent for the full academic year will be due and payable should a student move from the residence hall at any time during the school year. Accommodations for shorter periods are available only by special arrangement with the director of Residence Life and Student Housing before acceptance of the housing contract. It is important that applicants become familiar with the housing contract, since it is a legally binding contract.

### **UNDERGRADUATE RESIDENCE HALLS**

First-year halls include Boaz, McElvaney, and Perkins. Perkins residence hall houses the Hilltop Scholars at Perkins program. Four-class halls are designated for first-year, sophomore, junior, and senior students and include Morrison-McGinnis, Cockrell-McIntosh, Virginia-Snider (honors house), Shuttles, Peyton (fine arts community), Mary Hay (fine arts community), Smith (wellness community with a substance-free pledge), the Multicultural House, and the Daniel House (transfer student community). All rooms are furnished with single beds, dressers, desks, chairs, and closets or wardrobes for clothes. Each student is expected to furnish a pillow, bed linens, bed covers, bedspreads, towels, mattress pad, and study lamp. Mattresses in most buildings are of twin-bed size, 80 inches long.

### **UPPERCLASS, GRADUATE STUDENT, AND FAMILY HALLS**

Four halls are designated for upperclass students (sophomores and above), graduate students, and students with families (married couples with or without children, or single parents with children).

The Service House is a small upperclass hall with a thematic focus of community service. This hall is run in conjunction with the SMU Office of Community Involvement.

Moore Hall is designated for sophomores and above and consists of two-person efficiency apartments. Each apartment has a kitchen/sleeping area and a bathroom. The kitchen area contains an electric stove, refrigerator, sink, garbage disposal, and dishwasher, as well as built-in cabinets, table, and two chairs. The bedroom area contains two single beds, two desks and chairs, two dressers, two closets, and a bookcase.

Martin Hall, an efficiency apartment hall, houses single and married graduate students, and married undergraduate students.

Hawk Hall, a one-bedroom-apartment facility, houses married students (graduate and undergraduate) with families. Families with no more than two children may be housed in Hawk Hall.

### **SMU APARTMENTS AND UNIVERSITY GARDENS**

SMU Apartments adjoin campus, and are located in the Highland Park Independent School District. All apartments are unfurnished, and tenants must be students (sophomores and above), faculty, or staff.

University Gardens condominium homes are ideal for working professionals who want to live in the heart of Dallas. While SMU faculty and staff receive first priority for University Gardens, others also are welcome, including SMU students when space is available.

### **SPECIAL HOUSING NEEDS**

Students having special housing needs because of a disability should contact the Department of Residence Life and Student Housing prior to submitting the housing application. Whenever possible, the housing staff will work with that student in adapting the facility to meet special needs.

### **GENERAL HOUSING INFORMATION**

In the residence halls each room or apartment (except for Daniel House and Multicultural House) is equipped with a telephone, local telephone service, voice-mail system, and Ethernet connections to the University's computer system. Renovated halls also have in-room cable television programming. All residence halls are air-conditioned, and rooms have individual climate-control. Coin/card-operated washing machines and dryers are located in all residence halls. Daniel House and the Multicultural House are not provided cable, Ethernet connections, or phone service.

The SMU Apartments and University Gardens are unfurnished and are not provided with telephone, voicemail, Ethernet connections, or cable. Coin-operated laundry machines are located near the SMU Apartments, Multicultural House, and Daniel House.

Undergraduate students living in traditional residence halls are required to participate in a meal plan offered by SMU Dining Services. Like the residence hall contract, the meal plan obligation is for the entire academic year and is billed and paid for on a semester basis. Students living in Moore, Martin, and Hawk apartments as well as the Multicultural House, Daniel House, SMU Apartments, and University Gardens are exempt from the meal plan requirement. With the exception of Daniel House, Martin, Hawk, and Moore, all residence halls are closed during the winter break between fall and spring terms. SMU Apartments and University Gardens are on 12-month leases and open throughout the term of the lease.

For more information, contact the Department of Residence Life and Student Housing, Southern Methodist University, PO Box 750215, Dallas TX 75275-0215; telephone 214-768-2407; fax: 214-768-4005; [www.smu.edu/housing](http://www.smu.edu/housing); e-mail: [housing@smu.edu](mailto:housing@smu.edu).

# UNIVERSITY ENROLLMENT AND ACADEMIC RECORDS STANDARDS

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The standards herein are applicable to all undergraduate students at the University and constitute the basic authority and reference for matters pertaining to University academic regulations and records management. Enrollment in the University is a declaration of acceptance of all University rules and regulations.

## **CONFIDENTIALITY OF EDUCATION RECORDS**

The Family Educational Rights and Privacy Act of 1974 is a federal law that grants to students the right to inspect, obtain copies of, challenge, and, to a degree, control the release of information contained in his or her education records. The act and regulations are very lengthy, and for that reason SMU has issued guidelines that are available to students in the Division of Enrollment Services. Policy 1.18 of the University Policy Manual, accessible on SMU's Intranet, also discusses this law.

In general, no personally identifiable information from a student's education record will be disclosed to any third party without written consent from the student. Several exceptions exist, including these selected examples: (1) Information defined by SMU as directory information may be released unless the student sends a written request to the Registrar that it be withheld; and (2) information may be released to a parent or guardian if the student is declared financially dependent upon the parent or guardian as set forth in the Internal Revenue Code. A parent or guardian wishing to have access to a student's education records must provide to the University registrar a completed Declaration of Student Dependency form, available in the Registrar's Office.

## **ENROLLMENT**

When students enter their school of record and into a specific degree program, they are assigned an academic adviser. Students should consult with the adviser for course scheduling, schedule changes, petitions, degree requirements, and other such academic concerns. Advisers normally will have established office hours. The Offices of the Deans monitor progress and maintain official degree plans for all students in their schools. Students should schedule conferences with staff in the dean's office upon admission to the school and prior to their final term to ensure that they are meeting all general education and graduation requirements.

The Fall, Spring, and Summer terms each have an enrollment period during which the formal process of enrollment in the University is completed. Prior to each enrollment period, the University registrar will publish enrollment instructions.

To assist new and readmitted students in making a comfortable, satisfying transition to University academic life, programs of academic advising, enrollment, and orientation are conducted in May or June, July, August, and January. Information concerning the programs is distributed by the Office of New Student Programs.

*Each student is personally responsible for complying with enrollment procedures and for the accuracy of his or her enrollment.* Students are expected to confirm the accuracy of their enrollment each term. Students who discover a discrepancy in their enrollment records after the close of enrollment for the term should immediately complete an Enrollment Discrepancy Petition. Petition instructions are available on the Web at [www.smu.edu/registrar](http://www.smu.edu/registrar). Petitions are to be submitted to the University registrar within six months of the term in which the discrepancy appeared. Petitions submitted later than six months after the discrepancy may not be considered.

### **Student File Number**

A student's SMU identification number is an eight-digit number assigned by the University. Students also are asked to provide their Social Security numbers. The SMU ID number or Social Security number should be furnished on all forms when



requested, as they are the primary means for identifying the student's academic records and transactions related to the records.

#### **Stop Enrollment/Administrative Withdrawal**

Insufficient or improper information given by the student on any admission or enrollment form, or academic deficiencies, disciplinary actions, and financial obligations to the University, can constitute cause for the student to be determined ineligible to enroll or to be administratively withdrawn.

#### **Transfer Courses From Other Institutions**

Once students have matriculated at SMU, they are limited to no more than 15 hours for transfer to SMU from accredited colleges and universities. Any course to be transferred must have the prior approval of the chair of the department and dean of the school at SMU that normally offers the course, the adviser, and the student's dean. These approvals must be obtained by students prior to taking any such courses. Permission may be denied for educational reasons.

Credit is awarded for college courses a student takes prior to graduation from high school if they meet the criteria for transfer work outlined in the Transfer Admission Criteria section of this catalog. Official college transcripts are required for all college-level work attempted, regardless of transferability.

Petitions to attend another college or university during the summer must be completed and approved in advance to ensure that proper credit is awarded. Petition forms are available in the Undergraduate Offices. Students are responsible for making sure a transcript of all transfer work attempted is sent to the University registrar immediately following completion of the work.

#### **Name Change**

A student who has a change in name after his or her last enrollment at SMU, or a change from the name submitted on his or her application for admission, must provide his or her Social Security card or the form issued by the Social Security Administration. Enrollment or records services for the student under a name different from the last enrollment cannot be accomplished without the above documents. All grade reports, transcripts, and diplomas are issued only under a person's *legal* name as recorded by the University registrar.

#### **Mailing Addresses, Telephone, and E-mail Address**

All students are to provide the University registrar a current home address and telephone number, and a current local mailing address and telephone number. Undergraduates also are required to provide a current home address and telephone number for their parents.

Students who have a change in any of their addresses or telephone numbers should update this information using SMU's Web-based self-services, Access.SMU, or report the change in writing to the University registrar. Changes to parent information should be reported on the Web form found at [www.smu.edu/registrar](http://www.smu.edu/registrar) or in writing to the University registrar. Students can be deemed ineligible to enroll or be administratively withdrawn from the University for providing insufficient or improper address and telephone number information.

The University issues all students an e-mail address. Students may have other e-mail addresses, but the University-assigned e-mail address is the official address for University electronic correspondence, including related communications with faculty members and academic units (except for distance education students).

University official correspondence may be sent to any of the students' mailing addresses or the SMU e-mail address. It is the students' responsibility to provide updates to all of their mailing addresses and to regularly check both their mailing and e-mail addresses for correspondence from the University. Students are responsible

for complying with requests, deadlines, and other requirements sent to any of their mailing addresses on file or to their SMU e-mail address.

#### **Transcript Service\***

A transcript is an official copy of the official permanent academic record maintained by the University registrar. The permanent academic record includes all SMU courses attempted, all grades assigned, degrees received, and a summary of transfer hours accepted. Official transcripts and certifications of student academic records are issued by the University registrar for all students of the University. Copies of high school records and transfer transcripts from other schools must be requested from the institutions where the course work was taken.

Transcripts are \$9 per copy. Additional copies in the same request mailed to the same address are \$3. Additional copies mailed to different addresses are \$9 a copy. Requests may be delayed due to outstanding financial or other obligations or for posting of a grade change, an earned degree, or term grades.

Transcripts should be requested in person, by mail, or by fax. Telephone and e-mail requests are not accepted. No partial or incomplete transcripts including only certain courses or grades are issued. *Transcripts cannot be released unless the student has satisfied all financial and other obligations to the University.*

SMU is permitted, but not required, to disclose to parents of a student information contained in the education records of the student if the student is a dependent as defined in the Internal Revenue Code.

#### **Mandatory Declaration of Major**

Students officially declare their major when they have made a firm choice and when they have met the specific program entrance requirements for their intended school and department. For most students, the declaration of the major occurs in the sophomore year. Students are required to qualify for and to declare a major no later than upon completion of 75 term hours, including credits by examination and transfer credits, in order to continue their studies at SMU.

#### **Change of Academic Program**

Undergraduate students who desire to change their academic program – that is, transfer from one school to another within the University, change their degree objective, change their major, or change their minor – first should apply to the dean of the school in which they are currently enrolled. Students can change their academic program at any time during a term. The program change is effective on the date received and processed. However, changes should be made at least three weeks prior to enrollment for a term for the change to be effective for that enrollment.

A part-time student who wishes to transfer from the Division of Education and Lifelong Learning to an undergraduate program offered by Dedman College, Cox School of Business, School of Engineering, or Meadows School of the Arts must meet all standard University admission requirements. A student may move only once between the undergraduate Evening School programs and the undergraduate

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\*Chapter 675, S.B. 302. Acts of the 61st Texas Legislature, 1969 Regular Session, provides: Section I. No person may buy, sell, create, duplicate, alter, give, or obtain; or attempt to buy, sell, create, duplicate, alter, give, or obtain a diploma, certificate, academic record, certificate of enrollment, or other instrument which purports to signify merit or achievement conferred by an institution of education in this state with the intent to use fraudulently such document or to allow the fraudulent use of such document.

Section II. A person who violates this act or who aids another in violating this act is guilty of a misdemeanor and upon conviction is punishable by a fine of not more than \$1,000 and/or confinement in the county jail for a period not to exceed one year.

programs offered by Dedman College, Cox School of Business, School of Engineering, and Meadows School of the Arts.

