SMU ATHLETICS

2019-2020
STUDENT-ATHLETE HANDBOOK
WELCOME TO SMU:

LETTER FROM THE PRESIDENT ........................................ 5
LETTER FROM THE ATHLETIC DIRECTOR .......................... 6
FACULTY ATHLETICS REPRESENTATIVE ............................. 7
SMU FACTS .................................................................. 8
MISSION STATEMENTS ...................................................... 9-10
ATHLETICS SENIOR STAFF ............................................. 11
HEAD COACHES ............................................................ 12
SPORT ASSIGNMENT DIRECTORY .................................. 13-14
PONY PROMISE ............................................................. 14-17
SMU CAMPUS ................................................................ 18-23
SMU ATHLETICS FACILITIES ......................................... 24-27
DINING SERVICES .......................................................... 28
HISTORY AND TRADITIONS ............................................. 29
SMU CAMPUS MAP ........................................................ 30

ACADEMIC SUPPORT:

ACADEMIC POLICY FOR S-A .............................................. 31
STUDENT ACADEMIC SUCCESS PROGRAMS (SASP)
STUDENT-ATHLETE ACADEMIC SERVICES (SAAS) .......... 31-32
ACADEMIC DEVELOPMENT FOR S-A (ADSA) .................. 32
ACADEMIC RESPONSIBILITIES ......................................... 32-33
ACADEMIC SUPPORT SERVICES .................................. 33-34
DISABILITY ACCOMMODATIONS (DASS) .......................... 35
UNIVERSITY ACADEMIC POLICIES AND PROCEDURES .. 36
ACADEMIC PROGRESS ...................................................... 36-37
TRANSFER COURSES ..................................................... 37
EXCUSED ABSENCES ..................................................... 38
CLASSIFICATION OF STUDENTS ................................. 39
GRADES ................................................................. 39-41
### TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>FINAL EXAMS</td>
<td>41</td>
</tr>
<tr>
<td>ACADEMIC PETITIONS &amp; WAIVERS</td>
<td>41</td>
</tr>
<tr>
<td>GRADUATION</td>
<td>41</td>
</tr>
<tr>
<td><strong>COMPLIANCE &amp; NCAA RULES:</strong></td>
<td></td>
</tr>
<tr>
<td>MISSION STATEMENT</td>
<td>42</td>
</tr>
<tr>
<td>CONTACT INFORMATION</td>
<td>42</td>
</tr>
<tr>
<td>REPORTING AN NCAA VIOLATION</td>
<td>42</td>
</tr>
<tr>
<td>AGENTS</td>
<td>43</td>
</tr>
<tr>
<td>AMATEURISM</td>
<td>43</td>
</tr>
<tr>
<td>AUTO REGISTRATION</td>
<td>44</td>
</tr>
<tr>
<td>COMPLIMENTARY TICKETS</td>
<td>44</td>
</tr>
<tr>
<td>COMMUNITY SERVICE</td>
<td>45</td>
</tr>
<tr>
<td>DON'T BET ON IT</td>
<td>45</td>
</tr>
<tr>
<td>ELIGIBILITY</td>
<td>45-48</td>
</tr>
<tr>
<td>EMPLOYMENT</td>
<td>48-49</td>
</tr>
<tr>
<td>ETHICAL CONDUCT</td>
<td>49-50</td>
</tr>
<tr>
<td>EXTRA BENEFITS</td>
<td>50-52</td>
</tr>
<tr>
<td>FINANCIAL AID</td>
<td>53</td>
</tr>
<tr>
<td>FINANCIAL AID—RENEWAL, REDUCTION, NON-RENEWAL, OR CANCELLATION</td>
<td>53-54</td>
</tr>
<tr>
<td>FINANCIAL AID—APPEAL PROCESS FOR REDUCTION, NON-RENEWAL, OR CANCELLATION</td>
<td>55-56</td>
</tr>
<tr>
<td>FINANCIAL ASSISTANCE FUNDS</td>
<td>56-57</td>
</tr>
<tr>
<td>HOUSING</td>
<td>58</td>
</tr>
<tr>
<td>MEDICAL/DEGREE/INACTIVE S-A COMPLETION PROGRAM</td>
<td>58-61</td>
</tr>
<tr>
<td>SUMMER SCHOOL</td>
<td>62</td>
</tr>
<tr>
<td>RECRUITING HOST GUIDELINES</td>
<td>62-63</td>
</tr>
<tr>
<td>REPRESENTATIVES OF THE INSTITUTION’S ATHLETICS INTERESTS (BOOSTERS)</td>
<td>63-64</td>
</tr>
</tbody>
</table>
SUMMER LEAGUES .................................................. 64
TEAM TRAVEL .................................................. 64
TEXTBOOK POLICIES ......................................... 64-65
TRANSFER PROCEDURES .................................. 65-66

STUDENT-ATHLETE SUPPORT SERVICES:
EQUIPMENT .................................................. 67-71
MUSTANG YOU: SMU STUDENT-ATHLETE DEVELOPMENT ........................................... 72
STUDENT-ATHLETE ADVISORY COMMITTEE .................................................. 73
PUBLIC RELATIONS ........................................... 74-75
SPORTS MEDICINE ........................................... 76-79
SPORTS PSYCHOLOGIST ....................................... 80
STRENGTH AND CONDITIONING .................................................. 81

STUDENT-ATHLETE CONDUCT:
STUDENT-ATHLETE CONDUCT .................................................. 82
DIVERSITY STATEMENT ........................................... 82
NONDISCRIMINATION STATEMENT ........................................... 83
ACADEMIC RESPONSIBILITIES ........................................... 83
ATHLETIC RESPONSIBILITIES ........................................... 83
SPORTSMANSHIP POLICY ......................................... 84-86
DRESS CODE .................................................. 86-87
HAZING POLICY .................................................. 87-88
ALCOHOL POLICY .................................................. 88
ALCOHOL, TOBACCO, AND DRUG EDUCATION PROGRAM & GUIDELINES (TESTING) ..... 89-97
SEXUAL MISCONDUCT POLICIES, PREVENTION, RESOURCES, DEFINITIONS, EXAMPLES AND TITLE IX ........................................... 98-112
PROPERTY THEFT .................................................. 112
PHYSICAL ASSAULT/ABUSE ......................................... 112-113
END-OF-YEAR EVALUATIONS ........................................... 113
GRIEVANCES .................................................. 113
SMU invests an average of $155,113 per year in each student-athlete. Will YOU help us pay it forward to the future generations of Mustangs?

What is the Mustang Club?

The Mustang Club is the fundraising arm of the SMU Athletics Department, the Mustang Club raises funds to support SMU’s 17 intercollegiate athletics programs. Mustang Club gifts go to recruiting budgets, team travel, facility upgrades and other operating expenses to give our student-athletes the best preparation for competition, academics and future success in life.

Mustang Club gifts help SMU compete for championships.

Last year, 100% of current SMU student-athletes have to the Mustang Club. We hope to have your support too.

Support the Mustang Club. Help us in our mission of #ShapingChampions at SMU. Stop by our offices on the 3rd floor of the Loyd all-Sports Center or visit www.smumustangclub.com for more info or to make a gift.
Dear SMU Student-Athlete,

Welcome to the Hilltop and the start of a new academic year. I’m so glad that you are part of our campus community. I hope you have an enriching, rewarding experience and take advantage of all that SMU has to offer.

Student-athletes are unique representatives of SMU on campus and in the wider community. As such, you carry a special responsibility to support SMU’s commitment to integrity and excellence. All student-athletes are expected to abide by University policies and regulations, including the Student Code of Conduct and the Honor Code, as well as the regulations of the American Athletic Conference and the NCAA. SMU Athletic Director Rick Hart emphasizes this expectation with the University’s Strategic Plan for SMU Athletics that focuses on the principle of S.P.I.R.I.T. – Service, Passion, Integrity, Respect, Innovation and Teamwork.

In this spirit of Mustangs unity, SMU also is strengthening the cultural intelligence of students, faculty, and staff through the Cultural Intelligence Initiative, known as CIQ@SMU. The mission of this new initiative is to ensure that all of us have the skills and knowledge to manage and communicate effectively in complex cultural contexts. You can learn how to participate at smu.edu/ciq.

Our campus family is looking forward to an exciting year of outstanding achievements in academics, athletics, campus life and community outreach. Your hard work and dedication to excellence embody the University’s commitment to shaping “world changers,” who make a difference on campus, in Dallas and around the globe. You help unite our school spirit, and we take pride in your dedication to your sport, your classwork and your University.

Please know there are many resources available to support your academic, personal and professional pursuits. I encourage you to explore all the opportunities SMU provides for experiential learning, real-world research, leadership and community engagement in our diverse, dynamic environment.

Thank you for your commitment to SMU. I wish you every success in the classroom and in your competitions.

Go Mustangs!

Sincerely,

R. Gerald Turner
President

World Changers Shaped Here
Southern Methodist University PO Box 750281 Dallas TX 75275-0281
214-768-2666 Fax 214-768-2181
Dear Student:

Welcome back to our returnees and a warm greeting to our new students! You are valued members of the SMU Family.

It is our hope that your athletics experience will complement and enhance your campus experience. We have assembled a dedicated, professional staff to guide, encourage and support your pursuit of excellence in the classroom and in competition. As a Mustang student-athlete, you have a special opportunity to earn a meaningful degree, compete for championships, learn important life lessons and be exposed to leadership experiences and mentors.

Our mission is to prepare you for life. Our “Pony Promise” can be found on pages 14-17 of this handbook. Your health, safety and well-being is our top priority as we seek to shape champions on and off the competitive surfaces. If you ever have questions or concerns, or are having difficulty in any area, please contact a member of our coaching, administrative or support staff. In particular, we want to know if you experience unwelcoming treatment at any time. We are here to serve.

We expect you to conduct yourself in alignment with our six values – Service, Passion, Integrity, Respect, Innovation and Teamwork (S.P.I.R.I.T.) – and to apply consistently your best effort in all that you do. You should expect the same from our coaches and staff. You are also responsible for being familiar with and adhering to all SMU, American Athletic Conference and NCAA rules and regulations.

Together, we will embrace the concept of comprehensive excellence. Together, we will enhance the student experience. Together, we will engage the University and Dallas communities in a display of unbridled enthusiasm and support for Mustang Athletics. Together, we will achieve success and advance our Department and University towards national distinction.

I wish you success in your academic and athletic pursuits. I look forward to getting to know you better and invite you to stop by my office any time. My door is always open to you.

Go Mustangs and Pony Up!
Charging ahead,

Rick Hart
Director of Athletics
C. Paul Rogers, III
Professor of Law and Former Dean
Faculty Athletics Representative (FAR)
Office: 302 Storey Hall
Email: crogers@smu.edu
Phone: 214-768-2700

As a member of the National Collegiate Athletic Association (NCAA), SMU is required to designate a faculty member as their Faculty Athletics Representative (FAR). The FAR is in place to promote academic integrity in intercollegiate athletics, to facilitate the integration of the athletics and academic components of the collegiate community, and to promote institutional control of athletics on campus.

The specific responsibilities of the Faculty Athletics Representative focus on the following aspects of the intercollegiate athletics program:

**Eligibility:** The FAR shall know and understand the eligibility requirements of the NCAA and SMU and work with the Director of Athletics, Director of Admissions, Registrar, and coaches to ensure that all Student-Athletes meet all eligibility requirements.

**Meetings with the Chancellor and Director of Athletics:** The FAR shall meet regularly with the President and the Director of Athletics to discuss all aspects of the intercollegiate athletics program. All information regarding the intercollegiate athletics program shall be made available to the FAR. The FAR may contact the NCAA staff on issues concerning the intercollegiate athletics program at SMU.

**Reports to the Faculty Senate:** The FAR shall report regularly to the Faculty Senate regarding the operations of the athletics program and the academic well-being of all Student-Athletes.

**Athletics Council:** The FAR shall be a voting member of the Athletics Council.

**Welfare of Student-Athletes.** The FAR should be actively involved with the Student-Athlete Advisory Committee (SAAC) and all Student-Athletes to promote the general welfare of the Student-Athletes.

**Waivers and Appeals.** The FAR shall be involved in the preparation of requests for waiver or appeals from NCAA regulations or processes.

**Rules Violations:** The FAR shall be involved in all major institutional inquiries into alleged or suspected rules violations. The FAR will help prepare written reports of violations made to the conference or the NCAA.

**Scholarships:** The FAR shall coordinate the nomination process for NCAA post graduate scholarships.

**Compliance:** The FAR will work with the Director of Athletics to develop a comprehensive compliance and education program.

**Academic Integrity:** The FAR has knowledge of the enrollment figures, the number of Student-Athletes, the number of varsity sport programs, the percentage of Student-Athletes, the rules of the National Collegiate Athletic Association (NCAA), and the responsibilities identified in the Faculty Athletics Representative Handbook.

*Information provided by the NCAA’s Faculty Athletics Representative Handbook*
SMU FACTS

FOUNDED
1911, opened in 1915

ENROLLMENT
11,649—6,479 undergraduate, 5,170 graduate students

STUDENT-FACULTY RATIO
11:1—83.7% of full-time faculty members hold a doctorate of highest degree in their fields

PRESIDENT
R. Gerald Turner, since 1995

ATHLETICS DIRECTOR
Rick Hart, since 2012

FACULTY ATHLETICS REPRESENTATIVE
C. Paul Rogers III, since 1980

STUDENT-ATHLETE ADVISORY COMMITTEE (SAAC) PRESIDENT
Sarai Monarrez, Women’s Tennis

MASCOT
Peruna IX, a Shetland pony

COLORS
Harvard Crimson and Yale Blue

CONFERENCE
American Athletic Conference, July 1, 2013

VARSITY SPORTS
17

SMU WEB SITE
www.smu.edu

ATHLETIC DEPARTMENT WEB SITE
www.smumustangs.com

SOCIAL MEDIA
Official Twitter Account @SMU
Official Athletics Account @SMUMustangs, #PonyUp
SOUTHERN METHODIST UNIVERSITY MISSION STATEMENT
Southern Methodist University will create, expand, and impart knowledge through teaching, research, and service, shaping world changers who contribute to their communities and excel in their professions in a global society. Among its faculty, students, and staff, the University will cultivate principled thought, develop intellectual skills, and promote an environment emphasizing individual dignity and worth. SMU affirms its historical commitment to academic freedom and open inquiry, to moral and ethical values, and to its United Methodist heritage.

Second Century Strategic Plan:
Southern Methodist University is pleased to present its strategic plan for 2016-2025: Launching SMU’s Second Century. Like the preceding two five-year plans (1996-2000 and 2001-2005) and the 10-year plan (2006-2015), it is grounded in the vision and values embodied in the Master Plan of 1963. Through these plans, we continue to link our institutional heritage with the opportunities available to the University today and in the future.

One of the great strengths of SMU is its location in Dallas, a vibrant global city. A great city requires a great University, and SMU’s rise in distinction is assisting the region’s commercial enterprises, cultural organizations, and educational institutions in solidifying their positions in the world community. To meet specific needs presented by the critical partnership between SMU and Dallas, the University must continue to strengthen its foundation in the liberal arts as well as improve its professional schools and other academic centers.

As with SMU’s previous strategic plans, Launching SMU’s Second Century is intended to be flexible in its goals, objectives, and specific actions on a year-to-year basis. This flexibility aims to respond to the ever-changing conditions, circumstances, and opportunities that SMU will encounter over the next 10 years.

Goal One: To Enhance The Academic Quality And Stature Of The University

Goal Two: To Improve Teaching And Learning

Goal Three: To Strengthen Scholarly Research, Creative Achievement, and Opportunities For Innovation

Goal Four: To Sustain Student Development And A Supportive Campus Experience

Goal Five: To Broaden Global Perspectives

Goal Six: To Increase Revenue Generation And Promote Responsible Stewardship Of Resources
ATHLETICS DEPARTMENT VISION, MISSION, VALUES & GOALS

In support of the University’s strategic plan for 2016-2025: Launching SMU’s Second Century, we strive to strengthen our sports programs to be more nationally competitive – in all that we do.

Vision for SMU Athletics (what we aspire to do):
We create an advantage for those we serve by providing opportunities for advancement, inspiring people to be their best, and celebrating diversity and inclusion. In support of the University’s rise to national distinction, we represent Dallas and SMU with integrity and class.

Mission of SMU Athletics (why we exist):
In alignment with the educational mission of the University, we engage the community in meaningful ways and develop the resources necessary to graduate Student-Leaders and pursue championships. Above all else, we prepare Students for life.

Values of SMU Athletics (how we behave):
We advance our efforts with S.P.I.R.I.T. (to breathe into; urge upon; animate):
- Service – We are here for others
- Passion – We love what we do
- Integrity – We do the right thing
- Respect – We follow the Golden Rule
- Innovation – We seek a better way
- Teamwork – We are bound together

Goals for SMU Athletics:
In fulfillment of our mission, we have established the following goals for SMU Athletics:

Goal One: To provide opportunities for Students to graduate with the knowledge and skills required to become valuable citizens and leaders in their communities

Goal Two: To equip our Student-Athletes and athletics programs with the full array of support services in pursuit of Championships

Goal Three: To effectively and efficiently acquire, manage, and allocate our finite resources in support of the financial viability of the entire department

Goal Four: To cultivate enduring relationships and lasting memories with the Community by promoting the people, achievements, and events associated with SMU

Goal Five: To develop our people, and professionally manage all elements of our program, in support of SMU’s rise to national distinction
## Administration

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<tr>
<th>Name</th>
<th>Position</th>
<th>Phone</th>
<th>Email</th>
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<tr>
<td>Rick Hart</td>
<td>Director of Athletics</td>
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<td><a href="mailto:rlhart@SMU.edu">rlhart@SMU.edu</a></td>
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<tr>
<td>Kurt Pottkotter</td>
<td>Deputy Director of Athletics</td>
<td>3639</td>
<td><a href="mailto:kpottkotter@SMU.edu">kpottkotter@SMU.edu</a></td>
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<td>Lauren Adee</td>
<td>Senior Associate A.D./Executive Affairs</td>
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<td><a href="mailto:ladee@SMU.edu">ladee@SMU.edu</a></td>
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<tr>
<td>Kyle Conder</td>
<td>Senior Associate A.D./Compliance</td>
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<td><a href="mailto:kconder@SMU.edu">kconder@SMU.edu</a></td>
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<tr>
<td>Brad Sutton</td>
<td>Senior Associate A.D./Public Relations &amp; Marketing</td>
<td>1651</td>
<td><a href="mailto:bsutton@SMU.edu">bsutton@SMU.edu</a></td>
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<tr>
<td>Matt Peters</td>
<td>Senior Associate A.D./Development</td>
<td>7009</td>
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<tr>
<td>Susan Vollmerhausen</td>
<td>Associate A.D./Student Services/SWA</td>
<td>4963</td>
<td><a href="mailto:vollmerhausen@SMU.edu">vollmerhausen@SMU.edu</a></td>
</tr>
<tr>
<td>Kris Harris</td>
<td>Operations</td>
<td>2823</td>
<td><a href="mailto:kharris@SMU.edu">kharris@SMU.edu</a></td>
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**Athletics Senior Staff**

- **Rick Hart**
  - Director of Athletics
- **Kurt Pottkotter**
  - Deputy Director of Athletics
- **Lauren Adee**
  - Senior Associate A.D./Executive Affairs
- **Kyle Conder**
  - Senior Associate A.D./Compliance
- **Brad Sutton**
  - Senior Associate A.D./Public Relations & Marketing
- **Matt Peters**
  - Senior Associate A.D./Development
- **Susan Vollmerhausen**
  - Associate A.D./Student Services/SWA
- **Kris Harris**
  - Associate A.D./Event Management & Facilities
- **Matt Peters**
  - Senior Associate A.D./Development
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<th>SPORT</th>
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<tbody>
<tr>
<td>Tim Jankovich</td>
<td>Men’s Basketball</td>
<td>3501</td>
<td>trjankovich</td>
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<tr>
<td>‘A Havahla Haynes</td>
<td>Cross Country/Track &amp; Field</td>
<td>1615</td>
<td>haynes</td>
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<tr>
<td>Steve Collins</td>
<td>Women’s Swimming</td>
<td>2944</td>
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<tr>
<td>Jason Enloe</td>
<td>Men’s Golf</td>
<td>3283</td>
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<tr>
<td>Carol Gwin</td>
<td>Equestrian</td>
<td>4341</td>
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<td>Jeff Nevolo</td>
<td>Women’s Tennis</td>
<td>3830</td>
<td>jnevolo</td>
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<td>Sonny Dykes</td>
<td>Football</td>
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<td>coachsonnydikes</td>
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<td>Kevin Hudson</td>
<td>Men’s Soccer</td>
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<td>Travis Mays</td>
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<td>Lisa Seifert</td>
<td>Volleyball</td>
<td>4227</td>
<td>lseifert</td>
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<td>Jeanne Sutherland</td>
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<td>2884</td>
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<td>Men’s Swimming</td>
<td>2311</td>
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<td>Darian Schmidt</td>
<td>Men’s &amp; Women’s Diving</td>
<td>1641</td>
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<tr>
<td>Kim Cupini</td>
<td>Rowing</td>
<td>3673</td>
<td>kcupini</td>
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FOR COMPLETE LISTING OF SMU COACHES AND STAFF, PLEASE VISIT
WWW.SMUMUSTANGS.COM.
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<td>Thomas Heiberger</td>
<td>Matt Ramirez</td>
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# The Pony Promise

The Pony Promise consists of several initiatives that provide for an outstanding student-athlete experience from enrollment through graduation.

- **1. Student-Athlete Academic Services**

  Recognizing that varsity athletes commit to representing the University, and thus face the unique challenge of balancing academic and athletic objectives, SMU employs two academic support units tasked with providing mentoring and core skills support; help them respond effectively to specific academic challenges; better articulate their educational goals; and succeed in their undergraduate pursuits. Student-athletes work with academic counselors through either the Center for the Academic Development of Student-Athletes (ADSA) or Student-Athlete Academic Services (SAAS) for support.

  Recognizing that SMU Division I student-athletes commit to representing the University, and thus face the unique challenge of balancing academic and athletic objectives, the Student-Athlete Academic Services (SAAS) team is tasked with providing mentoring and core skills support to these gifted students; help them respond effectively to specific academic challenges; better articulate their educational goals; and succeed in their academic careers.

To support this mission, SAAS team goals include:
- Maintaining a supportive educational environment that assists student-athletes with their transition to university life, and in identifying and pursuing educational goals
- Mentoring student-athletes in perfecting or acquiring core learning skills, and making best use of campus resources
- Encouraging student-athletes to make a commitment to life-long learning, and to develop and apply their skills and abilities to maximize personal and professional opportunity

ADSA provides support to the sports of Football, Men’s, Women’s Basketball, and Rowing. Services include academic counseling, academic mentoring, tutoring, and learning specialists and run the study hall lab for student-athlete usage. ADSA employs 4 academic counselors, 3 reading/writing specialists, 1 tutor coordinator, 1 tutor specialist, as well as approximately 30 tutors any given semester. Academic counselors assist with advising and registration each term and facilitate the necessary services for each student-athletes.

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2. Full Cost of Attendance

SMU provides scholarships up to the full cost-of-attendance for all student-athletes. Each school's financial-aid office, not its athletics department, uses a federal formula to set the cost-of-attendance figure for the school year. Using those guidelines, SMU's Financial Aid Office has set the figure at $2,676 annually for full-scholarship student-athletes. That figure represents the gap between last year's full scholarship amount and full cost of attendance at SMU. Students may qualify for additional support based upon individual needs. For example, students with significant demonstrated need are eligible for a Pell grant in the amount of $5,775 per academic year. These figures do not include or take into account other distributions that SMU student-athletes may receive, such as off-campus stipends, which are provided to upperclassmen who, as the term would indicate, live off-campus after two years of on-campus residency. Those stipends are currently valued at $15,650 per academic year (fall and spring semesters).

3. Student-Athlete Development & Welfare

Strength & Conditioning
Vic & Gladie Jo Salvino Strength & Conditioning Centers are located in the Paul B. Loyd, Jr. All-Sports Center and the Crum Basketball Center. Both of the state-of-the-art training facilities include functional drill space and Olympic platforms and weights. The Salvino Strength & Conditioning Centers also include aerobic equipment, weight stations and free weights.

Equipment & Apparel
SMU is a proud partner of Nike, who provides SMU gear and apparel. The SMU equipment staff handles all of the ordering and inventory of athletic gear for the SMU Athletic Department and its teams, custom fitting all Mustang student-athletes with all needed equipment.

Sports Medicine
The SMU Sports Medicine Program is housed in the Lindsay & Bobbie Embrey Sports Medicine Complex inside the Loyd All-Sports Center, and offers the outstanding services of leading sports medicine and health care professionals. The SMU Sports Medicine staff works with physicians to design rehabilitation programs for injured student-athletes to minimize the loss of fitness during recuperative time.

Mental Health & Sports Psychology
While intercollegiate athletics has a large focus on the physical demands for the student-athlete, SMU Athletics also understands the importance of providing resources to address the emotional and mental demands associated with being a student-athlete. Because of this, we have developed a two-tiered mental health program. One tier has a focus on the emotional and mental well-being of a student-athlete, while the other tier focuses on finding ways to address mental aspects of sport performance.

Tier 1: Mental Health and Well-Being
Mental Health Resources for Student-Athletes are designed to provide counseling services to meet the student-athletes’ needs for achieving emotional well-being necessary for success in college. The life of a student-athlete often comes with pressures, high expectations, and many obligations that can potentially feel stressful or overwhelming. Counseling provides a confidential, supportive, and accepting environment to address issues that may be interfering with a student-athlete’s ability to enjoy a fully satisfying life or reach his/her full potential.

Tier 2: Sport Psychology/Peak Performance
There have been a wide variety of written materials about the physical component of the game, yet the emotional and mental side often makes the difference in performance and outcome. One thing the student-athlete has complete control over is his/her thoughts, emotions, and behaviors that make up the main components of the mental skills process. Being keyed into these three areas will influence one’s competitive edge. SMU Athletics strives for each student-athlete to take charge of his/her process of the game.

Concussion Protocol
The SMU Sports Medicine Department has established a detailed protocol to manage the risks and concerns of concussions for SMU student-athletes. This management plan follows the guidelines and recommendations set forth by the NATA, NCAA, American Athletic Conference, United Educators and the practicing physicians involved in SMU Athletics. This policy is a living document that is reviewed annually by SMU Risk Management and team physicians. The purpose of this plan is to ensure that standards of care are being met and that overall healthcare and specifically the management of concussions is done in a manner that protects and treats the student-athlete with the highest regard to safety. The concussion management plan is broken into three major components. The first component is education of concussions. The second is based upon the management and treatment of concussions. The third is the student-athlete’s return to activity. The SMU Concussion Policy has a management plan to help guide student-athletes safely through a return-to-play protocol, as well as a return-to-learn plan. Awareness and communication are key components to the management of our policy, and because of this, we involve key individuals ranging from administrators, coaches, academic advisors, neurologist, psychologist, team physicians and athletic trainers. Our policy also allows us to work within the University and the academic community in a manner in which accommodations can be made to help support the student academically through the recovery phase. Mike Morton, SMU’s Director of Sports Medicine, was hired this year by the NFL to serve as an injury spotter for games held at AT&T Stadium. To obtain this position, Morton completed an NFL training program to review and understand protocols in place to help identify NFL players that may be demonstrating symptoms associated with head and neck injuries.

Sports Dietician
The goal of a sports nutrition program is to ensure student-athletes are well nourished, optimally refueled after exercise to speed up complete recovery and prepared for overall lifelong health. By providing team talks, one-on-one meal plan counseling, grocery store tours, cooking classes and education at the on-campus fueling stations, the sports dietician engages with student-athletes on a daily basis. Other responsibilities include managing the ordering and inventory of the fueling stations, identifying optimal products to stock the fueling stations, developing relationships with vendors to support SMU student-athletes and creating custom educational materials.

Supplemental Meals & Snacks
SMU student-athletes have access to supplemental meals in conjunction with participation in athletic activities. SMU Athletics has partnered with SMU Dining Services to provide SMU student-athletes with the best in nutritional and dining options. SMU student-athletes are able to access the Arnold Dining Commons to receive supplemental meals and snacks. SMU student-athletes can also fuel up at the fueling stations located in the Salvino Strength & Conditioning Centers, where pre- and post-workout nutrition is available for student-athletes along with snacks for between classes.
4. Life Skills/Student-Athlete Development Programming

Mission:
Staying true to our athletic department’s values of SPIRIT (Service, Passion, Integrity, Respect, Innovation, Teamwork), we are committed to the total growth of our student-athletes. Here at SMU, it’s all about YOU, the student-athlete. The mission of MustangYOU is to create an environment which enables the student-athletes to take charge of their development, equip and cultivate transferable skills, which will foster holistic growth, preparing themselves for a successful life when they leave the Hilltop.

Vision:
The vision of the MustangYOU program is based on a foundation created through: Personal development, Career Development, Leadership, and Service.

Personal Development
Supporting the total growth for student-athletes, encouraging emotional well-being, personal awareness and decision-making skills, the personal development component will feature interactive programming which will engage the student-athletes and challenge them to take charge of their identity.

Career Development
Preparing for life after college sports, these programs provides networking opportunities and career mentors, teaches financial literacy, and ultimately assists with job/internship placement.

Leadership Development
Programs under leadership development allows student-athletes to foster their individual leadership personalities and ultimately become effective leaders through hands-on exercises.

Community Service
This aspect gives SMU student-athletes a chance to give back and make a difference, showing their gratitude to the DFW communities that support Mustang athletics.

5. The Student-Athlete Advisory Committee

The Student-Athlete Advisory Committee (SAAC) is a partnership of the student-athletes representing all 17 sports at SMU. SAAC provides insight on the student-athlete experience. The SAAC also offers input on the rules, regulations and policies that affect student-athletes’ lives on NCAA member institution campuses.

