

How to use your Dedman Center Member Parking Permit on campus

A permit or the use of a “self-pay and park”-visitor parking location is required to park on campus. Dedman Center membership permits are available from the Dedman Center.

Where can my Dedman Center parking permit be used?

- The SMU section of **Meadows Parking Center (left-hand entry); levels 3, 4 & 5** of the Binkley Parking Center or on **levels 2, 3, 4 & 5** of Moody Parking Center as referenced on the parking map attached.
- However it is not valid for game day parking or for meters.

How do I get in to the Parking Centers?

- To access the parking center entrances and to exit from the Binkley Parking Center, please swipe your Dedman Center card using the keypad reader at the entry gate or exit gate of the Parking Center.
- Please have your card with the magnetic stripe side facing the right side and run the card downward from top to bottom in the slot. The gate will rise after the card is swiped.

What do I do if my car is in the shop or if I have more than one vehicle?

- For a rental or loaner Log on to your Parking account to “add” the Temporary vehicle to your permit for the duration of use.
- An additional family vehicle will require a separate permit.

When does my permit expire?

- Dedman Center permits expire each year on December 31. Be sure to renew your permit with

the Dedman Center prior to that date to receive a new permit before it expires.

What if my permit or Dedman Center ID Card is lost or stolen?

- Contact the Dedman Center as soon as possible to report the loss and arrange for replacement.

If I am a SMU Student or employee can I purchase a Dedman Center permit?

No. Students and employees must purchase & use an appropriate student or employee permit only.

Parking tips and suggestions:

- The **peak parking demand** period on our campus is generally weekdays between **10 AM and 2 PM** when classes are in session and parking availability is very limited during this time.
- If you are currently using the Dedman Center facilities when parking demand on our campus is greatest, you should consider adjusting your schedule to use the facilities, during times when parking is less in demand.
- There will generally be better parking availability during early mornings, late afternoons, and most evenings after 5 PM and on weekends. Generally, when classes are in session parking will be most limited on campus between 10 AM and 2 PM weekdays.

Parking enforcement and avoiding citations on campus?

- Permits parking and meters are enforced

Mon-Thurs: 7 AM to 7 PM and Fri: 7 AM to 5 PM.

- A permit does not excuse payment of the meters.

The following are enforced at all times:

- Parking in fire lanes
- No parking zones
- Parking on grass
- Parking on sidewalks
- Blocking driveways
- Handicapped spaces
- Meadows Museum Parking Center
- Reserved spaces
- Additional parking info is available online: www.smu.edu/parkingid

What do I do if I receive a citation on campus?

- The online link to file an appeal request or submit a payment are referenced on the back of the citation or are available at: www.smu.edu/parkingservices
- Appeals and/or payments must be made within 15 days of the citation date. Click on the link in blue for “Guest Account” to set up an account or to log in. Then follow the steps as directed.

*Please see reverse side for parking map

