



Return from Medical Withdrawal Checklist

This checklist serves as a guide for students who are requesting to return from a medical withdrawal for physical or behavioral health reasons. It contains information to assist in navigating the process and outlines other areas students may need to contact prior to returning to campus. Questions about this checklist should be directed to the Office of Student Advocacy and Support.

<i>Deadlines to Request Return*</i>	
Fall:	July 1
Spring:	November 15
May Term:	March 1
Summer:	April 1

**Deadlines may be flexible depending on timing in which medical withdrawal was granted.*

Students who have been granted a medical withdrawal must request to return by completing the following steps:

- Contact the Dr. Bob Smith Health Center (214-768-2277) to begin the process.
- Complete the “Request to Return from Medical Withdrawal” packet received from the Health Center and submit. The packet includes:
 - Request to Return from Medical Withdrawal form
 - Clinical documentation information
 - Appropriate releases of information, which the Health Center will provide to you
- Provide any additional requested information to the Health Center, if needed

Decisions about a request to return will be communicated once the Health Center has completed their review process and the Caring Community Connections team has reviewed the request. If the request is granted, the related HOLD on your my.SMU account will be lifted, and, pending other HOLDS, class registration can take place. There may also be some other conditions or requirements outlined. These are meant to provide support in returning, and could include check-ins with an Office of Student Advocacy and Support staff member and/or Clinical Case Manager, or a maximum enrollment limit of 12 hours.

(Checklist is continued on next page)

Other offices to contact, if applicable:

- Residence Life and Student Housing**--If you are planning to live on campus, you should apply for housing. Visit [the housing website](#) for more information or call 214-768-2407 for questions.
- Financial Aid**—if you have questions about your financial aid or scholarships, contact your financial aid advisor to discuss your return, any necessary steps you need to take, or get questions answered. You can determine who your assigned financial aid advisor is [here](#).
- Bursar's Office**—contact the Bursar's office at 214-768-3417 for any questions you have about your account and/or balance.
- Athletics (if applicable)**—if you are a student athlete, inform your coaches/trainers/academic counselors about your medical withdrawal.
- International Student and Scholar Services (if applicable)**—if you are an international student, you must contact the [International Student and Scholar Services](#).
- Veteran Affairs**—if you have previously received veteran benefits, contact [Veteran Affairs](#) to discuss your return to SMU.