6. Facility Enhancements

Providing championship-caliber facilities gives our student-athletes the best possible environment for success. SMU opened a renovated and expanded Moody Coliseum and the new Miller Event Center in 2014. In 2015, SMU opened the new SMU Tennis Complex, completed Phase II of the DAC golf practice facility and updated the Salvino Strength and Conditioning Center and the football offices and meeting rooms. SMU is in the process of building other facilities, including a new home for golf and a track and field throws area, while a new aquatic center is close to breaking ground. An athletics facilities master plan is being developed to identify and address future investments in the student-athlete and fan experiences. To support these important initiatives, please contact the SMU Mustang Club at 214-SMU-CLUB or visit SMUMustangClub.com. With your gift, the Mustang Club provides the resources to help our student-athletes reach their academic and athletic potential.
The Division of Student Affairs at SMU:

- Develops opportunities for students to become productive citizens through the creation of challenging environments that contribute to students' intellectual, spiritual, physical, social, cultural, moral, and emotional growth, and, in so doing, engage them with the widest range of persons within the University and beyond.

- Encompasses a broad range of programs and services dealing with residential life and student housing, physical and mental wellness, personal and career counseling and testing, recreational sports and intramurals, religious affairs, minority student programs, as well as conduct matters, new student orientation, volunteer opportunities, and women's programs.

Some of the campus services and departments within Student Affairs include the following. All other programs can be found online at www.smu.edu/StudentAffairs/VPSA/Departments.

OFFICE OF THE DEAN OF STUDENT LIFE

This office oversees four departments which provide essential services to students, parents and the University as a whole:

- New Student Orientation and Student Support (AARO and Mustang Corral)
- Student Development and Programs
- Student Conduct and Community Standards Office
- Honor Council
- University Conduct Council

For more information please visit http://smu.edu/studentlife.

HEALTH CENTER

The Memorial Health Center is a convenient medical clinic located on the SMU campus for diagnosis and treatment of illness and injury. The clinic is staffed by full time physicians, registered nurses, pharmacists, and laboratory and x-ray technologists for diagnosis and treatment of illness and injury. Other services include:

- Center for Alcohol & Drug Abuse Prevention
- Counseling and Psychiatric Services
- Pharmacy
- Health Education

For more information please visit http://smu.edu/healthcenter.

LEADERSHIP AND CAREER DEVELOPMENT

The Community Engagement & Leadership Center (CEL):

The Community Engagement & Leadership Center (CEL) creates responsible civic leaders and active citizens through community engagement and initiatives that develop the individual student. The CEL provides:

- Community Engagement Opportunities
- Leadership Programs
- Service Learning Courses and Programs

SCHOOLS OF THE UNIVERSITY

Meadows School of the Arts

Dean: Sam Holland
3rd Floor, Greer Garson Theatre
(214) 768-2880
www.smu.edu/meadows

Dedman College of Humanities & Sciences

Dean: Thomas DiPiero
201 Dallas Hall
(214) 768-3212
www.smu.edu/dedman

Cox School of Business

Dean: Matthew B. Myers
200 Fincher Building
(214) 768-3012
www.cox.smu.edu/

Annette Caldwell Simmons School of Education & Human Development

Dean: Stephanie L. Knight
3101 University Boulevard
(214) 768-5465
www.smu.edu/simmons

Dedman School of Law

Dean: Jennifer Collins
Dean's Suite, Storey Hall
(214) 768-8999
www.law.smu.edu/

Bobby B. Lyle School of Engineering

Dean: Marc Christensen
105 Embrey Engineering Building
(214) 768-3050
www.smu.edu/lyle

Perkins School of Theology

Dean: Craig C. Hill
202 Kirby Hall
(214) 768-2534
www.smu.edu/perkins
STUDENT AFFAIRS
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- Counseling and Psychiatric Services
- Pharmacy
- Health Education

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Hegi Family Career Development Center:
Staff in the Hegi Family Career Development Center guide and encourage students in the development of skills necessary for a lifetime of career management in the changing world of work. Our counselors work with students at all levels to effectively manage their career development and implement their career plans. The Career Center has an active campus recruiting and job referral program which includes full-time positions, internship opportunities, part-time and summer jobs.

For more information please visit: http://smu.edu/career.

RECREATIONAL SPORTS
Dedman Center for Lifetime Sports:
The Department of Recreational Sports provides programs, facilities, and services that promote active participation for students allowing them the opportunity to achieve individual potential while having fun, relieving stress, and promoting community and spirit. The Department offers: informal recreation (at the Dedman Center of Lifetime Sports), organized competitions and learning environments (Intramurals and Sport Clubs), structured group/personnel exercise opportunities (Fitness), challenging outdoor experiences promoting community and safety in the natural environment (Outdoor Adventure), specialized fitness and recreation within the pool (Aquatics), and opportunities to support SMU's athletic events (Spirit Squads).

Mustang Band:
The Mustang Band is the most visible performing ensemble at SMU. The band is made up of a diverse, devoted group of men and women from all around the SMU campus. Nicknamed The Hub of SMU Spirit, The Mustang Band is a close-knit organization that seeks to uphold its' tradition of providing a great entertainment experience. The Mustang Band is open to any student enrolled at SMU who plays an instrument.

For more information please visit http://smu.edu/recsports or http://people.smu.edu/band.

RESIDENCE LIFE & STUDENT HOUSING (RLSH)
Residence Life and Student Housing is focused on creating residential communities which empower students to value learning, citizenship, and leadership in comfortable, well-maintained facilities. By signing a contract for a residence hall, students agree to abide by and support these standards as well as the SMU Code of Conduct. RLSH promotes the understanding of and appreciation for all races, religions, national origins, socio-economic classes, gender identities and expressions, sexual orientations, physical and learning abilities, ages, and veteran status. It is our goal for residents to learn how to be good citizens and to learn to demonstrate appreciation for diverse cultures while respecting the differences of others.

For more information please visit http://smu.edu/housing.
STUDENT DEVELOPMENT AND PROGRAMS
The Department of Student Development and Programs is a combination of four campus offices within the Division of Student Affairs. They strive to provide quality programming and development opportunities for the students at SMU. This office is also responsible for the Social Event Registration Process and the weekly Friday Update e-mails of upcoming activities for the week. Student Development and Programs oversees the following areas:

Fraternity & Sorority Life:
Fraternity and Sorority Life at Southern Methodist University began in 1915 when the first four fraternity chapters were established. Ninety-four years and tens of thousands of members later, the fraternity and sorority community is vibrant and now offers twenty-eight (28) national fraternities and sororities. For more information please visit http://smu.edu/fsl.

Hughes-Trigg Student Center:
Hughes-Trigg Student Center is the focal point for student activities at SMU. The 112,000 square foot center, which opened in October 1987, features a variety of programs and a range of resources to meet the daily needs of students. For more information please visit http://smu.edu/htrigg.

Social Change and Intercultural Engagement (SCIE)
Through campus and community partnerships, SCIE promotes inclusion, identity development, student success, awareness, advocacy, and agency through immersive community engagement experiences and social justice education. SCIE provides:
- Community Engagement
- Intercultural Engagement
- Cultural Education & Celebration
https://www.smu.edu/StudentAffairs/SocialChange

Student Activities:
SMU is home to over 120 student organizations. They were formed by students to meet a variety of personal, social, political, recreational, and religious interests. If you don't find an organization that meets your interests, you can start an organization to bring fellow students together. For more information please visit http://www.smu.edu/studentaffairs/studentactivities.

Women & LGBT Center:
The Women & LGBT Center empowers students to increase awareness and understanding of gender equity issues. The Center gives voice for women and the lesbian, gay, bisexual, and transgendered community, with purpose to eliminate barriers, diminish prejudices, and create a supportive climate and space for all. For more information please visit http://www.smu.edu/studentaffairs/womenandlgbtcenter.
STUDENT MEDIA COMPANY
The Student Media Company’s mission is to operate superior, responsive student media in a learning environment dedicated to excellence, student freedom of expression, and sound business practices appropriate to a university.

Daily Campus:
The SMU student newspaper that provides the latest campus news, sports, and opinions to students, faculty, alumni, and the surrounding community. The Daily Campus is published three times a week on Mondays, Wednesdays, and Fridays. For more information please visit http://www.smudailycampus.com/.

OFFICE OF THE CHAPLAIN AND RELIGIOUS LIFE
For more than fifty years the Office of the Chaplain at SMU has provided guidance, nurture, and support for students, families, faculty, and staff on their journeys of faith and living in this collegiate setting. The chaplaincy supports and nurtures faith development and ethical growth of all members of the SMU Community through reflection, study, both corporate and private worship, critical discourse, prayerful social action, and community service.

University Worship:
University Worship, an all-University service of worship in the Christian tradition, meets regularly during the term and is open to all.

Campus Ministries:
The Office of the Chaplain oversees multiple campus ministries whereby students are strengthened spiritually and intellectually in their chosen faith tradition. Christian, Hindu, Islamic, Jewish, Inter-faith, and Sikh are a few of the campus ministries available on campus.

Religious Holidays Policy:
Listing of religious holidays for use in requesting excused absences according to University Policy 1.9. For religious holidays not listed, the instructor or supervisor may contact the Office of the Chaplain.

For more information please visit http://www.smu.edu/StudentAffairs/chaplain.

SMU OFFICIAL BOOKSTORE
The SMU Official Bookstore is located at:
3060 Mockingbird Ln.
Dallas, TX 75205

Textbooks, SMU apparel, gifts & accessories, diploma frames, and dorm supplies can be purchased at the SMU Barnes and Noble Bookstore.

For more information please visit http://smu.bncollege.com.
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CENTRAL UNIVERSITY LIBRARIES
Records of the holdings of all SMU libraries are accessible through the online Library Catalog (libcat.smu.edu). Users can key into the database from personal computers in the libraries, or from any terminal or personal computer, on or off campus, that can connect to SMU through the Internet or through the use of PPP software to connect to SMU’s network.

Fondren Library Center (MAIN):
6414 Robert S. Hyer Ln.
Information Desk: (214) 768-2326
Recording of Hours: (214) 768-7378
http://smu.edu/cul/flc/

DeGolyer Library:
6404 Robert S. Hyer Ln.
Information Desk: (214) 768-3231
http://smu.edu/cul/degolyer/

Harmon Arts Library:
6100 Hillcrest Ave. (Meadows)
Information Desk: (214) 768-2894
http://smu.edu/cul/hamon/

ISEM Reading Room:
3225 Daniels Ave. (Heroy Science Hall)
Information Desk: (214) 768-2430
http://smu.edu/cul/isemrr/

OTHER SMU LIBRARIES
Bridwell Library:
Perkins School of Theology
(214) 768-1866
http://www.smu.edu/bridwell

Business Library:
Cox School of Business
(214) 768-4107
http://www.cox.smu.edu/web/business-information-center

Underwood Law Library:
Dedman School of Law
(214) 768-3216
http://library.law.smu.edu/
Robson & Lindley Aquatics Center & Barr-McMillion Natatorium
Building on a legacy of proud Olympians, world records and 155 national titles, SMU broke ground on the new Robson & Lindley Aquatics Center and Barr-McMillion Natatorium on Friday, Feb. 26, 2016. The 42,000 square foot center is home to SMU’s internationally-recognized men's and women's swimming and diving teams. The center provides facilities for practice, competition and community use. It also features an Olympic-sized, eight-lane indoor pool with a platform diving well, including four springboards and a 10-meter tower for training and competition. Coaches’ offices, men's, women's and visitor locker rooms and a classroom and meeting area will be located adjacent to the pool. Spectator seating for 800 is on the mezzanine level.

CRUM BASKETBALL CENTER
The SMU Crum Basketball Center is a dedicated, state-of-the-art space where the SMU Men's and Women's Basketball programs practice and train. The SMU Crum Basketball Center includes separate full-size practice courts for each program, locker rooms and lounges, training and rehabilitation areas, coaches' offices, meeting areas, and film editing rooms. The facility opened on Feb. 21, 2008.

DOAK WALKER PLAZA
Located outside the northeast corner of Gerald J. Ford Stadium, Doak Walker Plaza is named after SMU's former Heisman Trophy winner and NFL Hall of Famer. Each year the nation's top collegiate running back is awarded the Doak Walker Trophy. The life-sized action pose of Walker located at the Plaza is a replica of the trophy given out each year to the nation's top running back.

GERALD J. FORD STADIUM
Gerald J. Ford Stadium, finished in August of 2000 on the former Ownby Stadium grounds, has a horseshoe configuration with an open south end zone adjacent to Mockingbird Lane. The architecture is consistent with the Collegiate-Georgian style of the entire SMU campus and features traditional, yet state-of-the-art design concepts. The 32,000 seat configuration includes nearly 600 preferred club level seats and 240 seats in 24 spacious luxury suites housed in a custom, three-level press box.
Trinity Forest Golf Club
Located less than 10 minutes from downtown Dallas on Great Trinity Forest Boulevard, Trinity Forest opened in the Fall of 2016, offering an 18-hole championship golf course. Trinity Forest is home to SMU men’s and women’s golf as well as the new home of the PGA Tour’s AT&T Byron Nelson Championship, NCAA events and additional high-profile and professional and amateur events.

HERITAGE HALL
Along with Gerald J. Ford Stadium and the Paul B. Loyd All-Sports Center, SMU’s Heritage Hall opened its doors in September of 2000 as a lasting monument to the athletic excellence and tradition at SMU. The displays exhibit the different sports and historical events of SMU Athletics. These displays capture the spirit of sport and present the vitality of the on-going programs, teams and traditions of Mustang Athletics.

EQUESTRIAN FACILITY
The Dallas Equestrian Center (DEC) serves as the official stables and training facility for SMU equestrian. The DEC, which was formally known as Park Lane Stables, resides on 10 acres in the heart of Dallas and is 3.5 miles from the SMU campus. The facility features three indoor arenas with new footings, two new outdoor arenas that are currently in construction, and 20 new state-of-the-art paddocks with cover. Renovation plans include upgrades to a tack room and the addition of a club house with locker rooms and coaches’ offices. In addition, a 10 horse European horse walker will be added to the facility. All home competitions for SMU equestrian are held at the facility. DEC was purchased by Scott Wilson in December and is managed by David Sanderson. The facility is located at 8787 Park Ln, Dallas, TX 75231, across the parking lot from TopGolf Dallas. For more information about the Dallas Equestrian Center, visit DallasEquestrianCenter.com.

LOYD ALL-SPORTS CENTER
The Paul B. Loyd, Jr. All-Sports Center, which is attached to the northwest corner of Gerald J. Ford Stadium, is a 72,000 square-foot structure providing all Mustang Student-Athletes with several improvements over old facilities, including:
• Offices and locker room facilities for football and several Olympic sports
• A state-of-the-art, 10,000 square-foot weight room featuring Olympic free weight machines and cardiovascular equipment
• A sports medicine complex
• Conference rooms, including a modern, theater-style meeting room for all SMU sports
• A modern equipment room which provides easy access to the playing field and houses expanded laundry and storage areas in order to serve all sports residing in the facility
• Ticket facilities, including ticket windows and offices, as well as working and waiting areas
MOODY COLISEUM
In December of 2013, a renovation of Moody Coliseum was completed to the arena that has been the home of SMU Basketball since December of 1956. The renovation and expansion of Moody Coliseum provided many new and improved features, including a renovated main entry lobby, expanded concourses with raised ceilings, club seats, loge boxes, private suites, group suites, new event space, offices, team locker rooms, and meeting space.

MORRISON-BELL TRACK
Morrison-Bell is the training center for SMU Track & Field and Cross Country and has seen the Mustangs roll up three NCAA team titles, over 250 All-America honors, and over 60 NCAA individual crowns. The eight-lane track is located just north of the Paul B. Loyd Jr. All Sports Center. The stadium has a capacity of 3,500 and surrounds Westcott Field.

PETTUS PRACTICE FIELD
Used mainly as the SMU Football practice facility, two full-size Football fields make up the facility which contains the same SportGrass material that comprises the playing field texture at the Gerald J. Ford Stadium. The SMU football team, men’s soccer team, and women's soccer team practices at the Pettus Practice Field.

SALVINO STRENGTH & CONDITIONING CENTER
The Vic and Gladie Jo Salvino Strength and Conditioning Center opened in August of 2000 and is located in the Loyd All-Sports Center. The 10,000 sq. ft. state-of-the-art training facility includes 1,500 sq. ft. of functional drill space to go along with 14 Olympic platforms with elite Olympic bumper plates. Twenty-one self-contained free weight stations are complemented by over 13,000 total pounds of equipment available to SMU Student-Athletes. The Salvino Strength and Conditioning Center includes state-of-the-art aerobic equipment and 35 top-of-the-line weight stations. With attention to detail, including customized iron grip weights emblazoned with the Mustang logo, the Salvino Strength and Conditioning Center services over 400 athletes and 17 sports.

SMU INDOOR PERFORMANCE CENTER
The new SMU Indoor Performance Center is located in the heart of campus at the corner of Bishop Boulevard and Binkley Avenue, and in close proximity to the Loyd All-Sports Center. The 67,000-square-foot facility will house a 4,000-square-foot multi-use Boulevard Club, a 2,000-square-foot Recruiting Lounge and access to a 1,500-square-foot outdoor patio, and a turf field with access to a training room and fitness/rehab area.
SMU SPORTS MEDICINE CENTER
The SMU sports medicine center features first-class facilities inside the Paul B. Loyd, Jr. All-Sports Center and the outstanding services of leading sports medicine and health care professionals. The SMU sports medicine staff work together with physicians to design rehabilitation programs for injured Student-Athletes to minimize the loss of fitness during recuperative time.

SMU TENNIS CENTER
To ensure the future success of SMU's historic tennis program, a new SMU Tennis Complex opened in 2015. The complex is a preeminent, top-tier facility located prominently on the south side of Mockingbird Lane at the corner of North Central Expressway, formerly the site of Mrs. Baird's Bakery. The new complex provides both indoor and outdoor courts as well as a training center for student athletes and coaches, ensuring that Mustang players can train year-round on campus. In addition, patron accommodations optimize comfort and viewing and include special guest amenities and a club area, providing an enhanced spectator experience.

WESTCOTT FIELD
One of the most popular soccer venues in the country, Westcott Field, is the home turf for both the SMU Men's and Women's Soccer teams. Both teams began competing at Westcott Field in 1994. In 2004, the Mustangs added a press box to the stadium featuring attractive lettering and the Mustangs' past championships. Before the 2006 season, SMU installed a new turf and a state-of-the-art drainage system.

WHITE ROCK BOATHOUSE
White Rock Lake, a man-made reservoir created in 1911 by the damming of White Rock Creek, is home of the SMU Rowing Team. With a surface area of 1,088 acres and shoreline measuring 9.5 miles, White Rock Lake provides a demanding environment for both practice sessions and regattas on the lake. The state-of-the-art White Rock Boathouse, established in 2008, houses all rowing shells and equipment for the team.
SMU SPIRIT
The SMU spirit lives in song, symbols, and traditions that have endured for generations in the hearts of countless Mustangs, alumni, and friends.

MUSTANGS
When SMU decided it needed a mascot as a symbol of its unified spirit, the faculty and students made nominations as to what they thought might serve the purpose adequately. On October 25, 1917, the University community voted from among four possibilities—Bison, Greyhounds, Pioneers, and Mustangs.

The contributor of the winning symbol was Miss Dorothy Amann, President Hyer’s secretary. She was struck by the idea while watching the team practice from her office in Dallas Hall: "Why, out there, on the football field, it looks just like a bunch of wild Mustangs!"

PERUNA
The first mascot was a 28" high, 150-pound pony donated by T.E. Jones of Arlington Downs. The feisty miniature black stallion made his first appearance at a pep rally, November 4, 1932. He was promptly named 'Peruna' after a potent medicine of the prohibition era. Legend has it that the medicine was 'full of kick', as was SMU's first mascot. Since that time, SMU has been represented by nine Perunas. All of them (except the first) have been donated and cared for through an endowment opened by the Culwell family.

SCHOOL SONGS

VARSI
Y

O, We see the Varsity, Varsity;
As she towers o’er the hill over there,
And our hearts are filled with joy,
SMU, SMU
Alma mater, We’ll be true forever.

PONY BATTLE CRY
Hail to the red and the blue;
We’re the Mustangs from SMU;
Give a cheer, show your might
Get the victory in sight
for our battle cry will be

DINING SERVICES

RFoC AT LEE
Located on the lower level of the Umphrey Lee Center, this Residential Restaurant offers a lavish all-you-care-to-eat menu with bountiful variety. RFoC at Umphrey Lee is open for continuous service with two comfortable, relaxing dining rooms.

FFCo AT ARNOLD DINING COMMONS
The Fresh Food Company (FFCo) offers all-you-care-to-eat dining in a modern setting. The kitchen is eliminated so all food is prepared right in front of you. Here you’ll find seven stations featuring a variety of foods prepared on pretty cool equipment like a brick-fired pizza oven, rotisserie ovens, and 360 degree Mongolian-style grill.

MAC’S PLACE
Found in the South Quad of campus in McElvaney Hall, Mac’s Place features a made-to-order grill, tons of grab-n-go options including sandwiches, soups, salads, sushi and more. In addition, Mac’s Place features a convenience store.

DINING IN HUGHES TRIGG
• Café 100—features Starbucks coffee and treats
• The Market—the largest on-campus convenience store
• Chick-fil-A
• The Wedge
• Steel City Pops
• Sushic
• Campisi’s
• Subway

OTHER CAMPUS EATERIES
• Einstein Bros. Bagels—located in the Cox School of Business, Fincher Building
• Starbucks—located in the entrance of the Dedman Center for Lifetime Sports
• P.O.D. at Bonelli—located in the Meadows School of Arts
• Lawyers Inn—located in the Law School Quad

WHAT IS PONY?
Used as a stored value credit account, Pony allows students to make purchases on-campus and at select off-campus vendors. Employees can only use their Pony at on-campus vendor locations.

PONY VS. FLEX DOLLARS
• Flex Dollars are used for on-campus meal plans only.
• Pony is a stored value credit account, similar to a debit card, that allows any student to make purchases on campus and at select off-campus vendors if they choose to participate in the Pony program. Pony does not satisfy the mandatory meal plan requirement for students living on campus.
• Pony can be purchased on top of Flex Dollars or separately.
• For more information about SMU meal plans and Flex Dollars, please visit SMU Dining.
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SMU, SMU
Alma mater, We’ll be true forever.

PONY BATTLE CRY
Hail to the red and the blue;
We're the Mustangs from SMU;
Give a cheer, show your might
Get the victory in sight
for our battle cry will be
ACADEMIC POLICY FOR STUDENT-ATHLETES

Academic standards and requirements for Student-Athletes at SMU are no less stringent than for the general student population. Both the University and the Department of Athletics are aware that participation in varsity athletics makes exceptional demands upon a Student-Athlete’s time and energy. Therefore, the Department utilizes Academic Development of Student-Athletes (ADSA) and Student-Athlete Academic Services (SAAS) to provide an academic support program to help Student-Athletes achieve their full academic potential. Student-Athletes, however, must assume ultimate responsibility for their academic endeavors while attending the University. A copy of the SMU Department of Athletics Student-Athlete Handbook, which includes detailed information on academic requirements, as well as academic support services, is available online at www.smumustangs.com.

Student Academic Success Programs (SASP)
https://www.smu.edu/SASP

The mission of SASP is to help you respond effectively to specific academic challenges, articulate and achieve your educational goals, and successfully complete your undergraduate curriculum. Through both developmental and accelerated programs designed to maximize your learning potential, personal adjustment, and academic performance, our specialists will help you integrate study into your life and your goals from the beginning.

The goals of the staff of Student Academic Success Programs (SASP) are:

- to support new students in their transition to the academic culture of the university;
- to assist students in developing comprehensive, advanced reading and learning techniques, and in applying these global skills to specific coursework challenges;
- to offer services that encourage students to build confidence in their ability to learn and to overcome the challenges they may confront at SMU;
- to offer services that strengthen—and where necessary develop—the foundational skills (mathematical literacy, reading, writing, computer literacy, and critical thinking) that are central to every student's continued academic success;
- to offer services that support students’ pursuit of the institution’s most challenging programs of study and mastery of their chosen curricula;
- to ensure that the Center's administrative practices, operating principles, and staff development activities are designed to further the academic well-being of SMU’s undergraduates.

SASP services are located in two areas of campus: The Altshuler Learning Enhancement Center (ALEC) and the Academic Center for Excellence (ACE). The ALEC is home to the Writing Center, tutoring, HDEV classes, the Disability Accommodations and Success Strategies staff, the Student Athlete Academic Services (SAAS) counselors, learning specialists and workshops. While all SMU students may utilize the ALEC, the Student-Athlete Academic Services (SAAS) team is responsible for supporting the academic growth of student-athletes from the following sports: Equestrian, Men's/Women's Golf, Men's/Women's Soccer, Men's/Women's Swimming & Diving, Men's/Women's Tennis, Track/Cross Country, and Volleyball. To ensure that these SMU Student-Athletes take full advantage of the academic resources available to them in the ALEC, SASP employs full time SAAS Academic Counselors who understand the unique experiences Student-Athletes face.

To support this mission, SAAS team goals include:

- Maintaining a supportive educational environment that assists Student-Athletes with their transition to university life and in identifying and pursuing educational goals.
- Mentoring Student-Athletes in acquiring or perfecting core learning skills, and making best use of campus resources.
- Encouraging Student-Athletes to make a commitment to life-long learning, as well as to develop and apply their skills and abilities to maximize personal and professional opportunity.

How we carry out our mission:

Once matriculated, SASP counselors provide new Student-Athletes with academic counsel and access to university support resources. As a general rule, all freshmen Student-Athletes will meet their designated counselor weekly throughout their first year, with the frequency of meetings varying (more or less than once a week) at the counselor’s discretion. Counselors work closely with University Advising Center (UAC) staff during AARQ, and with UAC and faculty advisors throughout the semester to help each student-athlete develop their individual program of study. Counselors also serve as an access point to tutoring and graduate assistant support, gather and share faculty feedback, and improve study practices through one-on-one counseling sessions.
All other A-LEC staff, tutors, interns and graduate assistants are available to Student-Athletes as academic resources. All A-LEC staff members report to the Associate Provost. To ensure that SMU’s Student-Athletes succeed both within and beyond the classroom, the academic counselors work closely with colleagues in Academic Affairs, Student Affairs, and the Athletic Department.

**ACADEMIC DEVELOPMENT FOR STUDENT-ATHLETES (ADSA)**

The Center for the Academic Development of Student-Athletes (ADSA) is responsible for providing academic support services to the sports of Football, Men’s Basketball, and Women’s Basketball. In recognizing the unique demands on student-athletes, support services are designed to provide academic counseling, tutoring, and academic skill development while stressing the importance of individualized plans in each area. Academic Counselors assist in facilitating these services in the quest for academic excellence.

**ACADEMIC SERVICES, ADSA:**

Academic Counselors – each Academic Counselor is responsible for academically advising their respective team, and assist with registration each term. Academic Counselors provide mentoring to freshmen, facilitate services for each individual, monitor and track grades, provide grade reports to coaches/staff, handle Travel Notices for missed class. Counselors are the “go to” people for anything related to academics.

- **Tutoring** – ADSA places a big emphasis on tutoring. Tutoring is primarily individual and freshmen typically have tutors for each course. Expectations are that students show up on time, have all course materials, and are engaged in each session. Tutors prepare reports after each session which helps Academic Counselors track how students are doing. Additionally, ADSA has one full time tutor that tutors solely APSM courses.

- **Learning Specialists** – ADSA has three full time Reading/Writing Specialists who help students build their skills in each of these areas. Specialists assist students in refining the precise skill sets needed to be academically successful in college.

- **Study Hall** – Each team has different requirements regarding study hall hours. The ADSA computer lab is the actual study hall where hours are completed and all sports have the opportunity to utilize the area. Study Hall is open from 8 am – 10 pm Mon-Thurs, 2 pm – 10 pm Sundays, and 8 am – 8 pm Fridays.

- **Class Checking** – in order to be successful, regular class attendance is a must. All freshmen at minimum are required to check in and check out of class daily. Reports are prepared by the class checkers each day and sent to Academic Counselors.

**ACADEMIC RESPONSIBILITIES**

The Department of Athletics is committed to funding one undergraduate degree and while keeping with the mission of the University. A priority for SMU Athletics is to augment and support every effort that will foster intellectual development and graduation for its Student-Athletes. While several levels of support exist at the University and within SMU Athletics, the ultimate responsibility for success rests upon the shoulders of the Student-Athlete. As a result, each Student-Athlete is expected to:

- **Attend Class.** Class attendance, unless officially excused, is **MANDATORY**! Unexcused absences will not be tolerated and are subject to disciplinary action. These disciplinary actions may include loss of playing privileges or the non-renewal of your athletic grant-in-aid. You are expected to be prepared, participate at the level expected of all students, and complete all academic assignments.

- **Communicate** with the appropriate parties (e.g. instructors) in a timely manner when an academic/athletic conflict occurs. All arrangements for makeup work or tests are made at the discretion of the instructor. Instructors should provide, within reason, an opportunity for makeup work for all students who miss class for University-approved curricular and extracurricular activities. **It is your responsibility to provide your professor a copy of your team travel schedule as soon as made available and follow-up with any additional reminders requested. (this is required by almost all professors who have large numbers of student-athletes in classes)**
• If you are unable to come to a mutually agreeable resolution for any conflicts, contact your Academic Counselor.
• Consult with Academic Counselors and attend study hall and tutoring sessions, as directed.
• Maintain an academic load of at least 12 hours (or full-time enrollment) per semester and make satisfactory progress toward a degree.
• Accept personal responsibility for maintaining academic eligibility.
• Strive to obtain a college degree within four (4) years.
• Understand and live by the academic regulations of the University as described in the Student Handbook.
• Adhere to the University’s policies regarding academic integrity and honesty.
• Make a complete commitment to academic integrity and academic success.

ACADEMIC SUPPORT SERVICES
The ADSA and SAAS provide general information on available University resources. After signing a National Letter of Intent, Student-Athletes are sent information regarding orientation and registration procedures.

Orientation/AARO:
Prior to initial enrollment, freshman and transfer Student-Athletes are required to attend the general registration and orientation sessions for all students (AARO). The primary purpose of the orientation session is to familiarize Student-Athletes with the academic demands of the University.

