

DIRECT COST SHARE FORM
SMU SPONSORED PROJECTS COST SHARING

SMU Policy 7.15 establishes requirements for the identification, funding, and accounting and reporting of Mandatory Cost Sharing, Voluntary Committed Cost Sharing, and In-Kind or Matching associated with Sponsored Projects

INSTRUCTIONS: PI completes Section I. Email to appropriate Grant Management Specialist.

Date:	SMU Proposal:		SMU Award#:
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SECTION I - PRINCIPAL INVESTIGATOR INFORMATION

PI:			Sign	
Depart Chair:			Sign	
College Dean:			Sign	
Project Title:				

Your signatures indicate (a) your acceptance of these obligations; (b) your affirmation that you are responsible for providing the funds when the award is made; and (c) for documenting expenditures consistent with University Policy and Uniform Guidance.

SECTION II - BUDGET INFORMATION PROVIDED BY SPONSORED PROJECTS & COLLEGE FINANCIAL OFFICER

If these commitments change for any reason (before or after the award) contact the Sponsored Projects office and/or Grant and Contract Accounting. Fill in source account numbers and obtain authorized account signature. ***Include a budget with this Form.***

ACCOUNT NO.	DESCRIPTION	% OR \$ AMOUNT	SOURCE ACCOUNT NO.
TOTAL FUNDS:			

FINANCIAL OFFICER:	Sign
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CHECK THE APPROPRIATE COST SHARING

Mandatory		Voluntary Committed		In-Kind		Matching	
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POLICY

Direct cost sharing and/or matching in a proposal budget establishes expectations on which the sponsor makes an award, and the agreed level of participation becomes a condition of the award. All costs shown as participation, whether voluntary or required, must be allowed by Uniform Guidance and must be verifiable by audit of our accounting records.

CC:	CC::	CC::	CC:
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