

## Aspiring Leaders Program

This document contains frequently asked questions related to eligibility requirements, the admissions process and tuition/financial aid.

### Eligibility Requirements

#### **What is required for me to be eligible for this program?**

- 2 years of teaching experience completed by June 2020
- Strong desire to step into a school leadership role in Dallas-Fort Worth
- Commitment to working in a partner district or charter
- Alignment with the program's core values of educational equity, disciplined action, courage & resilience, entrepreneurial mindset, and reflection & growth
- Demonstrated capacity to lead adults
- Must meet [admission requirements](#)

#### **Do I need classroom experience to apply?**

Yes, applicants must possess a minimum of two years teaching experience as of June 2020.

#### **Do I need a Texas teaching certificate to participate in the program?**

While it is strongly recommended, it is not required. However, a Texas teacher certificate is required in order to be eligible to obtain the Texas probationary principal certificate. If you hold a teacher's certificate/credentials from another state, you are encouraged to have your credentials reviewed by the Texas Education Agency (TEA) – visit [https://tea.texas.gov/Texas\\_Educators/Certification/Out-of-State\\_Certification/Out-of-State\\_Certified\\_Educators/](https://tea.texas.gov/Texas_Educators/Certification/Out-of-State_Certification/Out-of-State_Certified_Educators/).

#### **Can I apply if I'm employed by a non-partner district or charter network?**

We currently partner exclusively with Dallas ISD, Fort Worth ISD, Grand Prairie ISD, Irving ISD, Garland ISD, KIPP DFW and Uplift Education. If this is a program you are committed to pursuing, we encourage you to explore employment opportunities with the partners listed above prior to applying.

#### **If I'm a part of the central administration team at a district or charter, how does this affect my eligibility?**

You are eligible to apply if you possess a minimum of two-years teaching experience as of June 2020. Due to the nature of the residency experience during the second year of the program, you must commit to seeking a campus-based leadership role by the end of the first year of the program.

#### **If I'm currently working in the private or nonprofit sector, how does this affect my eligibility?**

Participation in the Aspiring Leaders Program is contingent upon employment within a partner district. As a result, we strongly encourage you to explore employment opportunities with our district and charter network partners prior to applying. You may apply if the district/charter leadership approves of your participation. In order to be accepted, you must have two years of previous classroom experience and be approved by the district/charter you intend to work for in the 2020-2021 school year.

## Aspiring Leaders Program

### **Can I apply if I have an H1B visa?**

An H1B visa is specific regarding the occupation its holder has been sponsored to possess. We have learned that H1B visa holders must remain in the position as listed in their work documents, and are unable to move into a different role (i.e. assistant principal or principal). At this time, we are unable to sponsor H1B working visas. Please reach out if your residency status changes in the future.

### **The application asks for a copy of my 2018-2019 Teacher Evaluation. What should I use?**

If you were a teacher last year, include your summative evaluation:

- Dallas ISD: TEI Summative Scorecard
- Garland ISD: T-TESS Summative Evaluation
- Grand Prairie ISD: T-TESS Summative Evaluation
- Ft. Worth ISD: T-TESS Summative Evaluation
- Irving ISD: PDAS
- KIPP: End of Year Teacher Evaluation
- Uplift Education: Instructional End of Year Performance Review

If you were in a non-teacher role, include the summative evaluation for your position.

\*If you have additional questions, please reach out to [kmilligan@smu.edu](mailto:kmilligan@smu.edu).

## **Admissions Process**

### **When are the application deadlines?**

Priority Deadline: Friday, November 8, 2019 @ 11:59 PM CST

Final Deadline: Monday, February 17, 2020 @ 11:59 PM CST

### **What is the difference between the Priority Deadline and Final Deadline?**

Priority Deadline candidates (November 8) have more time to complete admissions requirements (including completing the application, obtaining official transcripts, taking the GRE if applicable, etc.).

Final Deadline candidates (February 17) are on a tighter timeline and must be prepared to collect required documents and test scores. If you are a Final Deadline candidate, **please consider collecting the following items as soon as possible:**

- Official Undergraduate Transcript
- Texas Educator Certificate (e-copy)
- Official Teaching Service Records
- TOEFL Score (if applicable)

### **Can I save my application and return to it later?**

Yes, you may return to your application through by clicking “Apply Now” on the main website ([www.smu.edu/urbanleader](http://www.smu.edu/urbanleader)) or directly at <https://gradadmission.smu.edu/apply/>.

### **Do I need to take the GRE?**

Applicants who graduated from an accredited undergraduate program with a 2.5 GPA or higher are not required to submit GRE scores. Candidates with an undergraduate GPA below a 2.5 will be

## Aspiring Leaders Program

required to submit their GRE scores when applying to SMU. We recommend that candidates who qualify to take the GRE register for it as soon as possible; they may wait to do so until after receiving confirmation that they have moved forward from the selection center. Official scores may take up to 15 days to arrive.

### **Do I need to take the GRE before submitting my application?**

No. If you advance past the assessment center, and have an undergraduate GPA of below a 2.5, you will be required to take and submit your GRE scores by February 15 for Priority Deadline candidates and April 15 for Final Deadline candidates before a final admissions decision will be made. Official scores may take up to 15 days to arrive so please plan to register and take the exam in advance of these deadlines accordingly.