#### **Concurrent Degree Programs**

Students can simultaneously earn two degrees from two schools of the University with approval of the academic dean of each school. The requirements for each degree must be met. Students should meet with advisers in both schools at an early date to prepare a proposed plan of study and to complete the processing of all necessary forms.

#### **Schedule Changes**

The deadline for adding courses, dropping courses without grade record, and changing sections for each enrollment period is listed in the University Calendar. Schedule-change forms are initiated in the office of the student's academic dean or adviser and must be completed for all courses added or dropped and for all section changes. A student may drop a course with a grade of W (withdraw) through approximately midterm. The specific deadline is listed in the University Calendar. After the deadline date in the University Calendar, the student may not drop a class. All schedule changes must be processed by the deadline date specified in the University Calendar. *Schedule changes are not complete for official University record purposes unless finalized in the Office of the University Registrar.*

#### **Withdrawal**

A student who wishes to withdraw (resign) from the University before the end of a term or session must initiate a Student Petition for Withdrawal form, obtain approval from their academic dean, and submit the form to the Division of Enrollment Services-University Registrar. The effective date of the withdrawal is the date on which the Student Petition for Withdrawal is processed in the Registrar's Office. Discontinuance of class attendance or notification to the instructors of intention to withdraw does not constitute an official withdrawal.

Reduction of tuition and fees is based on the schedule listed in the publication *Financial Information: Southern Methodist University* and is determined by the effective date of the withdrawal. This information is also available on the web at [www.smu.edu/registrar](http://www.smu.edu/registrar). Students receiving financial aid should refer to the Financial Information section of the catalog.

The enrollment of students who withdraw on or before the fifth day of regular classes as listed in the University Calendar will be canceled. Courses and grades are not recorded for canceled enrollments. A student who withdraws after the fifth class day will receive the grade of W in each course in which enrolled.

Medical withdrawals provide a daily pro rata refund of tuition and fees, and have conditions that must be met prior to re-enrollment at SMU. Medical withdrawals must be authorized by the Medical Director; Psychiatric Director; Counseling and Testing Director; Dean of Student Life, or Vice President for Student Affairs. Authorization may be obtained prior to or after the withdrawal, but no later than six months after the withdrawal.

Students who live in University housing must obtain clearance from the Office of Housing.

#### **Audit Enrollment (Course Visitor)**

Students desiring to audit (visit) a class, whether or not concurrently enrolled for regular course work, are required to process an Audit Enrollment Request form. Forms are available on the Web at [www.smu.edu/registrar](http://www.smu.edu/registrar). Space must be available in the class. The following regulations are applicable.

1. Classroom recitation and participation are restricted; availability of course hand-

- outs, tests, and other materials is restricted; no grade is assigned and no credit is recorded; no laboratory privileges are included.
2. If credit is desired, the course must be enrolled for and repeated as a regular course, and the regular tuition must be paid.
  3. The student's name does not appear on class rosters or grade sheets.
  4. Regular admission and enrollment procedures are not conducted for auditors.
  5. The audit fee is nonrefundable. Undergraduate students enrolled for 12 or more hours may audit one three-hour course at no charge.

#### **Enrollment for No-Credit**

Enrollment for "no-credit" is accomplished in the conventional manner of enrollment, with regular admission and enrollment procedures being required. The student pays the regular tuition and fees, participates in class activities, is listed on class rolls, and receives the grade of *NC* upon completion of the course work. The student must indicate in writing no later than the 12th day of classes (4th day during summer sessions) that he or she wishes to take a course for No-Credit. Permission of the instructor or department is required for this type of enrollment. This enrollment is different from *audit* enrollments, for which no enrollment or grade is recorded.

### **ACADEMIC PROGRESS AND PROBATION, SUSPENSION, AND DISMISSAL**

All undergraduate students in the University are required to make regular and satisfactory progress toward their degrees. Graduation in four years, which is the University norm, requires the accrual of at least 30 academic term hours per year and the maintenance of a cumulative G.P.A. of at least 2.00. The University's academic probation and suspension policies define the minimum standards by which student academic progress is measured.

Failure to meet established minimum acceptable standards of academic or disciplinary performance can result in probation, suspension, or dismissal. Information regarding disciplinary action may be found in the University Life section of this catalog.

**Academic Probation.** The status of academic probation is a stern warning to the student that satisfactory progress toward graduation is not being made. A student on probation is considered in "good standing" for certification purposes and is eligible to enroll. No entry is made on the permanent academic record.

**Academic Suspension and Dismissal.** These are involuntary separations of the student from the SMU school of record. Suspension is for a set period of time. Dismissal is permanent. A student is not in good standing in the suspending or dismissing school and is not eligible to enroll as a student in that school during the suspension or dismissal period. "Academic Suspension (or Dismissal)" is recorded on the permanent academic record.

#### **Dedman College**

**Academic Probation.** Students who earn a G.P.A. of less than 2.00 in any regular term, or whose cumulative SMU G.P.A. falls below 2.00, are placed on probation.

The probation is for one regular term (excluding interterms and Summer terms). Students on probation are precluded from participation in extracurricular activities or any other campus activity which might interfere with or detract from their academic efforts. (The dean may impose special conditions in exceptional probationary situations.) They are removed from probation status when they achieve both a term and cumulative G.P.A. of 2.00 or higher.

**Academic Suspension.** First-year pre-majors who have not achieved a cumulative SMU G.P.A. of at least 1.70 by the end of their second regular term at SMU will be suspended. Students transferring fewer than 15 hours from another college or university will be subject to the same requirements on their SMU work.

Second-year students who have not achieved a cumulative SMU G.P.A. of at least 2.00 and successfully completed the Written English and Mathematical Sciences Fundamentals requirements of the General Education Curriculum by the end of their fourth regular term at SMU will be suspended. Students transferring 15 or more hours from another college or university will be subject to the same requirements, at the end of their second regular term at SMU.

Upperclass students whose cumulative SMU G.P.A.s fall below 1.80, or who fail to clear academic probation after one term on probation (because their cumulative SMU G.P.A.s remain below 2.00), or who (in the case of pre-majors) upon completion of 75 term hours (including credit by examination and transfer work) are not eligible to declare a major, will be suspended. The 1.80 G.P.A. requirement will not apply to new transfer students until the end of their second regular term at SMU.

Students who are subject to suspension at the end of the Spring term may petition the Office of the Dean for permission to attend the first Summer session, if by so doing they could make up their deficiencies. A grade-point deficiency must be made up in residence at SMU.

Suspension is for a minimum of one term, not counting interterms or Summer sessions. Credits earned at another college or university during a term of suspension may not be applied toward an SMU degree.

**Readmission on Probation Following Suspension.** Students who have been suspended once may apply for readmission to the University, but readmission is not guaranteed. In certain cases, prescribed conditions, including the completion of coursework elsewhere, must be met before a student will be approved for readmission. Students who have been readmitted to the University following suspension remain on probation and are normally allowed two regular terms within which to make up their academic deficiencies and return to good standing. However, special conditions for the first term may be set in individual cases.

**Academic Dismissal.** A second suspension is final, resulting in dismissal from the University with no possibility of readmission.

#### **Edwin L. Cox School of Business**

**Academic Probation.** A student may be placed on academic probation for one term following the term in which the SMU term, cumulative, or business G.P.A. falls below 2.00. A student on probation may enroll for a maximum of 12 hours, will not be allowed to enroll for an internship or directed study, must meet with an adviser once a month, and must sign an academic probation contract.

**Academic Suspension.** A student on academic probation who fails to maintain an SMU term, cumulative, or business G.P.A. of 2.00 may be suspended. A student who has been suspended must petition the director of the B.B.A. Program of the Cox School for reinstatement, but this petition will not be considered until the student has been suspended for at least one full term (Summer terms excluded). For example, a student suspended at the end of the Spring term may petition for reinstatement for the beginning of the next Spring term, but no sooner. Petitions for reinstatement must set forth clearly the reasons for the previous unsatisfactory academic record and must delineate the new conditions that have been created to prevent the recurrence of such performance. Each petition is considered individually on its own merits. After consideration of the petition and perhaps after a personal interview, the student may be reinstated on academic probation if the suspension was the student's first.

**Academic Dismissal.** A second suspension is final, resulting in dismissal from the University with no possibility of readmission to the Cox School.

**Failure at Other Colleges.** Students who are on academic suspension from other colleges will not be admitted to the Edwin L. Cox School of Business for the

immediate following term. Students who have received academic suspension twice from any college or university will not be admitted to the Cox School. Failure to disclose any such suspensions will be grounds for dismissal from the Cox School.

#### **Meadows School of the Arts**

**Academic Probation.** A student who fails to maintain a 2.00 cumulative or term G.P.A. in a regular term will be placed on academic probation for the following regular academic term. A student on academic probation may enroll for a maximum of 12 term hours and must achieve a term and cumulative 2.00 G.P.A. at the end of the term.

A student who fails to meet divisional artistic standards may be placed on academic probation at any time.

**Academic Suspension.** A student who fails to meet the terms of academic probation will be suspended for one regular academic term, after which the student may apply for readmission. A student may petition the Associate Dean for reconsideration and may be reinstated on academic probation.

A student who fails to meet divisional artistic standards may be suspended from the division at any time.

**Academic Dismissal.** A second suspension is final, resulting in dismissal from the University with no possibility of readmission.

#### **School of Engineering**

**Academic Probation.** A student may be placed on academic probation whose term or cumulative G.P.A. falls below 2.00. The minimum period of probation is one term or summer term, but the usual period is one academic year. The student remains on probation until the overall G.P.A. is 2.00 or better or until he or she is suspended. A student on probation is not allowed to serve as an officer of any organization representing either the School of Engineering or SMU. The student on probation may not participate in any extracurricular activity which will interfere with or detract from academic efforts.

**Academic Suspension.** A student on probation who fails to maintain a G.P.A. of at least 2.00 during an academic year will be suspended. A student who has been suspended may petition the dean for reinstatement, but this petition will not be considered until the student has been suspended for at least one full term. For example, a student suspended at the end of the Spring term may petition for reinstatement for the beginning of the next Spring term, but not sooner. Petitions for reinstatement must set forth clearly the reasons for the previous unsatisfactory academic record and must delineate the conditions that have been created to prevent recurrence of such work. Each petition is considered individually on its own merits. After consideration of the petition and perhaps after a personal interview, the student may be reinstated on academic probation if the suspension was the student's first.

**Academic Dismissal.** A second suspension is final, resulting in dismissal from the University with no possibility of readmission.

#### **Evening Studies**

**Academic Probation.** A student who fails to maintain an SMU cumulative or term G.P.A. of 2.00 will be placed on probation. A student on probation may enroll for no more than six hours. A student remains on probation until the overall G.P.A. is 2.00 or better or until he or she is suspended.

**Academic Suspension.** A student on probation who fails to earn a 2.00 G.P.A. will be suspended. A student who has been suspended will not be allowed to enroll for courses during the subsequent term. After one term the student may apply for readmission.

**Readmission on Probation Following Suspension.** Students who have been suspended may reapply to the degree program, but readmission is not guaranteed.

**Academic Dismissal.** A second suspension is final, resulting in dismissal from the University with no possibility for readmission.

### **CLASS ATTENDANCE**

Regular class attendance is required. The instructor of each class announces at the beginning of the course policies regarding the effect of class attendance on the student's standing in the course. These policies may include dropping a student from the course for nonattendance after a certain number of absences. All reasons for absence should be submitted at once to the instructor.

The satisfactory explanation of absence does not relieve a student from responsibility for the work of the course during his or her absences. A student who misses an announced test, examination, or laboratory period in a regular course of study and has the permission of the instructor may be given an opportunity to make up the work at the instructor's convenience. The instructor determines in all instances the extent to which absences and tardiness affect each student's grade.

Students may be dropped by a course instructor or academic dean for nonattendance or tardiness with a grade of *W* until the calendar deadline to drop. After the deadline, students must remain enrolled in the course. Dedman students who miss two successive class meetings during the official add-drop period at the beginning of each term are subject to being dropped from the class. To avoid this possibility, students should contact the instructor or the department concerned immediately following such a series of absences.

A student who has a passing grade in a course at the time of the final examination but misses the examination and satisfies the dean that the absence was unavoidable may secure from the dean permission to take the examination at a time convenient for the instructor.

