

Simmons Graduate Council Application (Individual)

Directions

Please type your information directly into this document. Save the PDF using the file name Lastname_Firstname Application and email the completed application as an attachment to simmonsgraduatecouncil@smu.edu with Summer 2016 application as the subject.

Attach a file titled Lastname_Firstname Budget that includes a statement/budget of your estimated expenses with supporting documentation and/or screenshots as applicable.

Both application and budget should be attached to the same email.

Personal Information

First Name

Last Name

Student ID #

E-mail

Graduation Date

Phone

Department

Degree Program

Event Details

Event Type

Local

Domestic

International

Other

Event Name

Event Location

Event Date(s)

Presenting Paper?

Yes

No

Amount Requested

Minimum Amount
Required

Please describe the activity to be funded and how it aligns with the goals and mission of your department.
(500 words)

Why is it important that the Graduate Council support you with this funding? How will participation in your proposed activity help you achieve your future professional and academic goals? (500 words)

Travel Plans: Provide a brief description of your itinerary, travel expenses, mileage if it is a local trip, etc. (250 words)

Anything else you would like us to know that would help us evaluate your application