Academic Planning, Counseling, and Registration:
ADSA and SAAS, along with various college advisors, inform Student-Athletes of requirements for prospective degrees. Both assist in the planning of class schedules paying attention to academic standing, practice, travel, and competition schedules. To comply with the NCAA’s satisfactory degree progress rule, each Student-Athlete must designate a program of study leading toward a specific baccalaureate degree at SMU by the beginning of the third year of enrollment (i.e., the fifth semester). Counselors ensure that each Student-Athlete meets this requirement, and then works with the Student-Athlete to ensure that he/she makes satisfactory progress toward the specified degree. ADSA and SAAS counselors coordinate the scheduling of classes and registration each semester after the student has been advised. It is important to note that adding courses which result in enrollment above 18 credit hours must be approved by the Assistant AD for Student Services.

Class Attendance:
There is a direct correlation between classroom attendance and academic success. Therefore, all coaches and departmental administrators are expected to reinforce the necessity of mandatory class attendance to Student-Athletes. Professors are encouraged to provide progress and attendance reports about Student-Athletes multiple times throughout the semester. A coach of the designated sport is notified when a Student-Athlete misses classes. The Student-Athlete is responsible for explaining his/her actions and is instructed to contact the professor in an attempt to resolve the attendance problem. Student-Athletes should provide a copy of their sports’ schedule and class excuses letters for team travel to their instructors at the beginning of each semester. Arrangements for taking any examinations or completing work assignments affected by team travel are the responsibility of each Student-Athlete. Travel letters are generated by the students ADSA or SAAS counselor through GradesFirst. Excuses are based on travel approved by the University’s Athletic Council.
ACADEMIC SUPPORT SERVICES CONTINUED

Dropping a Class:
In order to remain academically eligible to participate in intercollegiate athletics, a Student-Athlete’s course load must not drop below 12 hours (9 hours if a graduate student). A Student-Athlete who needs to drop or add a class must complete a form from their Academic Counselor (ADSA or SAAS). The completed form needs to be signed by the student’s Academic Counselor, the Compliance Office, and the head coach. It is then turned into the Associate AD for Student Services/SWA who will explain all applicable eligibility, NCAA legislation, and departmental rules to the student-athlete, should there be any issues. The Associate AD for Student Services/SWA then drops the student-athlete’s course from his/her schedule.

Exams:
When a student-athlete learns that an exam is scheduled during the time he/she will be participating in an intercollegiate athletics event, the Student-Athlete is responsible for notifying the instructor and making arrangements to make up the exam. The instructor should be contacted at the earliest possible date. Exams may be scheduled prior to travel.

Supervised Study Hall:
Study Hall is open Sunday through Friday. Study Hall provides a well-organized environment that is conducive to studying. Cell phones are not permitted in study hall and, if not locked in provided lockers, student will be asked to leave. There is a blend of study environments including a computer lab and group work tables, as well as private rooms for tutoring. Each semester, Academic Counselors and coaches review academic progress for Student-Athletes and determine the frequency of academic counseling sessions and weekly hours for study hall/tutoring.

Tutoring:
The primary goal of the tutorial program is to provide Student-Athletes with academic assistance beyond what they receive in the classroom. Tutor appointments must be scheduled during ALEC or ADSA hours. Student-Athletes have access to tutors for almost every course.

ALEC Tutoring Schedule:
https://www.smu.edu/Provost/SASP/Tutoring/TutorSchedule
DISABILITY ACCOMMODATIONS & SUCCESS STRATEGIES (DASS)

Academic accommodations are available for students with various conditions, such as LD, ADHD, physical (also temporary disabilities- such as a non-sport related injury), visual, hearing, medical, or psychiatric disorders. DASS assists with temporary services that may be required for academic success after a sports related injury. Trainers, academic counselors, and DASS work very closely in these situations. DASS also works with the student-athletes, academic counselors and trainers to ensure medications prescribed for a disability condition are reported for NCAA requirements.

Steps for Establishing Eligibility for Accommodations at SMU:

1. Students provide detailed information about their condition and its impact by filling out and submitting the Accommodation Eligibility Form posted at [https://smu.edu/Provost/SASP/DASS/DisabilityAccommodations](https://smu.edu/Provost/SASP/DASS/DisabilityAccommodations) or by scheduling an in-person interview.

2. For most conditions, students will need to submit current documentation supporting their request for services. Documentation guidelines used to evaluate requests for eligibility are found at: [https://smu.edu/Provost/SASP/DASS/DisabilityAccommodations/DocumentationGuidelines](https://smu.edu/Provost/SASP/DASS/DisabilityAccommodations/DocumentationGuidelines). It is best to upload documentation at the same time the student submits the online request form.

3. When the DASS office receives both the students’ self-report and current documentation, a review team begins the review process, which usually takes two to three weeks. Upon completion of the review, DASS will contact students at their SMU email address regarding next steps. They will let students know if further information is needed to complete the file review; upon receipt of the items requested, DASS will continue the review. Please note that DASS determines accommodations solely by the official review process. Any preliminary judgments made outside of this process regarding adequacy of documentation or potential accommodations are not binding.

4. Students who are made eligible for services are invited to schedule an intake appointment to discuss their accommodations and the procedures for implementing them. We will prepare students’ Accommodation Letters at this appointment. Accommodation letters are then shared electronically with each requested faculty member through an online portal called DASS link.

5. After the intake appointment, students will then meet with each faculty member to discuss their implementation. This final step is necessary before accommodations can be put in place.

DASS also provides success strategies support for undergraduate students with LD/ADHD at no charge:

- Academic coaching
- Academic planning
- 1 Hour Reading & Learning Strategies Course (HDEV 1110)
- Student support groups

DASS is located in the Altshuler Learning Enhancement Center (ALEC):
[http://smu.edu/Provost/SASP/DASS](http://smu.edu/Provost/SASP/DASS)
UNIVERSITY ACADEMIC POLICIES AND PROCEDURES

This section of the handbook includes or summarizes some relevant portions of SMU’s Undergraduate Catalog. The standards in the Undergraduate Catalog are applicable to all students at the University and constitute the basic authority and reference for matters pertaining to University academic regulations and records management. Enrollment at the University is a declaration of acceptance of all University rules and regulations.

Confidentiality of Education Records:
The Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal law that grants students the right to inspect, obtain copies of, challenge and, to a degree, control the release of information contained in his or her education records. The act and regulations are lengthy, and, for that reason, SMU has issued guidelines that are available at the Registrar’s Office FERPA Web site (www.smu.edu/ferpa). In general, no personally identifiable information from a student’s education record will be disclosed to any third party without written consent from the student. Several exceptions exist.

SMU Credit Requirement:
University policy requires that of the 122 minimum required credit hours for an undergraduate degree, at least 60 hours must be earned as SMU credit. In other words, 60 hours must be completed through enrollment at SMU’s Dallas campus, SMU-in-Plano, SMU-in-Taos, SMU Abroad programs and/or in SMU-approved international programs, and/or by test and other credits awarded by SMU departments as SMU courses. Credit hours earned in venues not listed above that are applied toward the 122 minimum will be recorded as transfer credits. Therefore, regardless of the number of transferable credits completed elsewhere, to receive an SMU undergraduate degree, students must earn 60 credit hours through enrollment at SMU. Of the 122 minimum required credit hours for an undergraduate degree, only two hours may be Personal Responsibility and Wellness courses. For further degree requirements, students should refer to the individual school sections of the catalog.

ACADEMIC PROGRESS (SEE ALSO COMPLIANCE ELIGIBILITY PAGE 47-50)
The University’s goal for, and expectation of, all undergraduate students is that they make regular and satisfactory progress toward their degree. There are three classifications that may apply when an undergraduate student is not making satisfactory academic progress: 1) academic probation, 2) academic suspension or 3) academic dismissal. The Undergraduate Catalog sets out the standards and procedures for each of these classifications. In addition, a student who has been suspended may seek academic reinstatement under the standards set out in the catalog.

Academic Probation:
Academic probation is a serious warning that the student is not making satisfactory academic progress. A student on academic probation is still eligible to enroll and is considered in good standing for enrolling in classes and for certification purposes. Academic probation is not noted on the permanent academic record; however, a student on academic probation may be subject to certain conditions during the period of probation and will be subject to academic suspension if he or she does not clear academic probation. For academic probation periods and guidelines, students should see the Academic Probation sections below under the appropriate school of record.

Academic Suspension:
Academic suspension is an involuntary separation of the student from SMU. Academic suspension is for at least one regular term. The term of suspension might be for a longer period depending on the policy of the school of record or the terms of the individual student’s suspension.
ACADEMIC PROGRESS CONTINUED

Academic Suspension Continued:
The status of academic suspension is recorded on a student’s permanent academic record. While on academic suspension, a student is not in good academic standing for certification purposes and is not eligible to enroll at SMU. Students who have served their suspension and who are eligible to return may not enroll for any intersession terms without permission from their school of record. Credits earned at another college or university during a term of suspension may not be applied toward an SMU degree. A grade point deficiency must be made up through enrollment at SMU.

Academic Reinstatement:
A student who has been on academic suspension once may apply for reinstatement to SMU. If reinstated, the student may enroll in classes, and he or she is considered in good academic standing for purposes of certification. A student who is reinstated remains on academic probation until the conditions of academic probation are satisfied.

Academic Dismissal:
A second suspension results in an academic dismissal from the University. Academic dismissal is final, with no possibility of reinstatement or readmission to the University. Academic dismissal is recorded on the student’s permanent academic record.

TRANSFER COURSES FROM OTHER INSTITUTIONS
Credit may be awarded for college courses a student takes prior to matriculation at SMU, including courses a student takes before graduating from high school, if the courses meet the criteria for transfer work outlined in the Admission to the University, Transfer Admission Criteria section of this catalog. Credit may be denied for educational reasons. Once students have matriculated at SMU, they may transfer no more than 30 hours to SMU from accredited colleges and universities.

To ensure in advance that a course taken at another college or university will transfer and that proper credit will be awarded, the student taking the course should obtain prior approval from the chair of the department, the records office of the school at SMU that normally offers the course, the adviser, and the student’s school of record. Petitions for preapproval of transfer work are available in the schools’ records offices. Students who fail to get prior approval for transfer work may petition later for transfer credit, but they have no assurance that credit will be awarded. In either case, permission may be denied for educational reasons.

Note: SMU schools have differing policies regarding the transferability of courses from two-year institutions, and with very few exceptions, post-matriculation transfer work must be completed at accredited, four-year institutions. Official college transcripts are required for all college-level work attempted, regardless of transferability. Military transcripts are also required for students receiving VA benefits; more information is available at www.smu.edu/registrar (“Veterans Affairs” link). Students are responsible for making sure a transcript of all transfer work attempted is sent to the University Registrar’s Office immediately following completion of the work. Students who complete more than 30 transferable hours after matriculating can designate which of their courses apply to the 30-hour limit. Students may change the designation of the courses. Students should make these transfer-credit designations in consultation with their records offices.
EXCUSED ABSENCES FOR UNIVERSITY EXTRACURRICULAR ACTIVITIES

Students who participate in officially sanctioned, scheduled University extracurricular activities should be given an opportunity to make up class examinations or other graded assignments missed as a result of this participation or related travel. The manner in which examinations or other assignments missed because of these activities are to be made up is left to the discretion of each individual faculty member. However, students should not be penalized in any way for these excused absences and should be informed by the instructor at the beginning of the term, preferably in writing, of the instructor’s makeup policy. It is the responsibility of the student to make arrangements with the instructor prior to any missed scheduled examination or other missed assignment for making up this work, and to obtain any class notes or other course material missed due to absence prior to taking any subsequent examinations or submitting any subsequent graded assignments.

This statement of University policy applies for all students. To minimize the difficulties caused for both student-athletes and their instructors by excused absences due to University-sanctioned athletic activities or related travel, the Athletic Department shall 1) make available to all student-athletes and their academic advisers prior to registration a copy of the student’s activity and travel schedule for the upcoming term, so as to facilitate the student’s enrollment in class sections that will minimize activity and travel conflicts; and 2) require all student-athletes to provide a copy of that term’s activity and travel schedule, and a copy of this Statement of University Policy, to each of their instructors at the first class meeting of the term.

Other University colleges and departments whose students will miss classes because of their participation in officially sanctioned, scheduled University extracurricular activities or related travel are encouraged to adopt similar procedures to minimize the difficulties caused by such absences.

A list of religious holidays for use in requesting excused absences is available on the Official University Calendar. Students must notify the class instructor in writing by the 12th day of the term of any such absences that will occur during that term. Accommodations are to be made without penalty. More information can be found in the University Policy Manual, available at www.smu.edu/policy.

Absence Due to Illness:
SMU’s Memorial Health Center does not provide documentation for granting excused absences from class. If students are absent for illness, they should talk to their professors about how they might catch up with the material missed. If students are seriously ill and require hospitalization or an extended absence, students should talk to their professors and the Office of Student Life to decide how to deal with the interruption in their studies. To facilitate communication with their professors about their absence, students may submit the Absence from Class Form available at www.smu.edu/healthcenter.
CLASSIFICATION OF STUDENTS

<table>
<thead>
<tr>
<th>Classification</th>
<th>Credit Hours Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>0-29</td>
</tr>
<tr>
<td>Sophomore</td>
<td>30-59</td>
</tr>
<tr>
<td>Junior</td>
<td>60-89</td>
</tr>
<tr>
<td>Senior</td>
<td>90 or more</td>
</tr>
<tr>
<td>Non-degree</td>
<td>Not a candidate for a degree</td>
</tr>
</tbody>
</table>

Credit Hour Loads:
The unit of measure for the valuation of courses is the credit hour, i.e., one lecture hour or three laboratory hours per week for a term of approximately 16 weeks (including final examinations). Usually, each lecture requires a minimum of two hours of preparation on the part of students. Most courses are valued for three credit hours, i.e., three lecture hours per week and at least six hours of preparation. A full-time load in the fall, spring and summer terms is 12 hours for undergraduates. Students who enroll for fewer than these minimum hours are designated part-time students. The normal undergraduate enrollment for each of the regular terms is 15 credit hours. An undergraduate student enrolled in an engineering co-op course or enrolled for six hours of student teaching is considered a full-time student.

Cautionary Note: Federal financial aid agencies and some other agencies require a minimum number of hours of enrollment for full-time status and do not make exceptions for internship, co-op or student-teaching enrollments. Students on financial aid should consult a Financial Aid Office adviser regarding minimum enrollment requirements for their situation.

GRADES
The grade of a student in any course is determined by the instructor of the course. The following grades are authorized for recording on the student’s official undergraduate academic record maintained by the Office of the Registrar.

<table>
<thead>
<tr>
<th>Grades</th>
<th>Grade Points</th>
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<tbody>
<tr>
<td>A</td>
<td>4.00</td>
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<tr>
<td>A-</td>
<td>3.70</td>
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<tr>
<td>B+</td>
<td>3.30</td>
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<tr>
<td>B</td>
<td>3.00</td>
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<tr>
<td>B-</td>
<td>2.70</td>
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<tr>
<td>C+</td>
<td>2.30</td>
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<tr>
<td>C</td>
<td>2.00</td>
</tr>
<tr>
<td>C-</td>
<td>1.70</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Grades</th>
<th>Grade Points</th>
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<tr>
<td>D+</td>
<td>1.30</td>
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<tr>
<td>D</td>
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<td>D-</td>
<td>0.70</td>
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<tr>
<td>F</td>
<td>0.00</td>
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<tr>
<td>P, CR (Pass, Credit)</td>
<td>*</td>
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<tr>
<td>I (Incomplete)</td>
<td>*</td>
</tr>
<tr>
<td>NC (No Credit Received)</td>
<td>*</td>
</tr>
<tr>
<td>WP/W (Withdrawal Passing/Withdrawn)</td>
<td>*</td>
</tr>
<tr>
<td>X (No Grade Received in Registrar’s Office)</td>
<td>*</td>
</tr>
</tbody>
</table>

*Grades not included in GPA
GRADES CONTINUED

Grade Point Average:
A student’s grade point average (cumulative GPA) is computed by multiplying the credit hours of each course attempted by the grade points earned in the particular course and then dividing the total number of grade points by the total number of hours attempted, excluding those hours for which grades are shown with an asterisk on the grade chart. The GPA is truncated, not rounded, at three decimal places.

Changes of Grades:
Changes of grades, including change of the grade of I, are initiated by the course instructor and authorized by the academic chair and by the academic dean of the school in which the course was offered. If a student requests a grade change, the instructor may ask the student to provide the request as a written petition, which may become an official part of any further process at the instructor's discretion. Changes of grades may be made only for the following authorized reasons: to clear a grade of I, to correct a processing error or to reflect a re-evaluation of the student’s original work. A change of grade will not be based on additional work options beyond those originally made available to the entire class.

Changes of grades of I should be processed within a calendar year of the original grade assignment. Other changes of grades must be processed by the end of the next regular term. No grade will be changed after 12 months or after a student’s graduation, except in cases where a grade is successfully appealed – provided that written notice of appeal is given within six months following graduation – and in extenuating circumstances authorized by the academic dean and approved by the University Registrar’s Office.

Grades for Repeated Courses:
Effective for courses taken Fall 2017* or later, students may repeat up to six courses taken at SMU for which grades of D+ or lower were received. The grade from the repeated course, even if lower, will be the grade used to calculate the student’s GPA. A course may be repeated only once under this policy.

Students must repeat the exact same course originally taken to be considered a repeat. The course must be taken at SMU. Not every course is offered again and thus may not be available to be repeated. Students cannot take or repeat a course that is a prerequisite for a course already satisfactorily completed.

The student must declare to his or her academic records office by the last day to drop a course (with a grade of W) which courses he or she will repeat under this policy. Once the declaration is made, it is irrevocable. Only the credit hours of the repeated course and not the initial credit hours count toward the number needed for graduation. Both the initial and the second grades are shown on the student’s permanent academic record. Probation, suspension and dismissal, as determined by the initial grade, stands. Students are cautioned that for some purposes, such as admission into an academic program, both grades or only the initial grade may be used.

Note: This policy replaces the former First-Year Repeat policy. Any repeats taken under the First-Year Repeat policy will count against the total Grade Replacement Repeats allowed.

* Students who entered SMU during 2016-17 under the 2016-2017 First Year Repeat policy may repeat classes taken before Fall 2017, per the guidelines of that policy.
Appeal of Grades:
A student who feels that an assigned grade is other than the grade earned must first discuss the matter with the course instructor to determine if the discrepancy is caused by error or misunderstanding. At the time of the initial discussion, the student may be asked to provide a written petition requesting the change of grade.

A student who is not satisfied by the instructor’s decision on a request for a grade change, and who maintains that the original grade was capriciously or unfairly determined, may appeal to the chair of the department in which the course was offered (or, in the case of a non-departmental course, to a faculty agent designated by the dean of the school offering the course). After discussing the matter with the student, and bearing in mind that the final authority in matters of academic judgment in the determination of a grade rests with the course instructor, the chair (or faculty agent) will consult with the course instructor, who will subsequently report to the student the disposition of the appeal.

A student who is not satisfied by the disposition of the appeal may appeal the decision to the dean of the school offering the course. The dean will take action as he or she deems appropriate. A student may appeal the dean’s decision to the provost. In their actions, the dean and the provost must respect the principle that the determination of a grade rests with the course instructor.

FINAL EXAMINATIONS
Final course examinations shall be given in all courses where they are appropriate, must be administered as specified in the official examination schedule, and shall not be administered during the last week of classes. Exceptions to the examination schedule may be made only upon written recommendation of the chair of the department sponsoring the course and concurrence of the dean of that school, who will allow exceptions only in accordance with guidelines from the Office of the Provost.

ACADEMIC PETITIONS AND WAIVERS
Petitions and/or requests for waivers concerning University requirements, graduation requirements and the evaluation of transfer work should be submitted to the student’s school of record office. Additional information is found under Grade Appeals in the Grade Policies section of this catalog. Petitions and/or requests for waivers concerning a major or a minor should be submitted to the appropriate department chair or program coordinator/director for consideration.

Complaint Procedures for Students With Disabilities:
The complaint procedures for students with disabilities are available in the Disability Accommodations & Success Strategies office and online at https://www.smu.edu/Provost/SASP/DASS.

GRADUATION
Students must file an Application for Candidacy to Graduate with their school’s records office no later than the last day of the first week of the term in which they will complete all degree requirements. Applications are filed through my.SMU Self-Service Student Center by the deadline date on the Official University Calendar. Students who file an application after the published deadline may be required to pay a nonrefundable late fee.

Graduation Info:
https://smu.edu/registrar/may_commencement/
ATHLETICS COMPLIANCE MISSION STATEMENT
SMU and the Athletics Department are committed to the principle of institutional control and will continue to hold itself to the highest standards of ethical conduct in the operation of its athletics program. In performing our mission, the SMU athletics compliance office (the “Compliance Office”) educates, monitors and enforces all NCAA, American Athletic Conference and University rules, regulations and policies.

All coaches, student-athletes, athletics department personnel, faculty, staff, alumni, boosters and other supporters of SMU are expected to maintain reasonable knowledge of and act in full accordance of the rules and report any violations. The Compliance Office is charged with protecting the University and coordinating SMU’s compliance efforts and shall act as a resource for internal and external constituencies regarding all compliance matters.

CONTACT INFORMATION
Kyle Conder, Senior Associate A.D./Compliance 214-768-4051 kconder@smu.edu
Rob Heuer, Assistant A.D. for Compliance 214-768-4243 rheuer@smu.edu
Ryan McCabe, Assistant A.D. for Compliance 214-768-4652 rmccabe@smu.edu
Damilola Sule, Director of Compliance 214-768-4642 dsule@smu.edu
Kevin Lock, Assistant Director of Compliance 214-768-4260 klock@smu.edu

PROCEDURES FOR REPORTING AN NCAA VIOLATION
Ethical conduct, per NCAA Bylaw 10.1, requires all prospective and enrolled student-athletes and current or former institutional staff members to act with integrity. The following summarizes the expectations of student-athletes to report violations of NCAA legislation:

- If you knowingly commit an NCAA rules violation, you must self-report. If you do not, you may face sanctions ranging from a reprimand to ineligibility.
- If you inadvertently commit an NCAA rules violation, or suspect another individual of committing a rules violation (no matter how minor it may seem), you are expected to report it. Most inadvertent rules violations are considered secondary with minimal penalties.
- Failure to report a possible rules violation is the same as breaking the rule yourself.

Contact the Compliance Office to report a possible NCAA rules violation or if you are not sure whether a rule has been broken. We will respect your confidentiality. Our policy is to self-report the mistake, learn from it, move on and implement monitoring procedures to prevent it from happening again.
AGENTS AND PROFESSIONAL SPORTS EDUCATION

Basic Rules (See NCAA Manual 12.3):
If you are contacted by a sports agent, financial advisor or sports marketer (or a representative or any such professionals), you MUST tell the individual to contact the Compliance Office.

You, your relatives or friends:
- **MAY NOT** enter into any kind of current or future agreement, orally or in writing, to be represented by a sports agent, financial advisor or sports marketer while you have remaining eligibility.
- **MAY NOT** accept any kind of transportation or other benefits from any person who wishes to represent you as a sports agent, financial advisor or sports marketer while you have remaining eligibility.
- **MAY** seek advice from an attorney about a professional sports contract when you have remaining eligibility.

The Texas Athletic Agents Act requires that all agents register with the Secretary of State. It is not permissible for agents who are not registered to contact you. In addition the Compliance Office is required to establish a time and place for Student-Athlete and agent interviews.

Professional Teams and Drafts:
- You **MAY** request from a professional sports organization information about your market value.
- You **MAY** (on your own, not through an agent) enter into negotiations with a professional team while you have remaining eligibility.
- You **LOSE YOUR ELIGIBILITY** if you enter into any kind of agreement (oral or written) to compete presently, or in the future, in professional sports, regardless of its legal enforceability or consideration received.

AMATEURISM
Only an amateur Student-Athlete is eligible for intercollegiate athletics participation in a particular sport.

You Are No Longer an Amateur and are Ineligible in a Sport if you Ever:
- Use your athletics skill (directly or indirectly) for pay in any form in that sport;
- Accept a promise of pay even if such pay is to be received following completion of intercollegiate athletics participation;
- Sign a contract or commitment of any kind to play professional athletics, regardless of its legal enforceability or any consideration received, except as permitted in Bylaw 12.2.5.1;
- Receive, directly or indirectly, a salary, reimbursement of expenses or any other form of financial assistance from a professional sports organization based on athletics skill or participation, except as permitted by NCAA rules and regulations;
- Compete on any professional athletics team per Bylaw 12.02.12, even if no pay or remuneration for expenses was received, except as permitted in Bylaw 12.2.3.2.1;
- After initial full-time collegiate enrollment, enter into a professional draft (see Bylaw 12.2.4);
- Enter into an agreement with an agent.
AUTO REGISTRATION
Vehicles and Parking:
- You MUST completely fill out the Automobile Information section on the Student-Athlete Registration Form in JumpForward if you are driving a vehicle at any time while enrolled at SMU.
- You MUST display a parking permit for any vehicle you drive on campus.
- You MAY pick up your parking permit from Parking & ID Card Services located in Hughes Trigg Student Center.
- You are responsible for any parking fines or other fines associated with the operation of a vehicle on campus.

Dart Rides:
- SMU and DART have initiated the SMU Express shuttle service, providing a link between Hughes-Trigg Student Center, the DART Mockingbird Station and those who live near Greenville between Mockingbird and Lovers Lane. Shuttles will operate at 15-minute intervals while classes are in session and 20-minute intervals when class is not in session.
- More complete information on SMU Express is available at www.dart.org/riding/mustangexpress.asp. Questions or comments should be directed to parking@smu.edu.

COMPLIMENTARY TICKETS
NCAA Rules:
- Permit you to receive four complimentary admissions for home and away events in your sport.
- Permit you to receive six complimentary admissions for conference and NCAA Championship events.
- No hard tickets can be issued.
- NO SCALPING TICKETS
- Neither you nor any person designated by you may receive anything of value in exchange for complimentary admissions.
- All recipients of your complimentary admissions MUST be given admission through a pass list.

Procedures for Admission to an Event in Your Sport:
- In sports other than football and basketball, you MUST submit a list of names to your coach, or the person designated by your coach, in advance of every contest to receive complimentary admissions.

Procedures for Admission to Events in Other Sports:
- You MAY be admitted without charge to all regular season home contests in sports other than the one in which you participate. This does not include NCAA events on the SMU campus.
- To gain admission, you MUST present your SMU student identification card at the “Student Gate.”
- In Men’s Basketball, tickets are distributed in advance of the game at dates and times selected at the discretion of the SMU ticket office. Bring your student ID during those assigned for the possibility of securing a ticket. Tickets are distributed first-come, first serve and are available in only limited quantities.
COMMUNITY SERVICE AND PROMOTIONAL ACTIVITIES

Before participating in any promotional activity, Student-Athletes **MUST** complete the Promotional Activity Request form to determine the permissibility of the Student-Athlete’s involvement in the activity. In addition, the representative of the charitable, educational, or non-profit organization must sign and return this form to the Student-Athlete Development Office at least ONE WEEK before the scheduled activity. This form may be accessed by visiting the Student-Athlete Development Office.

- You **MAY NOT** use or allow to be used your picture or appearance to promote a commercial product.
- You or your likeness **MAY** be used to support charitable or educational activities. See the Compliance Office to receive written authorization.
- You **MAY NOT** miss class to participate in such an activity.

DON’T BET ON IT

Entry fee + prize = sports wagering

Please adhere to the following NCAA sports wagering rules to protect your eligibility. You **MAY NOT**:

- Solicit or accept a bet for any item of tangible value on any sport the NCAA sponsors a championship, emerging sports for women, or in FBS football. This includes wagering at the intercollegiate, amateur and professional levels.
- Participate in any sports wagering activity that involves intercollegiate, amateur or professional athletics through a bookmaker, parlay card or any other method employed in organized gambling.

You put your eligibility at risk if you engage in any of the actions mentioned above. In addition, participation in sports wagering or bribery can result in disciplinary actions by SMU and the NCAA, as well as local state and federal prosecution of the involved individuals. You are responsible for reporting any offers of gifts, money or favors in exchange for supplying team information or attempting to alter the outcome of any contest.

ELIGIBILITY

Academic progress and eligibility are monitored by the Athletics Department; however, it is the responsibility of the Student-Athlete to ensure that applicable requirements are being met. If you have questions regarding eligibility requirements, consult with the Associate AD for Student Services/SWA.

To be eligible to represent an institution in intercollegiate athletics competition, a Student-Athlete shall be enrolled in at least a minimum full-time program of studies, be in good academic standing and maintain progress toward a baccalaureate or equivalent degree.