### **Excused Absences for University Extracurricular Activities**

Students who participate in officially sanctioned, scheduled University extracurricular activities should be given an opportunity to make up class examinations or other graded assignments that are missed as a result of this participation or related travel. The manner in which examinations or other assignments missed as a result of these activities are to be made up is left to the discretion of each individual faculty member. However, students should not be penalized in any way for these excused absences, and should be informed by the instructor at the beginning of the semester, preferably in writing, of the instructor's make up policy. It is the responsibility of the student to make arrangements with the instructor prior to any missed scheduled examination or other missed assignment for making up this work, and to obtain any class notes or other course material missed due to absence prior to taking any subsequent examinations or submitting any subsequent graded assignments.

This statement of University policy applies for all students. In order to minimize the difficulties caused for both student-athletes and their instructors by excused absences due to University-sanctioned athletic activities or related travel, the Athletic Department shall: 1) Make available to all student-athletes and their academic advisers prior to registration a copy of the student's activity and travel schedule for the upcoming semester, so as to facilitate the student's enrollment in class sections that will minimize activity and travel conflicts; and 2) require all student-athletes to provide a copy of that semester's activity and travel schedule, and a copy of this Statement of University Policy, to each of their instructors at the first class meeting of the term.

Other University colleges and departments whose students also will miss classes as a result of their participation in officially sanctioned, scheduled University extracurricular activities or related travel also are encouraged to adopt similar procedures to minimize the difficulties caused by such absences.

### CLASSIFICATION OF STUDENTS

A student's classification is determined by the number of hours earned or the degree-seeking status of the student:

First year	0-29 term hours earned
Sophomore	30-59 term hours earned
Junior	60-89 term hours earned
Senior	90 or more term hours earned
Nondegree	not a candidate for a degree

### TERM-HOUR LOADS

The unit of measure for the valuation of courses is the term hour; i.e., one lecture hour or three laboratory hours per week for a term of approximately 16 weeks (including final examinations). Usually each lecture presupposes a minimum of two hours of preparation on the part of students.

A *full-time* load in the Fall, Spring, and Summer terms is 12 hours for undergraduates. Persons who enroll for fewer than these minimum hours are designated part-time students. The *normal* undergraduate enrollment for each of the regular terms is 15 term hours. An undergraduate student enrolled in an Engineering Co-op course or enrolled for six hours of student teaching is considered a full-time student.

Minimum and maximum course loads are based on the school of record:

**Dedman College.** Pre-majors or majors in Dedman College must have the approval of the dean to enroll for more than 18 hours. Students seeking approval for additional hours must have a G.P.A. of at least 3.00 for the preceding term. During the term in which a student is to graduate, a student may enroll for as many as 21 hours regardless of the preceding term's G.P.A. In no case will credit be allowed for more than 21 hours in a term.

**Edwin L. Cox School of Business.** B.B.A. students may enroll for 18 hours per term provided the student's cumulative grades show satisfactory progress toward completion of the degree.

**Meadows School of the Arts.** Students are not permitted to enroll during a Fall or Spring term for more than 18 hours, unless the G.P.A. for the preceding term is at least 3.00.

During the term in which a student is to graduate, he or she may enroll for 19 hours (9 hours for a Summer term) regardless of the preceding term G.P.A. Regardless of the status of a student, credit will not be allowed for more than 21 term hours in a term. A student with less than a 2.00 G.P.A. for the preceding term will not be permitted to enroll for more than 12 hours.

**School of Engineering.** Students must have the approval of the assistant dean of Undergraduate Studies to enroll for fewer than 12 hours or more than 18 hours during a Fall or Spring term. Normally, a student must have a G.P.A. of 3.00 or higher to enroll for more than 18 hours. An exception is made during the term in which a student is to graduate. Credit will not be allowed for more than 21 hours in a term.

**Evening Studies.** There is no minimum-hours requirement for students in part-time evening programs. Students must have the approval of the director of Evening Studies to enroll in more than nine credit hours.



### FINAL EXAMINATIONS

Final course examinations shall be given in all courses where they are appropriate, must be administered as specified in the official examination schedule, and shall not be administered during the last week of classes. Exceptions to the examination schedule may be made only upon written recommendation of the chair of the department sponsoring the course and concurrence of the dean of that school, who will allow exceptions only in accordance with guidelines from the Office of the Provost.

### GRADES

The grade of a student in any course is determined by the instructor of the course. The following grades are authorized for recording on the student's official undergraduate academic record maintained by the University registrar.

GRADES	DESCRIPTION	GRADE POINTS PER TERM HOUR
A	Excellent Scholarship	4.00
A-	Excellent Scholarship	3.70
B+	Good Scholarship	3.30
B	Good Scholarship	3.00
B-	Good Scholarship	2.70
C+	Fair Scholarship	2.30
C	Fair Scholarship	2.00
C-	Fair Scholarship	1.70
D+	Poor Scholarship	1.30
D	Poor Scholarship	1.00
D-	Poor Scholarship	0.70
F	Failure	0.00
P, CR	Pass, Credit	*
I	Incomplete	*
NC	No Credit Received	*
W	Withdrew	*
X	No Grade Received in Registrar's Office*	

A student may receive a grade of Incomplete (*I*) if the majority of the course requirements have been completed with passing grades but for some justifiable reason, acceptable to the instructor, the student has been unable to complete the full requirements of the course. At the time an *I* is given, the instructor must stipulate in writing to the student and to the University registrar the requirements and completion date that are to be met and the grade that will be given if the requirements are not met by the completion date. The maximum period of time allowed to clear the Incomplete grade for an undergraduate course is 12 months. If the Incomplete grade is not cleared by the date set by the instructor or by the end of the 12-month deadline, the *I* will be changed to the grade provided by the instructor at the time the Incomplete was assigned or to an *F* if no alternate grade was provided. The grade of *I* is not given in lieu of an *F* or *W*, or other grade, each of which is prescribed for other specific circumstances. If the student's work is incomplete and the quality has not been passing, an *F* will be given. The grade of *I* does not authorize a student to attend the course during a later term. Graduation candidates must clear all Incompletes prior to the deadline in the Official University Calendar, which may allow less time than 12 months. Failure to do so can result in removal from the degree candidacy list and/or conversion of the *I* to the grade indicated by the instructor at the time the *I* was given.

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\*Grades not included in grade-point average.

A failure is graded *F*. After such a grade, credit may be obtained only by repeating the course.

The grade of *D* represents performance below average expectations. Students receiving a *D* in a course that is a prerequisite to another course should consult with their adviser about repeating the course so they will be adequately prepared for work in the following course.

The grade of *W* cannot be recorded unless completion of official drop or withdrawal process has occurred by the applicable deadline *during the term of enrollment*. Only the grade of *W* may be recorded if the student has officially dropped courses from the schedule or withdrawn (resigned) from the University. The grade of *W* may not be revoked or changed to another grade, as the act of officially dropping/withdrawing is irrevocable.

The student's grades are available to the student through Access.SMU.

#### **Pass/Fail Option**

Students may take one course per term on a Pass/Fail basis. The maximum total credits with a grade of Pass that may count toward a degree is 12 hours.

A student must indicate intention to take a course Pass/Fail no later than the 12th day of classes (the 4th day in Summer terms) by filing a form available in the Office of the Dean. If a course is graded Pass/Fail for all students by departmental policy, a declaration by the student is not required. A failed course cannot be repeated on a Pass/Fail basis, except for those courses designated as Pass/Fail-only courses.

Students should consult with their advisers before declaring the Pass/Fail option for any course, as some courses may not be taken Pass/Fail. In general, elective courses may be taken on a Pass/Fail basis. With the exception of CHOICES for Living, courses required to fulfill the General Education Curriculum (GEC) may not be taken Pass/Fail. Courses in the academic majors and minors also are excluded, but in some programs courses may be taken Pass/Fail after the minimum program requirements have been met. (There may be other courses required to meet certain professional accreditation standards or entrance requirements, such as teacher accreditation and preprofessional studies, that may not be taken Pass/Fail by a particular student. The departments or advisers concerned with these requirements will make these exclusions known to the students.)

Business students may elect the Pass/Fail option in business elective courses only after satisfactory completion of the previous term of 48 hours of business courses on a regular letter-grade basis and of all requirements in the student's declared major.

Under the Pass/Fail option, pass (*P*) grades are *A*, *B*, and *C* (including *C-*); failure (*F*) grades are *D* and *F*. A student who declares Pass/Fail is not entitled to know the regular letter grade, and a Pass/Fail grade cannot be changed to a regular letter grade (or vice versa) after the Pass/Fail grade has been assigned. The grade of *P* is not calculated in the grade-point average, although the credit hours are included in the total number of hours earned. The grade *F* is calculated in the grade-point average.

#### **Grade-Point Average**

This average is computed by multiplying the term hours of each course attempted by the grade points earned in the particular course and then dividing the total number of grade points by the total number of hours attempted, excluding those hours for which grades are shown with an asterisk.

#### **Changes of Grades**

Changes of grades, including change of the grade of *I*, are initiated by the course instructor and authorized by the academic chair and by the academic dean of the

school in which the course was offered. If a student requests a grade change, the instructor may ask the student to provide a written petition requesting the change of grade which may become an official part of any further process at the instructor's discretion. Changes of grades may be made only for the following authorized reasons: to clear a grade of I; to correct a processing error; or, to reflect a reevaluation of the student's original work. A change of grade will not be based on additional work options beyond those originally made available to the entire class.

Changes of grades of I should be processed within a calendar year of the original grade assignment. Other changes in grade must be processed by the end of the next regular term. No grade will be changed after 12 months or after a student's graduation except a grade successfully appealed, provided that written notice of appeal is given within six months following graduation, and in extenuating circumstances authorized by the academic dean and approved by the registrar.

#### **Grades for Repeated Courses**

Students who enter the University directly from high school may repeat up to three courses for which grades of *D+* or lower were received, provided these courses were completed before or during a student's first two consecutive regular terms following matriculation (regardless of the student's enrollment or withdrawal). "College Prep" courses completed a summer prior to matriculation are NOT eligible to be repeated under this rule. The grade from the repeated course, even if lower, will be the grade used to calculate the student's grade-point average. A course may be repeated only once under this policy, and it must be repeated within the next two regular terms (regardless of the student's terms of enrollment or withdrawal, but not counting a term of academic suspension) following the term in which the course was initially taken. Exceptions to the two-term restriction may be requested from the University registrar if the course is not taught again within that period. The student must declare which courses he or she will repeat under this policy with his or her academic dean by the 12th day of classes. Only the repeated course and not the initial credit hours count toward the number needed for graduation. Both the initial and the second grades are shown on the student's permanent academic record. Students are cautioned that for some purposes such as admission into an academic program both grades may be used.

In all other cases, students will be allowed to repeat courses according to the following rules: Both the initial and the second grades will be on the student's permanent academic record. Both grades will be included in the calculation of the grade-point average and in the determination of academic probation, suspension, honors, and graduation. Only the repeated course and not the initial credit hours count toward the number needed for graduation.

The courses a student can repeat are determined by the school of record:

**Dedman College, Edwin L. Cox School of Business, and The Evening School.** Students can repeat only courses in which the original grade was a *D+* or below.

**Meadows School of the Arts and School of Engineering.** Students can repeat courses in which the original grade was a *C-* or below. Such courses can be repeated only once.

#### **Academic Forgiveness**

Academic Forgiveness permits a student to have academic work taken 10 or more years prior to the term of admission or readmission forgiven and not included in the grade-point average or hours earned used for actions such as the determination of admission, academic probation, suspension, honors, and graduation. A student must request academic forgiveness at the time of admission or readmission. Currently

enrolled students cannot request academic forgiveness. Once declared and the student has enrolled, academic forgiveness cannot be rescinded.

A student can declare academic forgiveness only for courses taken 10 or more years prior to the term of admission or readmission. The student can select the term at which academic forgiveness starts. Academic forgiveness applies to all courses taken during that term, regardless of the grade earned, and to all courses taken prior to that term. Academic forgiveness cannot be applied to only some courses for a term or to only some terms within the forgiveness period.

Forgiven academic work taken at SMU remains on the permanent academic record. Academic Forgiveness is recorded on the record. The forgiven grades are excluded from the grade-point average and hours earned. Transfer applicants must provide transcripts from all institutions attended including those where all work may be forgiven.

