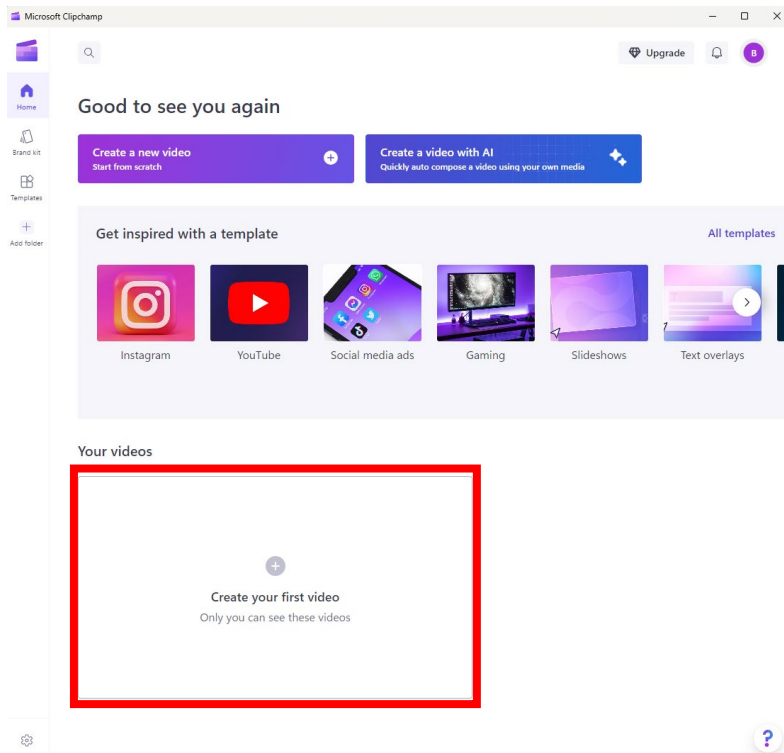


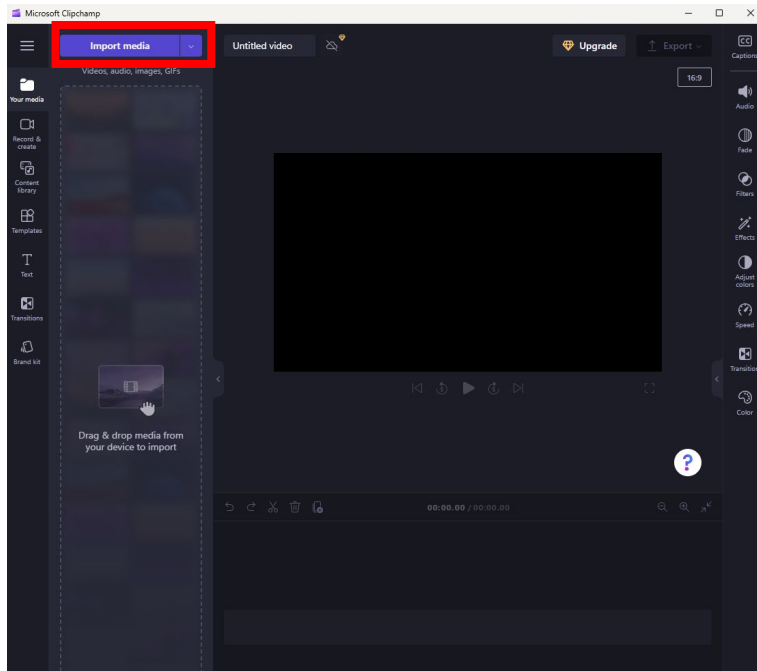
Files above 500MB are too large to upload. To reduce the file size, use the suggested instructions below or any other media editing software you are familiar with.

Note: the following example was created using a 2GB video.

1. **Download and open Microsoft Clipchamp.**
2. Click on the **Create your first video** button in the app.