In order to continue athletic eligibility, SMU Student-Athletes must meet minimum academic standards established by the NCAA, the American Athletics Conference, and the University. The following summarizes most, but not all, of these standards.
## NCAA Eligibility Requirements:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Freshmen</th>
<th>Sophomore</th>
<th>Junior</th>
<th>Senior</th>
<th>5th year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>6 HOUR REQUIREMENT</strong></td>
<td>Must successfully pass 6 hours each regular term (Fall, Spring).</td>
<td>Must successfully pass 6 hours each regular term (Fall, Spring).</td>
<td>Must successfully pass 6 hours each regular term (Fall, Spring).</td>
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<td><strong>FOOTBALL ONLY</strong></td>
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<td><strong>9 HOUR REQUIREMENT</strong></td>
<td>Must complete 9 hours in the Fall in order to be eligible for the first four games of the next fall season.</td>
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<tr>
<td><strong>18 HOUR REQUIREMENT</strong></td>
<td>Must successfully pass 18 total hours during the regular school year (Fall and Spring only).</td>
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<tr>
<td><strong>24 HOUR REQUIREMENT</strong></td>
<td>Must successfully pass 24 total hours prior to the start of your 3rd fulltime semester (can include summer).</td>
<td>Must officially declare a major before your 5th fulltime semester</td>
<td>Must have earned 40% towards a degree prior to the start of your 5th fulltime semester</td>
<td>Must have earned 60% towards a degree prior to the start of your 7th fulltime semester</td>
<td>Must have earned 80% towards a degree prior to the start of your 9th fulltime semester</td>
</tr>
<tr>
<td><strong>MAJOR DECLARATION</strong></td>
<td>Must officially declare a major before your 5th fulltime semester</td>
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<tr>
<td><strong>PERCENTAGE OF DEGREE</strong></td>
<td>Must have earned 40% towards a degree prior to the start of your 5th fulltime semester</td>
<td>Must have earned 60% towards a degree prior to the start of your 7th fulltime semester</td>
<td>Must have earned 80% towards a degree prior to the start of your 9th fulltime semester</td>
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</tr>
<tr>
<td><strong>GPA REQUIREMENT</strong></td>
<td>Must have a 1.8 cumulative GPA prior to the start of your 3rd fulltime semester.</td>
<td>Must have a 1.9 cumulative GPA prior to the start of your 5th fulltime semester.</td>
<td>Must have a 2.0 cumulative GPA prior to the start of your 7th fulltime semester.</td>
<td>Must have a 2.0 cumulative GPA prior to the start of your 9th fulltime semester.</td>
<td>Must have a 2.0 cumulative GPA prior to the start of your 9th fulltime semester.</td>
</tr>
</tbody>
</table>
ELIGIBILITY CONTINUED

NCAA Full-Time Enrollment:
- You must be enrolled full-time in a minimum of 12 hours each semester.
- You are immediately ineligible for practice and competition if you drop below 12 hours in a semester.

Exceptions:
- If you are in your final semester and need less than 12 hours to graduate.
- If you are a graduate student, you must be enrolled in a full-time graduate program (usually at least 9 hours at SMU).

NCAA 6-Hour Policy:
- You must complete at least six (6) hours in the previous full-time regular academic term to be eligible for competition in the next regular academic term. Intersession hours may not be used to fulfill this requirement.
- The NCAA policy also requires you to pass six (6) hours to be eligible for postseason competition that occurs following the end of a semester.

Additional Requirements—Football Student-Athletes:
- In football, you must successfully complete at least nine-semester hours of academic credit during the fall term.
- If you do not earn at least nine-semester hours during the fall term you shall not be eligible to compete the first four contests against outside competition the following season.
- One time during a Student-Athlete’s five-year period of eligibility, a football Student-Athlete may regain full eligibility to compete in the first four contests, provided they successfully complete at least 27-semester hours of academic credit prior to the beginning of the next fall term.
- A football Student-Athlete who does not earn at least nine-semester hours and is ineligible to compete in the first four contests against outside competition the following season may regain eligibility to compete in the third and fourth contests of that season, provided they successfully complete at least 27-semester hours of academic credit before the beginning of the next fall term.
- A football Student-Athlete in their first year of enrollment at SMU may use credit hours during the summer prior to initial enrollment and credit hours earned during the summer following the regular academic year to satisfy the 27-semester credit hour requirement.

Mid-Year First-Time Enrollee:
- If you enroll as a full-time collegiate student for the first time at the beginning of the second semester, the 24-hour and 18-hour requirements are tied to the start of the third semester following your initial full-time enrollment.

Declaring a Major:
- NCAA legislation requires Student-Athletes to declare a major prior to the beginning of the student’s fifth semester.
ELIGIBILITY CONTINUED

The Five-Year Rule:

- You have five (5) calendar years from the date you first enroll full-time in any collegiate institution to complete four (4) seasons of eligibility.
- Excluded from the five-year period is time spent in the military service, on an official church mission or for pregnancy.
- Any amount of competition (including a scrimmage with outside competition) during the season shall count as a season of competition in that sport.

Medical Hardship:

- You may be granted an additional year of competition if you are incapacitated for the remainder of the playing season by reason of injury or illness.
- The two primary conditions that must be met are:
  - The injury must occur prior to the end of the first half of the season.
  - At the time of the injury, you must have played in no more than three events or 30% (whichever is greater) of the team’s completed events.
- Please contact the SMU Athletics Compliance Office for more information.

Permanent Medical Status:

- A permanent medical status occurs when it appears that a Student-Athlete may be injured or ill to the point that he or she will never again be able to participate in intercollegiate athletics.
- A Student-Athlete’s permanent medical status must be approved by the Director of Athletics (based on the professional opinion of qualified athletic trainers and physicians authorized by SMU to reach such a conclusion).

EMPLOYMENT

You are required to complete the necessary paper work in the Compliance Office if you want to work. In addition, as a representative of SMU, you are expected to behave responsibly and perform job duties to the best of your ability. The following rules apply to student-athlete employment (Bylaw 12.4.1):

- Compensation may be paid only for work actually performed.
- Compensation may be paid at a rate commensurate with the going rate in that locality for similar services.
- Transportation to the job site may be provided only if such transportation is made available to all employees.
- You are responsible for complying with employment rules and are to report any irregularities in employment compensation or benefits to the Compliance Office.
- You and your employer MUST complete the employment form before your employment begins. The form can be picked up in the Compliance Office.
EMPLOYMENT CONTINUED
Guidelines for Giving Private Lessons:
You **MAY** receive compensation for teaching or coaching skills in your sport on a fee-for-lesson basis, provided:

- You **MUST** complete the forms from the SMU compliance that document the recipient of the lessons and the fee charged. Failure to do so can impact your eligibility.
- You **MAY NOT** use SMU facilities, including non-athletics facilities (e.g., Dedman).
- The fee **MUST** be paid by the recipient of the lesson (or the recipient’s family) and not by another individual or entity.
- You **MAY NOT** use your name, picture or appearance to promote or advertise the availability of fee-for-lesson sessions.

Summer Camps:
You **MAY** be employed in a sports camp, but you must be compensated at the going rate for camp counselors with the same experience that you have.
You **MAY NOT** be paid on the basis of your athletic reputation.
You **MAY NOT** conduct your own camp or clinic.

**International Student-Athlete Employment:**
- International Student-Athletes **MAY** only accept paid employment on-campus.
- You **MAY NOT** work more than 20 hours per week.
- You **MAY** work off-campus if it is an unpaid position for which you are receiving academic credit.
- Call the International Student and Scholar Services Office (ISSS) with questions. The contact information for the office can be found at: [http://www.smu.edu/international/isss/Contact](http://www.smu.edu/international/isss/Contact)

**ETHICAL CONDUCT**
Unethical conduct by a prospective or enrolled Student-Athlete or a current or former institutional staff member, which includes any individual who performs work for the institution or the athletics department even if he or she does not receive compensation for such work, may include, but is not limited to, the following:

- Refusal to furnish information relevant to an investigation of a possible violation of an NCAA regulation when requested to do so by the NCAA or the individual’s institution.
- Knowing involvement in arranging for fraudulent academic credit or false transcripts for a prospective or an enrolled Student-Athlete.
- Knowing involvement in offering or providing a prospective or an enrolled Student-Athlete an improper inducement or extra benefit or improper financial aid.
- Knowingly furnishing or knowingly influencing others to furnish the NCAA or the individual’s institution false or misleading information concerning an individual’s involvement in or knowledge of matters relevant to a possible violation of an NCAA regulation.
- Receipt of benefits by an institutional staff member for facilitating or arranging a meeting between a Student-Athlete and an agent, financial advisor or a representative of an agent or advisor (e.g., “runner”).
- **Information you report to the Compliance Office concerning potential violations will be kept in strict confidence.**
ETHICAL CONDUCT CONTINUED

- Knowing involvement in providing a banned substance or impermissible supplement to Student-Athletes, or knowingly providing medications to Student-Athletes contrary to medical licensure, commonly accepted standards of care in sports medicine practice, or state and federal law. This provision shall not apply to banned substances for which the Student-Athlete has received a medical exception per NCAA Bylaw 31.2.3.5; however, the substance must be provided in accordance with medical licensure, commonly accepted standards of care and state or federal law.

- Failure to provide complete and accurate information to the NCAA, the NCAA Eligibility Center or an institution’s admissions office regarding an individual’s academic record (e.g., schools attended, completion of coursework, grades and test scores).

- Fraudulence or misconduct in connection with entrance or placement examinations.

- Engaging in any athletics competition under an assumed name or with intent to otherwise deceive.

- Failure to provide complete and accurate information to the NCAA, the NCAA Eligibility Center or the institution’s athletics department regarding an individual’s amateur status.

EXTRA BENEFITS
The NCAA defines an extra benefit as “any special arrangement by an institutional employee or a representative of the institution’s athletics interests to provide you or your relatives or friends a benefit not expressly authorized by NCAA legislation. Receipt of a benefit by you or your relatives or friends is not a violation of NCAA legislation if it is demonstrated that the same benefit is generally available to the institution’s students or their relatives or friends or to a particular segment of the student body (e.g., foreign students, minority students) determined on a basis unrelated to athletics ability”.

It is not permissible for you, or your relatives or friends, to receive any kind of “extra benefit” or “preferential treatment” that is not made available and provided to the general public or the general student body under the same terms and conditions in which it is made available and provided to you or your relatives or friends. It is not permissible to accept such “extra benefits” or “preferential treatment” from staff members, representatives of the institution’s athletics interests (i.e., “boosters”) or business owners. Below is a list of permissible and nonpermissible benefits. This list is not exhaustive.

Academic Services:
You MAY receive from the athletics department only the following academic services:

- Tutoring expenses
- Alcohol and/or drug rehabilitation expenses
- Counseling expenses related to eating disorders
- Use of computers
- Cost of a field trip, provided the trip is required of all students and the fee is listed in the course syllabus or SMU catalogue
- Course supplies (calculators, art supplies, subscriptions,) provided such supplies are required of all students and are listed in the course syllabus or SMU catalog
- Use of copiers, fax and the Internet, provided such use is related to completion of coursework
EXTRA BENEFITS CONTINUED

Clothing and Equipment:
- You **MAY NOT** accept equipment, supplies or clothing from a manufacturer or commercial enterprise.
- However, these items **MAY**, be provided to the institution to be used by the team in accordance with accepted practices for issuing and retrieving equipment.

Discounts and Credits:
Student-Athletes and their relatives and friends **MAY NOT** receive a special discount, payment arrangement or credit on a purchase (e.g., greens fees, court time, airline ticket, clothing, rent, food) or a service (e.g., laundry, haircut, dry cleaning) unless it is offered and made available to the general public or the general student body under the same terms and conditions in which it is made available and provided to the Student-Athlete and their relatives and friends. Discounts or credits provided to Student-Athletes and their relatives and friends that are based upon the Student-Athlete’s participation in athletics, athletic ability or notoriety achieved as a result of athletics are not permissible.

Entertainment Services:
Student-Athletes and their relatives and friends **MAY NOT** receive services (e.g., movie tickets, dinners, use of a car) from commercial agencies (e.g., movie theaters, restaurants, car dealers) without charge or at reduced rates, or free or reduced cost admission to professional athletics contests from professional sports organizations, unless such services also are available to the student body in general. With regard to “preferential treatment”, NCAA legislation state that Student-Athletes and their relatives and friends cannot receive “preferential treatment, benefits or services because of the Student-Athlete’s athletics reputation or skill or payback potential as a professional athlete, unless such treatment, benefits or services are specifically permitted under NCAA legislation.” It is important to understand that if a Student-Athlete or their relatives and friends receive an “extra benefit” or “preferential treatment” as defined by the NCAA, the Student-Athlete’s eligibility will be adversely affected. In all cases, the value of the extra benefit, or what was received as a result of preferential treatment, must be repaid if it is found that a violation of NCAA legislation occurred. In many cases, the Student-Athlete will also be suspended and withheld from one or more future competitions.

Free or Reduced-Cost Services:
An athletics representative **MAY NOT** provide a Student-Athlete or their relatives and friends with professional services (for which a fee normally would be charged) without charge or at a reduced cost except as permitted by a specific NCAA rule. Professional services provided at less than the normal rate or at no expense to Student-Athletes and their relatives and friends are considered an extra benefit unless they are available on the same basis to the general student body. Services provided to enrolled Student-Athletes such as the availability of tutors at no cost, academic counseling and the availability of private computer labs in the A-LEC are examples of benefits that are permitted by NCAA rules.

Occasional Meals:
You **MAY** individually, or as a team, receive an occasional meal from an SMU coach or staff member under the following conditions:
- The meal is provided in the locale of SMU on infrequent and special occasions;
- An institutional staff member may provide reasonable local transportation to Student-Athletes to attend such meals;
- The meal was pre-approved by the Compliance Office.
EXTRA BENEFITS CONTINUED

You **MAY** individually, or as a team, receive an occasional meal from someone other than a coach or SMU staff member (e.g., booster) under the following conditions:

- The meal is provided on infrequent and special occasions;
- The meal may only be provided in the individual’s home, on the SMU campus or at a facility that is regularly used for home competition and may be catered;
- A booster may provide reasonable local transportation for you to attend the meal function only if the meal function is at the individual’s home;
- The meal was pre-approved by the Compliance Office.

Prizes:

- You **MAY** receive a prize as part of an SMU promotion if you are selected in a random drawing open to the general public or student body.

Professional Services:

You **MAY NOT** receive items such as (but not limited to):

- Professional services or entertainment for free or at a reduced cost
- Free sports tickets (unless provided by SMU in conjunction with practice or competition)
- Loan money or guarantees for a bond
- Signing or cosigning a note

Student-Athletes Selling Items Received for Participation in Intercollegiate Athletics:

A Student-Athlete **MAY NOT** sell any item received for intercollegiate athletics participation (e.g., game jersey, conference championship participation award, bowl game watch, NCAA Championship ring) or exchange or assign such an item for another item of value, even if the Student-Athlete’s name or picture does not appear on the item received for intercollegiate athletics participation.

Telephone and Credit Cards:

- Student-Athletes and their relatives and friends **MAY NOT** use a telephone or credit card for personal reasons without charge or at a reduced cost.

Travel Expenses:

- A hometown group **MAY** provide your expenses to return home to receive an athletic award.
- You **MAY NOT** borrow a vehicle from coaches, SMU staff members, boosters, donors or alumni.
- You **MAY NOT** accept free transportation from a booster, except as permitted above.
Financial Aid
Renewal, Reduction, Non-Renewal, or Cancellation

SMU awards athletics aid in support of the University’s primary educational values. Individuals who receive athletics aid are expected to be honorable representatives of SMU who show athletic promise. Athletics aid is awarded in compliance with the regulations of the National Collegiate Athletic Association (NCAA), the American Athletic Conference, and the University.

The University’s Office of Financial Aid awards athletics aid at the direction of the Director of Athletics (or designee) and provides each student-athlete a written document indicating the amount of aid and the terms and conditions of the award (Athletics Aid Agreement). Awards are offered to student-athletes at the appropriate signing dates, as provided by NCAA legislation.

Grounds for Reduction, Non-Renewal or Cancellation of Financial Aid

While SMU generally renews financial aid agreements for at least four years or until a degree can reasonably be completed, renewal is not guaranteed. Each student-athlete is responsible for adhering to the rules appearing below. Although certain violations of the law or rules can result in immediate termination of support, a sustained pattern of minor violations can also lead SMU to reduce, non-renew, or cancel aid. Because the University expects all student-athletes to succeed, any infraction that could lead to a loss of aid will be brought to the student’s attention by the coach and noted in a written record.

Action During the Period of the Award

In accordance with NCAA legislation, athletics aid may be reduced or canceled during the period for the following reasons:

1. The recipient renders himself or herself ineligible for intercollegiate competition;
2. The recipient fraudulently misrepresents any information on an application, letter of intent, or financial aid agreement (see NCAA Bylaw 15.3.5.1.2);
3. The recipient engages in serious misconduct warranting substantial disciplinary penalty as determined by SMU’s regular student disciplinary authority;
4. The recipient voluntarily (on his or her own initiative) withdraws from a sport at any time for personal reasons.
5. The recipient violates any non-athletically related conditions stipulated in the Athletics Aid Agreement including, but not limited to: academic policies or standards; athletics department rules or policies; team rules or policies; or other non-athletically related conditions included in the Athletics Aid Agreement.
6. Provides written notification of transfer to SMU; however the recipient’s financial aid may not be reduced or canceled until the end of the regular academic term in which written notification of transfer is received. If the recipient provides written notification of transfer to SMU between regular academic terms (winter break, summer break), SMU may reduce or cancel the financial aid immediately.
Financial Aid Renewal, Reduction, Non-Renewal, or Cancellation (Continued)

Note: NCAA legislation prohibits athletics aid from being reduced or cancelled during the period of the award for the following reasons:

1. On the basis of a student-athlete's athletics ability, performance, or contribution to a team's success;
2. Because of an injury, illness, or physical or mental medical condition (except as permitted pursuant to NCAA Bylaw 15.3.5.1); or
3. For any other athletics reason.

Action After the Period of the Award

Athletics aid may be reduced or non-renewed after the period of the award for the following reasons:

1. The recipient renders himself or herself ineligible for intercollegiate competition;
2. The recipient violates standards of good sportsmanship;
3. The recipient fails to participate in an athletic contest when called upon to do so;
4. The recipient destroys or defaces University property;
5. The recipient violates University rules and regulations (including the Student Honor Code) as determined by the Office of the Dean of Student Life;
6. The recipient violates NCAA and/or American Athletic Conference legislation;
7. The recipient perpetrates conduct that violates any law;
8. The recipient sells and/or uses illegal drugs;
9. The recipient fraudulently misrepresents any information on an application, letter of intent, or financial aid agreement (see NCAA Bylaw 15.3.5.1.2);
10. The recipient engages in serious misconduct warranting substantial disciplinary penalty as determined by SMU's regular student disciplinary authority;
11. The recipient voluntarily (on his or her own initiative) withdraws from a sport at any time for personal reasons.
12. The recipient violates any non-athletically related conditions stipulated in the Athletics Aid Agreement including, but not limited to: academic policies or standards; athletics department rules or policies; team rules or policies; or other non-athletically related conditions included in the Athletics Aid Agreement
13. Provides written notification of transfer to SMU; however the recipient’s financial aid may not be reduced or canceled until the end of the regular academic term in which written notification of transfer is received. If the recipient provides written notification of transfer to SMU between regular academic terms (winter break, summer break), SMU may reduce or cancel the financial aid immediately
14. For any violation of reasonable standards of behavior not listed here, as determined by the Director of Athletics.
Appeals Process

The Office of Financial Aid shall consider all student-athlete appeals of the reduction, cancellation, or non-renewal of athletics aid using the following process:

1. The student-athlete's request for appeal must be submitted to the SMU Office of Financial Aid in writing or by e-mail before 5 p.m. on the deadline stipulated in the financial aid notification letter, generally ten calendar days from date of notice. A failure to meet this deadline will terminate the student-athlete's right to appeal.

   All requests and supporting materials should be sent to:
   Division of Enrollment Services - Financial Aid Attn: Athletics Aid Appeal
   PO Box 750181
   Dallas, TX 75275-0181
   Fax: (214)768-3878
   E-mail: enrol_serv@smu.edu

2. Upon receipt of the student-athlete's request for an appeal, the Office of Financial Aid will contact the Athletics Compliance Office and the Faculty Athletics Representative. The Office of Financial Aid will ask the Department of Athletics to provide it with written documentation supporting the reduction, non-renewal, or cancellation decision within ten calendar days. The Office of Financial Aid will promptly forward the documentation to the student-athlete. Extensions, if requested within the ten days, may be granted at the Director of Financial Aid's discretion. If documentation is not provided on time, the Director of Financial Aid will reject the Department of Athletics' decision to reduce, non-renew, or cancel aid. The student-athlete then has ten calendar days to provide a written statement and supporting documents for his/her appeal to the Director of Financial Aid, which the Office of Financial Aid will immediately forward to Department of Athletics. If the student athlete's appeals documents are not submitted on time, the right to appeal terminates/is forfeited. Extensions, if requested within the ten days, may be granted at the Director of Financial Aid's discretion.

3. After the Department of Athletics has submitted all documentation, the Office of Financial Aid will determine a date for the hearing. The Office of Financial Aid will notify the student-athlete, Athletics Compliance Office, and Faculty Athletics Representative of the time and location of the hearing.

4. The following parties should attend the hearing: the student-athlete, Office of Financial Aid Appeals Committee, the head coach (or designee), and Director of Athletics (or designee). The Office of Financial Aid Appeals Committee is selected by the Director of Financial Aid (or designee), and is composed of university administrators, faculty, and staff, with at least one university faculty member. The Director of Financial Aid (or designee) serves as Chair of the Office of Financial Aid Appeals Committee. The Chair sits as a hearing officer but does not take part in the vote or otherwise participate in the deliberations of the Committee. However, the Chair may be called upon to break a tie vote if necessary. The Chair rules on procedural matters and the admissibility of evidence. One other individual (e.g. parent, advisor, or faculty member) may accompany the student-athlete to offer support, but cannot act as a legal
representative. Consistent with SMU internal review processes, neither the student-athlete nor the Department of Athletics is allowed to have an attorney attend or otherwise participate in the appeal/hearing process. Parents who are attorneys may attend as a support person for the student-athlete but may not act in an attorney capacity. The support person will not be allowed to address the Committee, but may confer with the student-athlete. A representative from the Athletics Compliance Office will also be in attendance to provide interpretations of applicable NCAA bylaws. The Office of Financial Aid Appeals Committee reserves the right to approve the presence of other parties.

5. Prior to the hearing, the Office of Financial Aid Appeals Committee reviews all documentation and supporting materials submitted by the student-athlete and the Department of Athletics.

6. The hearing is intended to provide the parties an opportunity to present their respective cases to the Committee. Formal rules of evidence do not apply at this hearing, and the Committee may consider any information presented by the parties that it believes to be relevant and reliable. The hearing follows this order:
   a. The student-athlete presents relevant information in support of his/her appeal. He/she is allotted 30 minutes to present.
   b. The Office of Financial Aid Appeals Committee has an opportunity to ask questions of the student-athlete. The student-athlete leaves the room.
   c. The Director of Athletics and/or head coach (or designee) enters the room and presents relevant information in support of the action taken by the Department of Athletics. The Director of Athletics (or designee) and/or coach is allotted 30 minutes to present.

7. All proceedings are confidential. All proceedings and all documents generated by this process become part of the student-athlete’s appeal file. This file is available, upon request, to the student-athlete and the Department of Athletics. State and federal laws govern the privacy rights of students and employees. Questions regarding disclosure of information should be directed to the Office of Legal Affairs.

8. The Office of Financial Aid Appeals Committee is solely responsible for deciding the outcome of the appeal and will do so in a closed meeting after the hearing. The decision must be based solely on the information presented at the hearing. The Athletics Compliance Office representative is not present at this closed meeting, although he/she is available on-call to provide interpretations of applicable NCAA bylaws, as necessary.

9. The Office of Financial Aid will provide a written decision to the student-athlete, Athletics Compliance Office, and Faculty Athletics Representative within ten calendar days of the hearing.

10. Additional appeals will not be available to the student-athlete or the Department of Athletics. Decisions by the Office of Financial Aid Appeals Committee are final.

FINANCIAL ASSISTANCE FUNDS

Pell Grants:
If you have an athletic scholarship, you could be still eligible for a Federal Pell Grant. A Federal Pell Grant, unlike a loan, does not have to be repaid, amounts can change yearly and you must complete a FAFSA yearly. The maximum Pell grant for the 2019–20 award year (July 1, 2019, to June 30, 2020) is $6,195. The amount awarded will depend on:

- your EFC (Expected Family Contribution/financial need),
- your cost of attendance,
- your status as a full-time or part-time student
- your plans to attend school for a full academic year or less, and
- lifetime eligibility not to exceed 600%
FINANCIAL ASSISTANCE FUNDS (CONTINUED)

Applying:
Application for federal financial aid is made by completing the Free Application for Federal Student Aid (FAFSA). You may submit a FAFSA by using FAFSA on the web at www.fafsa.ed.gov. You and your parents should first go to www.fsaid.ed.gov so that you may each apply for your Federal Student Aid ID before filing your FAFSA. This FSA ID will act as your electronic signature and will help to streamline the process.

EFC:
When processed, a formula is applied to the information provided. Congress established this formula to determine your financial need. The formula takes into account your family’s income, some assets, certain required expenses (taxes), necessary basic living expenses and employment-related expenses. The formula result is your Expected Family Contribution (EFC), which indicates how much your family and you are expected to pay toward your cost of attendance for the school year. If your EFC is below a certain amount, and you meet all other eligibility requirements you will be eligible for a Federal Pell Grant. You must complete the FAFSA each year, starting October 1st.

Deadlines:
Online applications must be submitted by midnight Central Time, June 30, 2020.
Any corrections or updates must be submitted by midnight Central Time, September 15, 2020.

Using Your Tax Return:
If you (or your parents) need to file a 2016 income tax return with the Internal Revenue Service (IRS), we recommend that you complete it before filling out the FAFSA. If you have not completed your return yet, you can submit your FAFSA now using estimated tax information, and then correct that information after you file your return. The easiest way to complete or correct your FAFSA with accurate tax information is by using the IRS Data Retrieval Tool through www.fafsa.gov. In a few simple steps, you may be able to view your tax return information and transfer it directly into your FAFSA.

When Will I Receive the Aid?
The Financial Aid office will review your FAFSA along with any other required or submitted data to determine eligibility. Once reviewed, your financial advisor will award the grant to the student account prior to the beginning of the academic year. Pell Grant can be applied to your school costs, pay you directly (usually by a direct deposit) or combine these methods. The school must tell you in writing how and when you’ll be paid and how much your award will be. Schools must disburse funds at least once per semester.

Student-Athlete Opportunity Fund (SAOF):
The Student-Athlete Opportunity Fund (SAOF) is intended to provide direct benefits to Student-Athletes or their families as determined by conference offices. As a guiding principle, the funds shall be used to assist Student-Athletes in meeting financial needs that arise in conjunction with participation in intercollegiate athletics, enrollment in an academic curriculum, or that recognize academic achievement. Please visit the SMU Student-Athlete Development page @ www.smumustangs.com for complete application details and criteria.

Applying:
Please visit the Student-Athlete Development office for applications—206N in Loyd All-Sports Center
HOUSING

- University policy requires first and second year students to live on-campus unless the student will live at home in the primary residence of his/her parent or guardian. Exceptions to the live on-campus requirement are granted by the Director of Residence Life & Student Housing.
- To apply for housing, new first-year and transfer Student-Athletes must submit a housing application & contract and pay the $100 non-refundable advance housing deposit after being admitted to SMU.
- Continuing student-athletes who intend to return to residence halls for the next year must participate in the RLSH reapplication process in the Spring Semester. Space for returning students is limited. Student-Athletes required to live on-campus who do not participate in the process will be waitlisted for assignment pending vacancies.
- The Athletic Department coordinates housing arrangements for student-athletes who live on campus. In general, a Student-Athlete whose athletic scholarship pays for more than 50% of room rent is required to live on campus unless he/she has the approval of his/her head coach to live off campus.
- All student-athletes living on-campus are expected to abide by Residence Hall Community Standards and other policies/procedures in the Resident eHandbook which is available on the RLSH website at www.smu.edu/housing/residentehandbook/

Exceptions:

- All requests for exceptions to the housing policy should be directed to the Compliance Office.
- Permission to move off campus must be given from your head coach.
- Housing exceptions are available to married Student-Athletes.
- If you are from the local area, you MAY choose to live at home with your parent(s) or guardian. You MUST provide a signed letter from your parent(s) or guardian requesting that you be allowed to live at home. However, students residing with a parent or guardian will not be eligible to receive a housing stipend.
- Since the application of this housing policy may vary by team and by head coach, it is advisable to discuss any request for an exception with your head coach prior to submitting any written request. Do NOT sign a lease at an off-campus apartment complex before speaking with your head coach.

MEDICAL/INACTIVE COMPLETION PROGRAM PROCEDURES & GUIDELINES

The SMU Athletics Department is committed to helping every Student-Athlete graduate in a timely manner. To address this need, the Athletics Department has established a fund to help defray the costs associated with completion of a SMU degree after medical disqualification or being declared Inactive. **Student-Athletes who receive athletics aid as a medical/Inactive Student-Athlete, must follow the guidelines spelled out below.**

Medical/Inactive completion aid is for the sole purpose of finishing one undergraduate degree. SMU will only pay for a maximum of 130 credit hours and any exceptions must be approved by the Director of Athletics, through the Associate Athletic Director for Student Services/SWA-(hereafter referred to as Program Administrator). Medical/Inactive student-athletes are not normally approved for summer school athletic aid unless they fall under the graduation category.
ASSIGNMENT

Medical/Inactive student-athletes do not have sport specific time commitments thus will be assigned to perform hours in the athletics department. The type of assignment to be performed will be agreed upon in writing by the student and the Program Administrator prior to the semester for which the aid is awarded. When possible, assignments will be made with consideration for the student’s academic major and/or areas of interest. The Athletics Department assignment takes priority over any non-academic commitments the student-athlete may obtain. If a student-athlete is required to complete an internship for academic credit, he or she must coordinate schedules with the Program Administrator prior to beginning the internship.

- Student-athletes whose athletics aid equals .01-.50 of a full grant-in-aid will be required to complete 10 hours per week within the Athletics Department.
- Student-athletes whose athletics aid equals .051-1.00 of a full grant-in-aid will be required to complete 20 hours per week within the Athletics Department.

GENERAL CRITERIA

1. Medical student-athletes will be awarded athletic aid on a term basis.
2. Medically disqualified applicants: Aid may not exceed the amount awarded during the final year of athletic participation; however, the Director of Athletics has the authority to determine the amount of the award. Student-athletes that have previously been declared medically disqualified and have completed 8 fulltime semesters, will be required to apply for degree completion aid.
3. Other (Inactive student-athletes on athletic aid): Aid may not exceed the amount awarded during the final year of athletic participation; however, the Director of Athletics has the authority to determine the amount of the award.
4. All student-athletes awarded athletic aid through the Medical/Inactive Completion program must meet NCAA Eligibility standards. In addition, prior to the last add/drop date, each student-athlete must meet with his/her academic counselor one-time per semester and submit written verification to the Program Administrator.
5. Any violation(s) of the Student Code of Conduct may impact renewal, reduction, or cancellation of athletic aid.
6. All student-athletes awarded athletic aid through the Medical/Inactive Completion program must attend a Compliance meeting at the beginning of the academic year. Student-athletes who receive a monthly stipend risk having their check withheld until he/she attends a Compliance meeting. All student-athletes will also be held accountable for the information contained in the Student-Athlete handbook.
7. Applicants with circumstances that fall outside of the parameters specified above may appeal to the Director of Athletics, through the Program Administrator, for an exception.