#### **Academic Petitions and Waivers**

Petitions and/or requests for waivers concerning general education requirements, graduation requirements, and the evaluation of transfer work should be submitted to the Office of the Dean.

Petitions and/or requests for waivers concerning a major or a minor should be submitted to the appropriate department chair or program coordinator/director for consideration.

#### **Appeal of Grades**

A student who feels that an assigned grade is other than the grade earned must first discuss the matter with the course instructor to determine if the discrepancy is caused by error or misunderstanding. At the time of the initial discussion, the student may be asked to provide a written petition requesting the change of grade.

A student who is not satisfied by the instructor's denial of a request for a grade change, and who maintains that the original grade was capriciously or unfairly determined, may appeal to the chairperson of the department in which the course was offered (or, in the case of a nondepartmental course, to a faculty agent designated by the dean for the course). After discussing the matter with the student, and bearing in mind that the final authority in matters of academic judgment in the determination of a grade rests with the course instructor, the chair (or faculty agent) will consult with the course instructor, who will subsequently report to the student the disposition of the appeal.

A student who is not satisfied by the disposition of the appeal may appeal the decision to the dean for the course. The dean will take action as he or she deems appropriate. A student may appeal the dean's decision to the provost. In their actions, the dean and the provost must respect the principle that the determination of a grade rests with the course instructor.

#### **Academic Grievance and Appeals Procedures for Students With Disabilities**

The University policy for academic grievance and appeals procedures for students with disabilities is available in the offices of Services for Students With Disabilities and of the University Registrar.

#### **Interpretation of Course Numbers**

Each SMU course has a four-digit course number. The first number indicates the general level of the course: 1 – first year; 2 – sophomore; 3 – junior; 4 – senior; 5 – senior or graduate; 6, 7, 8, 9 – graduate. The second digit specifies the number of credit hours (“0” for this digit denotes no credit, one-half hour of credit, or 10-15 hours of credit; for theology courses, a “1” denotes one or one and one-half hours

of credit.) The third and fourth digits are used to make the course number unique within the department.

## **GRADUATION**

Students must file an Application for Candidacy to Graduate form with their academic dean during the term at the end of which they will have completed all degree requirements. Applications should be filed by the deadline date in the University Calendar. Applications cannot be accepted after the graduation date.

### **Commencement Participation**

Students may march in the procession in the University Commencement if they have met graduation requirements or if they have no more than six hours remaining for graduation, they are in good standing, they have a clear plan for completing the six hours by the end of the ensuing Summer session, and they have filed a petition for graduation at the end of that summer session. Students satisfying these requirements must file a petition in order to participate. These students may participate in departmental or school ceremonies if the department or school permits such participation and if the department or school then clearly indicates in the ceremonies that these students are candidates for August graduation.

### **Statute of Limitations for Degree Plans**

A student who has been readmitted to the University following an absence of more than three years will be expected to meet all current requirements for graduation.

## **HONORS**

(Effective with December 2004 graduation). There are three classes of graduation honors: *summa cum laude*, *magna cum laude*, and *cum laude*. The awarding of graduation honors will be determined by minimum G.P.A.s announced at the beginning of each academic year for each of the four undergraduate schools – Cox, Dedman (including Evening Studies), Meadows, and Engineering. The minimum G.P.A.s generally will represent the top 5 percent, 10 percent, and 15 percent of graduates in the school. Students earning a degree with majors in two or more schools will receive the highest degree honors for which they are eligible.

The minimum G.P.A.s for each school will be determined by pooling all graduates in the school from the previous three academic years and determining the G.P.A.s in each school that represent the top 5th, 10th, and 15th percentiles. The G.P.A. used is the lower of the student's SMU cumulative G.P.A. and all-college G.P.A. (includes transfer work).

The minimum graduation honors G.P.A.s for students graduating during the 2004-2005 academic year will be announced in October 2004. Students can obtain information about minimum G.P.A.s required in the past years from their academic school.

Separate from eligibility for graduation honors, the Edwin L. Cox School of Business awards special Cox Honors distinction to students who have successfully completed the requirements for the Cox B.B.A. Honors Program. Departmental Distinction may be awarded in Dedman College and the Meadows School of the Arts. Students may also earn Honors in the Liberal Arts. These honors require completion of requirements prescribed by the department or school. Further information may be obtained from the individual departments and schools.

# THE GENERAL EDUCATION CURRICULUM

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In keeping with the University's educational mission, the General Education Curriculum emphasizes the values of what historically has been known as a liberal education – namely, learning to read, write, and think critically and acquiring a basic understanding of human society in all its dimensions. These courses provide a solid and broad education that will equip students to compete and adapt to the rapidly changing contemporary world and complement more focused study in the major. Undergraduate students who enter the University in the 2004-2005 academic year will complete 41 term hours of academic course work that will include a two-credit Wellness program. The five components of the GEC are listed below. Rather than a checklist of requirements, they should be viewed as individual parts of the larger project of becoming a broadly educated person. Please take time to consider how each of these components contributes to that objective.

## SUMMARY OF GENERAL EDUCATION REQUIREMENTS

### **Fundamentals**

- |                           |         |
|---------------------------|---------|
| 1. Rhetoric (Writing)     | 6 hours |
| 2. Mathematical Science   | 3 hours |
| 3. Information Technology | 3 hours |

**Wellness** 2 hours

**Science/Technology** 6 hours

(at least 3 hours must be in a Natural Science)

**Perspectives** 15 hours

**Cultural Formations** 6 hours

### **Human Diversity**

3 co-curricular hours

**Total** 41 hours

## Exemptions and Exceptions

The Council on General Education recognizes two broad categories of exemptions to General Education requirements: individual exceptions and formal exemptions. Students may petition for an individual exception to a General Education requirement, normally with the substitution of a specific alternate course to satisfy that requirement. All General Education student petitions must be approved by the student's academic adviser and the Associate Vice Provost for General Education. Appeals may be made to the Vice Provost of the University.

The Council on General Education has approved formal exemptions that apply to specific groups of students, as follows:

1. Beginning with fall 1997 entry, any student who matriculates with forty-two (42) or more term-credit hours in transfer will be exempt from any six (6) hours from the combination of Perspectives and Cultural Formations. Transfer students majoring in any engineering program who have already satisfied the Perspectives/Cultural Formations requirement on entering the University are exempt from the Human Diversity Co-Curricular requirement. Additionally, transfer students majoring in an engineering program who have completed a yearlong course, both semesters of which satisfy the same single Perspectives category, will be allowed to count that sequence toward two different Perspectives categories. This exception may extend to, at most, two yearlong courses so long as a minimum of three Perspectives categories is satisfied overall.

2. When the total number of hours required to satisfy the General Education and major requirements, along with the major's supporting course requirements, exceeds 122 term-credit hours, students in such majors will be exempt from three (3) hours of Perspectives and an additional three (3) hours taken from either Perspectives or Cultural Formations. Free electives – courses that do not satisfy any General Education, major, or supporting course requirements – are not included in this calculation. At some time in the future, we will list qualifying programs.
3. Students graduating with an undergraduate engineering degree from the School of Engineering who take a second major in a Dedman College program leading to a Bachelor of Science (B.S.) degree will be allowed to fulfill the General Education requirements for the Dedman College program as the General Education requirements apply to the engineering degree alone. In particular, all individual and formal General Education requirement exemptions that are allowed for the engineering program will be allowed for the Dedman College program.

#### Rules

1. Credit earned by examination may be used to fulfill requirements in the Fundamentals, Science/Technology, and Perspectives categories.
2. With the exception of Wellness, courses taken to fulfill General Education requirements may not be taken pass/fail.
3. With the exception of the Co-Curricular component, a student may use a single course to satisfy only one General Education requirement.
4. Following SMU matriculation, students must meet the English, Mathematical Sciences, and Information Technology Fundamentals requirements through SMU course work.
5. The following requirements for Fundamentals should be followed:
  - a. Students must be enrolled in the appropriate English course each term until completion of the Written English Fundamentals requirement. However, certain students who begin their Writing Requirements with ENGL 1302 may defer their initial enrollment for one term. Students may not drop these courses.
  - b. Students who have not completed the Fundamentals Mathematical Sciences requirement within their first year must be enrolled in an appropriate math course each term thereafter until completion of the requirement.
  - c. University academic progress policy requires that students have completed the English and Mathematics requirements by the end of their fourth regular term of enrollment (the second term for students transferring in 15 or more units from another institution). Students who do not meet this standard will be subject to suspension.
6. A minimum grade of C- is required in each Written English Fundamentals course.
7. A student who uses a writing-intensive departmental course to satisfy the Written English requirement beyond ENGL 1302 may not also use that course to satisfy the Perspectives or Cultural Formations requirements.
8. Ideally, the Science and Technology requirement should be completed within the first 90 hours of undergraduate work.
9. Cultural Formations courses will carry CF, CFA, or CFB numbers and may also carry departmental numbers. However, if such a course is taken with a departmental number, it will not be given Cultural Formations credit. Similarly, a course taken with a CF number will not also count as a departmental course.
10. CF courses must be taken at SMU, either on the Dallas campus, at SMU-in-

TAOS, or through the Study Abroad International Programs. Courses transferred from other institutions may not receive CF credit under any circumstances. Students must complete two Cultural Formations courses between their sophomore and senior years.

11. The Perspectives requirement may not be satisfied by courses in the department or program of the student's major or by courses applied to fulfill requirements for a student's interdisciplinary major. ("Program" here refers to division, center, school, or other academic unit designated for a course of study in the University bulletin.)
12. No single course can be listed in more than one Perspectives category.
13. No department or program can list its courses in more than one Perspectives category. ("Program" here refers to division, center, school, or other academic unit designated for a course of study in the University bulletin.)

#### **Human Diversity Co-Curricular Requirement (3 term hours)**

One Human Diversity Co-Curricular course (3 term hours) dealing with non-western and/or race-, ethnicity-, or gender-related issues must be completed by every graduating student. This requirement may be satisfied by any course within the University's undergraduate curriculum, including courses in Perspectives and Cultural formations, as long as that offering is designated as a Human Diversity course. Throughout this section of the General Education Curriculum, any course marked with an asterisk is one that will satisfy the Human Diversity requirement. In addition, a wide offering of elective courses is available which meet this Co-Curricular requirement. A complete listing of Human Diversity courses can be accessed at [www.smu.edu/registrar/soc1/GEC.asp](http://www.smu.edu/registrar/soc1/GEC.asp).

#### **Fundamentals (12 term hours)**

Fundamentals courses assure that students read and write critically, possess basic mathematical skills, and are familiar with information technology and its place in contemporary society. In today's rapidly changing world, a university education must provide students with the tools to embark on a lifetime of learning. In addition, such skills are essential for a successful college experience. Therefore, with the exception of students who begin their Written English Program with ENGL 1302 (see below), the 12 required term hours in Fundamentals should ideally be completed within the first year.

#### **Written English (6 term hours)**

Students must successfully complete a two- or three-course sequence in Written English. Most students will satisfy this requirement by taking ENGL 1301 (Introduction to College Writing) in the fall, and ENGL 1302 (First-Year Seminar in Rhetoric: Contemporary Issues) in the spring; students scoring a 4 on the Advanced Placement Test will place out of 1301; those students scoring a 5 on the Advanced Placement Test will place out of 1301 and 1302. In either case, the first-year writing seminars allow students to work closely with faculty in small classes focusing on topics of mutual interest. All seminars share the goal of assisting first-year students in the development of skills in critical reading and expository writing. Students must be enrolled in each term and may not drop an appropriate English or departmentally based writing course until completing the Written English requirement. A minimum grade of C- is required to pass each course.

The following guidelines govern the placement of students in Written English courses:

- If the VSAT score is 470 or below, students will be required to take ENGL 1300 before enrolling in ENGL 1301 and 1302.



- If the VSAT score is above 470, students take ENGL 1301 and 1302 in the fall and spring of their first year.
- Students participating in the University Honors Program satisfy their Written English requirements with 2311 and 2312 in the fall and spring of their first year. The list of English courses available per term can be accessed at [www.smu.edu/registrar](http://www.smu.edu/registrar).

#### ***Mathematical Sciences (3 term hours)***

One of the following courses is required to ensure that students possess the necessary skills in mathematics and quantitative reasoning. The list of mathematics courses available per term can be accessed at [www.smu.edu/registrar/](http://www.smu.edu/registrar/). For class descriptions see the Mathematics or Statistical Science sections of this catalog.