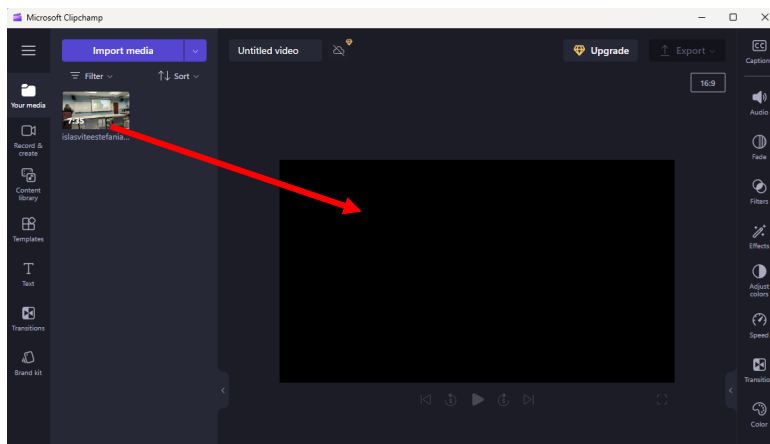


3. Click the **Import media** button.

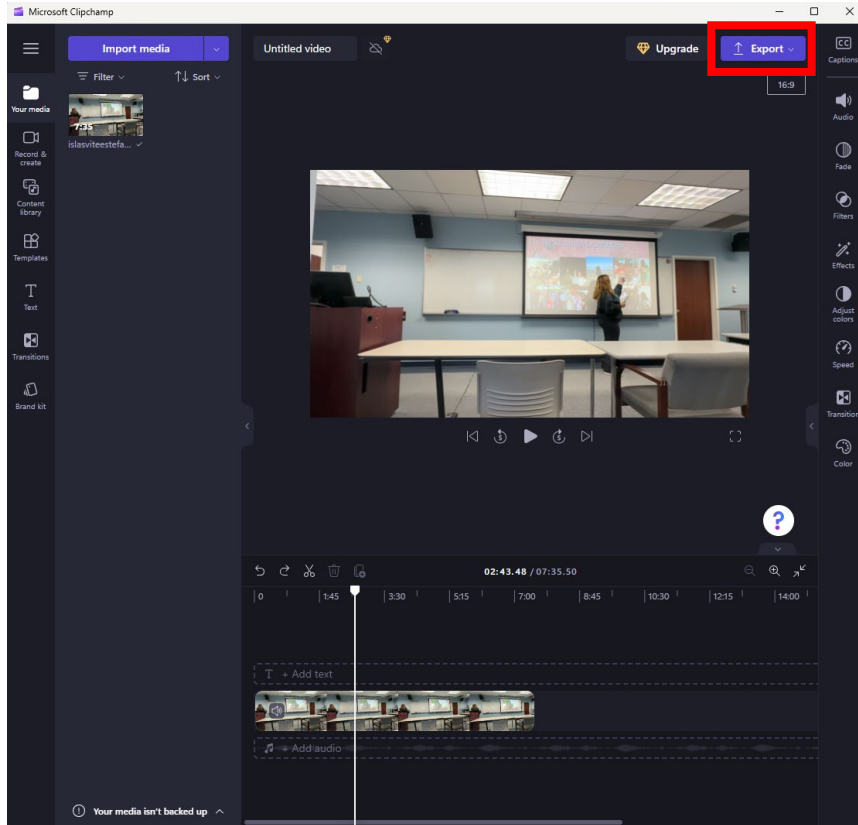


4. Select the file you wish to edit.

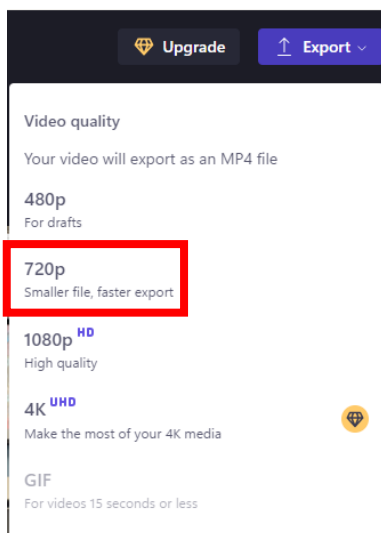
5. **Click and drag** the file to the main editing window.