Non-compliance of any of the stated guidelines above may result in nonrenewal, reduction, or cancellation of athletic aid.

APPLICATION

1. Medical disqualified applicant: The Compliance Office must submit the official paperwork to support medical disqualification. Student-Athlete must complete the Medical/Inactive Assignment Request form. Obtaining the information required to complete the application is the responsibility of the student-athlete.
2. Inactive student-athletes on athletic aid (Other): Student-Athlete must complete the Medical/Inactive Assignment Request form. Obtaining the information required to complete the application is the responsibility of the student-athlete.
Select One:  _____Medical Applicant  _____Inactive Applicant  _____Other

SMU ATHLETICS
Medical/Inactive Completion Program
(Assignment Request)

Return completed application to Susan Vollmerhausen, Assistant Athletic Director for Student Services (Program Administrator)

NAME:_________________________  SMU ID:__________  SPORT:________________

LOCAL ADDRESS:__________________________  LOCAL/CELL PHONE (include area code):________________

Recipients of medical/inactive completion aid are required to contribute to the athletics department. The type of task to be performed will be agreed upon in writing by the student and the Program Administrator prior to the semester for which the aid is awarded. When possible, assignments will be made with consideration for the student’s academic major and/or areas of interest. The athletics department assignment takes priority over any non-academic commitments the student may obtain. If a student is required to complete an internship for academic credit, he or she should coordinate schedules with the Program Administrator prior to beginning the internship. The amount of time required will vary depending on the total amount of medical/inactive completion aid awarded.

Choose three areas of interest from the assignment options listed below. Indicate preference by placing a 1, 2, or 3 next to the option.

__Sport Administration  __Public Relations  
__Development  __Sports Medicine/Athletic Training  
__Compliance  __Strength and Conditioning  
__Equipment Room  __Facilities  
__Video Services  __Admissions & Eligibility  
__Business Office  __Sport Program (must be approved by HC)  
__Marketing/Promotions  
__Game Operations  
__Life Skills  
__Other Assignment – briefly describe the suggested assignment

Recipients of medical/inactive completion aid must acknowledge and agree to be bound by the following conditions.

1. I have reviewed the Medical/Inactive Completion Procedures and Guidelines and understand I am bound to the language to its entirety.
2. I will report to the assigned area within the athletics department.
3. I will obtain permission for days off, vacation days, etc. from my work supervisor and program administrator.
4. I understand the athletics department assignment takes priority over other non-academic commitments that I might obtain. If required to complete an internship for academic credit, I will coordinate with the Program administrator prior to beginning the internship.
5. I understand that my athletic aid will be reduced or cancelled during or after the period of the award if I fail to adhere to the rules of the Medical/Inactive Completion program to include: complete the required weekly hours, perform assigned tasks in a satisfactory manner, and/or maintain satisfactory academic progress and good standing with the university and meet NCAA Eligibility Standards. (Stipend checks may also be withheld).

__________________________  _______________________
Signature of Student-Athlete  Date
STUDENT-ATHLETE DEGREE COMPLETION PROGRAM

The SMU Athletics Department is committed to helping every student-athlete graduate in a timely manner. Student-Athletes sometimes require 4½ or 5 years to meet degree requirements due to a variety of circumstances. To address this need, the Athletics Department has established a fund to help defray the costs associated with completion of a SMU degree after exhaustion of eligibility. SMU will only pay for a maximum of 130 credit hours and any exceptions must be approved by the Director of Athletics, through the Associate Athletic Director for Student Services/SWA-(hereafter referred to as Program Administrator).

WHO NEEDS TO APPLY

- Anyone who has exhausted their athletic eligibility and has completed 8 fulltime semesters.
- Or if the Student-Athlete exhausts his/her athletic eligibility in his/her 9th fulltime semester and has not completed his/her first baccalaureate degree, the Student-Athlete must apply after their 10th fulltime semester.
- Medical Student-Athletes who have completed 8 fulltime semesters.

GENERAL CRITERIA

1. Every approved degree completion Student-Athlete will be awarded athletic aid on a term by term basis.
2. Aid may not exceed the amount awarded during the previous term of athletic participation. Aid will cover Tuition, books and fees only. No stipend/room/board will be provided regardless of the amount awarded during the previous term of athletic participation; however, the Director of Athletics has the authority to determine the amount of the award.
3. All Student-Athletes awarded athletic aid through the Degree Completion program must meet NCAA Eligibility standards. In addition, prior to the last add/drop date, each Student-Athlete must meet with his/her academic counselor one-time per semester and submit written verification to the Program Administrator.
4. If a Student-Athlete drops all courses in final semester of enrollment without prior approval from the Director of Athletics (or designe), he/she may be denied the benefits of degree completion aid.
5. Any violation (s) of the Student Code of Conduct may impact renewal, reduction, or cancelation of athletic aid.
6. All Student-Athletes awarded athletic aid through the Degree Completion program must attend a Compliance meeting at the beginning of the academic year. All Student-Athletes will also be held accountable for the information contained in the Student-Athlete handbook.
7. Applicants with circumstances that fall outside of the parameters specified above may appeal to the Director of Athletics, through the Program Administrator, for an exception.

Non-compliance of any of the stated guidelines above may result in nonrenewal, reduction, or cancelation of athletic aid.

APPLICATION

1. Degree Completion Applicant: The Student-Athlete must submit a Degree Completion Program application that can be obtained from the Program Administrator.
2. Obtaining the information required to complete the application is the responsibility of the Student-Athlete.
SUMMER SCHOOL
Summer school athletic aid is not part of a Student-Athlete’s financial aid agreement, therefore summer school is not guaranteed. In order to receive athletic aid for summer school, Student-Athletes must complete an application in the spring semester before the given deadline, the deadline will be emailed to all Student-Athletes by the end of February. Applications can be picked up with ADSA or LEC Academic Counselors. Summer school athletic aid typically will be awarded in the same proportion as a student-athlete’s athletic aid in the previous school year. Approval for summer school athletic aid will be emailed to the Student-Athlete’s SMU email address, listing the courses and session that have been approved. Any changes to a Student-Athlete’s schedule must be approved by the Assistant Athletic Director for Student Services. Appeals can be made to the Athletic Director in writing, by sending an email to the Assistant Athletic Director for Student Services.

RECRUITING HOST GUIDELINES
Official Visits:
An official visit is defined as a campus visit to a member institution by a prospective Student-Athlete financed in whole or in part by the institution.

- You may receive a maximum of $75 for each day to cover all actual entertainment expenses for yourself (and all hosts), the prospect and the prospect’s parents, legal guardians or spouse. Neither you nor the prospect may spend the expense money on other people.
- You may receive an additional $40 per day for each additional prospect you entertain.
- You MUST spend only the allotted amount of money you received from the Compliance Office.
- You MAY NOT use additional money from a coach or any other individual to spend during the prospect’s visit.
- You MAY spend the money only during the prospect’s visitation.
- You MUST return any remaining cash from advance money on Monday following the recruiting weekend. Failure to comply may result in withholding future advance money for hosting purposes.
- You MUST SIGN the guideline sheet attesting that this review was completed as required.
- Use good judgment and make sure your recruit does the same.
- Don’t put yourself or your recruit in any situations or go to any places where there could even be the appearance of sexual impropriety.
- You MAY NOT transport the prospect, or anyone accompanying the prospect, more than 30 miles from the SMU campus.
- You MAY NOT be provided with an automobile by SMU or boosters/alumni to use during a prospect’s official visit to campus.
- You MAY NOT provide the recruit with alcoholic beverages of any kind at any time during the official visit.
- All entertainment MUST take place within a 30-mile radius of SMU’s campus.
- You MAY NOT use the advance money to pay for admission to any establishment where alcohol is served. Avoid these places altogether.
- Try to focus part of the official visit on education. Ask the recruit what he or she hopes to study. Try to answer questions on academics. Offer suggestions on courses or other useful information.
Official Visits (Continued)

- You **MAY NOT** use your host money to buy your teammates or any other Student-Athlete a meal when you take a recruit to a restaurant. Only you and the prospect may eat a meal utilizing the host money provided.
- Neither you nor a recruit may accept a discounted cost for a meal unless a restaurant offers the same deal to all students and/or patrons.
- You **MAY NOT** use the advance money to purchase souvenirs such as T-shirts, hats or other SMU souvenirs.

Unofficial Visits:
An unofficial visit is defined as a visit to an institution at the prospect’s own expense. In sports other than basketball and football, prospects may make an unlimited number of unofficial visits after August 1 of their junior year in high school. In men’s basketball, a prospect may not make an unofficial visit in July and for women’s basketball, a prospect may not make an unofficial visit during the July evaluation periods.

- A prospect on an unofficial visit may stay in your dorm room, provided the prospect pays the regular institution rate for such lodging.
- A Student-Athlete **MAY NOT** provide a prospect with transportation on unofficial visits.
- A Student-Athlete **MAY NOT** accompany an SMU coach or staff member who is providing a prospect with transportation to view practice and competition sites in the prospect’s sport, other SMU facilities or to attend a home athletics contest at any local facility.
- A Student-Athlete **MAY NOT** pay for a prospect’s meal on an unofficial visit. The prospect **MUST** pay the actual cost of meals if you eat in any SMU cafeteria.

Impermissible Student-Athlete Recruiting:

- You **MAY NOT** be provided with transportation or expenses by SMU to recruit a prospect, except those expenses specified as permissible when you serve as a Student-Athlete host.
- You **MAY NOT** make telephone calls to a prospect at the direction of a coach or at the expense of SMU, a booster, and/or an alumnus.

Permissible Student-Athlete Recruiting:

- Unavoidable, incidental contact, between you and a prospect (even at the prospect’s high school), is permissible provided such contacts do not occur at the direction of a coaching staff member.
- You **MAY** receive phone calls made at the prospect’s expense.
- You **MAY** write to a prospect provided it is not done at the direction of SMU coaches and/or staff or at the expense of SMU.

REPRESENTATIVE OF THE INSTITUTION’S ATHLETICS INTERESTS (BOOSTERS)
Student-Athletes and their relatives may come into contact with representatives of the institution’s athletics interests. The NCAA defines a “representative of an institution’s athletics interests” or a “booster” as anyone who has, at any time:

- Been a member of a sports booster club such as the Mustang Club;
- Made a donation to any of SMU’s men’s or women’s athletic programs;
- Assisted in the recruitment of prospective Student-Athletes;
- Arranged for or provided summer employment for enrolled Student-Athletes;
- Assisted in providing any benefit to enrolled Student-Athletes or their families; or
- Been involved in promoting SMU’s athletic program.
**Remember...once a booster, always a booster!**

Even if someone does not meet the definition of a booster, it does not mean that you can accept extra benefits from them. Receiving benefits from boosters or any person fitting any of the following descriptions would render you ineligible.

You cannot receive benefits if the relationship:
- Between you or your parents and the individual providing the benefits started because of your participation in athletics or your reputation as an athlete;
- Began after you became a prospect;
- Began after you earned a reputation for being an athlete; or the pattern of giving increased after you earned a reputation for being an athlete.

Boosters think they are helping you, but anyone who offers to help you or your family and friends by providing impermissible benefits is going to hurt you by jeopardizing your eligibility. As a current Student-Athlete you can talk to boosters; however, there are rules that govern the interaction between Student-Athletes and boosters. Breaking those rules may jeopardize your eligibility!

**SUMMER LEAGUES**

- You **MAY** compete between June 15 and August 31 on a summer basketball team **AFTER** getting written permission from the Compliance Office and the Director of Athletics.
- After May 1st, a soccer Student-Athlete may compete as a member of a non-collegiate amateur team **AFTER** getting written permission from the Compliance Office and the Director of Athletics.
- In basketball, the league you play in **MUST** be certified by the NCAA.
- Only **TWO** student-athletes from the same team may play on the same summer basketball league team. Only **FIVE** student-athletes in soccer may play on the same summer league team. Only **TWO** student-athletes in volleyball may play on the same summer league team. (Incoming first-year student-athlete and transfer are not included). You are restricted to playing on **ONE** team in **ONE** summer league.

**TEAM TRAVEL**

When a Student-Athlete makes the team’s travel squad, his or her transportation, lodging and meals will be provided when traveling to away from home competitions. The Student-Athlete will be responsible for personal hotel charges on team trips, such as long distance calls or room service. Personal hotel charges must be paid at the front desk before the team checks out of the hotel. Student-Athletes are required to complete the travel team waiver form if he or she wishes to travel separately from the team to away competition.

**TEXTBOOK POLICIES**

- If your athletics aid includes “books”, the SMU Barnes & Noble Bookstore staff will “box” your required textbooks.
- Student-Athletes will pick up their textbooks at the SMU Barnes & Noble Bookstore.
- You may receive only those textbooks that are required for your classes. In addition, you can only receive course-related supplies.
- When you pick up your box of required textbooks at the SMU Barnes & Noble Bookstore, you must:
  - Present your SMU I.D. card, check your receipt for accuracy, keep your receipt from the cashier and put it in a secure place in case any questions arise concerning your textbooks.
TEXTBOOK POLICIES (CONTINUED)

- All textbooks must be returned to the SMU Barnes & Noble Bookstore at specified times posted by the Compliance Office during final exam; however, if you need any of your textbooks for the following semester, you must contact the Compliance Office to receive approval.
- Failure to return your textbooks may result in the buyback prices of the books to be billed to your student account. Thereafter, you will be unable to enroll in classes until paid.
- If you need assistance with textbooks, please contact the Compliance Office.

TRANSFER PROCEDURES

NCAA legislation permits a Student-Athlete to transfer to another school after attending SMU. However, Student-Athletes should be aware of several items prior to deciding to transfer. The following is a summary, but should not be considered a substitute for the actual wording of the transfer rules that are found in the NCAA Manual. It is important for the Student-Athlete to consult the Compliance Office, as well as at the school to which he or she intends to transfer, to discuss all applicable NCAA and conference rules that may affect eligibility. Student-Athletes also should be aware of the following:

- Coaches or staff members of another NCAA member institution may not discuss a possible transfer with our Student-Athletes until you have been entered into the transfer portal.
- If a Student-Athlete has signed a National Letter of Intent to attend SMU, transferring before the completion of one academic year here could result in the loss of one year of intercollegiate eligibility.

Notification of Transfer:

- If you are interested in transferring to another four-year school, must complete the Student-Athlete Notification of Transfer Form and submit the Form to the Compliance Office. Once submitted, SMU must enter your name in to the NCAA Transfer Portal within two business days.
- Any time you transfer to another school, you must complete one academic year in residence (sit out a year) before being eligible to compete, unless you meet an exception.

Possible Exceptions:

- You are transferring because your institution discontinued the program of study in your major or discontinued your sport.
- You are transferring to a lower NCAA division school (e.g. Division I to Division II).
- You qualify for a one-time transfer exception. (This exception is not available in football and basketball.)

Appeal of Transfer-Related Decisions:

Under the one-transfer exception, if SMU denies your written request for release, you are entitled to a hearing before an SMU committee of representatives outside the Athletic Department pursuant to NCAA Bylaws 13.1.1.3.1, 14.5.5.2.10-(d), and 14.5.5.2.10.1. The Faculty Athletics Representative (FAR) will establish procedures for hearing your appeal. The procedures shall ensure:

- SMU informs you in writing that you, upon request, shall be provided a hearing conducted by an institutional entity or committee outside of the Athletics Department (e.g., the Office of Student Affairs; Office of the Dean of Students; or a committee composed of the Faculty Athletics Representative, Student-Athletes and non-athletics faculty/staff members).
TRANSFER PROCEDURES CONTINUED

- SMU conducts the hearing and provides written results of the hearing to you within 15 business days (pursuant to NCAA Bylaw 13.02.1, a “business day” is any weekday that is not recognized as a national holiday, including any weekday during which an institution is closed for other reasons (e.g., holiday break)) of receipt of your written request for a hearing.
- You shall be provided the opportunity to actively participate (e.g., in person, via telephone) in the hearing.
- If SMU fails to conduct the hearing or provide the written results to you within 15 business days, permission for another institution to contact you shall be granted by default and SMU shall provide written permission to the Student-Athlete.
- Prior to competing for or receiving athletically related financial aid from the second Conference institution, the Student-Athlete serves a year in residency at the second Conference institution [two full semesters or three full quarters (which shall be determined in accordance with NCAA rules associated with transfers)]. During such year of residency, the Student-Athlete is permitted to practice pursuant to NCAA practice eligibility rules. Further, a transfer Student-Athlete admitted after the 12th class day may not utilize that semester for the purpose of establishing residency.
- The Student-Athlete shall be charged with the loss of one (1) season of eligibility (in all sports).
- There are no exceptions or waivers to this policy.

Special Notations:
- A Student-Athlete who signs a valid National Letter of Intent with an American institution, and is subsequently granted a complete release to said NLI or is granted a release by the NLI Steering Committee, is NOT subject to the above-mentioned transfer policy for the sport in which they signed the NLI unless said Student-Athlete triggers transfer status (as defined by NCAA bylaws).
- A Student-Athlete who signs a valid National Letter of Intent with an American institution that is subsequently declared null and void (as set forth in Section 7 of the NLI), is NOT subject to the above-mentioned transfer policy as long as said Student-Athlete did not trigger transfer status (as defined by NCAA bylaws) prior to the NLI being declared null and void.
- The above-mentioned policy is applicable to all Student-Athletes who have ever enrolled full-time at an American institution (e.g., four-two-four transfers, four-four-four transfers). However, a four-two-four transfer is NOT subject to the above-mentioned transfer policy as long as said student-athlete graduates from the two-year institution.
- Institutions are not permitted to enter into separate arrangements that would in any way alter the terms and conditions of the above-stated policy (e.g., allowing a Student-Athlete to transfer but to not compete against the institution that they transferred from).
- In all sports, a student that was not recruited, has never received athletically related financial aid and was never a Student-Athlete (per NCAA definition), is NOT subject to the terms and conditions of the above-stated policy.
- In all sports, non-recruited Student-Athletes that never received athletically related financial aid are NOT subject to terms and conditions of the above-stated policy.
- The American Athletic Conference intra-conference transfer policy does NOT apply to:
  - Student-Athletes who participate in sports in which the American Athletic Conference does not sponsor (e.g., men’s ice hockey, women’s ice hockey or women’s gymnastics, etc.).
  - Student-Athletes who compete in sports in which the Conference does sponsor, but which a member institution does not participate as a member of the Conference for that sport.
The Department of Athletics is committed to providing and maintaining the athletic equipment necessary for its sports programs. Each intercollegiate sport has a designated equipment manager, who is responsible for coordinating equipment room operations and ensuring compliance with applicable University, American Athletic Conference, and NCAA rules and regulations.

All athletic equipment is University property. Each equipment manager documents the issuance and return of athletic equipment that is issued for the personal use of Student-Athletes. While it is understood that the nature of certain items (i.e., apparel) is expendable, such items are to be exchanged on a one-for-one basis; however, at the end of an individual's collegiate participation, a Student-Athlete may retain athletics apparel items (not equipment), as allowed by NCAA rules.

The equipment manager or designee shall meet with each team to discuss procedures for Student-Athletes' use of equipment. Student-Athletes are advised:

- You **MAY NOT** receive equipment until you have received a physical examination by the SMU Sports Medicine Staff and been certified by the Compliance Office as eligible to practice.
- All uniforms and equipment are the property of the SMU Athletic Department.
- You **MUST** leave all athletic equipment in the locker room.
- You **MAY NOT** cut, alter, or write personal messages on any apparel or equipment issued by the SMU Athletics Department.
- You **MAY NOT** wear any apparel, shoes, or accessories that are not an endorsee of the SMU Athletics Department.

**NCAA Legislation on Athletics Equipment:**

- You **MAY**, if allowed by your institution, retain athletics apparel items (not equipment) at the end of your collegiate eligibility.
- Used equipment **MAY** be purchased at the same cost as would be charged anyone else purchasing such used equipment.
- You **MAY**, if allowed by your institution, retain and use equipment during a summer vacation period, but it must be returned.
- You **MAY NOT** accept equipment, supplies, or clothing (e.g. tennis racquets, golf clubs, balls, shirts, etc.) from a manufacturer or commercial enterprise.

**Nike:**
Nike is the official provider of apparel, footwear, and equipment for the Mustangs. Therefore, only Nike apparel and shoes should be worn during practices, competition, team functions, or any activities while representing SMU Athletics.
EQUIPMENT
Letter Awards Policy for Student-Athletes:
As acknowledgement for athletic participation and as recognition for outstanding performance, the Department of Athletics selects deserving Student-Athletes to receive athletic awards. In order to receive an athletic award, Student-Athletes must be of amateur standing, eligible for athletic participation as defined by the NCAA, and must have represented SMU at the time of competition.

All Student-Athletes that are on the official team roster, as identified by the Compliance Office and remain as such through the entirety of his/her of competitive season shall be eligible to receive a letter award unless otherwise determined at the discretion of the Head Coach and/or Director of Athletics.

The Compliance Offices monitors the awards program to ensure that all awards are permissible according to NCAA regulations, are within the number allowed, and do not exceed the NCAA maximum value limitation. All awards are submitted to the Compliance Office for approval before being distributed.

The Athletics Equipment Staff is responsible for ordering, stocking, and issuing all participation letter awards. The Student Athlete Advisory Committee (SAAC) will review and approve the design of letter awards. Coaches shall not distribute letter awards unless prior written permission is given by their Sport Administrator and signatures are obtained by both coach and Student-Athletes.

Awards are restricted by the NCAA to items which may be personalized with the institution's insignia or letter. The total value of all awards may not exceed $225 annually, unless the Student-Athlete is a senior. The maximum value is then extended to $425 to allow for permissible senior awards. Please note, however, that the value of the “M” Ring must be included in the value of the senior award. Therefore, the combined value of the senior award and “M” Ring cannot exceed $425. Approved senior awards may include plaques, framed jerseys, flowers, blankets, rings, watches, etc. Award items such as gift certificates, appliances, and televisions are not permitted as letter awards.

All Student-Athletes meeting letter award criteria receive the following:

<table>
<thead>
<tr>
<th>Award:</th>
<th>Replacement Cost:</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Award: Letter Jacket</td>
<td>$85</td>
</tr>
<tr>
<td>Second Award: Framed “M”</td>
<td>$70</td>
</tr>
<tr>
<td>Third Award: Watch</td>
<td>$80</td>
</tr>
<tr>
<td>Senior Award: “M” Ring</td>
<td>$180 TBA</td>
</tr>
<tr>
<td>Framed Jersey/Plaque</td>
<td></td>
</tr>
</tbody>
</table>

This Senior Award (“M” Ring) may substitute for any of the other awards listed above – if it is the last year of eligibility for the Student-Athlete. In addition, a framed jersey or plaque can be ordered in addition to the ring, however, please note that the value combined with the “M” Ring cannot exceed $425.
EQUIPMENT CONTINUED

Awards to Student-Athletes who Graduate Prior to Exhausting Eligibility:
If a Student-Athlete graduates from the University after his/her 3rd year of athletic participation, the Student-Athlete is eligible for either the 3rd year athletic participation award or an “M” Ring (valued at $175/$150), but not both due to the NCAA’s $225 limit for non-senior participation awards. If the Student-Athlete chooses to receive the “M” Ring after his 3rd year of athletic participation, the Student-Athlete may receive both the 3rd and 4th year participation awards after the Student-Athletes’ 4th year of athletic competition as long as the value of both awards do not exceed the NCAA’s $425 limit for senior participation awards.

Post Season Awards Policy for Student-Athletes:
Annual participation awards are provided to Student-Athletes at the discretion of the sport and limited in value and number as specified in the Institutional Awards Policy Outline.

Awards for participation in special events may be provided only to Student-Athletes eligible to participate in the competition for which the award is recognizing. Awards for winning a conference or national championship in a team sport may be provided only to Student-Athletes who were eligible to participate in the championship event.

Eligible to participate is defined by certification for competition, not practice, from the NCAA.

American Athletic Conference Tournament Participation: If your team qualifies for participation in an American postseason tournament, the conference office will provide your team’s participation award(s). SMU will not supply an institutional award for participating in this post-season tournament.

American Athletic Conference or Regular Season Championship: If your team wins either an American regular season championship or the post-season tournament, you are eligible to order a ring as your award. Should your team win both titles; you are still only eligible to order one ring.

Individual Competition Sports: If a Student-Athlete participates in an individual competition championship only the Student-Athlete involved in the competition is eligible for an award. (i.e. if one (1) swimming Student-Athlete makes it to Nationals, every team member does not receive an award).

NCAA Tournament Participation: Award allotments for your team’s participation in the NCAA tournament will be determined by how far your team advances. See distributing scale on page 70. Only teams and/or individuals in Soccer, Volleyball, Men’s & Women’s Basketball, Men’s & Women’s Tennis, Women’s Track & Cross Country, and Women’s Rowing who reach NCAA III on the scale are eligible to order a ring as their award. Otherwise, all other teams/individuals must win a NCAA Championship to qualify for a ring. Either a ring or other selected gift are not to exceed the amount allotted as listed in the Award Eligibility Scale.

NCAA Championship: If you win an NCAA Championship, you will be awarded $415 per Student-Athlete with which you may purchase awards. This allotment cannot be combined with the $325 you earned by advancing to NCAA Postseason.
EQUIPMENT CONTINUED

Football Bowl Awards:
Bowl and championship awards may be presented to the Student-Athletes upon the recommendation of the Head Coach and approved by the Director of Athletics.

Championship Ring Policy:
One Ring Limit: Only one ring per year is permitted for team and/or individual accomplishments per sport (one for a Conference Championship or one for a NCAA Championship/Bowl Victory) subject to the sport exceptions mentioned in the “NCAA Tournament Participation” section.

Individual Sports: In the event a Student-Athlete competes in post-season competition both individually as well as with their team, this Student-Athlete is only eligible for one set of awards (i.e. one ring per championship). Thus, if a team and an individual win both The American and NCAA Championships, the individual is still only eligible for one ring (not two). If the Student-Athlete should advance further than the team in post-season competition, they will continue to be awarded based on the distribution chart. Rings provided by the NCAA or BCS are not included in the institution’s limit of one.

Team Sports: If a team wins both their conference regular season and their tournament, or wins the conference and reaches NCAA III, they are still only eligible for one ring. Football is eligible for one ring only for winning the conference, winning a bowl game, or winning the National Championship.
## Team Award Eligibility:

<table>
<thead>
<tr>
<th>SPORT</th>
<th>NCAA I: First round</th>
<th>NCAA II: Round of 16</th>
<th>NCAA III: Final 4</th>
<th>NCAA Title: Champions</th>
</tr>
</thead>
<tbody>
<tr>
<td>M &amp; W SOCCER</td>
<td>$100</td>
<td>$125</td>
<td>$150</td>
<td>$415</td>
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<tr>
<td>VOLLEYBALL</td>
<td>$100</td>
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<tr>
<td>M &amp; W BASKETBALL</td>
<td>$100</td>
<td>$125</td>
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<td>$415</td>
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<tr>
<td><strong>Conference Champs</strong></td>
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<tr>
<td>ROWING</td>
<td>$125</td>
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<td>$415</td>
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<tr>
<td><strong>Regional</strong></td>
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<tr>
<td>M &amp; W GOLF</td>
<td>$100</td>
<td>$125</td>
<td>$150</td>
<td>$415</td>
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<tr>
<td><strong>NCAA Final</strong></td>
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<tr>
<td>M &amp; W TENNIS</td>
<td>$100</td>
<td>$125</td>
<td>$150</td>
<td>$415</td>
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<tr>
<td><strong>Top 4</strong></td>
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<tr>
<td>W XCOUNTRY</td>
<td>$100</td>
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<td>W TRACK-INDOOR</td>
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<tr>
<td>W TRACK-OUTDOOR</td>
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<td>EQUESTRIAN</td>
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<td>$415</td>
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<tr>
<td><strong>Conference Champs</strong></td>
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</tr>
<tr>
<td>M &amp; W SWIMMING/DIVING</td>
<td>$125</td>
<td>$150</td>
<td>$415</td>
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</tr>
</tbody>
</table>
MustangYOU – SMU Student-Athlete Development

Mission:
Staying true to our athletic department’s values of SPIRIT (Service, Passion, Integrity, Respect, Innovation, Teamwork), we are committed to the total growth of our student-athletes. Here at SMU, it’s all about YOU, the student-athlete. The mission of MustangYOU is to create an environment which enables the student-athletes to take charge of their development, equip and cultivate transferable skills, which will foster holistic growth, preparing themselves for a successful life when they leave the Hilltop.

Vision:
The vision of the MustangYOU program is based on a foundation created through: Personal development, Career Development, Leadership, and Service.

Overview:
Personal Development
Supporting the development of a well-balanced lifestyle for student-athletes, encouraging emotional well-being, personal growth and decision-making skills, the personal development component will feature interactive programming which will engage the student-athletes and challenge them to take charge of their identity.

Career Development
Placing a priority on preparing for life after intercollegiate sports, the career development component acquaints student-athletes with the knowledge to choose a career direction, provides networking opportunities and career mentors, teaches financial literacy, and ultimately assists with job/internship placement.

Leadership Development
Believing that true leaders serve others, this area challenges student-athletes to look within themselves to develop their individual leadership personalities and ultimately become effective leaders through hands-on exercises. This features a Leadership Institute where a select group of student-athletes will have the opportunity to receive a deep, hands-on, interactive series of workshops with a leadership focus.

Service
Realizing the importance of giving back, the Service component focuses on facilitating community outreach opportunities for student-athletes. This aspect gives SMU student-athletes a chance to make a difference and show their gratitude to the DFW communities that support Mustang athletics.