**MATH 1307** Introduction to Mathematical Sciences

**MATH 1309** Introduction to Calculus for Business and Social Science

**MATH 1337** Calculus with Analytic Geometry I

**STAT 1301** Introduction to Statistics

#### ***Information Technology (3 term hours)***

Any course from this category will introduce students to emerging informational technologies and familiarize them with the design and operation of personal computers and networked systems, the fundamentals of computer programming, and the use of important software applications. Each of these courses must also include components on the impact of computers on society, and on ethics and information. The list of IT courses can also be accessed at [www.smu.edu/registrar/soc1/GEC.asp](http://www.smu.edu/registrar/soc1/GEC.asp). For class descriptions see the Engineering section of this catalog.

**EMIS 1305** Computers and Information Technology

**EMIS 1307** Information Technology in Business

**CSE 1340** Introduction to Computing Concepts

**CSE 1341** Principles of Computer Science (typically attracts majors)

**ME 1305** Information Technology and Society

**MSA 1315** Media and Technology

**MSA 3360** Multimedia Applications (co-listed with HNET 3360, which is available only to students participating in the SMU STAR Program)

#### **Wellness – CHOICES for Living (2 term hours)**

**Associate Professor** Peter Gifford, **Director**

**Associate Professors:** Paul Hook, Bryan Robbins, Lynn Romejko Jacobs; **Wellness Specialists:** Birdie Barr, Maryhelen Bronson, Jon Caswell, Brian Fennig, Ted Gellert, Mandy Golan, Dale Gray, Gloria Hook, Lyn Johnston, Scott Morgan, Jill Taylor, Arthur Zwolski.

This requirement recognizes that education should also serve to enhance the physical and mental well-being of students at SMU. The Department of Wellness aims to provide leadership and facilities for helping students become more aware of the comprehensive nature of wellness; to identify personal relationships with wellness; to provide techniques to help students respond positively to any imbalances in their lifestyle; to familiarize students with campus wellness facilities, equipment, and services; to promote a lifetime of physical fitness; to promote the learning of a lifetime physical activity; and to provide opportunities and promote action in a variety of wellness areas. Each student must complete a CHOICES I and CHOICES II class as part of the General Education Curriculum. The list of Wellness courses offered per term can be accessed at [www.smu.edu/registrar](http://www.smu.edu/registrar).

#### ***CHOICES I Classes***

Designed to be taken during a student's first year, CHOICES I classes (WELL 1101) are part of the General Education Curriculum and, therefore, are required for

graduation. The class is called Concepts of Wellness, and students are introduced to a broad range of personal experiences with the seven elements of wellness (social, physical, environmental, occupational, intellectual, emotional, and spiritual), which the CHOICES for Living program addresses. Interaction occurs in a relaxed, small group environment that features a series of lectures, discussions, personal assessments, and other action-oriented activities. Registrants are also expected to complete approximately seven hours of out-of-class experiences under the guidance of their instructor.

**WELL 1101** Choices I: Concepts of Wellness

***CHOICES II Classes***

Designed to be taken during a student's second year, successful completion of a CHOICES II class is a requirement for graduation. A variety of physical activity offerings are made available each semester. Students are guided in a fun, nurturing environment through the skills, rules, and competition of a given activity with the primary objective to increase the likelihood of participating in the activity for a lifetime. A special fee is charged to help defray the extra cost involved in some CHOICES II classes: Fencing (\$75); Golf (\$125); Inward and Outward Bound (\$1,500); SCUBA (\$150); Mountain Sports (Taos Campus \$475).

**WELL 2109** Bench Aerobics

**WELL 2110** Jogging

**WELL 2111** Weight Training

**WELL 2112** Weight Training for Women

**WELL 2113** Fitness Activities

**WELL 2114** Walking

**WELL 2128** Syner\*G Frisbee

**WELL 2129** Golf

**WELL 2131** Mountain Sports

**WELL 2132** Racquetball

**WELL 2136** Tennis

**WELL 2139** Fly Fishing

**WELL 2140** Badminton

**WELL 2141** Swimming

**WELL 2142** Ballroom and Folk Dance

**WELL 2144** Scuba Diving

**WELL 2145** Beginning Swimming

**WELL 2147** Yoga

**WELL 2148** Aikido

**WELL 2149** Karate

**WELL 2150** Judo

**WELL 2151** Self-Defense

**WELL 2153** Fencing

**WELL 2161** Basketball

**WELL 2170** Volunteer Activities

**WELL 2190-2191** Wellness Practicum

**WELL 2322** Inward and Outward Bound

**WELL 3144** Advanced Scuba

**WELL 3341** Techniques of Athletic Training

**WELL 3342** Advanced Techniques of Athletic Training

**WELL 3343** Therapeutic Modalities/Rehabilitation

**Science and Technology (6 term hours)**

In today's world, students should be aware of the meaning and methods of science and technology, and the ways that both have shaped the world around us. To assure that this is the case, students must take two courses in Science and Technology; at least one must be in the fields of biology, chemistry, geological sciences, or physics, and no more than one may be from the other Science and Technology category, as designated below. Each course must include a minimum of four contact hours per week, at least one of which must be a lab. The list of Science and Technology courses can also be accessed at [www.smu.edu/registrar/soc1/GEC.asp](http://www.smu.edu/registrar/soc1/GEC.asp). For class descriptions see the Biology, Chemistry, Geological Sciences or Physics sections of this catalog.

***Fields of Biology/Chemistry/Geological Sciences/Physics******Three to six (3-6) term hours required***

- BIOL 1303** Essentials of Biology
- BIOL 1304** Essentials of Biology
- BIOL 1305** Our Natural Environment
- BIOL 1308** Plant Biology
- BIOL 1310** Aquatic Biology of the Southern Rocky Mountains
- BIOL 1401** Introductory Biology
- BIOL 1402** Introductory Biology
- CHEM 1301** Chemistry for the Liberal Arts
- CHEM 1403** General Chemistry (combines **CHEM 1303/1113**)
- CHEM 1404** General Chemistry (combines **CHEM 1304/1114**)
- CHEM 1405** General Chemistry for Engineering Majors (combines **CHEM 1305/1113**)
- CHEM 1406** General Chemistry for Engineering Majors (combines **CHEM 1306/1114**)
- CHEM 1407** Honors General Chemistry (combines **CHEM 1307/1113**)
- CHEM 1408** Honors General Chemistry (combines **CHEM 1308/1114**)
- GEOL 1301** Earth Systems
- GEOL 1305** Oceanography
- GEOL 1307** The Solar System
- GEOL 1308** Evolution and Life History
- GEOL 1313** Earthquakes and Volcanoes
- GEOL 1315** Introduction to Environmental Sciences
- GEOL 2320** Southwestern Environment: A Geological Approach
- ENCE 1331** Meteorology
- PHYS 1301** The Ideas of Modern Physics
- PHYS 1311** Elements of Astronomy
- PHYS 1313** Fundamentals of Physics
- PHYS 1314** The Physical Perspective
- PHYS 1320** Musical Acoustics
- PHYS 1403** Introductory Mechanics (combines **PHYS 1303/1105**)
- PHYS 1404** Introductory Electricity and Magnetism (combines **PHYS 1304/1106**)
- PHYS 1407** General Physics (combines **PHYS 1307/1105**)
- PHYS 1408** General Physics (combines **PHYS 1308/1106**)

***Other Science/Technology******Zero to three (0-3) term hours required***

- ANTH 2315** Human Evolution
- ANTH 2363** The Science of Our Past: An Introduction to Archaeology
- CSE 1331** Introduction to Web Programming
- EE 1301** Modern Electronic Technologies

- EE 1382 Fundamentals of Electrical Engineering
- ENCE 1301 Environmental Technology: Ecology and Ethics
- ME 1301 Machines and Society
- ME 1302 Introduction to Engineering
- ME 1303 Energy, Technology, and the Environment
- ME 1304 Control of Environmental Pollution

#### **Perspectives (15 term hours)**

Interpretation of contemporary society requires an understanding of how different disciplines in the Western intellectual tradition have organized and constructed knowledge. Perspectives courses have two objectives: to illustrate the evolution and contingent nature of knowledge and what is considered to be knowledge; and to provide students with a broad intellectual framework in which they may locate their major field(s) of study.

Perspectives courses must be introductory in nature and either fundamental to, or otherwise characteristic of, their disciplines. Moreover, they must meet the same pedagogical standards typically required of courses in their respective departments, divisions, and schools. They must be critical in approach and introduce students to primary sources. Where appropriate, they must be writing-intensive. Finally, they must be interactive, a requirement that may be fulfilled in a variety of ways. Students must take one course each from five of the six Perspectives categories listed below. Students will successfully complete one course from each of the five groups, ideally by the end of the second year. Asterisks indicate courses that will also satisfy the Human Diversity Co-Curricular Requirement. Classes marked with an asterisk (\*) fulfill the Human Diversity requirement. The list of Perspectives courses can also be accessed at [www.smu.edu/registrar/soc1/GEC.asp](http://www.smu.edu/registrar/soc1/GEC.asp).

#### **Group I: Arts (3 hours)**

A category that introduces students to the practice or study of various arts of expression, performance, and communication and their traditions.

#### **Meadows School of the Arts**

##### ***Division of Art***

- ASCE 1312 Ceramic Sculpture
- ASCE 1313 Ceramics: The Vessel
- ASCE 2312 Ceramic Sculpture
- ASCE 2313 Ceramics: The Vessel
- ASDR 1300 Introduction to Studio – Drawing
- ASDS 1300 Introduction to Studio – Design I
- ASPH 1300 Basics of Photography
- SPT 1300 Introduction to Studio – Painting
- ASSC 1300 Introduction to Studio – Sculpture

##### ***Division of Cinema-Television***

- CTV 2332 American Popular Film
- CTV 2351 Film History I
- CTV 2364 History of Cinema Comedy
- CTV 3310 Screen Artists
- CTV 3311 Great Directors

##### ***Division of Dance***

- DANC 1301-1302 Beginning Ballet (Non-Majors)
- DANC 1303-1304 Beginning Modern Dance (Non-Majors)
- DANC 1305-1306 Beginning Jazz Dance (Non-Majors)

- DANC 2301-2302** Intermediate Ballet (Non-Majors)
- DANC 2303-2304** Intermediate Modern Dance (Non-Majors)
- DANC 2305-2306** Intermediate Jazz Dance (Non-Majors)
- DANC 3378** Art and Mind

**Division of Music**

- MUHI 1321** Music: The Art of Listening
- MUHI 2310** The Broadway Musical: Vaudeville to *Phantom of the Opera*
- MUHI 3337** Music, History, and Ideas
- MUHI 3339** Music for Contemporary Audiences
- MUHI 3340** Jazz: Tradition and Transformation
- \***MUHI 3341** Women and Music: “Like a Virgin”: From Hildegard to Madonna
- MUHI 3342** Music, Musicians, and Audiences in 19th-Century Paris

**Division of Theatre**

- THEA 1380** Dramatic Arts: Mirror of the Age
- THEA 3311** The Art of Acting
- THEA 4373** Creative Dramatics

**Group II: Literature (3 hours)**

A category that presents the roles, functions, and traditions of the imagination within a variety of national traditions.

