



Elizabeth G. Lobo, Ph. D.
Provost and Vice President for Academic Affairs
Office of the Provost

September 17, 2021

Dear Colleagues:

After many years of committed service to SMU, Dr. Patty Alvey, Associate Provost for Institutional Planning and Effectiveness, has expressed a desire to retire from this position effective December 31, 2021. Dr. Alvey joined the faculty of SMU Meadows School of the Arts in 2002 as the Distinguished Chair and Director of the newly endowed Temerlin Advertising Institute. In 2012, Dr. Alvey joined the Office of the Provost as Director of Assessment and Accreditation, and in 2017 she was named Associate Provost for Institutional Planning and Effectiveness. Dr Alvey has been an integral member of the Provost's leadership team, and during her tenure has done an outstanding service to the University both as accreditation liaison and in establishing a robust Office of Institutional Planning and Effectiveness offering.

With this letter, I ask for your support in identifying the best candidates from within SMU's faculty to fill this position. Candidates must be tenured at the rank of Professor. The Associate Provost for Institutional Planning and Effectiveness oversees issues of Institutional Effectiveness for academic and support units of the

University. This includes assessment of student learning in the University Curriculum and academic program outcomes. Also included in this portfolio are state authorization and compliance issues related to SMU's accreditation by the Southern Association of Colleges and Schools Commission on Colleges.

The individual will work closely with the other members of the Provost's Office Leadership Team on a variety of initiatives including enhancing teaching effectiveness, furthering student success, improving graduate student mentoring, participating in annual program reviews, strategic plan updates, promoting research and grant writing, organizing regular meetings with the Associate Deans, and developing faculty workload and post-tenure faculty success policies. A complete description of the role and its responsibilities is attached to this email.

Nominations and/or application are welcome through October 15, 2021. Please submit a cover letter and CV to the Provost Office via email to provost@smu.edu. Deliberations and interviews will occur during fall 2021, with the position starting in January 2022.

A complete application will include a cover letter describing relevant experiences and interest in the position; a current CV; and the names of five references with titles, mailing addresses, business/home telephone numbers, and email addresses. Individuals who wish to nominate a candidate should submit a letter of nomination including the name, position, address, telephone number, and email address of the nominee.

Thank you for supporting this strategic effort, and please join me in thanking Dr. Alvey for her contributions and service.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elizabeth G. Lobo', with a long, sweeping underline.

Elizabeth G. Lobo, PhD
Provost and Vice President for Academic Affairs
Southern Methodist University
<https://www.smu.edu/provost>