### **If I need to take the GRE, what is the minimum GRE score requirement?**

In accordance with TEA guidelines, for those who have an undergraduate GPA of below a 2.5, SMU requires applicants to score a minimum 140 in Quantitative Reasoning, a minimum 143 in Verbal Reasoning, and a minimum 3.0 in Analytical Writing on the GRE. Please note that meeting the minimum requirement does not guarantee admission.

### **How soon can I expect to receive a response after submitting my application?**

If you applied by the Priority Deadline, you will most likely be notified of your application status (advancement in the process) by November 22, 2019. Candidates will be notified of their status regardless of if they are moving forward or not. For those advancing in the process, final decision notifications may vary by district/CMO and are typically made by early January.

If you applied by the Final Deadline, you will most likely be notified of your application status by March 1, 2020. For those advancing in the process, final decisions notifications are typically made by early April.

## ***References***

### **Who can be used as a reference?**

- Reference #1 must be submitted by your current principal.
- Reference #2 can be submitted by either: 1) Someone who has worked with you in a professional capacity and who has knowledge of your current practice as an educator and your leadership experience, or 2) Your current supervisor, if that person is not currently your principal.

Note: If you have a special circumstance (e.g., you have been out of the classroom for 5 years, currently work at a non-profit or in the private sector, etc.) please reach out to [kmilligan@smu.edu](mailto:kmilligan@smu.edu).

### **Should I submit a third reference?**

No, a third reference is only required for current Teach For America corps members. We ask that their Manager of Teacher Leader Development submit an additional reference along with their principal

## Aspiring Leaders Program

and current supervisor/colleague.

### **How does my reference obtain the reference form?**

Your listed references will receive an email through the application system when you list them as a reference. It is your responsibility to ensure each reference submits the form on your behalf no later than the application deadline you applied for. We encourage you to additionally contact your references directly to encourage them to complete the online reference form to avoid delays in processing your application.

### ***Selection***

#### **What does the selection process entail?**

- **Phone Interview:** Some candidates may participate in a 30-minute phone interview.
- **Assessment Center:** An experiential process for assessors to best understand and identify if this is the right program for a candidate at this specific time. Candidates can anticipate engaging in various role plays, data activities, and conversations with multiple assessors.
- **Final Interview:** Some candidates may be contacted in order to follow up on conversations from the Assessment Center.
- **District or Charter Employer Review:** All candidates are subject to review and approval by their district/charter (employer). District/CMO partners may also be engaged at different points in the selection process, including participation in the assessment center and/or an additional selection process tailored to the district/CMO.
- **Offer Extended:** Once the offer has been extended, selected candidates must complete the online acceptance form, along with any other documents as required.

### ***Acceptance***

#### **What happens after I have been selected?**

Once the offer has been extended, selected candidates must complete the online acceptance form, along with any other documents as required. Also, an evening orientation session will take place in May.

#### **When does Summer Intensive begin?**

The program starts with an immersive experience called Summer Intensive, which is held on campus at SMU. Dates will be released in March 2020. We encourage all candidates to hold the month of June for Summer Intensive As an example, the 2019 Summer Intensive dates were: Saturday, June 8<sup>th</sup> through Friday, June 28<sup>th</sup>. Aside from the launch of the program on a Saturday, classes are held Monday – Friday from 8am to 5:30pm.

#### **If I am not accepted, am I eligible to apply again?**

Yes. Past candidates have not been accepted the first time, but implemented the feedback provided during the Assessment Center to develop themselves and were later admitted to the program. For many, it is not a question of “if” but “when.”

## Aspiring Leaders Program

### SMU - Tuition and Financial Aid

#### **What is the cost of tuition?**

For the cohort starting Summer 2020, the 2-year Master's degree tuition is \$11,500 based on scholarships granted through SMU. Based on current published tuition rates for SMU, available [here](#), this program would normally cost over \$25,000.

Teaching Trust additionally covers significant costs of the program, including the residency and coaching supports.

#### **What is the schedule of tuition payments?**

Aspiring Leaders commence tuition payments in the fall semester of their first year. Tuition must be paid during the first two years of the program, when Aspiring Leaders are enrolled in SMU's Simmons School of Education.

The projected payment and number of course hours per semester are charted below. Amounts per term are subject to change based upon course hours in a given term; however, tuition will not exceed \$11,500 for the two year degree.

<i>Semester</i>	<i>Credit Hours</i>	<i>Tuition</i>
Summer 2020	8	\$1,500
Fall 2020	8	\$2,650
Spring 2021	8	\$2,650
Summer 2021	4	\$1,500
Fall 2021	5	\$2,000
Spring 2022	3	\$1,200
<b>Total</b>	<b>36</b>	<b>\$11,500</b>

#### **Is financial aid available?**

No additional financial aid application is required to receive the scholarships resulting in the two-year program tuition of \$11,500. Applicants may choose to submit a [Free Application for Federal Student Aid](#) (FAFSA) to qualify for financial aid (e.g., loans). To be eligible for FAFSA, you must be a citizen or eligible noncitizen of the United States (e.g., U.S. Permanent Resident). Visit [www.fafsa.ed.gov](http://www.fafsa.ed.gov) to start your application and enter SMU's Federal School Code: 003613.

#### **Are payment plans available?**

Yes. Anyone in need of a payment plan is encouraged to contact the Office of the University Bursar to explore options. For more information please visit:

<https://www.smu.edu/EnrollmentServices/Bursar/Payments/PaymentPlanOptions>.