**Dedman College**

**Department of English**

- ENGL 1320** The World of Shakespeare
- ENGL 1325** Chivalry
- ENGL 1350** Tragedy and the Family
- \***ENGL 1355** The American Heroine: Fiction and Fact
- ENGL 1360** The Myth of the American West
- ENGL 1362** Crafty Worlds: Novels in Our Time
- \***ENGL 1365** The Literature of Minorities
- ENGL 2306** Fiction
- ENGL 2307** Drama
- ENGL 2308** Doing Things with Poems
- ENGL 2326** Coming of Age in America: Literary Perspectives
- ENGL 2327** Literary Studies
- ENGL 2328** Fortune, Fame, and Scandal: The American Dream of Success
- ENGL 3311** The English Novel I
- ENGL 3312** The English Novel II
- ENGL 3313** The American Novel I
- ENGL 3314** The American Novel I
- ENGL 3315** The Development of Drama I
- ENGL 3316** The Development of Drama II
- ENGL 3317** Fiction and Film
- ENGL 3318** Modern Poetry
- ENGL 3321** Medieval English Literature
- ENGL 3327** Renaissance Drama
- \***ENGL 3330** Non-Western Culture and Literature
- \***ENGL 3331** Gender, Race, and Class: Non-Western Culture and Literature
- \***ENGL 3341** Victorian Gender
- ENGL 3345** British Literature from 1900 to 1939
- ENGL 3346** British Literature Since World War II
- ENGL 3351** American Literature to 1855

- ENGL 3352 American Literature, 1855 to 1900
- ENGL 3353 Mark Twain and the Tradition of American Humor
- ENGL 3354 Contemporary Fiction
- ENGL 3355 Contemporary Poetry
- \*ENGL 3358 Literature and the Construction of Homosexuality
- \*ENGL 3359 Masculinities: Images and Perspectives (FL 3359)
- \*ENGL 3360 The Writer and Her Work
- ENGL 3365 American Literature, 1900 to 1940
- ENGL 3366 American Literature Since 1940
- \*ENGL 3367 African-American Literature
- ENGL 3368 Literature of the Southwest
- \*ENGL 3371 Chicana/Chicano Literature
- \*ENGL 3372 History of U.S. Hispanic Literature
- ENGL 3375 Expatriate Writers: The Invention of Modernism

**Department of Foreign Languages and Literature**

- \*FL 3306 The Heart of Aztlán: Chicano Literature of Texas and New Mexico
- \*FL 3312 Women in Modern China
- \*FL 3331 Survey of Russian Literature in Translation
- FL 3340 Semiotics and Interpretation
- FL 3350 Existentialism and Literature
- \*FL 3359 Masculinities: Images and Perspectives (ENGL 3359)
- \*FL 3376 Representation of Women in Modern Literature
- FL 3391 Contemporary Italian Literature
- FREN 4379 Introduction to French Cultures and Literatures I: Middle Ages to the Age of Louis XIV
- FREN 4380 Introduction to French Cultures and Literatures II: Enlightenment to the Belle Epoque
- FREN 4381 Introduction to French Cultures and Literatures III: 1900 to the Present
- \*SPAN 4395 Introduction to Hispanic Literature

**Group III: Religious and Philosophical Thought (3 hours)**

A category that introduces students to the practices of thought, reflection, criticism, and speculation in matters of belief, value, and knowledge.

**Dedman College**

**Department of Philosophy**

- PHIL 1300 An Introduction to Practical Reasoning
- PHIL 1301 Elementary Logic
- PHIL 1305 Introduction to Philosophy
- PHIL 1306 Introduction to Philosophy: Minds, Machines, and Persons
- PHIL 1316 Introduction to Ethics
- PHIL 1317 Business Ethics
- PHIL 1318 Contemporary Moral Problems
- PHIL 3302 Problems in the Philosophy of Religion (RELI 3302)
- PHIL 3351 History of Western Philosophy (Ancient)
- PHIL 3352 History of Western Philosophy (Modern)

**Department of Religious Studies**

- RELI 1301 Ways of Being Religious
- \*RELI 1303 Introduction to Eastern Religions
- RELI 1304 Introduction to Western Religions
- \*RELI 1305 Introduction to Primal Religions
- RELI 3302 Problems in the Philosophy of Religion (PHIL 3302)

- \*RELI 3306 Introduction to the Hindu Tradition
- \*RELI 3307 Introduction to Buddhism
- RELI 3310 The Social-Scientific Study of Religion
- RELI 3319 Introduction to the Hebrew Bible
- RELI 3326 Introduction to the New Testament
- \*RELI 3329 Introduction to Islam
- RELI 3330 The History of Christianity
- \*RELI 3360 The History of Judaism
- \*RELI 3366 Magic, Myth, and Religion Across Cultures (ANTH 3366)

**Group IV: History and Art History (3 hours)**

A category which introduces students to the study of events and processes within time by stressing a contextual analysis of the voices and artifacts of the past through primary and secondary sources. This category also offers credible accounts and explanations of the actions and intentions of the people of the past.

**Meadows School of the Arts**

***Division of Art History***

- ARHS 1303 Introduction to Western Art, Part I
- ARHS 1304 Introduction to Western Art, Part II
- ARHS 1306 Introduction to Architecture
- \*ARHS 1307 World Art Traditions: A Survey
- \*ARHS 1308 The Epic of Latin America: Five Centuries in Art
- ARHS 1310 Image of the Artist: Personality and Persona
- ARHS 1315 Medieval Messages: Symbol and Storytelling in Medieval Art
- ARHS 1331 The Romantic Century: The Cultural Context of Artistic Form in the 19th Century
- ARHS 1332 Twentieth-Century Art: Sources and Styles of Modern Art
- ARHS 3306 Art of Expression of Eternal Egypt
- ARHS 3311 Mortals, Myths, and Monuments of Ancient Greece
- ARHS 3320 Medieval Art
- ARHS 3331 Art and Culture of the Italian Renaissance
- ARHS 3338 Baroque Art in Italy, Spain, and the New World
- ARHS 3347 Staging Revolution: 18th-Century European Art and Theater
- ARHS 3367 History of Photography
- ARHS 3373 American Art and Architecture, Colonial Period to 1865
- ARHS 3374 American Art and Architecture, 1865 to 1940
- \*ARHS 3382 Arts of Andean Tradition
- \*ARHS 3383 The Ancient Maya: Art & History

**Dedman College**

***Department of History***

- \*HIST 1301 World Cultures & Civilizations I
- \*HIST 1302 World Cultures & Civilizations II
- HIST 1303 Millennialism Through the Ages
- HIST 1321 First-Year Seminar in American History
- HIST 1322 First-Year Seminar in European History
- HIST 1323 First-Year Seminar in Non-Western History
- HIST 2311 Out of Many: History of the United States to 1877
- HIST 2312 The Unfinished Nation: History of the United States Since 1877
- HIST 2321 Philosophical and Religious Thought in the Medieval West
- \*HIST 2355 History of the Ancient Near East and Egypt
- HIST 2365 Europe and the Modern World: Renaissance to 1760
- HIST 2366 Europe in the Modern World: 1760 to the Present

- \***HIST 2392** Modern Africa
- \***HIST 2394** China Before 1850
- \***HIST 2395** Modern East Asia
- HIST 2398** American Politics and Culture: FDR to Bill Clinton
- HIST 3307** The United States and the Cold War
- \***HIST 3312** Women in American History
- \***HIST 3313** African Americans in the U.S., 1607 to 1877
- \***HIST 3314** African Americans in the U.S., 1877 to the Present
- \***HIST 3320** The Spanish Frontier in North America
- \***HIST 3321** The American Southwest
- \***HIST 3324** The Mexican Americans, 1848 to Present
- \***HIST 3340** The Revolutionary Experience in Russia, 1900 to 1930
- \***HIST 3341** Soviet and Post-Soviet Politics and Society, 1917 to Present
- HIST 3350** Life in the Medieval World, 306 to 1095
- HIST 3351** Life in the Medieval World, 1095 to 1350
- HIST 3354** Warfare and Diplomacy in Antiquity
- HIST 3358** Europe in the Age of the Renaissance, 1300 to 1550
- HIST 3360** English Society in the Age of Elizabeth the Great
- \***HIST 3362** Searching for the American Dream
- HIST 3370** The American Revolution
- \***HIST 3372** The South in American History
- \***HIST 3390** Modern Middle East from the Ottoman Empire to OPEC

***Group V: Politics and Economics (3 hours)***

A category that introduces students to the applications of scientific methods to the study of institutional practices of transaction, organization, and rule.

**Dedman College**

***Department of Economics***

- ECO 1310** Exploring Economic Issues
- ECO 1311** Principles: Consumers, Firms, and Markets (Microeconomics)
- ECO 1312** Principles: Inflation, Recession, and Unemployment (Macroeconomics)

***Department of Political Science***

- PLSC 1320** Introduction to American Government and Politics
- PLSC 1340** Introduction to Comparative Politics
- PLSC 1360** Introduction to Political Theory
- PLSC 1380** Introduction to International Relations

***Group VI: Behavioral Sciences (3 hours)***

A group of courses (anthropology, sociology, psychology) that introduces students to the scientific study of human thought, behavior, and records of human cultural organization.

**Dedman College**

***Department of Anthropology and Sociology***

- ANTH 1321** First-Year Seminar in Anthropology
- \***ANTH 2301** Introductory Cultural Anthropology
- \***ANTH 2302** Peoples of the Earth: Humanity's First 5 Million Years
- ANTH 3302** Monkeys and Apes: The Non-Human Primates
- \***ANTH 3303** Psychological Anthropology
- \***ANTH 3304** North American Archaeology
- \***ANTH 3311** Mexico: From Conquest to Cancun
- \***ANTH 3312** Meso-American Archaeology
- \***ANTH 3313** South American Indians of the Past and Present
- \***ANTH 3314** Peoples of Africa



- \***ANTH 3316** Cultures of the Pacific Islands
- \***ANTH 3317** Peoples of Southeast Asia
- \***ANTH 3318** The Prehistory of the American Southwest
- \***ANTH 3319** Human Ecology
- \***ANTH 3344** Culture and Business
- \***ANTH 3346** Culture and Diversity in American Life
- \***ANTH 3353** Indians of North America
- \***ANTH 3354** Latin America: Peoples, Places, and Power
- ANTH 3355** Society and Culture in Contemporary Europe
- ANTH 3356** Before Civilization
- \***ANTH 3361** Language in Culture and Society
- SOCI 2310** Introduction to Sociology
- SOCI 3300** Social Problems
- \***SOCI 3340** Global Society
- SOCI 3363** Crime and Delinquency
- \***SOCI 3370** Minority-Dominant Relations
- \***SOCI 3371** Changing Sex Roles

***Department of Psychology***

- PSYC 1300** Introductory Psychology
- PSYC 3332** Developmental Psychology
- PSYC 3341** Social Psychology

**Cultural Formations (6 term hours)**

Although the academic disciplines outlined in the preceding Perspectives categories educate students in the ways individual fields of knowledge in the Western tradition attempt to understand human society, the investigation of many topics requires a combination of disciplinary approaches. Such inter- or multidisciplinary ways of knowing and comprehension reach beyond the boundaries of a single field. Cultural Formations (CF, CFA, CFB) courses allow students the opportunity to study interdisciplinary approaches to knowledge within the humanities and the social sciences, and the natural sciences when related to either of these other two areas of knowledge. CF courses value new and unusual combinations of study and are intended to encourage faculty innovation and creativity.

CF courses go beyond disciplinary training to develop awareness of the complex formations of values, traditions, and institutions that constitute cultures, and to examine the paradoxes such formations pose. These courses have three major purposes: 1) to introduce students to broad maps of human culture and to the fact that they, as the heirs of all that has gone before, need to assess a long past and a global present; 2) to reveal the interrelatedness of problems of knowledge amid shifting intellectual boundaries; and 3) to make points of reference along those boundaries and so begin to form intellectual communities that embrace the varied schools and disciplines at SMU.

CF courses must be interdisciplinary. These courses explore how the approaches and materials of more than one discipline can be brought to bear on the study of complex social, cultural, and institutional formations. Teaching in teams is strongly encouraged to realize these interdisciplinary goals. Courses must be broad in scope—whether historically over time or more immediately in the contemporary world. They may include emphasis on global awareness, interculturalism, and ethnic diversities as well as engage problems of ethics and value. CF courses must be critical in approach, writing-intensive, and focus on primary sources.

CF courses must be taken at SMU, either on the Dallas campus, at SMU-in-Taos, or through the Study Abroad International Programs. Courses transferred from other

institutions may not receive CF credit under any circumstances. Students must complete two CF courses between their sophomore and senior years. The list of CF courses can also be accessed at [www.smu.edu/registrar/soc1/GEC.asp](http://www.smu.edu/registrar/soc1/GEC.asp).

**Cultural Formations (CF) Courses**

Most CF courses are cross-listed within various academic departments. Descriptions of these courses may be found under the individual department sections in this catalog.

**\*CF 3300 (ANTH 3300). Race, Gender, and Culture in the African Diaspora.** A comparative analysis of the historical, economic, social, and cultural experiences of peoples of African descent in societies in the Western hemisphere.