For more information please visit http://www.smumustangs.com/lifeskills/.
STUDENT-ATHLETE ADVISORY COMMITTEE (SAAC)
The Student-Athlete Advisory Committee (SAAC) is a partnership of Student-Athletes representing all 17 sports at SMU. SAAC provides insight on the Student-Athlete experience. The SAAC also offers input on the rules, regulations, and policies that affect Student-Athletes’ lives on NCAA member institution campuses. Presently, there are separate national SAACs for NCAA Divisions I, II, and III. NCAA legislation mandates that all member institutions have SAACs on their respective campuses. Further, NCAA legislation requires that all member conferences have SAACs.

Mission Statement:
The mission of the Student-Athlete Advisory Committee is to enhance the total student-athlete experience by protecting student-athlete well-being, fostering a positive student-athlete image and inclusive student-athlete environment, and promoting student-athlete engagement at the national, conference, and local levels

Purpose:
- To establish a forum for discussion among student-athletes
- To serve as a communication link between student-athletes and SMU athletic administration
- To inform members of issues and legislation affecting their lives on and off the field
- To enhance the collegiate experience for all SMU student-athletes
- To take an active role in the SMU and Dallas-Fort Worth communities
- To serve as an advocate for student-athlete welfare
- To reinforce the ideals of the athletic department and Mustang family
- To develop leadership qualities of its student-athlete members

Structure:
SAAC is made up of two representatives from our 17 athletic teams. The representatives are led by five executive officers and an appointed SAAC advisor.

Student Senate:
The Student Senate at SMU has an athlete seat amongst its members. The purpose of the athlete seat for this senate is to specifically serve all student-athletes, and work to better their experiences on SMU’s campus.

For more information please visit [http://www.smumustangs.com/saac/](http://www.smumustangs.com/saac/).

2019-2020 SAAC President:

Sarai Monarrez
Women’s Tennis
The Athletics Public Relations Office is located on the third floor of the Loyd All-Sports Center. If you have any questions, please stop by anytime or call 214-768-2883. Staff and sport-specific information is at SMUMustangs.com/media.

The media has a job to report the facts. The majority of their stories will be positive. Sometimes the stories will deal with difficult matters, such as a tough loss. It is not pleasant to be in front of a camera or microphone in such a situation; however, you should try to be as cooperative as possible.

Interview Policies:
• All media inquiries should be directed to the Public Relations Office.
• It is the responsibility of each Student-Athlete to notify the Athletics Public Relations Office prior to initiating contact with the media or responding to requests for information or comments from the media. “Media” includes, but is not limited to: newspapers, magazines, television, radio, online/internet sources and the like.
• The Daily Campus has been instructed to follow the same guidelines as other media. Be careful of any casual remarks you make to friends that you would not want to see in the paper or on Twitter.
• The Public Relations Office will facilitate contacts between you and the media by coordinating times that fit in with your class and practice schedules and also help the reporter meet deadlines.
• Interacting with the media is a learning experience in developing communication skills that will be helpful to you the rest of your life.
• Coaches, staff, and Student-Athletes all have a responsibility to SMU and each other to be cooperative. As you know, the public’s perception of the SMU Athletic Department is greatly shaped by the media. We all should make every effort to produce a positive impression.
• Cell phone numbers will be given out IF it is mutually arranged between you and the reporter. If you do not want your cell phone number given out, please tell a member of the Public Relations staff. If a reporter contacts you at home without a prior arrangement and you do not wish to talk to him or her, please be polite and ask the reporter to arrange the interview through the Public Relations Office at another time.
• The Public Relations Office may call your cell phone to ask you to call a reporter. If you do not get an answer, ALWAYS leave a message so the reporter knows you tried.

Social Networking Guidelines for Student-Athletes:
Student-Athletes should be concerned with any behavior that might embarrass themselves, their families, their teams, and/or SMU. This includes any activities conducted online. As a Student-Athlete participating in intercollegiate sports at SMU, you are a representative of the University and are always in the public eye. Potential employers, internship supervisors, graduate programs and scholarship committees now search these sites to screen candidates and applicants. Please keep the following guidelines in mind as you participate on social networking websites:
• Before participating in any online community, understand that anything posted online is available to anyone in the world. Any text or photo placed online is completely out of your control the moment it is placed online - even if you limit access to your site and/or profile.
PUBLIC RELATIONS CONTINUED
Social Networking Guidelines for Student-Athletes Continued:

- You should not post information, photos, or other items online that could embarrass you, your family, your team, the Athletic Department or SMU. This includes information about team activities and teammates.
- You cannot post any information that is proprietary to the Athletic Department which is not public information (e.g., tentative or future schedules) or information that is sensitive or personal in nature (e.g., travel plans and itineraries).
- You are personally liable for any copyright violations committed, such as posting photographs, audio or video that is not your personal property. This includes the use of the trademarks of SMU. Your sport contact in the Public Relations Office can send photos electronically upon request.
- You are personally liable for any violations of other students’ or Student-Athletes’ privacy rights, especially those that fall under federal privacy laws (FERPA or HIPPA) or that violate the SMU Student Code of Conduct or other university codes or policies.
- You should not post your home address, local address, social security number, phone number(s), birth date, or other personal information such as your whereabouts or your plans. You could be opening up yourself to predators.
- Coaches and Athletic Department Administrators can and do monitor these outlets.
- The malicious use of online social networks such as using derogatory language about any member of the SMU community, demeaning statements about or threats to any third party, and incriminating photos or statements depicting hazing, sexual harassment, vandalism, stalking, underage drinking, illegal drug use or other inappropriate behavior will be subject to disciplinary action by your head coach and/or Director of Athletics. Sanctions may include written notification requiring the unacceptable content be removed, temporary suspension from the team, dismissal from the team, and the loss of athletic aid, if applicable.

Examples of Inappropriate and Offensive Social Media Behavior:

- Posting photos, videos, comments, or posters showing the personal use of alcohol (e.g., depictions of Student-Athletes and friends holding cups, cans, shot glasses, and the like, which appear to contain alcohol). The use of tobacco is not a healthy practice, especially for Student-Athletes, and its use should not be posted as part of how a Student-Athlete depicts himself or herself.
- Posting photos, videos, and comments that are of a sexual nature. This includes links to websites of a pornographic nature and other inappropriate material.
- Posting pictures, videos, comments, or posters that condone drug related activity. This includes, but is not limited to, images that portray the personal use of marijuana and drug paraphernalia.
- Using inappropriate or offensive language in all comments, videos and other postings. This includes threats of violence and comments that could be interpreted as harassing to others.
- Tweets referencing recruits, coaching issues, injuries, and other team dynamics.
- Tweets endorsing for-profit or commercial entities.

If you are ever in doubt of the appropriateness of your online public material, consider whether it upholds and positively reflects your own values and ethics, as well as those of the Athletics Department and the University. Utilize your networks to positively impact the brand/reputation of who you are and everything stand for or represent. Remember to always present a positive image and don’t do anything to embarrass yourself, the team, your family, or the University.
SPORTS MEDICINE

The SMU Sports Medicine Department is dedicated to the prevention, care, and rehabilitation of athletic injuries incurred by Student-Athletes while participating in SMU intercollegiate athletics.

Your Primary Liaison to the Medical Community:

- The Sports Medicine staff is the liaison between athletics and the medical community.
- In order for medical claims for injuries and illnesses to be covered by SMU Athletics, the student-athlete is required to notify their athletic trainer and the process must be channeled through the athletic training room. This provides the most effective use of our Sports Medicine Department and creates a clear line of communication between the SMU Sports Medicine Department and your coaching staff.
- The Athletic Department will NOT be responsible for any medical expenses incurred without prior notification to the assigned staff athletic trainer.
- The team physician and other medical specialists:
  - Are the medical authorities - not the coaches!
  - Provide diagnostic help, supervision and prescriptive medical care.
  - Prescribe treatments and rehabilitative programs for athletic trainers to administer to Student-Athletes.

Emergencies:

- Emergency situations can occur at any time during an athletic event. The Sports Medicine Department has established a Medical Emergency Action Plan, which shall address when an incident occurs.
- In the case of true medical emergency (loss of consciousness, uncontrolled bleeding, choking, etc.), call 911 first. Next, please make every effort to contact your assigned staff athletic trainer. Emergencies should be referred to the Texas Health Presbyterian Hospital of Dallas, 8200 Walnut Ln, Dallas, TX 75231. Please inform the E.R. that you are an SMU Student-Athlete.
- For all problems, inform the E.R. that your primary care physician is Dr. Peter Davis.

Athletic Training Room Rules:

- Only Student-Athletes in an SMU athletic program may use the athletic training room facilities.
- Treatment cannot be given to friends, relatives, professional athletes or other non-SMU intercollegiate student-athletes.
- Be on time for all treatments, taping, and physician appointments.
- No eating or drinking is allowed in the athletic training room.
- Student-Athletes must shower before post-practice treatments or whirlpools. Student-Athletes must provide their own towel when utilizing the whirlpools.
- No shoes of any kind are allowed in the athletic training room.
- All Student-Athletes must be appropriately clothed throughout the Loyd All-Sports Center. Please see the Department of Athletics’ Student-Athlete Dress Code identified in this handbook.
SPORTS MEDICINE CONTINUED

Physical Examinations:
- Prior to enrolling, all students entering SMU for the first time must have a complete, up-to-date immunization record on file at the SMU Health Center.
- All incoming students must provide documentation of receiving the meningitis vaccination prior to enrolling in classes.
- Physical exams are performed on all Student-Athletes by SMU affiliated physicians on a yearly basis. Physical exams performed by personal physicians are not accepted.
- All incoming Student-Athletes are required to have a sickle cell test performed per SMU Policy. Student-Athletes may not participate in any practice, strength and conditioning session, or competition until the results have been returned to the Sports Medicine Department.

Policies & Procedures:
All Student Athletes are required to read and sign the SMU Sports Medicine Policies & Procedures form on a yearly basis. The acknowledgement reads as follows:

- I give the SMU Sports Medicine Department permission to take the essential and appropriate medical steps when deemed necessary if I sustain an illness or injury, including the use of any modalities and/or resources. I understand that if I have questions or concerns with the use of any modality or resource that I may bring it to the attention of my staff athletic trainer at any time.
- I grant permission for the SMU Sports Medicine Department staff and/or insurance coordinator to contact my parents and/or guardian regarding the use of my primary insurance policy.
- I understand that although I may be medically cleared to participate, standard screening procedures may not be able to detect all underlying pathologic medical problems. Participating in competitive athletics may increase my risk for serious injury or illness.
- I have received and read the concussion handout from the SMU Sports Medicine Department. I acknowledge and accept the responsibility and risk that is associated with collegiate athletics which includes but is not limited to concussions. I acknowledge that it is my responsibility to be forthcoming in presenting any past history, and/or current signs and symptoms associated with a concussion, injury, and/or illness in an honest and accurate manner.
- I certify that I have made full and complete disclosure of all past and present injuries, illnesses, problems, and medications as required. I understand that failure to disclose this information may jeopardize my eligibility status as a student-athlete at SMU.
- As part of my commitment as an SMU student-athlete, I understand that if I sustain an injury by my participation in SMU Athletics, it is my responsibility to report this injury to my assigned athletic trainer as soon as possible. I acknowledge that it will be my responsibility to comply with the injury/illness management plan given to me by my staff athletic trainer and clarify any questions I may have. If I do not comply, I understand it will be reported to my coaching staff and staff administrator and ultimately may be jeopardize my future scholarship with the SMU Athletic Department.
SPORTS MEDICINE CONTINUED

Policies & Procedures Continued:
All student-athletes will be educated on concussions, sun exposure, drug testing, and how to report a grievance on a yearly basis. They will be provided with a concussion education handout and must sign the concussion education acknowledgment form during the meeting. The NCAA Concussion Handout for Student-Athletes can be found at the following web address:
http://www.ncaa.org/sites/default/files/2017SSI_ConcussionFactSheet_StudentAthletes_20170721.pdf

All student-athletes are asked to act as their own advocate regarding their healthcare and safety. If any time Student-Athletes have questions regarding their injury/illness, treatment plan, etc., the SMU Sports Medicine Department encourages them to be forthcoming with their communication. If their issue cannot be resolved with their assigned athletic trainer, they are encouraged to speak directly with Mike Morton, Associate Athletic Director of Student Health & Well-Being.

Medical Expenses and Insurance:
- This insurance must be valid within the SMU affiliated network of physicians.
- The Associate Athletic Director of Student Health & Well-Being is responsible for making sure that all payments are made promptly and efficiently.
- If there are questions regarding insurance plans and required coverage for participation in athletics, please contact the insurance coordinator, JJ Bonk.

Sports Nutrition:
All recommendations for proper nutrition and information on supplements should go through the Team Dietitian/Nutritionist. Student-Athletes that would like additional nutrition information on proper fueling and recovery, weight gain, weight loss, or meal planning should contact the Team Dietitian. Student-Athletes with specific medical or psychological needs should consult with a member of the Sports Medicine staff. Student-Athletes will be referred to the team internist, Dr. Peter Davis, for further evaluation and referral if needed.
Coaches are not allowed to sell, recommend, or arrange purchase of supplements from outside sources. All supplements should be purchased through the Sports Nutrition or Strength and Conditioning staff with exception to rehydration/electrolyte products (Sports Medicine). Companies will be utilized that work specifically with collegiate athletes, know and follow NCAA guidelines, and have a positive history working with collegiate teams.
The Sports Nutrition goals and objectives are as follows:
- Improve the training, performance, and recovery of all SMU Student-Athletes through proper nutrition;
- Provide pre-workout fuel, post-workout recovery and healthy snacks at the Fueling Station;
- To maintain compliance with NCAA guidelines;
- To educate Student-Athletes that supplements carry the risk of contamination and could result in a failed drug test due to an uncontrolled and largely unregulated industry;
- To encourage Student-Athletes to ask the Sports Nutrition, Strength and Condition and/or Sports Medicine staff about effectiveness, safety, and legality of the product before purchasing supplements on their own.

SMU Sports Dietitian:
SPORTS MEDICINE CONTINUED

Pregnancy Policy:
The Department of Athletics, in compliance with NCAA guidelines, has instituted a policy for the protection of the Student-Athlete and her developing child. Please be mindful of the following:

- If you are pregnant, you must inform the Team Physician or Athletic Trainer of your condition as soon as it is confirmed. This is necessary so that the appropriate medical and emotional support can be made available to you.
- The Sports Medicine staff should be well-versed in the Athletics Department's policies and be able to access the identified resources. The Sports Medicine staff should respect the Student-Athlete's requests for confidentiality until such time when there is medical reason to withhold the Student-Athlete from competition.
- The Student-Athlete should have open lines of communication with their assigned staff Athletic Trainer. The Athletic Trainer is to serve as an integral part of the support system, and will work as a liaison to help the Student-Athlete obtain the required services, care, and referrals to the medical community. The Student-Athlete must receive prenatal counseling from the Team Physician and/or specialist. They will discuss the Student-Athlete’s medical condition and the risk of injury, as well as, to the fetus. The Team Physician and/or specialist will be the ultimate decision maker on physical activity with the team. Consultation with the Student-Athlete, the Head Coach, Sport Administrator, and Senior Woman Administrator will determine team activity/participation expectations.
- The Student-Athlete will not forfeit team membership status, benefits, or responsibilities, nor be excluded from team activities due to pregnancy; therefore, at any time the Student-Athlete may choose not to continue participating on the team without jeopardizing her athletic scholarship for the length of the award period; however, if the Student-Athlete chooses not to continue participation, her athletics aid may not be renewed following the existing award period.
- The Student-Athlete may receive confidential counseling. This can be done through the counseling center on campus or the Student-Athlete can be referred to someone off-campus. Please note that any cost for going off-campus is the responsibility of the Student-Athlete. Male Student-Athletes who are expecting fathers should also be afforded the same or similar counseling services.
- NCAA Bylaw 15.3.4.1 states "institutional financial aid based in any degree on athletics ability may be reduced or canceled during the period of the award if the recipient…voluntarily withdraws from a sport at any time for personal reasons..." Pregnancy is considered a temporary medical condition and Bylaw 14.2.1.3 in the NCAA Division I Manual states that a member institution may approve a one-year extension of the five-year period of eligibility for a female Student-Athlete for reasons of pregnancy.
- The Student-Athlete with a temporary medical condition is still expected to complete all academic tasks to the best of his/her ability along with other Student-Athlete obligations. If he/she fails to meet academic and other obligations on a consistent basis, the Athletic Department and the Student-Athlete will enter into a contract outlining the responsibilities and expectations of the Student-Athlete for the renewal of athletics aid the following year.
- The Student-Athlete should file through their primary insurance carrier. All outstanding balances related to the pregnancy are the responsibility of the Student-Athlete.
- Student-Athletes shall not be forced to terminate a pregnancy for any reason and no one shall use financial or psychological pressure to encourage a Student-Athlete to terminate a pregnancy.
SMU Mental Health & Sport Psychology:

SMU’s Athletics Department wants to offer you, the Student Athlete, every possible tool to make your experience here one of personal, academic, and athletic success! While intercollegiate athletics has a large focus on the physical demands for the student-athlete, the Athletics departments also understand the importance of providing resources to assist in providing support to address the emotional and mental demands associated with being a student-athlete. Because of this, we have developed a 2-tier mental health program. One tier will have a focus on the emotional and mental well-being of a student-athlete, while the other tier will be to have a focus on finding ways to address mental aspects of sport performance.

**Tier 1: (Mental Health and Well-Being)**

Ally Wade, Ph.D.
SMU Athletics Clinical Psychologist
214-768-4183

Mental Health Resources for Student-Athletes is designed to provide counseling services to meet the student-athletes’ needs for achieving emotional well-being necessary for success in college. The life of a student-athlete often comes with unique pressures, high expectations, and many obligations that can potentially feel stressful or overwhelming. Counseling provides a confidential, supportive, and accepting environment to address issues that may be interfering with a student-athlete’s ability to enjoy a fully satisfying life or reach their goals. Any problem or desire to change is a legitimate reason to consider talking with a counselor. Issues addressed may include, but are certainly not limited to: grief/loss, adjustment to college, injury, anger, sadness, worry, feeling lost, family/relationship issues, substance abuse, body image concerns, problematic eating behaviors, self-harm, thoughts of suicide, sexual assault, identity development, career concerns, life transitions, and academic stress.

In counseling, a student-athlete may:

- Increase clarity of their life hopes/dreams/goals and develop action plans
- Explore concerns and increase understanding about ways they may be affecting academic, athletic, social, or personal life
- Recognize new ways to cope with struggles or identify possible courses of action to improve the situation
- Identify patterns in relationships and ways to intervene that may improve relationships/communication
- Develop awareness of personal strengths and learn how to use them to manage demands more effectively

To schedule an appointment, please contact the front desk staff at SMU Health Center at (214)768-2277.

If you experience a mental health emergency, SMU Counseling Services are available 24/7 at 214-768-2277.

**Tier 2: (Sport Psychology / Peak Performance):**

Carrie Stewart, LPC
Director of Sports Psychology
Mentaledgetraining@gmail.com
972-804-2707

There have been a wide variety of written materials about the physical component of the game, yet the emotional and mental side often makes the difference in performance and outcome. One thing the athlete has complete control over is their **thoughts, emotions, and behaviors** that make up the main components of the mental skills process. Being keyed into these three areas will influence one's competitive edge. One of the intended goals of Southern Methodist University Athletics is to produce quality athletes. In other words, we desire for each student athlete to take charge of *his or her* process of the game. Areas of the sports psychology program include: Anxiety/Mental Blocks, Self-Talk, Visualization, Relaxation/Breathing Exercises, Confidence Building, How to deal with pressure, Injury Recovery, and many other tools and techniques suited to help the athlete succeed. Individual and group sessions will be offered to all student-athletes and coaches.
Facility Usage Rules And GUIDELINES

The weight room has inherent risks and student-athletes must follow all rules of conduct to ensure a safe training environment. Use of the Vic and Gladie Jo Salvino Strength Training Centers and receiving expert instruction from the strength and conditioning staff are privileges and not rights.

Workout Guidelines:
- Prior to participation, athletes must get a medical checkup from the sports medicine staff.
- Prior to participation, all athletes must attend an orientation on common risks involved in strength training, the proper execution of various exercises, and the possible consequences if proper technique is not employed.
- Athletes are to have a workout program card, follow it, and record contents.
- If an athlete has an injury that inhibits a portion of the workout, the athlete must receive a modified program outlining which movements are to be avoided and which ones may be substituted.
- There must be a supervising Athletic Trainer present for any athlete performing a rehab workout.

Lifting Reminders:
- Athletes should never place bars, plates, dumbbells, etc. on any upholstery.
- Athletes are required to use collars on the end of the bars and pins on all Hammer machines.
- No one should barbell back squat outside the rack.
- Bumper plates are required when outside the rack and on the platforms for all exercises.
- Athletes must not wear leather weight belts when the belts could contact equipment upholstery.
- Athletes should never set plates on the floor or lean them against equipment or walls.
- Athletes should return dumbbells to the rack in the proper order. Athletes should not drop or throw either weights or dumbbells.
- Athletes should wear proper training attire, particularly shirts and athletic shoes, at all times.
- Metal jewelry such as loose necklaces, bracelets, hanging earrings, and watches should not be worn unless needed for workout.
- Athletes should provide support and safety to other athletes by spotting any multi-rack or dumbbell exercises.
- Athletes should attempt to minimize chalk powder on the floor.
- No headgear, hats, bandanas, etc.

Weight Room Reminders:
- Athletes will not have cell phones or pagers in the weight room.
- Athletes should show respect for equipment and facility at all times; spitting in or defacing the facility is not tolerated and will result in immediate consequences to be determined by the strength and conditioning coach.
- The weight room requires concentration. Horseplay, loud or offensive language, or temper tantrums are not permitted.
- The staff offices and telephones are off limits to athletes unless permission is given.
- Only Southern Methodist University issued clothing and SMU colors are acceptable. All shirts must be tucked in and shoes tied. Sports bras are not to be worn as tops. Tank tops are allowed only in the cardio area.
- Athletes should immediately report any facility-related injury, or facility/equipment irregularity to the supervisor.
- Tobacco, food, chewing gum, glass bottles, cans, alcohol, drugs, and banned substances are not allowed in the weight room; plastic water bottles with caps are acceptable and encouraged.
- Supervisors are not responsible for users’ personal belongings; either lost or stolen items.
- Equipment leaving the weight room shall be checked out from and recorded by the supervisor.
- The use of headphones is permitted in the cardio area only.
- Athletes should keep feet off the walls.
STUDENT-ATHLETE CONDUCT

As valued members of the SMU’s Athletics Department, it is our goal to assist Student-Athletes in attaining a quality education and compete at the highest level. As SMU’s most visible ambassadors, Student-Athletes at SMU are expected to uphold, at all times, high standards of integrity and behavior, reflecting well upon themselves, their families, coaches, teammates, the Athletics Department and SMU while being productive members of both the campus and surrounding communities. It is their responsibility to exhibit behaviors that enable them to make the most of the academic and athletic opportunities afforded to them.

Participation in athletics is a privilege, not a right subject to SMU, NCAA, and Conference rules and regulations. To earn and maintain that privilege, all Student-Athletes must adhere to the SMU Student-Athlete Code of Conduct and all policies within the Student-Athlete Handbook. The intent of this Code of Conduct is to set high standards for the department’s expectations of how Student-Athletes represent SMU. Additionally, as an SMU Student, you are required to abide by all rules, policies, and procedures set forth in the SMU Student Code of Conduct and the SMU Honor Code, as well as those found in the SMU Residence Life and Student Housing (RLSH) Policies for Community Life Handbook. Violations of any of these codes, policies and/or procedures will be referred to the Office of the Dean of Student Life.

Because it is expected that the behavior of Student-Athletes shall at all times reflect the high standards of honor and dignity that characterize participation in competitive sports at SMU, Student-Athletes may be subjected to Athletic Department discipline for such acts that violate the Student-Athlete Code of Conduct, SMU Student Code of Conduct, federal, state, and local laws and regulations regardless of where and when the acts are committed and regardless if any other disciplinary or legal action is taken against the Student-Athlete. In addition, failure to follow any of these policies may result in suspension from the team or from SMU. Scholarship Student-Athletes risk having all or part of their financial aid revoked for violations of any policies.

Finally, the SMU Athletics Departments has three goals for our Student-Athletes. One, obtain (progressing toward) a degree at SMU, two, excel in Athletics and, three, be a good role model. In addition, we expect Championship Effort and Attitude in everything you do!

DIVERSITY STATEMENT

SMU’s Athletics Department is committed to providing equal opportunity and an educational and work environment for its Student-Athletes, coaches, and staff that is free from discrimination based on an individual’s diverse background and or membership in one or more under-represented groups (which shall include race, sex, ethnicity, creed, color, national origin, age, disability and sexual orientation and possibly other areas, such as religion, marital status, education, income, geographic location, veteran status and work experience). In order for SMU’s athletics program to thrive, we believe we must foster a learning and working environment that encourages multiple perspectives and the free exchange of ideas in an unbiased and non-prejudicial way. Diversity in the Student-Athlete body and staff is an important component in providing a quality athletics and academic experience. Diversity enriches the department by encouraging dialogues between people with different experiences, beliefs and perspectives.

In an effort to continue to celebrate diversity and adhere to the guidelines related to diversity and inclusion, SMU Athletics has an Athletics Diversity Council. Made up of a small group of athletics staff from various offices within the department, the council aims to spearhead and showcase the athletics department’s dedication to diversity, inclusion and gender equity. As the front window to the University, athletics has been assigned the unique task to reflect a culture that allows everyone to reach their full potential.
Nondiscrimination Statement

SMU updated its Nondiscrimination Statement as part of the Resolution Agreement with the U.S. Department of Education Office for Civil Rights. Pursuant to the agreement and in compliance with Title IX of the Education Amendments of 1972, the University’s Nondiscrimination Statement now reads:

Southern Methodist University (SMU) will not discriminate in any employment practice, education program, education activity, or admissions on the basis of race, color, religion, national origin, sex, age, disability, genetic information, or veteran status. SMU’s commitment to equal opportunity includes nondiscrimination on the basis of sexual orientation and gender identity and expression. The Executive Director for Access and Equity/Title IX Coordinator is designated to handle inquiries regarding the nondiscrimination policies, including the prohibition of sex discrimination under Title IX. The Executive Director/Title IX Coordinator may be reached at the Perkins Administration Building, Room 204, 6425 Boaz Lane, Dallas, TX 75205, 214-768-3601, accessequity@smu.edu. Inquiries regarding the application of Title IX may also be directed to the Assistant Secretary for Civil Rights of the U.S. Department of Education.


Pursuant to the Resolution Agreement, SMU must include the Nondiscrimination Statement in each of its electronic and printed publications of general distribution that provide information to prospective and current students and employees. Specifically, the Statement must be included in each announcement, bulletin, catalog, or application form that it makes available to the persons described above, or which is otherwise used in the recruitment of students or employees. Inserts may be used pending reprinting of these publications.

Student-Athlete Conduct: Academic Responsibilities

The Athletics Department is committed to funding one undergraduate degree while keeping with the mission of the University, a priority for SMU Athletics is to augment and support every effort that will foster intellectual development and graduation for its Student-Athletes. While several levels of support exist at the University and within SMU Athletics, the ultimate responsibility for success rests upon the shoulders of the Student-Athlete.

Student-Athlete Conduct: Athletic Responsibilities

The Athletics Department is committed to competing at the highest level and as ambassadors of SMU Athletics and of the University, Student-Athletes are expected to:

• Abide by all team, SMU Athletics, University, Conference, and NCAA rules.
• Achieve and maintain optimum physical condition within accepted health standards.
• Participate in all organized practices and competitions unless officially excused by the coach, a team trainer or doctor, or when you are unable to participate through no fault of your own.
• Take proper care of equipment and return it in good condition.
• Behave with dignity, respect, and good sportsmanship to your teammates, officials, and your opponents.
• Reflect the high standards of honor and dignity that should characterize participation in competitive intercollegiate athletics.
• Conduct yourselves in a manner reflecting positively on yourselves and on the reputation of SMU, both on and off the field of play, in pre-game and post-game comments to media, and when traveling and participating at other institutions.
• Encourage and appreciate quality play and effort, regardless of whether it is exhibited by a teammate or an opponent.
SPORTMANSHIP POLICY: CONFERENCE CODE OF SPORTSMANSHIP

It is the responsibility of each member institution in The American Athletic Conference to ensure that all individuals associated with its athletic program will conduct themselves with sportsmanship.

Every reasonable effort will be made by member institutions to emphasize the importance of good sportsmanship at all athletic events.

Crowd control responsibilities during The American athletic events rest with the home event management staff designated by the member institution’s Director of Athletics. Policies established by The American are reviewed annually by the Senior Woman Administrators and printed in a handbook effective for the sports season. The American Senior Woman Administrators have been charged with establishing and overseeing sportsmanship practices by serving as the point persons and advocates regarding sportsmanship initiatives.

Student-Athletes, individuals employed by or associated with a member institution, and game officials shall conduct themselves with honesty and good sportsmanship. Their actions shall at all times reflect the high standards of honor and dignity that characterize participation in competitive sports in the collegiate setting.

Misconduct, including verbal misconduct, is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior, failure by any representative of a participating institution to abide by The American Sportsmanship principles and/or poor sportsmanship not necessarily described in detail in this document.

The Commissioner and/or designated Conference office staff member will proceed with disciplinary action if and when the Commissioner deems it appropriate. The Commissioner may elect to work in concert with the Conference’s Executive Sportsmanship Committee, as defined hereafter in this document, in these matters.

Coaches and administrators shall make every attempt to promote the Conference and its members in a positive manner. Game officials, who are responsible for enforcing both the rules of a contest as well as sportsmanship and decorum rules, have the complete support of the Conference member institutions, the Commissioner and Conference office staff.