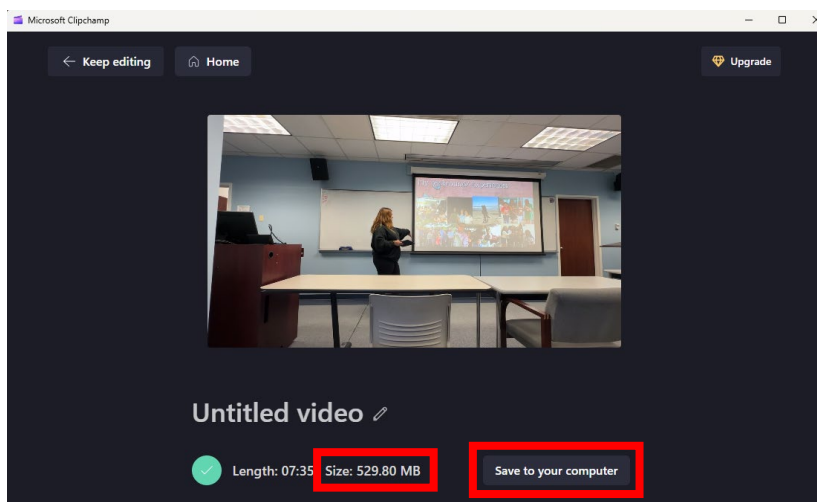
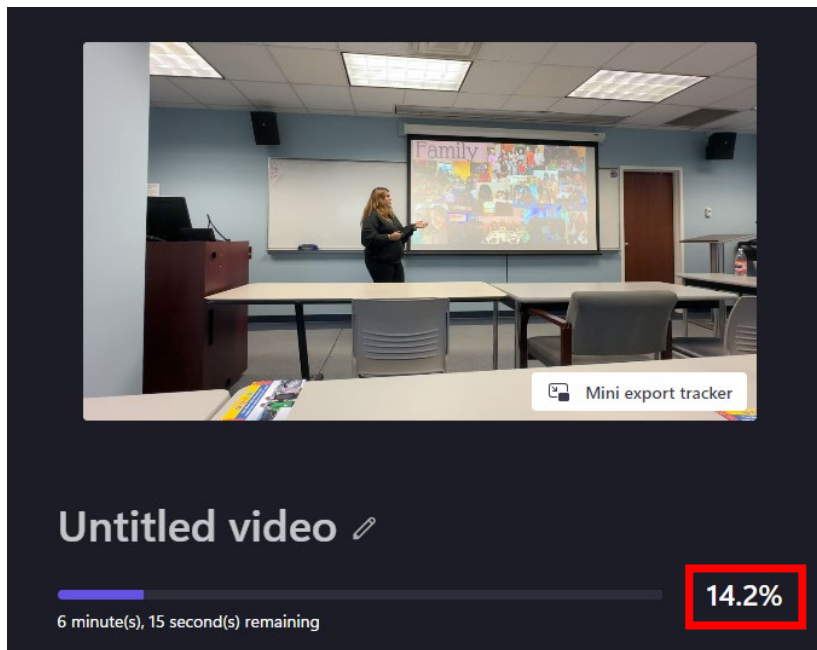
6. Click **Export**.



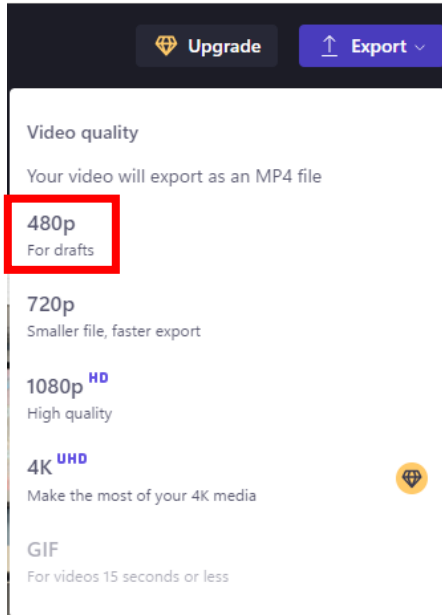
7. Select the **720p** option.



8. After the file reaches the 100% resize process, you will be able to save the file to your computer. Please **name the file** using the following naming convention example, **with your SMU ID** instead of the sample ID number: **12345678_OC_Assessment**.



9. If the file is still too large (**over 500MB**), you may need to use the **420p** option instead.



10. Once your file has been sized to 500MB or less, please follow the instructions in the [Student Guide \(Canvas\)](#) to complete your assessment assignment submission.