**\*CF 3301 (ANTH 3310). Gender and Sex Roles: A Global Perspective.** This course compares the life experiences of men and women in societies throughout the world. Discussion will include the evidence regarding the universal subordination of women and examine explanations that propose to situate women's and men's personal attributes, roles, and responsibilities in the biological or cultural domain. In general, through readings, films and lectures, the class will provide a cross-cultural perspective on ideas regarding gender and the ways societies are organized in relation to gender.

**CF 3302 (ENGL 3329, MDVL 3329). The World of King Arthur.** This course will investigate Britain's greatest native hero and one of the world's most compelling story stocks: the legend of King Arthur and the Round Table. This course will explore the early Arthurian materials in chronicle, history, archaeology, and folklore, as well as the later romance, epic, and artistic traditions.

**CF 3303 (PLSC 3387). Political Geography.** This course examines topics in international political rivalries within the nation-state system. Major emphasis will be given to the adaptations within that system since 1850 for spatial distributions of physical terrain, populations, economic resources and activities, and political and social divisions.

**CF 3304. France-Amérique Between the World Wars: Making a New Culture.** This course will explore the political, economic, ideological, cultural relationships and exchanges between France and America during the Interwar period and their impact on the modeling of our contemporary world.

**CF 3305 (ENGL 3348). Literary Executions: Imagination and Capital Punishment.** This course studies the literary treatment, in different forms and periods, of capital punishment. Its aim is to locate a social issue of continuing importance within literary traditions that permit a different kind of analysis from that given in moral, social, and legal discourse. The literary forms include drama, lyric, novel, and biography; the periods of history range from the English Reformation and the Renaissance to the English Civil War, the French Revolution, and contemporary America. The course emphasis falls upon literary techniques of imaginative participation and distancing.

**\*CF 3306 (HIST 3363). The Holocaust.** This course examines the destruction of the European Jews emerging from pre-World War I anti-Semitism and Nazi racism. It considers Jewish responses to genocide, behavior of bystanders, and possibilities of rescue.

**CF 3307 (PHIL 3374). Philosophy of Law.** This course is both a study of our contemporary legal system and an exploration of the three predominant theories of the nature of law – natural law, positivism, and legal realism/critical legal studies. It examines what claims, if any, our system has to legitimacy based on a consistent, underlying philosophy.

**CF 3308 (PHIL 3363). Aesthetic Experience and Judgment.** This course examines basic questions in the understanding and appreciation of art: What is beauty? What is art? What characteristics make something a good work of art? What is the correct way to interpret the meaning of a work of art? Are there ways to establish or prove that something is beautiful or that a work of art is good? Some issues pertaining to particular art forms, such as music and literature, will also be examined. Classical writers such as Plato, Aristotle, Hume, Kant, and Nietzsche will be discussed, as well as contemporary authors.

**CF 3309 (HIST 3306). Colony to Empire: U.S. Diplomacy, 1789 to 1941.** This course begins

with the diplomacy of the American Revolution and ends with the Japanese attack on Pearl Harbor. It will examine the expansionist tendencies of early American foreign policy, Indian removal, the Mexican War, and the relationship between continental expansion (“Manifest Destiny”) and the crisis over slavery. It will also address the movement toward an overseas empire in the Caribbean and the Asian Pacific, climaxing with the war against Spain and the Open Door. Policy constitutes the next unit of study. The issues surrounding American involvement in the two world wars are the chief concerns of the final portion of the course.

**\*CF 3310 (HIST 3326). The Venture of Islam.** A survey of Islamic civilization from Muhammad to the modern era through readings in Islamic history and society, arts and letters, science and philosophy, and the legal order to present a broad picture of the dynamics and achievements of Muslim civilization.

**CF 3312 (HIST 3368). Warfare in the Modern World.** This course explores the nature, origins, and evolution of the phenomenon of total war from the late democratic and industrial revolutions of the late 18th and early 19th centuries through World War II, giving particular emphasis to questions of doctrine and theory; problems of organization and command; and the scientific, technological, and psychological dimensions as well as the impact on modern culture.

**CF 3313. The Renaissance.** A history of culture in the Renaissance from the perspective of advances in scholarship and science and, above all, in appreciation of social and political contexts.

**CF 3314. (HIST 3376). Social and Intellectual History of Modern Europe.** This course will examine the intellectual in modern European society. It will explore major intellectual and social issues raised by and affecting a number of figures instrumental in shaping the European world of the 19th and 20th centuries. In a fundamental sense, however, the themes developed will be outside time and place. Consequently, they should interest those concerned with the relationship of their values and ideas to the society in which they live today.

**\*CF 3315 (HIST 3387). Asia and the West.** Goods, ideas, religions, artistic styles, technologies, soldiers, and diseases have long traveled between East and West. Scholarship, primary sources, literature, and film illuminate the material and ideological effects of the exchanges.

**CF 3316 (RELI 3318). The Hero in the Bible and the Ancient Near East.** An examination of the concepts of the hero in the literatures of ancient Mesopotamia, Canaan, and Israel, with special attention to the nature of traditional narrative and to the relationship between the hero, society, and the self.

**\*CF 3317 (HIST 3301). Human Rights: America’s Dilemma.** The study of human rights requires intellectual history and moral courage, for no nation or society in human history has been totally innocent of human rights abuses. This course will examine certain violations of human rights within their historical contexts and will also focus on America’s human rights record, with regard to its own policies and its relationship to human rights violations in other countries. Attention will also be given to the evolution of both civil and human rights as entities within global political thought and practice.

**\*CF 3318 (HIST 3305). The Hispanos of New Mexico, 1848-Present.** History of the Mexican-American subculture of New Mexico, with a brief overview of the Indian, Spanish, and Mexican periods, so that events, after formal U.S. possession in 1848, are seen in context. The course, however, focuses on the era after the Mexican Cession and stresses the indigenous background of the “Indo-Hispanos.”

**\*CF 3319 (ANTH 3327). Economic and Political Change in Global Society.** Introduction to anthropological perspectives on global transformations: world economic integration, Third World development and sociocultural change, ethnic resurgence and nationalism, population migration and changes in women’s roles and statuses.

**\*CF 3320 (HIST 3308). History of Hispanics in the U.S. Through Film.** In this course, selected events and developments in the histories of Mexican Americans, Puerto Ricans, Cuban Americans, and other Latinos are examined, as depicted in film, video, and television. The objective is to understand how these powerful media have shaped society’s view of Hispanic participation in the history of the United States. While learning to recognize distortions and stereotypes, students will also learn to recognize positive depictions of Latino history.

**CF 3321 (MDVL 3321). The Birth of the Individual.** This course examines several basic notions pertaining to selfhood, including consciousness, cognition, motivation, personal identity, and decision, as found in medieval texts.

**\*CF 3322 (HIST 3329). Women in Early Modern Europe.** A study of the influence of women in European society and intellectual movements from the Renaissance through the French Revolution.

**\*CF 3323 (THEA 4381, 4382, 4383, or 4384). Gender in Performance (Studies in Theatre, Drama, and Performance).** This course will explore and discuss performed gender through historical periods and contemporary theatre. Students will be expected to have a high level of participation and will be assigned projects that add to class dynamics and challenge “traditional” thinking about gender stereotypes in dramatic literature, history, and performance.

**CF 3324. An Archaeology of Values: The Self and Ethics From Kant to Baudrillard.** Following a line of writers from Kant to Freud to Baudrillard, the course explores the rocky development of the self in relation to history, economic and moral values, and rapidly transforming social relations in the modern period.

**\*CF 3325 (HIST 3355). Class and Gender in Ancient Society.** An examination of class and gender in the ancient world with special emphases on changing definitions of masculinity and femininity in Greek and Roman culture and the position, rights, and interaction of different groups (e.g., free and slave, citizen and foreigner, soldier and civilian).

**CF 3326. Utopia: Voyage Into a Possible Future.** Through the study of major literary works on the topic of social ideals and communal experiments, this course focuses on the value systems and the social realities these works reflect.

**CF 3327 (HIST 3373). Science, Religion, and Magic in Early Modern Europe.** This course studies the interaction between three ways of thinking about nature and the place of human beings within nature – science, magic, and religion. Early modern England is the focus of this course because all three ways of thinking are prevalent, contested, and can be set in a rich cultural context. Some of the great figures of English science, like Robert Boyle and Isaac Newton, were practicing alchemists. Others, like Francis Bacon, looked to the new science as a way to prepare for the second coming of Christ. The religious divisions of the English Reformation and the Civil Wars brought about political dissension and produced many competing views of nature and society.

**CF 3328 (HIST 3374). Diplomacy in Europe: Napoleon to the European Union.** This course examines the evolution of the European state system and the idea of “Europe” from the post-Napoleonic settlement of 1815 through the end of the Cold War and the creation of the European Union. Some themes considered are the changing art of diplomacy, the relationship of domestic structure to foreign policy, the impact of war, the role of ideology, technological change, economics, and the expansion of European great power politics to a worldwide framework.

**CF 3329. The Mathematical Experience.** The variety of mathematical experience presented through discussion of its substance, its history, its philosophy, and how mathematical knowledge is elicited. The course will focus on questions regarding the roles of proof, rigor, and institution in mathematics and the limits and applicability of mathematical knowledge.

**CF 3330 (HIST 3391). From Pew to Bleacher: American Culture and Its Institutions.** This course introduces students to American culture and civilization. The course considers the formation of five sets of cultural institutions that have shaped American life: the Church; print culture; museums, galleries, and libraries; theatre, Hollywood, and television; and amateur and professional sports. Students will read autobiographies, novels, and synthetic histories; they will view Hollywood movies, MTV excerpts, and sporting events; and they will visit museums, fairs, and parks in the Dallas-Fort Worth area. Students will emerge from the course with an understanding of the central features in the formation of culture in 19th- and 20th-century America.

**CF 3331 (RELI 3305). Religion as Story.** An interpretation of stories as modes of religious discernment as well as means of religious communication. Special attention is given to selected narrative forms such as myth, fairy tale, novel, and autobiography.

**\*CF 3332 (RELI 3321). Religion and the Holocaust.** A study of responses to the Holocaust by Jews and Christians. The course will begin with an overview of the history of the Holocaust as it affected the Jewish communities of Central and Eastern Europe. Readings will include personal memoirs of survivors of ghettos, concentration camps, and Nazi Germany. Postwar responses will include questions of faith after the Holocaust. Christian responsibility for modern anti-Semitism, the impact of the Holocaust on the creation of the State of Israel and Middle East politics today, and postwar relations between Jews and Germans will be considered.

**CF 3333. Clash of Cultures, 1450-1850.** This course is an examination of how the global equilibrium of 1450 gave way to a clash of cultures and eventual European domination. The Western Church was reformed; business grew; new states were created; families were uprooted. Colonialism, modern warfare, nationalism, and Marxism appeared on the world stage.

**CF 3334 (ANTH 3334). Fantastic Archaeology and Pseudoscience: Lost Tribes, Sunken Continents, Ancient Astronauts, and Other Strange Ideas About the Past.** Did ancient astronauts visit the Earth? Are there secrets of the Maya calendar that archaeologists aren't revealing? Is creation a scientific alternative to evolution of humanity? This course investigates these and other claims about our past, and how archaeologists respond to them.

**CF 3335 (FL 3335, HIST 3335). One King, One Law: France 1500-1789.** This course studies the culture of France through its history and literature. It emphasizes the historical developments, ideas, and literary texts that define the period and illuminate both French classicism and Absolutism. The course focuses on the early modern period because then France both set cultural tone and made significant contributions to the transformation of Western civilization.

**CF 3336 (HIST 3397). Modernity and the Crises of Identity: The Reorientation of the West.** Drawing on the works of major intellectuals and artists, this course explores crises of identity in Western culture during the decades prior to World War I.

**\*CF 3337 (FL 3320). Postwar Japan: Culture and Society.** The purpose of this course is to provide a critical knowledge of postwar Japanese society and culture. The course examines the concrete issues that have shaped contemporary Japan from the perspectives of disciplines such as history, sociology, anthropology, and cultural studies. Topics discussed will include the impact of the war, high economic growth, mainstream politics and patterns of social protests, the politics of gender, the culture of consumerism, the relation of Japan and its Asian neighbors, and the position of Japan in the contemporary world.