The following American Athletic Conference Sportsmanship principles apply from the time any representative is en route to, from or at the locale of the competition or practice. Additionally, actions outside this time frame may be subject to the Conference Code of Sportsmanship. This policy includes any competition in which our member institutions are competing. In situations where the unsportsmanlike behavior is addressed during the competition by the officials, the NCAA playing rules take precedent, but additional action may be taken by the Conference for egregious behavior. Individuals that must adhere to the principles include, but are not limited to, coaching staff members, support personnel, student-athletes, conference office staff members, representatives of a member institution’s department of athletics, band members, cheerleaders and institutional mascot:
SPORTSMANSHIP POLICY: CONFERENCE CODE OF SPORTSMANSHIP CONTINUED

1) Individuals shall exhibit respect and courtesy toward game officials, student-athletes, coaches, team personnel, athletic administrators, Conference office staff members and spectators. Individuals shall refrain from personal conduct that may incite spectators. Violations of the Sportsmanship Code include, but not limited to the following:
   a) Striking, attempting to strike or otherwise physically abusing an official, coach, spectator or student-athlete;
   b) Intentionally inciting participants or spectators to inappropriate action; or
   c) Using obscene gestures or unduly provocative language or action toward a game official, Conference personnel, another institution, a student-athlete or personnel of another institution, coach or spectator.

2) Individuals shall refrain from all public criticism, inclusive of all forms of communication, relative to game officials, student-athletes, coaches, team personnel, athletic administrators, Conference office staff members or spectators.

3) Only Conference office staff members (e.g., Commissioner, Coordinator of Officials) are permitted to enter the locker room of a game official to discuss game activities. A coach or student-athlete should never enter a game official's locker room.

4) Public communication regarding a code of sportsmanship violation may be subject to sanctions.

Violations of the rules listed above, and/or poor sportsmanship not necessarily described in detail above, may subject the individual to penalties, including letter of admonishment, public reprimand and/or suspension from participation by the member institution and/or the Conference. Penalties are determined on a case-by-case basis. Should a violation of one of the principles occur, the following process is to be executed:

1) Initiation of Potential Violation
   a) Once a member institution is aware that a potential violation has taken place, the respective Director of Athletics or designee must contact the Commissioner and/or designated Conference office staff member immediately.
   b) Once the Conference office is aware that a potential violation has taken place, the Commissioner and/or designated Conference office staff member must contact the Director of Athletics of the involved institution(s) within 24 hours.
      (i) The institution shall provide a written report to the Conference Office within 24 hours detailing the circumstances surrounding the potential violation, any mitigating factors and any actions taken by the institution.

2) Commissioner’s Findings and Report
   a) The Commissioner and/or designated Conference office staff member will conduct a formal review, including reviewing the report submitted by the institution, to determine if a violation has in fact occurred.
   b) At the conclusion of the formal review, the Commissioner and/or designated Conference office staff member will issue a report confirming whether a violation took place. This report will be provided to the Director(s) of Athletics and/or designees of the institution(s) involved within three (3) business days of being notified of the occurrence of the event.
SPORTSMANSHIP POLICY: CONFERENCE CODE OF SPORTSMANSHIP CONTINUED

c) This report will include the Commissioner’s and/or designated Conference office staff member’s findings and penalties, if any, to be imposed. The Commissioner reserves the right to adopt and acknowledge the institution’s recommended sanctions. The Commissioner may also reconsider new information if presented in a timely manner.

3) Acceptance or Objection to Commissioner’s Report

a) The Director(s) of Athletics and/or designee of the involved institution(s) shall submit a written response to the Commissioner indicating a formal acceptance or objection to the matter. In the event either of the involved institutions believes the Commissioner’s finding and/or penalty is inappropriate, insufficient or excessive in nature, an appeal may be initiated by that Director of Athletics and/or designee.

b) The intent to appeal must be filed in writing to the Commissioner within 24 hours of receiving the Commissioner’s report.

4) Appeal Process

a) Overview and Preparation for Appeal

i) The Executive Sportsmanship Committee

(1) Shall hear and consider the appeal and shall do so as expeditiously as possible. Any individual on the Committee that is representing one of the involved institutions must be recused.

(2) Decision of the Committee shall be final.

DRESS CODE

The SMU Athletics Department understands and fully supports students’ rights to self-expression; however, the Athletics Department also has an obligation to create an environment where all members of the community are comfortable and not offended by inappropriate dress in any Athletic Department facility or while representing SMU at an event or activities associated with home or away competitions. Furthermore, it is recognized as an educational responsibility of the Athletic Department that Student-Athletes are made aware that appropriate dress and appearance are conducive to their personal well-being and the well-being of others. Therefore, this dress code is designed to provide appropriate guidelines so that all Student-Athletes may dress in a manner that is respectful of themselves and the community.

Generally, common sense and good taste should prevail in matters of dress, however, the following standards must be adhered to by ALL Student-Athletes to cultivate a proper attitude toward dress while serving as ambassadors of the SMU Athletic Department:

- Dress that is neat, modest and casual is the minimum requirement at all times in all public areas.
- Use of another University’s name or logo is prohibited.
- Sloppy dress (i.e. ripped clothing) will not be permitted at any time.
- Clothing that is provocative or contains obscene messages or messages that are contrary to the mission of the department will not be permitted.
- Shoes are to be worn at all times except when in a no-shoe zone (i.e. Athletic training facilities).
- Use of offensive, obscene, and/or abusive words or symbols on clothing is not permitted. This includes the use of emblems, insignias, badges, or other symbols or lewd or vulgar words where the effect is offensive to a reasonable person or otherwise causes disruption or interference with the orderly operations of the University. The supervising administrator shall determine if the particular mode of dress results in disruptions or interference.
- Short shorts & tights are not permitted. This also applies in all SMU Athletic Department Weight Rooms and Athletic Training Rooms. The only exemption for this rule is if the apparel is worn during practice or competition as part of the uniform issued by the coaching staff.
- If at any time, a Student-Athlete is instructed by an Athletic Department staff member to wear any apparel contrary to the policy, for example, for treatment with the medical team, he or she must put on the appropriate clothing, as approved by this policy, prior to exiting the treatment room.
- Your coaching staff may provide further restrictions (i.e. dress code on sideline of athletic competition).
- Nike is the official provider of apparel, footwear and equipment for the Mustangs. Therefore, only Nike apparel and shoes should be worn during practices, competition, team functions, or any activities while representing SMU Athletics.

This dress code has been established with the approval of the Director of Athletics. Any Athletic Department personnel has the authority to remove anyone from an Athletic Department facility or any SMU Athletics Department sponsored events and functions, practice, and competition including travel and activities associated with away competitions, if the guidelines above are not followed.

Please contact the Senior Woman Administrator (SWA) if you have any questions or need further clarification.

HAZING POLICY
Hazing by any member of the University community is prohibited at SMU. Hazing is prohibited whenever it occurs on or off University premises or in connection with any University-affiliated group or activity. Student-Athletes who violate the prohibition against hazing are subject to discipline. Any complaints will be reported to the Office of Student Conduct & Community Standards and local law enforcement.

Hazing is an act that endangers the mental or physical health or safety of an individual (including, without limitation, an act intended to cause personal degradation or humiliation), or that destroys or removes public or private property, for the purpose of initiation in, admission to, affiliation with, or as a condition for continued membership in a group or organization. Team members may not participate in any form of hazing or initiation. Any activity of this nature is strictly prohibited and allegations will be thoroughly investigated. If it is found the policy was breached, involved Student-Athlete(s) may be suspended from the team for a specified time. The University has a policy regarding hazing and the Dean of Student Life and the Office of Student Conduct & Community Standards will be notified if the Athletics Department learns of a possible hazing incident.
SMU expects all coaches to be responsible for maintaining a supportive environment and an atmosphere of trust consistent with the educational goals of the institution and department, and to serve as guardians over the health and well-being of their Student-Athletes. Student-Athletes are obligated to follow Texas state laws and the SMU Student Code of Conduct provisions regarding hazing, which are summarized by the following:

- Hazing means any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are or include, students in an educational situation.
- Consent does not exonerate students from the consequences of breaking this law. The term [hazing] includes, but is not limited to:
  - Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body or similar activity.
  - Any type of physical activity such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
  - Any activity involving consumption of a food, liquid, alcoholic beverage, liquor, drug or other substance that subjects the student to an unreasonable risk of harm or that adversely affects his or her mental or physical health or safety.
  - Any activity that intimidates or threatens the student with ostracism, subjects the student to extreme mental stress, shame or humiliation or adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave an organization or institution rather than submit to acts described above.
  - Any activity that induces, causes or requires the student to perform a duty or task that involves a violation of the Penal Code.

ALCOHOL POLICY

Alcohol consumption is highly discouraged at all times. Student-Athletes are responsible for following all federal, state, and local laws, and University policies and guidelines pertaining to alcohol use. The University Standards of Conduct for Alcohol Use is considered the minimum guideline, and the Athletics Department, including your coach, may set higher standards in a separate department or team policy. It is strongly recommended that those 21 and over avoid drinking establishments. Just being in attendance may lead to problems. In addition, Student-Athletes are prohibited from:

- Allowing pictures of yourself and/or other SMU Student-Athletes drinking or holding alcohol or sexually explicit photos to be posted on social networking web sites such as Facebook, Twitter, Instagram or any other online web site.
- Drinking and/or taking drugs in department-issued SMU Athletic team gear.
- Drinking alcohol at events sponsored by SMU Athletics, whether on or off campus.
- Providing alcohol to prospective Student-Athletes making official and/or unofficial visits to the University.
- Possessing alcohol in University housing.
- Driving under the influence of alcohol.
- Purchasing alcohol while under the age (21 years) required by the Texas state law.
- Drinking alcoholic beverages when officially representing the University for athletic competition (including travel time), community and public service events, and appearances.
SMU Athletics Alcohol, Tobacco and Drug Education Program and Guidelines for Student-Athletes

All student-athletes participating in intercollegiate athletics at Southern Methodist University (SMU) are subject to the SMU Athletics Alcohol, Tobacco and Drug Education Program and Guidelines for Student-Athletes (hereafter “Program”). The Program authorizes SMU Athletics to conduct institutional drug screening on a year-round basis to permit testing for any or all of the substances that appear on the NCAA list of banned drug classes. The NCAA also conducts year-round testing, as well as additional testing at NCAA championships and postseason football bowl games.

Philosophy

SMU Athletics is committed to developing and maintaining an environment that encourages student-athletes to avoid the use of banned substances, performance-enhancing drugs, street drugs, alcohol, unapproved dietary supplements, and tobacco products. The primary objective of the Program is to protect the health and welfare of SMU student-athletes. The abuse of alcohol, tobacco, and drugs undermines the integrity of athletic competition and can have negative physical and emotional consequences for student-athletes.

The Program is an educational resource that includes methods of accountability. The Program is designed to maintain and promote each student-athlete’s physical and mental well-being.

The objectives of the program are:

- To safeguard the health and safety of participants;
- To educate student-athletes on the physical, psychological, social, and legal consequences of substance abuse;
- To provide an early detection system of substance abusers;
- To offer rehabilitation and counseling services for any student-athlete who may have a substance abuse problem;
- To maintain the integrity of SMU Athletics by emphasizing abstinence from the use of banned substances;
- To ensure that no participant might have an artificially induced advantage through the use of performance enhancing drugs, and/or might be pressured to use performance enhancers in order to remain competitive; and
- To abide by all SMU, American Athletic Conference, and NCAA policies and procedures related to drug testing and sanctions for positive tests.

Educational Resources

SMU Athletics provides on-going education to student-athletes about the effect of alcohol, tobacco, and banned substances on intercollegiate participation. Specifically, the Program provides education about topics that include, but are not limited to:

- Low-risk and high-risk use of alcohol
- Abuse of drugs
- Nutritional supplements
- Identification of student-athletes at risk
- Appropriate forms of intervention and treatment
- SMU and NCAA drug, alcohol, and tobacco regulations, policies, and procedures
SMU Athletics Alcohol, Tobacco and Drug Education Program and Guidelines for Student-Athletes (cont.)

SMU student-athletes are responsible for any substances found in their system. Per NCAA drug testing best practices, SMU student-athletes are reminded:

*Before consuming any nutritional/dietary supplement product, review the product with your athletics department staff. Dietary supplements are not well regulated and may cause a positive drug test result. Any product containing a dietary supplement ingredient is taken at your own risk.*

SMU student-athletes may also access the following links for additional information.

NCAA Drug Testing Resources:  http://www.ncaa.org/health-and-safety/policy/drug-testing (includes NCAA banned drugs)

Drug Free Sport – Resource Exchange Center:  https://dfsrec.com/welcome (Organization: NCAA I; Password: Division I….ncaa1)

SMU Student Handbook – Alcohol & Drug Abuse Prevention:
http://www.smu.edu/StudentAffairs/StudentLife/studentHandbook/AlcoholDrugAbusePrevention

SMU Student Health Center – Center for Alcohol and Drug Abuse Prevention:
http://www.smu.edu/StudentAffairs/HealthCenter/Counseling/Self-HelpLibrary/AlcoholDrugAbuse

**Use of Alcohol**

SMU Athletics does not condone the illegal or irresponsible use of alcohol. Even low doses of alcohol impair brain function, judgment, alertness, coordination, and reflexes. Very high doses cause suppression of the respiratory system and can lead to death.

A student-athlete involved in an alcohol related incident is subject to the rules and disciplinary policies of the University.

The consumption of alcohol by a student-athlete is prohibited in connection with any official intercollegiate team function. For the purposes of the Program, an official team function is defined as any activity that is held at the direction of, or under the supervision of, the team's coaching staff or sponsored by the Athletics Department.

A student-athlete may be subject to corrective actions as a result of involvement in an alcohol related incident that may include, but are not limited to: referral to the SMU Center for Alcohol and Drug Abuse Prevention; suspension from competition or other athletically-related activities; or dismissal from intercollegiate participation. Further, a student-athlete may be subject to cancellation or nonrenewal of athletics aid, as a result of an alcohol related incident. The Director of Athletics, in consultation with SMU administration, may impose sanctions regarding alcohol related incidents.
Use of Tobacco

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

Prescription Medication

A student-athlete must report any medications he/she is taking to the SMU Sports Medicine staff. This applies to prescription medication and over the counter (OTC) medication.

Some prescriptions contain substances banned by the NCAA and the Program (e.g., certain ADD/ADHD medication). A student-athlete should never consume any prescription medication that has not been prescribed to the student-athlete and approved by SMU Sports Medicine staff.

Drug Testing Consent Form

All student-athletes are provided with the SMU Student-Athlete Drug Testing Consent form prior to participation in intercollegiate athletics at SMU. Forms for student-athletes under 18 years old must be signed by parents or guardian. Failure to complete and sign the SMU Student-Athlete Drug Testing Consent Form will result in the student-athlete’s ineligibility for participation in all intercollegiate practice and competition at SMU. The student-athlete indicates understanding of the Program and provides voluntary consent to the drug testing process through his/her signature on the SMU Student-Athlete Drug Testing Consent Form. The SMU Student-Athlete Drug Testing Consent Form also provides release of the testing results to a limited and pre-defined number of individuals. Signing of the SMU Student-Athlete Drug Testing Consent Form is a pre-condition for participation in SMU Athletics.

Method of Institutional Testing

1. The Senior Associate Athletics Director for Compliance serves as the Program Administrator for the Program. The Program Administrator manages the Program in conjunction with the Director of Athletics, Athletics Department Senior Staff, Assistant Athletics Director for Student Health & Well Being, SMU Athletics Sports Medicine staff, and SMU Student Affairs staff.

2. All student-athletes are subject to drug screening for any or all of the substances that appear on the list of banned drug classes as determined by the NCAA. Detection of a non-banned, but non-physician prescribed controlled substance may also result in a positive test.

3. Drug tests may take place any day of the week. Student-athletes may be tested numerous times during any given academic year.

4. Subjects may include entire teams, randomly selected student-athletes from a particular team, randomly selected student-athletes from several teams, or student-athletes selected at the discretion of the Program Administrator.

5. A student-athlete may also be subject to testing at any time when the Program Administrator (or his/her designee) determines there is reasonable suspicion to believe the participant is using a banned substance. Such reasonable suspicion may be based on objective information as determined by the Director of Athletics, Athletics Department Senior Staff, the Assistant Athletics Director for Student Health & Well Being, SMU Athletics Sports Medicine staff, Team Physicians, Head or Assistant Coaches, Sport-Specific Staff, and/or student-athlete support staff, and deemed reliable by the Program Administrator (or his/her designee).
Reasonable suspicion may include, but is not limited to:

a. Observed possession or use of substances appearing to be prohibited drugs;
b. Arrest or conviction for a criminal offense related to the possession or transfer of prohibited drugs or substances; and
c. Observed abnormal appearance, conduct or behavior reasonably interpretable as being caused by the use of prohibited substances.

Indicators that may be used in evaluating a student-athlete’s conduct, performance, or abnormal appearance may include, but are not limited to:

- class attendance;
- significant GPA changes;
- athletic practice attendance;
- increased injury rate or illness;
- physical appearance changes;
- academic/athletic motivational level;
- emotional condition;
- mood changes; or
- legal issues.

6. The collection of a sample(s) from a student-athlete shall be made under the supervision of an independent drug collection team. Sports Medicine Staff, Athletic Trainers, or Team Physicians are not permitted to collect urine or oral fluid specimens under any circumstances in consideration of the Program.

7. After collection of the specimen(s) by the drug collection team, the specimens are provided to an independent laboratory commissioned to perform the tests. The results are returned to the Program Administrator who reviews the results and identifies which, if any, are positive.

8. Every reasonable step is taken to ensure the integrity of the testing procedures and maintenance of the accuracy and confidentiality of the test results. The drug collection team adheres to a series of custody procedures to account for the integrity of each specimen by tracking its handling and storage from the point of collection to final disposition. Such procedures are designed to disclose evidence of specimen tampering.

Disposition of Positive Test Results

1. All test results are forwarded by the designated laboratory directly to the Program Administrator, who reviews the results and notifies the Assistant Athletics Director for Student Health & Well Being of any infractions.

2. The Program Administrator will notify the Director of Athletics, applicable Sport Administrator, and Student Affairs staff of any positive results and the consequential infractions. The Sport Administrator will notify the applicable Head Coach (or designee) of the positive result.
A positive test result may be recorded for a student-athlete under any of the following circumstances:

a. A laboratory-confirmed positive test for a prohibited substance.
b. Admission of use of a prohibited substance (other than as part of Safe Harbor).
c. Refusal to provide a sample for analysis or participate in the Program.
d. Failure to appear for testing (including appearing late).
e. Production of an adulterated sample.
f. Observed attempts to interfere with sample.
g. Any student-athlete failing to follow through on assigned counseling or treatment, and/or other sanctions imposed under this Program as a result of a positive test, may be charged with an additional positive test.

3. It is the role of the Sport Administrator to arrange a meeting with the student-athlete to inform him/her of the test results.

4. The student-athlete will be directed to meet with the Assistant Athletics Director for Student Health & Well Being for referral to the SMU Center for Alcohol and Drug Abuse Prevention for assessment and counseling. The SMU Center for Alcohol and Drug Abuse Prevention will determine the length and manner of counseling best suited to the student-athlete. As part of counseling treatment, the Director of the SMU Center for Alcohol and Drug Abuse Prevention may subject the student-athlete to drug testing. Any drug testing conducted under the supervision of the SMU Center for Alcohol and Drug Abuse Prevention falls outside the scope of the Program and is not subject to sanction.

5. The student-athlete will participate in a conference telephone call initiated by the Sport Administrator, which will include the student-athlete, his/her parent(s) or legal guardian(s), and the applicable sport Head Coach (or designee), wherein the parent(s) or legal guardian(s) will be advised of the positive test result.

6. Other University administrative personnel may be notified of a positive result if deemed necessary by the Program Administrator or Director of Athletics.

7. Each time a student-athlete tests positive under the Program, the Office of the Dean of Student Life will be informed. The information shared with the Office of the Dean of Student Life will be kept on file, but will not become a part of the student’s official conduct record.

However, if the Office of the Dean of Student Life has received other information of concern regarding the student, the Dean (or his/her designee) may determine that other, non-disciplinary, intervention may need to occur.

In the following instances, a meeting will be held between representatives from the Athletics Department and Student Affairs (e.g., Program Administrator, Sport Administrator, Senior Woman Administrator, Dean of Student Life, Director of Student Conduct and Community Standards, and others, if necessary) to determine whether the student-athlete will be subject to referral to student conduct:

8. Positive test results for each student-athlete are cumulative for his/her entire period of eligibility and/or tenure of athletic financial assistance with SMU Athletics.
9. The Sport Administrator and Assistant Athletics Director for Student Health & Well Being will report to the Program Administrator when any and all sanctions related to a positive result have been completed and the student-athlete is no longer subject to athletics participation restrictions. A student-athlete’s failure to fulfill the terms of sanctions related to a positive may result in enhanced penalties or corrective actions as determined by the Program Administrator and Director of Athletics (or designee).

10. All suspensions will be explained as “a violation of team rules” unless made public by the student-athlete. Note: Select SMU personnel may also be informed of positive results, as necessary.

11. Adherence to institutional procedures within the Program relating to drug testing and disposition of positive test results is required per NCAA Bylaw 10.2 (Knowledge of Use of Banned Drugs). Violations of procedures by student-athletes or staff are reported to the NCAA.

Sanctions
The following table summarizes sanctions for positive test results under the program. (Note: Each sport may impose additional sanctions per team rules.)

<table>
<thead>
<tr>
<th>First Positive</th>
<th>Second Positive</th>
<th>Third Positive</th>
<th>Fourth Positive</th>
</tr>
</thead>
<tbody>
<tr>
<td>Referral to SMU Center for Alcohol and Drug Abuse Prevention for assessment and counseling</td>
<td>Suspended 10% of competition during the championship segment</td>
<td>Suspended 30% of competition during the championship segment</td>
<td>Permanent Dismissal from SMU Athletics and nonrenewal or cancellation of athletics aid, if applicable</td>
</tr>
</tbody>
</table>

**First Positive Test Result**
- Counseling: The student-athlete will be evaluated by the SMU Center for Alcohol and Drug Abuse Prevention. The SMU Center for Alcohol and Drug Abuse Prevention will determine the length and manner of counseling best suited to the student-athlete. The student-athlete will be required to comply with the testing, treatment, and educational protocol as a condition of continued athletics participation. The Assistant Athletics Director for Student Health & Well Being will monitor and document non-compliance issues relative to missed appointments, inappropriate conduct during treatment/counseling sessions (e.g., argumentative or confrontational behavior), and resistance to the collection of urine or oral fluid specimens as part of treatment. Any issues related to non-compliance will be subsequently communicated directly to the Program Administrator and the Sport Administrator, who will jointly determine whether the student-athlete will be suspended from all athletics activities. The Sport Administrator is responsible for communicating with the non-compliant student-athlete regarding whether he/she will be suspended from all athletics activities.

- Suspension: A student-athlete is not suspended from athletics participation after his/her first positive test result, so long as he/she complies with the counseling treatment program prescribed by the SMU Center for Alcohol and Drug Abuse Prevention.
Second Positive Test Result
- Counseling: The student-athlete will be reassigned to the SMU Center for Alcohol and Drug Abuse Prevention as described under the sanctions for a first positive test.

- Suspension: Upon a second positive test result, the student-athlete will be suspended for 10% of the team’s regular season contests (or dates of competition) not including exhibition or post-season contests. Contests (or dates of competition) used to satisfy this penalty must be part of the championship segment of the team’s season and do not include exhibition contests. Postseason competition may be used to satisfy this requirement and the suspension will carry over to the following season, if necessary. A multi-sport student-athlete will be suspended from 10% of competition during the championship segment for each sport in which the student-athlete participates.

Third Positive Test Result
- Counseling: The student-athlete will be reassigned to the SMU Center for Alcohol and Drug Abuse Prevention as described under the sanctions for the first and second positive tests.

- Suspension: Upon a second positive test result, the student-athlete will be suspended for 30% of the team’s regular season contests (or dates of competition) not including exhibition or post-season contests. Contests (or dates of competition) used to satisfy this penalty must be part of the championship segment of the team’s season and do not include exhibition contests. Postseason competition may be used to satisfy this requirement and the suspension will carry over to the following season, if necessary. A multi-sport student-athlete will be suspended from 30% of competition during the championship segment for each sport in which the student-athlete participates.

Fourth Positive Test Result
The student-athlete is permanently dismissed from the team and the intercollegiate athletics program. If applicable, the student-athlete’s athletically-related financial aid is permanently non-renewed or cancelled, as permitted under NCAA legislation.

Suspension
While suspended from competition, the student-athlete may participate in other countable athletically-related activities (e.g., mandatory strength and conditioning sessions, practice, film review). During the suspension, the student-athlete’s Head Coach may also require that the student-athlete attend team meals, team meetings, and/or observe practices without active participation. The suspension does not affect the student-athlete’s access to student-athlete support services (e.g., student-athlete academic support services).

Reinstatement
The student-athlete may be reinstated for athletics participation only after the Sport Administrator and Assistant Athletics Director for Student Health & Well Being have reported to the Program Administrator that the student-athlete has successfully completed the required sanctions.
Appeal of a Positive Result

A student-athlete who tests positive under the Program may appeal the test result prior to the imposition of any sanctions. The appeal will be considered by the Program Administrator, Director of Athletics, and Sport Administrator.

The student-athlete must submit a written appeal accompanied by all supporting evidence to the Program Administrator within five (5) business days of notification that the student-athlete has tested positive. The student-athlete may request an extension of time for the appeal based upon a showing of good cause. Depending on the duration of the extension requested, a student-athlete requesting such an extension may be suspended from practice and competition during the extension.

The Program Administrator will notify the student-athlete in writing of the appeal decision within ten (10) business days after the student-athlete’s written appeal is submitted. Any recommendation to rescind, modify or uphold the penalty is left to the discretion of the Director of Athletics. The appeal decision is final and there are no additional appeal opportunities.

A student-athlete who has tested positive under the Program and voluntarily leaves his/her team may be subject to similar specific conditions if that student-athlete later expresses interest in rejoining an intercollegiate athletics team.

Rehabilitation

A student-athlete who does not have a positive drug test result under the Program for 365 consecutive days since the last determined positive drug test eliminates one positive test result. This is in alignment with the Program’s objectives relating to early detection and rehabilitation for potential substance abusers.

Safe Harbor

A student-athlete who self-identifies as having a substance abuse problem is eligible for Safe Harbor under the Program. The student-athlete must refer himself/herself for Safe Harbor and submit to a voluntary treatment program with the SMU Center for Alcohol and Drug Abuse Prevention. A student-athlete is not eligible for Safe Harbor after he/she has been informed of an impending drug test or after having received a positive test result under the Program.

The student-athlete is tested for banned substances upon entry into Safe Harbor, and such a positive initial test does not result in any administrative sanction. (The team physician may remove the student-athlete from athletics participation for reasons related to safety, health, or wellness, or as medically necessary.) A student-athlete is permitted to remain in Safe Harbor for a reasonable period of time, as determined by the treatment plan provided by the SMU Center for Alcohol and Drug Abuse Prevention.

If a student-athlete fails to comply with parameters of a Safe Harbor treatment plan, the student-athlete is removed from Safe Harbor and may be subject to appropriate sanctions as detailed in the Program.

While in compliance with a Safe Harbor treatment plan, the student-athlete is not included in the list of student-athletes eligible for random drug testing. However, a student-athlete in Safe Harbor may be selected for drug testing by the NCAA.

The Director of Athletics, Program Administrator, Sport Administrator, Assistant Athletics Director for Student Health & Well Being, Athletic Training/Sports Medicine Staff, the student-athlete’s Head Coach and the Team Physician may be informed of the student-athlete’s participation in Safe Harbor. Other SMU administrators may also be informed, as necessary.
Banned Drugs

- Stimulants
- Anabolic Agents
- Alcohol and Beta Blockers (banned for rifle only)
- Diuretics/ Masking Agents
- Street Drugs
- Peptide Hormones and Analogues
- Anti-estrogens
- Beta-2 Agonists

www.NCAA.org/drugtesting

for examples* under each class.
*Any substance that is chemically related to any of the classes above, even if it is not listed as an example, is also banned!

Questions about Medicines and Supplements?
877-202-0769 or
www.drugfreesport.com/rec
password ncaa1, ncaa2 or ncaa3.

NCAA Nutritional/Dietary Supplements Warning:
- Dietary supplements are not well regulated and may cause a positive drug test result.
- Student-athletes have tested positive and lost their eligibility using dietary supplements.
- Many dietary supplements are contaminated with banned drugs not listed on the label.
- Any product containing a dietary supplement ingredient is taken at your own risk!

STUDENT-ATHLETES — IT IS YOUR RESPONSIBILITY TO CHECK WITH ATHLETICS STAFF BEFORE USING ANY SUBSTANCE.
SEXUAL MISCONDUCT POLICIES, PREVENTION AND RESOURCES

Sexual misconduct is prohibited by SMU’s Title IX Harassment Policy, Policy 2.5.1, and the federal law Title IX of the Education Amendments of 1972. SMU’s policy is online in the University Policy Manual, smu.edu/policy, and on the Office of Institutional Access and Equity website, smu.edu/iae.

Sexual misconduct encompasses all forms of sexual harassment, including gender-based harassment, sexual violence, sexual assault, dating violence, domestic violence, stalking and sexual exploitation. Sexual misconduct will not be tolerated in our University community. Students found responsible for sexual misconduct face disciplinary sanctions up to and including expulsion from the University.

In the event that a student experiences sexual misconduct, SMU has policies, procedures and resources in place to provide support. SMU resources available to students include SMU Police, the SMU Title IX Coordinator and Deputy Title IX Coordinators, confidential counselors and the Office of Violence Prevention & Support Services.

While much of the following information focuses on resources and procedures in cases of sexual assault, dating violence, domestic violence and stalking, resources are available in all cases of sexual misconduct. For more information, contact SMU’s Title IX Coordinator in the Office of Institutional Access and Equity; call 214-768-3601 or email accessequity@smu.edu.

Sexual misconduct is a serious issue at colleges and universities across the country. SMU takes seriously its obligations under Title IX, which requires colleges and universities to investigate allegations of sexual misconduct and to have internal grievance procedures to address Title IX violations. SMU is committed to providing prompt and effective resolution of complaints and to holding violators accountable, while treating all students fairly.