**\*CF 3338 (SWST 2322). Defining the Southwest: From the Alamo to Hollywood.** An interdisciplinary seminar designed to introduce students to the idea of regionalism in American life, to identify the distinctive features that make the Southwest a region, and to suggest the variety of ways in which different disciplines understand the regional distinctiveness of the Southwest.

**\*CF 3339 (RELI 3365). Understanding the Self: East and West.** This course provides an examination of several basic notions pertaining to selfhood, including consciousness, cognition, motivation, personal identity, and decision, as found in Eastern and Western sources.

**CF 3340 (MDVL 3327). The Unicorn: Understanding Varieties of the Truth in the Middle Ages.** As moderns, we make distinctions between what we see as verifiable reality (history) and what we see as created, imaginative reality (fiction). This course investigates the question of how history and fiction were perceived in the Middle Ages.

**CF 3341 (PHIL 3362). Creativity, Discovery, and Science.** Science aims to determine how the world works; the philosophy of science attempts to determine how science works. This course initially aims to critically investigate the nature of scientific reasoning as applied to fundamental notions of evidence, explanation, and scientific progress. The course then turns to a sequence of fundamental questions concerning the relationships between science and religion, politics and gender. The course combines philosophical approaches with considerable emphasis on the history and sociology of science.

**CF 3342 (PHIL 3371). Social and Political Philosophy.** A historical study of philosophical formulations of the individual good (ethics) in its relation to the public good (social philosophy).

**\*CF 3343 (RELI 3375). Wives, Lovers, Mothers, Queens: Expressions of the Feminine Divine in World Religions and Culture.** This course is a historical and cross-cultural overview of the

relationship between feminine and religious cultural expressions through comparative examinations and analyses of various goddess figures in world religions.

**\*CF 3344 (RELI 3376). Constructions of Gender: Sexuality and the Family in South Asian Religions.** This course will provide a comprehensive historical overview of gender issues as represented in the great textual traditions of South Asia. These categories include Vedic materials, medical literature, treatises on law and sexual behavior, and texts that outline the great debates over questions of gender identity and salvation preserved in certain Jaina and Buddhist materials. To make these classical texts more relevant, readings in recent anthropological studies of religion will also be included to enable the student to trace recurring themes, images, and symbols. This will allow the student to gain a sense of the continuity of traditions and attitudes as well as innovation and contemporary variants.

**CF 3345 (ENGL 3363). Literature of Religious Reflection.** This course will examine issues of faith and doubt in British and American literature, drawn from texts reflecting Christian humanism, secular rationalism, individualistic romantic faith, scientific modernism, and other modern alternatives.

**\*CF 3346 (RELI 3352). Love and Death in Ancient Mythology.** This course presents an exploration of love and death in the mythologies of Mesopotamia, Egypt, Canaan, Greece, and India. The interaction of these twin themes will be pursued as a key to the religious and philosophical perspectives of these ancient peoples. The significance of ancient mythology for modern reflection will be a central concern throughout the course.

**\*CF 3347 (FL 3363, WS 3347). Figuring the Feminine.** The feminist inquiry of France from the Middle Ages to the present. The course introduces students to a large body of French texts (in translation) by and about women that bear witness to women's struggle for civil, social, and political adulthood. Contemporary feminist theory and feminist action in France constitute an attempt to rethink the very terms and the goals of human enterprise.

**\*CF 3348 (FL 3348, SOCI 3348). Women in Japanese Culture and Society.** This course will examine various women's issues in Japan through social science literature, literary works, and contemporary films through interdisciplinary perspectives. This course will assess changing women's status and roles in family, education, employment, mass media, and political organizations in the context of contemporary feminist movements.

**\*CF 3349 (FL 3349, HIST 3392). Literatures of Negritude and Histories of the Struggle for Black Liberation.** Black literature played an important role in bringing on the collapse of the European colonial order, and it remains a major force in the struggle against neocolonialism today. This course explores links between literature and politics, literature and history, thought and action in 20th-century Africa, the Caribbean, and North America.

**CF 3350. Reading the Social Text.** Society is a complex social text. We are bombarded daily with countless intertwining messages, in many different languages, some of them verbal, most not. Only some enter our awareness, yet all affect the way we think of ourselves and the world. The students will learn how to read a variety of verbal and nonverbal languages and texts, from advertising to network news, and from fashion and cuisine to sitcoms and gender roles.

**CF 3351 (MDVL 3351). The Pilgrimage: Images of Medieval Culture.** This course presents an exploration of the medieval world through one of its own literal and metaphorical images. Moving from Jerusalem, the earthly and heavenly city, students set out through time and space on a pilgrimage to Constantinople, the exotic empire of New Rome. From there they travel to Rome itself and flow across the map of Europe on the pilgrimage roads of the Middle Ages, investigating the pleasures of the way: the music, art, monuments, and literature of that thousand years of human experience called the Middle Ages.

**\*CF 3352 (MDVL 3352). Ideas and Ideals of Gender in the Middle Ages.** This team-taught course will focus on the status of women in the Middle Ages, the emergence of sacred and secular law and ideology regarding women, and the impact of ideas regarding the feminine on the development of (mostly) Western thought.

**CF 3353 (MDVL 3353). Medieval Ideas.** The goal of this course is to present some of the classic achievements of the medieval mind, focusing on developments of continuing interest; where advisable, comparisons and contrasts will be drawn with methods of thinking and solving

problems in use in later times. While the main focus will be on Medieval Europe and the adjacent Muslim world, wherever possible, students' attention will be drawn to developments in other culture areas.

**CF 3354 (THEA 4351). Historical Cultures Within Theatrical Design.** Using the elements of design, the course will focus on the exploration of political, social, economic, and artistic influences of various cultures in history, and how the designer uses this information to create a theatrical production, film, or opera.

**CF 3355. Architecture, Cities, and Changing Societies – Mexico and the United States.** This course focuses on cathedrals and office towers, railroad stations and highway bridges, national capitals, utopian and industrial communities, and the rise of New York and contemporary Dallas.

**CF 3356 (RELI 3337). Christianity and American Public Life.** The objectives of this course include the following: 1) to acquaint students with some recent criticisms of the dangers of individualism permeating American understanding and life; 2) to propose the communitarian dimensions of human existence from the Christian perspective; and 3) to help students enter more critically into the dialogue about the role of religion in pluralistic contemporary American society.

**CF 3357 (RELI 3317). Human Meaning and Value in Personal Life.** This course will explore the two positive marks of a productive life—love and work—and the two threats to an abundant life—suffering and death.

**CF 3358. Masterpieces of Western European Literature.** This course focuses on key works of Western European literature, art, and architecture from the Middle Ages to the late 19th century. It emphasizes cultural developments and seeks to provide a cogent view of the historical context during which these masterpieces evolved. The course takes into account the evolution of Western literature, art, and architecture from feudal times to the modern age.

**CF 3359. America, the Literature of the Discovery.** This course focuses on the generic process of culture and will integrate tools and methods from anthropology, philosophy, geography, history, and literature. It will engage value issues that are both aesthetic (analyzing the narrative strategies employed by authors formulating an intercultural dialogue) and ethical (Was the Conquest a criminal act? Should modern day Indian tribes be left to their own devices?).

**CF 3360. The North American Great Plains: Land, Water, Life.** In the late 19th century the North American Great Plains, which extend from central Canada to West Texas, was mapped as the Great American Desert, a place to be crossed, not settled. This course looks across disciplinary boundaries, to see what geology, ecology, climate studies, archaeology, ethnology, and history reveal of past, present, and (perhaps) the future of life of European Americans and Native Americans on the Great Plains.

**CF 3361 (RELI 3309). Bioethics from a Christian Perspective.** This course will study bioethics from a Christian ethical perspective with special attention to different methodological approaches, to the significant themes and realities involved (e.g., life, health, suffering, death), and to the most important issues faced today.

**CF 3362. The Europeans: A Case Study of Two Nations.** This course will examine the national identity and cultural configuration of France and Germany within the European context, with frequent references to other European nations. Studied will be evolution of “European consciousness” – how Europeans think about themselves as citizens of their respective countries and of Europe.

**\*CF 3363 (ENGL 3357, HIST 3357). Joan of Arc: History, Literature, and Film.** This course considers the life and later reception of the extraordinary peasant girl, Joan of Arc (ca. 1412 to 1430 May 1431), who in two years changed the course of European history before she was burned at the stake.

**CF 3364 (ENGL 3349). Ethical Implications of Children's Literature.** This course will examine children's literature from an ethical perspective, particularly the construction of notions of morality and evil in the works with emphasis upon issues of colonialism, race, ethnicity, gender, and class.

**\*CF 3365 (FL 3325). Perspectives on Modern China.** A survey course on the social and cultural history of modern China, from the perspectives of literature and cinema.

**CF 3366 (HIST 3336). Cultural History of the U.S. Since 1877.** An interdisciplinary study of American literature, painting, architecture, music, theatre, popular amusements, and social customs viewed against the major currents of American intellectual history from 1877 to the present.

**CF 3367. The Family: Coming to Terms With the Self and Other.** This course studies family dynamics as portrayed in literature and cinema. It explores the difficulties implicit in growing up and sheds light on personal trauma by looking at the portrayal of desire, guilt, and retribution. It also seeks to reveal ways for coming to terms with one's self as a responsible individual, for accepting the needs and demands of others and for becoming integrated into society. The course shows how literature functions as a healing device both for the author and for the reader by bringing problems to a conscious level and affording their expression.

**\*CF 3368 (RELI 3368). Wholeness and Holiness: Religion and Healing Across Cultures.** This course explores various ways in which human beings in different times and cultures have understood the relationship between religion and healing. Drawing on a wide range of ethnographic examples and theoretical perspectives, we will investigate the interface between medical and religious models of health. Through reading, films, lectures, classroom discussion, and in-class activities, we will examine the religious and medical implications of such phenomena as out-of-body experiences, prayer, diet, massage, visualizations, meditation, acupuncture, herbs, and martial arts; we will delve into the healing functions (physical, psychological, and social) of trance, possession, exorcism, and shamanic journeys; we will explore the religious dimensions of contemporary holistic healing; and we will investigate the models of selfhood implied by different religious healing modalities.

**CF 3369 (FL 3369). Perspectives on Modern Germany.** This interdisciplinary inquiry focuses on Germany's quest for identity as a European nation-state, on the circumstances leading to two world wars and the Holocaust, and on the country's recent experience of reunification within the framework of the European Union.

**\*CF 3370 (ENGL 3370, WS 3370). Women and the Southwest.** A study and exploration of women writers, artists, and thinkers in the American Southwest, and their vision of this region as singularly hospitable to women's culture.

**\*CF 3372 (RELI 3364). Native-American Religion and Mythology.** An investigation of the mythologies of North America, centering on Southwestern cultures (especially Pueblo and Navajo) and Northern Plains cultures (especially Lakota). Native texts will be approached by way of modern theories of the interpretation of myth, ritual, and religion. Topics will include the cultural history of the regions, theories of myth, creation myths, culture heroes, trickster tales, sacred music and dance, and rites of healing and passage. An important dimension of the course will be interaction with the local Pueblo culture through field trips and guest speakers.

**CF 3374 (ANTH 3374). Cultures and Environments of the Southwest.** This course examines patterns of land-use and resource-use in prehistoric and early historic times in the Southwest. Focus is on the mutual influence of cultures and resources in the northern Rio Grande. The course draws on archaeological, archival, ethnographic, and ecological evidence. Comparisons involve Pueblo and Plains Indians, Colonial Spanish, Territorial U.S., and U.S. Forest Service.

**\*CF 3375 (ARHS 3377). Art and Architecture of Hispanic New Mexico.** This course examines the artistic and cultural legacies of colonial New Mexico: Spanish city planning and church design; retablos, santos, and their place in religious experience; art in the secular life of towns; and haciendas of colonial and postcolonial New Mexico. Field trips.

**\*CF 3376. Southwest Ethnic Diversity.** This interdisciplinary course examines the way in which the three cultures of the American Southwest have co-existed. Students are introduced to the history of the Spanish colonial period and American frontier, and the range of Native American cultures and lifestyles as a context for contemporary ethnic relations. Native and Hispanic arts and crafts are studied as an expression of ethnicity. The course explores the factors that support or discourage the formation and persistence of ethnic identity and the fluidity of cultural boundaries.

**CF 3377 (THEA 4381, 4382, 4383, or 4384). Ritual, Festival, and Theatre (Studies in Theatre,**