In fall 2012, President R. Gerald Turner appointed the Task Force on Sexual Misconduct Policies and Procedures to examine SMU policies and procedures related to sexual misconduct in comparison with benchmark practices nationwide. The task force made recommendations for revised and new initiatives, including initiatives regarding education, training, policies and procedures. These recommendations have been implemented and are monitored by the faculty, staff and students serving on the Sexual Misconduct Task Force Implementation Group.

SMU is committed to policies and procedures that support students’ well-being and foster a healthy learning environment based on respect and responsible behavior. All students are urged to be aware of policies and resources, and to support the SMU community’s efforts to raise awareness of and prevent sexual misconduct.

Learn more at smu.edu/sexualmisconduct.
CAMPUS AND COMMUNITY RESOURCES

Students may choose to report sexual misconduct to the campus officials listed below. These resources are available to all students, including students who have been accused of sexual misconduct, witnesses in these cases and friends of students involved in these cases.

CAMPUS RESOURCES

To the extent possible, the following campus officials will protect the privacy of all parties involved in a report, but are required to report cases of sexual misconduct to SMU’s Title IX Coordinator for follow-up.

In addition, the following officials are some of the persons at SMU who are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or Clery Act, to serve as Campus Security Authorities and notify SMU Police when a case of sexual assault, domestic violence, dating violence or stalking has been reported. However, they are not required to provide the name of the person reporting the case.

<table>
<thead>
<tr>
<th>Resource</th>
<th>Contact Information</th>
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</thead>
<tbody>
<tr>
<td>SMU Police (for criminal reporting)</td>
<td>214-768-3333</td>
</tr>
<tr>
<td></td>
<td>smu.edu/police</td>
</tr>
<tr>
<td>SMU Title IX Coordinator (for internal grievance information and reporting)</td>
<td>214-768-3601</td>
</tr>
<tr>
<td></td>
<td>smu.edu/iae</td>
</tr>
<tr>
<td>Violence Prevention &amp; Support Services</td>
<td>214-768-4512</td>
</tr>
<tr>
<td></td>
<td>smu.edu/violenceprevention</td>
</tr>
</tbody>
</table>

CONFIDENTIAL CAMPUS RESOURCES

The following resources must honor confidentiality, except under very limited circumstances such as an imminent threat of danger to self or others.

<table>
<thead>
<tr>
<th>Resource</th>
<th>Contact Information</th>
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</thead>
<tbody>
<tr>
<td>SMU Counseling Services</td>
<td>214-768-2277 (an emergency contact number is provided at all hours)</td>
</tr>
<tr>
<td></td>
<td>smu.edu/counseling</td>
</tr>
<tr>
<td>SMU Chaplain’s Office</td>
<td>214-768-4502</td>
</tr>
<tr>
<td></td>
<td>smu.edu/chaplain</td>
</tr>
</tbody>
</table>

CONFIDENTIAL COMMUNITY RESOURCES

The Dallas Area Rape Crisis Center (DARCC) 972-641-7273 (24-hour hotline) www.dallasrapecrisis.org/

Texas Health Presbyterian Hospital Sexual Assault Nurse Examiner (SANE) Program 214-345-6203 texashealth.org/dallassane

Anonymous reporting

To SMU Police: Those who wish to anonymously provide information regarding suspicious or criminal activity to SMU Police may call 214-768-2TIP (2847) or submit a report online
through at [smu.edu/2tip](http://smu.edu/2tip). The form may be submitted anonymously or with a name and contact information.

To SMU's Title IX Coordinator: Those who wish to anonymously file a complaint or provide information regarding Title IX harassment to SMU’s Title IX Coordinator can complete the [Title IX Harassment Complaint Form](http://smu.edu/iae). The form may be submitted anonymously, or with a name and contact information, or by a third party.

The form can be emailed to [accessequity@smu.edu](mailto:accessequity@smu.edu); submitted in Perkins Administration Building, Room 204; or mailed to the Title IX Coordinator, P.O. Box 750200, Dallas, TX 75275-0200.

**DEFINING SEXUAL ASSAULT AND CONSENT**

SMU strictly prohibits sexual misconduct, including sexual assault, and is committed to maintaining a campus where sexual assault does not occur. However, studies have shown that sexual assault is an underreported crime nationwide and that sexual assaults reported on college campuses often involve students who know one another. SMU seeks to provide a supportive environment for students to come forward to report any violations and to obtain help. All campus community members should be aware that sexual assault can happen to anyone and that sexual assault is not the victim’s fault.

SMU defines two forms of sexual assault: non-consensual sexual contact and non-consensual sexual intercourse. Non-consensual sexual contact means any intentional sexual touching, however slight, with any object, by a man or woman upon a man or woman that is without consent and/or by force. Non-consensual sexual intercourse means any sexual intercourse, however slight, with any object, by a man or woman upon a man or woman that is without consent and/or by force. Please see “Sexual Misconduct Definitions and Examples” for more information.

<table>
<thead>
<tr>
<th><strong>Consent</strong></th>
<th align="left">means voluntary, clear, continuous, mutually understandable permission, given by words or actions, regarding one’s willingness to engage in sexual activity.</th>
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</table>

A sexual interaction is considered consensual when individuals willingly and knowingly engage in the interaction. Someone who is incapacitated (by alcohol, drug use, unconsciousness, disability, or other forms of helplessness) cannot consent. Consent cannot be procured by the use of physical force, compulsion, threats, intimidating behavior or coercion. Consent to one form of sexual activity does not imply consent to other forms of sexual activity.

Previous relationships or previous consent for sexual activity is not consent to sexual activity on a different occasion. Consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another person. Silence or absence of resistance is not consent. Consent can be withdrawn at any time. Previous consent does not mean ongoing consent. For example, consent to certain acts does not mean consent to the same acts later in the same evening.
In addition to violating SMU policy and federal law, sexual assault is a crime punishable under Texas law by imprisonment from two to 20 years plus a fine up to $10,000. A person convicted of sexual assault must register as a sex offender for the remainder of his or her life.

For the definition of sexual assault under Texas’ Penal Code, see http://www.statutes.legis.state.tx.us/Docs/PE/htm/PE.22.htm#22.011

Students reporting a sexual assault can choose to pursue criminal charges, an internal grievance process under SMU’s Title IX Harassment Policy or both of these processes. See “The Criminal Process and SMU Grievance Process” for more information.

GETTING HELP IN CASE OF SEXUAL ASSAULT

It is critical that any student who has experienced sexual assault find safety and seek medical attention immediately. Students also are urged to report a sexual assault to police as soon as possible, 911 or 214-768-3333. See “Reporting to Police” for more information.

Please know that sexual assault can happen to anyone and is never the victim’s fault. If you are a victim, please know that you are not alone. SMU and community resources are available to help, including SMU Police, SMU Counseling Services, the Office of Violence Prevention & Support Services, and the SMU Title IX Coordinator.

Seek medical care and preserve evidence

Victims of sexual assault are urged to obtain medical care and a sexual assault exam that preserves forensic evidence as soon as possible. Time is of the essence because certain types of evidence can dissipate or become unavailable.

If victims do not opt for forensic evidence collection, health care providers still can treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted diseases. Obtaining a forensic exam does not require a person to file a police report, but it will help preserve evidence in case he or she decides at a later date to do so.

To preserve evidence before obtaining a sexual assault exam: Do not change clothes, bathe, shower or douche; do not eat, drink or use toothpaste or mouthwash; do not wash clothing, bed sheets, pillows or other potential evidence.
Where to go for a forensic exam

At **Texas Health Presbyterian Hospital Dallas**, 8200 Walnut Hill Lane, a certified Sexual Assault Nurse Examiner (SANE) will provide medical care and a sexual assault exam; call 214-345-6203 or visit texashealth.org/dallassane.

- The Dallas Area Rape Crisis Center (DARCC) is a community resource that provides confidential counseling and can assist students at Presbyterian Hospital Dallas; call 972-641-7273 (available 24/7) or visit [www.dallasapecrisis.org](http://www.dallasapecrisis.org).
- SMU Police officers, who are trained in sexual misconduct issues, are available to transport and accompany students to the hospital; call 214-768-3333. Officers will not be present during the exam. Please note that if asked to provide transport, SMU Police will file a police report; see “Reporting to Police” for more information.
- A confidential counselor in SMU Counseling Services who specializes in sexual misconduct issues also can accompany students to the hospital. Call 214-768-2277 (an emergency contact number is provided at all hours), or SMU Police can contact Counseling Services for students.

In addition to Texas Health Presbyterian Hospital Dallas, other area hospitals that have health care professionals authorized to perform medical/legal examinations are:

**Parkland Hospital**, 5201 Harry Hines Blvd.
Main phone, 214-590-8000

**Methodist Dallas Medical Center**, 1441 N. Beckley Ave.
Main phone, 214-947-8181
Sexual Assault Nurse Examiner (SANE), 214-947-8181 or [www.methodisthealthsystem.org/sane-program](http://www.methodisthealthsystem.org/sane-program)

**Texas Health Presbyterian Hospital Plano**, 6200 W. Parker Road
Emergency room, 972-981-8003
[https://www.texashealth.org/plano/Pages/Services/Emergency-Services/Sexual-Assault.aspx](https://www.texashealth.org/plano/Pages/Services/Emergency-Services/Sexual-Assault.aspx)

**For confidential counseling**

SMU Counseling Services provides confidential counseling and assistance from counselors who specialize in sexual misconduct issues. Call 214-768-2277; an emergency contact number is provided at all hours.

The SMU Chaplain’s Office also provides confidential counseling; call 214-768-4502.
A community resource, the Dallas Area Rape Crisis Center (DARCC), provides confidential counseling and other assistance. Call 972-641-7273 (available 24/7) or visit www.dallasrapecrisis.org.

Academic and campus assistance

SMU also can assist victims by providing no contact orders, letters to professors requesting leniency, escort and transportation services, classroom and housing accommodations, assistance filing protective orders through the district attorney’s office and assistance contacting local law enforcement if the sexual assault occurred off campus.

For more information, contact SMU’s Title IX Coordinator, 214-768-3601, or email accessequity@smu.edu. You also may contact the Office of Violence Prevention & Support Services, 214-768-4512 or email preventviolence@smu.edu.

Dating violence, domestic violence or stalking

As in cases of sexual assault, the first priority for victims of dating violence or domestic violence is to get to a place of safety and obtain medical attention and a forensic exam that preserves evidence. Victims of domestic violence, dating violence or stalking also are urged to contact police as soon as possible. Victims of violence or stalking also should save evidence such as any letters, emails, phone calls, videos, photos, texts, social media postings, computer screenshots, voicemails or other evidence that may be helpful in obtaining a protective order or pursuing criminal charges.

In addition to the SMU resources listed above, community and national resources include:

- Genesis Women's Shelter in Dallas, 214-946-4357 or www.genesisshelter.org
- The Family Place in Dallas, 214-941-1991 or www.familyplace.org
- Texas Council on Family Violence, 512-794-1133 or tcfv.org
- National Domestic Violence Hotline, 1-800-799-SAFE (7233)
- Stalking Resource Center, 855-4-VICTIM (855-484-2846) or victimsofcrime.org

THE CRIMINAL PROCESS AND SMU GRIEVANCE PROCESS

Students reporting sexual assault, dating violence, domestic violence or stalking have the right to choose to pursue a criminal process, an SMU internal grievance process or both processes. Students also may choose not to file a grievance or pursue criminal charges.

The internal grievance process and the criminal process, which are independent of each other, can be pursued at the same time. Please see the following sections for more information.
REPORTING TO POLICE AND PURSUING CRIMINAL CHARGES

SMU urges anyone who has experienced sexual assault, dating violence, domestic violence or stalking to alert police as soon as possible. SMU campus authorities can provide assistance in notifying law enforcement authorities, at the victim’s request.

On campus, SMU Police can be reached at 911 from a campus phone; at 214-768-3333 from a cell phone; or by picking up a blue-light phone on campus at any time of day or night.

In the case of an off-campus incident, students should call 911 to reach police in that jurisdiction or call 214-768-3333 to reach SMU Police, who can connect callers with police in the appropriate jurisdiction.

Crime victims have the right to choose to talk to police when they feel ready to do so, and also can choose to decline involvement with the police. SMU urges victims to notify police as soon as possible. Reporting an incident to police does not automatically lead to criminal charges being filed or criminal prosecution. However, when a victim immediately reports an incident, police are better able to collect evidence that may be helpful in building a criminal case, even if the victim decides to wait until a later date to pursue criminal charges. In addition, the victim will have input about his or her case after talking with police.

SMU is committed to responding to reports in a timely and respectful manner. When a victim makes a report to SMU Police, the police will request information about the circumstances of the incident and the alleged perpetrator in order to aid the investigation and build a criminal case.

In their operations and criminal investigations, SMU Police follow state and federal rules of procedure and evidence. The investigation conducted by SMU Police can include gathering evidence and witness statements, and obtaining search warrants and arrest warrants from a judge.

A crime alert is issued by campus email if SMU determines there is imminent danger, or the likelihood of a continuing danger, against which the campus community needs to be warned, or if an alert would aid in the prevention of similar crimes in the future. Crime alerts also are posted online at smu.edu/police.

SMU Police notify the Dallas County District Attorney’s Office or other appropriate external law enforcement agency when a case of sexual assault has been reported and is under investigation. When a victim decides to pursue criminal charges, a prosecutor in the District Attorney’s Office determines whether sufficient evidence exists to press charges and present the case to a grand jury to obtain an indictment and proceed with a trial, after SMU Police have presented the findings of their investigation.

SMU Police are available to counsel and accompany students through the criminal process; call 214-768-3333 for more information.
In addition, when a case of sexual misconduct is reported to SMU Police, the police notify the SMU Title IX Coordinator, as required by the federal law Title IX. The SMU Title IX Coordinator will provide information about the victim’s option to pursue an SMU grievance process under University policy, in addition to the criminal process. See “Reporting to the SMU Title IX Coordinator and Pursuing an Internal Complaint” for more information.

**Protective orders**

Crime victims in Texas are guaranteed certain rights, as outlined in the Code of Criminal Procedure. The Office of the Attorney General has more information: [https://www.texasattorneygeneral.gov/cvs/crime-victim-publications](https://www.texasattorneygeneral.gov/cvs/crime-victim-publications)

SMU Police can assist victims in applying for a protective order, which tells a person to stay 500 feet from where the protected person lives or works. It instructs a person not to commit or threaten violence, or stalk the person applying for protection. Applications for protective orders are made at the Dallas County District Attorney’s Office Family Violence Division at the Frank Crowley Courthouse, 133 N. Riverfront Blvd., 214-653-3528. For more information: [www.dallascounty.org/department/da/media/ProtectiveOrder_Brochure_2015_eng.pdf](http://www.dallascounty.org/department/da/media/ProtectiveOrder_Brochure_2015_eng.pdf)

SMU Police keep a copy of protective orders on file. SMU honors protective orders and complies with the state laws regarding protective orders. If a protective order is violated, the protected person should call police immediately. For more information, call SMU Police at 214-768-3333.

**Protecting information**

In accordance with the Texas Code of Criminal Procedure, Art. 57, victims may use a pseudonym to protect their identity. A pseudonym is a set of initials or a fictitious name chosen by the victim to be used in all public files and records concerning the alleged offense. SMU will not include a victim’s personally identifying information in any publicly available recordkeeping, including Clery Act reporting and disclosures such as the annual security report and the daily crime log. In some cases, SMU may need to disclose some information about a victim to a third party to provide necessary accommodations or protective measures in a timely manner.

**REPORTING TO THE SMU TITLE IX COORDINATOR AND PURSUING AN INTERNAL GRIEVANCE PROCESS**

A student who reports sexual misconduct – including sexual assault, dating violence, domestic violence or stalking – may file a complaint under the University’s Title IX Harassment Policy with the SMU Title IX Coordinator in the Office of Institutional Access and Equity. The policy is online in the University Policy Manual, [smu.edu/policy](http://smu.edu/policy), and on the Office of Institutional Access and Equity website, [smu.edu/iae](http://smu.edu/iae).
The internal grievance process includes an investigation of the allegations, sanctions and an appeal process. Students reporting sexual misconduct are encouraged to share as much information as they are comfortable sharing. Pending the outcome of the grievance process and to protect the safety of the SMU community, the University may impose temporary interim measures, such as no contact orders, campus restrictions and temporary suspension.

Students involved in a sexual misconduct case may qualify to receive amnesty for other violations of the Student Code of Conduct, such as alcohol violations, as outlined in the Conduct Review Process. The investigation will focus primarily upon the allegations of sexual misconduct.

For more information about this process or to file a grievance, contact the SMU Title IX Coordinator in the Office of Institutional Access and Equity at 214-768-3601 or email accessequity@smu.edu.

Retaliation prohibited

SMU prohibits threats or acts of retaliation against students who are involved in any manner of a report of sexual misconduct, investigation, proceeding, or hearing under SMU’s Title IX Harassment Policy. Retaliation can take many forms, including sustained abuse or violence, threats, coercion, intimidation and discrimination. Students who engage in retaliation or harassment by any means – including in person, through others or on social media – will be subject to disciplinary action.

Retaliation is also a criminal offense under Texas law, and students may face criminal charges.

Students who observe retaliation or who are threatened in any way should promptly notify SMU Police, 214-768-3333; the SMU Title IX Coordinator, 214-768-3601; or the Office of Student Conduct & Community Standards, 214-768-4563.

TITLE IX AT SMU

As defined by the U.S. Department of Education’s Office for Civil Rights, Title IX of the Education Amendments of 1972 protects people from discrimination based on sex in education programs or activities that receive federal financial assistance, including SMU.

Title IX prohibits all forms of sexual harassment, including sexual assault and other acts of sexual violence. Title IX requires universities and colleges to investigate reports of sexual harassment and to provide internal grievance procedures. These procedures offer students reporting sexual assault and other acts of sexual violence an avenue for holding violators accountable for their actions, in addition to the criminal process.
Title IX also requires the University to appoint a Title IX Coordinator. SMU’s Title IX Coordinator resides in the Office of Institutional Access and Equity, which develops and manages University policies, procedures and programs of equal opportunity, diversity and affirmative action. The Office serves SMU students, employees, applicants and visitors. SMU’s prohibition against discrimination, including on the basis of sex, includes any employment practice, education program or educational activity.

SMU’s Title IX Coordinator and Deputy Coordinators are available to assist students who have questions or concerns regarding sexual misconduct or who wish to file an internal complaint under the University’s Title IX Harassment Policy. The Coordinator and Deputies also can provide students with information about SMU and community resources. Please feel free to contact any of the following SMU employees for assistance. Deputies serve campus-wide; their departments and schools are listed for informational purposes only.

**SMU Title IX Coordinator**
- Samantha Thomas, Office of Institutional Access and Equity, 214-768-3601 or email thomassa@smu.edu

**SMU Deputy Title IX Coordinators**
- Denise Gauthier, Office of Institutional Access and Equity, 214-768-3601 or email dgaauthier@smu.edu
- Martin L. Camp, Dedman School of Law, 214-768-2839 or email mlcamp@smu.edu
- Griffin Sharp, Office of Health Promotion, Student Affairs 214-768-2393 or email gksharp@smu.edu
- Susan Vollmerhausen, Department of Athletics, 214-768-4963 or email vollmerhausen@smu.edu
- Reva Pollack, Graduate Studies, 214-768-4202 or email reva@smu.edu

Learn more about Title IX and read SMU’s Title IX Harassment Policy at smu.edu/iae.

**SEXUAL MISCONDUCT EDUCATION AND PREVENTION**

SMU’s Office of Violence Prevention & Support Services (214-768-4512), the Women & LGBT Center (214-768-4792) and Counseling Services (214-768-2277) coordinate and provide educational and prevention programs on sexual misconduct. The Office of Institutional Access and Equity (214-768-3601) also provides education on Title IX and the University’s Title IX Harassment Policy.

Education for incoming students includes a required comprehensive online course and an informational program before the first week of the fall term. All students are required to take Wellness courses, which provide information on respectful relationships. A research-based bystander intervention training program developed by SMU psychology professors also is
provided in Wellness courses. Information about SMU's sexual misconduct procedures, policy and resources is posted at smu.edu/sexualmisconduct.

Campus-wide programs include Sexual Assault Awareness Month, Relationship Violence Awareness Month and Take Back the Night. Programs also are available to individual classes, Residential Commons and Greek organizations upon request. Students may call Violence Prevention & Support Services, 214-768-4512, or email preventviolence@smu.edu. Students involved in raising awareness of sexual assault and relationship violence include the student organizations Not On My Campus; Team One Love; the Feminist Equality Movement (FEM); and the Well: Health Promotion and Wellbeing.

Campus security

SMU Police officers are sworn police officers, licensed by the Texas Commission on Law Enforcement Officer Standards and Education, who have the responsibility and duty to enforce campus regulations and all local, state and federal laws.

SMU Police patrol campus 24 hours a day, seven days a week. The department coordinates actions with neighboring agencies and criminal investigations with the Dallas County District Attorney’s Office. Emergency blue-light phones across campus connect directly to SMU Police.

SMU Police provide crime prevention education; call 214-768-3333.

SMU urges students to use a safety escort. SMU Safety Escort by Tapride offers free rides on campus from 7 p.m. to 3 a.m. during the fall and spring terms when classes are in session; download the app and learn more at smu.edu/BusinessFinance/CampusServices/ParkingAndIDCardServices/parkingservices/TapRide.

SMU Police are also available to provide secure rides on campus; call 214-768-3388. SMU Rides provides rides off and on campus 24 hours a day; the full cost of the ride is charged to the student’s SMU account; call 214-768-7433 (RIDE).

Crime reports

SMU Police maintain a daily crime log, which is available online at smu.edu/police and to the public for review during business hours, at the dispatch window at Patterson Hall, 3128 Dyer Street.

SMU's Annual Security and Fire Safety Report, posted online at smu.edu/cleryreport, includes reported crimes for the previous three years.
SEXUAL MISCONDUCT DEFINITIONS AND EXAMPLES

Definitions

Consent: Voluntary, clear, continuous, mutually understandable permission, given by words or actions, regarding one’s willingness to engage in sexual activity. A sexual interaction is considered consensual when individuals willingly and knowingly engage in the interaction.

Dating violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

Domestic violence: A felony or misdemeanor crime of violence committed by a current or former spouse of the victim or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, or anyone who is protected from the respondent’s acts under the domestic or family violence laws of the jurisdiction.

Gender-based harassment: Acts of verbal, nonverbal or physical aggression, intimidation or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.

Incapacitation: The inability to provide consent due to the use of drugs or alcohol, when a person is asleep or unconscious, or because of an intellectual or other disability that prevents an individual from having the capacity to give consent.

Retaliation: Any adverse action, or attempted adverse action, against an individual (or group of individuals) because of their participation in any manner in an investigation, proceeding or hearing under the University’s Title IX Harassment Policy, including individuals who file a third-person report. This includes action taken against a bystander who intervened to stop or attempt to stop discrimination, harassment or sexual misconduct. Retaliation can take many forms, including sustained abuse or violence, threats, coercion, intimidation and discrimination. Action is generally deemed retaliatory if it would deter a reasonable person in the same circumstances from opposing practices prohibited by the Title IX Harassment Policy. Any individual or group of individuals engaging in retaliation can be held responsible. Examples of conduct which may be retaliation include, but are not limited to:

- Threats of harm to an individual or the individual’s property;
- Forcing or pressuring an individual to take time off from school or work;
- Pressuring an individual to refrain from talking to the media;
- Removing an individual from sports teams or other extracurricular activities for reporting Title IX harassment;
- Unreasonably failing to accommodate an individual’s housing or academic needs; or
- Terminating, demoting, reassigning or denying benefits to an employee.

**Sex discrimination:** Giving preferential treatment to one gender to the disadvantage of the other because of his or her gender. It may occur also when policies or practices are facially neutral, but have a disproportionately adverse impact on a particular gender when applied.

**Sexual assault (non-consensual sexual contact):** Any intentional sexual touching, however slight, with any object, by a man or woman upon a man or woman that is without consent and/or by force. Sexual contact includes: intentional contact with the breasts, buttock, groin or genitals, or touching another with any of these body parts, or making another touch you or themselves with or on any of these body parts; any intentional bodily contact in a sexual manner, though not involving contact with/of/by breasts, buttocks, groin, mouth or other orifice.

**Sexual assault (non-consensual sexual intercourse):** Any sexual intercourse, however slight, with any object, by a man or woman upon a man or woman that is without consent and/or by force. Intercourse includes: vaginal penetration by a penis, object, tongue or finger; anal penetration by a penis, object, tongue or finger; or oral copulation (mouth to genital contact or genital to mouth contact), no matter how slight the penetration or contact.

**Sexual exploitation:** Occurs when a person takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of the other sexual misconduct offenses.

**Sexual harassment:** A form of sex discrimination that means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when –

a. submission to such conduct is made either an explicit or an implicit term or condition of an individual’s employment, academic evaluation or advancement, or status in a course, program or activity of the university;

b. submission to or rejection of such conduct by an individual is used as a basis for academic or employment decisions affecting such individual; or

c. such conduct has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment or unduly interfering with an individual’s work or academic performance. For purposes of the Title IX Harassment Policy, “undue interference” is defined as improper, unreasonable or unjustifiable behavior going beyond what is appropriate, warranted or natural.

Sexual harassment includes two categories:
• “Hostile environment sexual harassment” means verbal, physical or visual forms of harassment that are sexual in nature, “sufficiently severe, persistent, or pervasive” and unwelcome. A single, severe incident, such as a sexual assault, could create a hostile environment. A “hostile environment” is often created by a series of incidents.

• “Quid pro quo sexual harassment” means “this for that.” An example of this form of sexual harassment occurs if a member of the faculty (or staff member) stipulates that one’s grade or performance rating (or participation on a team, in a play, etc.) will be based on whether one submits to unwelcome sexual conduct. Whether one refuses a sexual demand or submits to it is not relevant; the conduct violates the law.

Sexual misconduct: Includes sexual harassment, gender-based harassment, sexual violence, sexual assault, dating violence, domestic violence, stalking and sexual exploitation.

Sexual violence: A physical sexual act perpetrated against a person’s will or where a person is incapable of giving consent due to the victim’s use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability. A number of different acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, and sexual coercion. All such acts of sexual violence are forms of sexual harassment prohibited by Title IX and the University’s Title IX Harassment Policy.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
• Fear for his or her safety or the safety of others; or
• Suffer substantial emotional distress.

Examples

If sufficiently severe or pervasive, the following types of actions serve as non-exhaustive examples of Title IX harassment prohibited by SMU:

• Physical sexual acts perpetrated against a person’s will, or where a person is incapable of giving consent due to that person’s use of drugs or alcohol or due to an intellectual or other disability;

• Direct or implied statements, threats or demands for sexual favors, sexual advances, accompanied by implied or actual promises of preferential treatment for submission to such demands; or implied or actual threats that failure to submit to such demands may result in adverse treatment concerning the person’s admission, enrollment, employment, work status, promotion, grades or recommendation;
Persistent unwelcome flirtation, requests for dates, repeated and unwanted staring, advances or propositions of a sexual nature;

Gratuitous displays of sexually suggestive objects or pictures, including images displayed, transferred, forwarded or shared via the Internet, text messaging or other electronic means;

A pattern of conduct unrelated to an academic course or the requirements of the workplace intended to cause discomfort or humiliation or both that includes one or more of the following: comments of a sexual nature; sexually explicit statements, questions, jokes, anecdotes or gestures; a pattern of conduct that would cause discomfort or humiliation, or both, to a reasonable person to whom the conduct is directed and that includes one or more of the following:
  - unnecessary touching, such as patting, pinching, hugging or repeated brushing against a person’s body;
  - remarks of a sexual nature about a person’s clothing or body; or
  - remarks about sexual activity or speculations about previous sexual experience.

Treating individuals adversely because they do not conform to stereotypical norms of feminine or masculine gender behavior.

Acts of Title IX harassment may take many different forms. Examples include the following: direct threats and other verbal statements; email or other electronic messages; physical contact; jokes; gestures; and pictures or other visuals.

Harassment that violates SMU policy goes beyond the mere expression of views or thoughts (spoken or written) that an individual may find offensive. The conduct must be sufficiently severe or pervasive as to limit unlawfully an individual’s ability to participate in or benefit from the activities of SMU. Further, one must evaluate such conduct from the perspective of a reasonable person in the alleged victim’s position, taking into account the totality of the circumstances involved in a particular matter.

Learn more at smu.edu/sexualmisconduct

PROPERTY THEFT OR DAMAGE
SMU Athletics will not tolerate theft or damage to the property of SMU Athletics, the University or to the property of any of its members or visitors. Further, SMU Athletics will not tolerate those who know of stolen property and fail to disclose it to the proper authorities.

PHYSICAL ASSAULT/ ABUSE
SMU Athletics will not tolerate any physical assault/abuse, such as fights started by or involving Student-Athletes. These acts degrade SMU Athletics, the campus community, and society in general. While SMU Athletics and the University cannot control all factors in society that lead to...
physical assault/abuse, SMU Athletics and the University strive to create an environment that is free of violence.

**STUDENT-ATHLETE EVALUATIONS**

Student-Athletes who graduate, exhaust their athletic eligibility or cease their athletic participation will be required to complete an exit evaluation. An exit evaluation must be completed by your Sport Administrator before SMU grants a Student-Athlete’s release to transfer. All returning Student-Athletes will also be required to complete an end of the year evaluation with questions regarding your SMU experience. In your evaluation, you are expected to report any suspected NCAA rules-violations. You can also schedule a meeting with the SWA, your Sport Administrator, or the Faculty Athletics Representative if you wish to discuss, in detail, any of the answers on the evaluation.

**GRIEVANCES**

If you wish to discuss a grievance pertaining to any situation including but not limited to Student-Athlete welfare, sexual harassment, hazing, etc., you have the option of presenting it to a coach or Athletics Administrator. If you feel uncomfortable discussing a grievance with any Athletic Department staff, you may meet with the Faculty Athletics Representative, the Chair of the Athletics Council, the Dean of Student Life, or the Title IX Coordinator.

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**Revision History**
Document Completed: 7/26/19 (Provisional and pending revisions)