

## Common Curriculum Proficiency & Experience Approved Program or Organization Proposal Community Engagement

To propose an activity for a Common Curriculum Proficiency & Experience component, complete this form, attach relevant documents, and submit to the [online proposal system](#).

Students may apply to fulfill the Community Engagement requirement through a co-curricular activity. These criteria apply to experiences that meet the Community Engagement curricular requirement and describe the characteristics of the experience, the steps a student must follow to petition the experience for approval, and the number and types of assignments students must submit to satisfy the requirement.

**Program or Organization Title:** \_\_\_\_\_

**Proposal Date:** \_\_\_\_\_ **Proposed by:** \_\_\_\_\_

**Department Authorization:** *By signing this form, the department agrees to offer the approved program or organization regularly.*

**Name of Department/Unit Head:** \_\_\_\_\_

**Signature of Dept./Unit Head:** \_\_\_\_\_

**Name of Sponsor:** \_\_\_\_\_

**Signature of Sponsor:** \_\_\_\_\_

**Mission of General Education:**

The essence of Southern Methodist University’s educational philosophy is that intellectual and professional excellence rises from the solid foundation of a liberal arts education. Most importantly, general education should provide an intellectual foundation consisting of the broad outlines of human knowledge, providing a context for discipline specific study, and a framework for a future of lifelong learning. In light of these considerations, an ideal general education course is one which builds a broad, context-rich framework in its content area. To the extent possible, it should transcend departmental boundaries, connecting to ideas in related fields, and relevant social and ethical questions.

**Common Curriculum Goals:**

- The Common Curriculum will prepare students to be informed, ethical, and engaged citizens.
- The Common Curriculum will prepare students to think critically across domains.
- The Common Curriculum will prepare students to communicate clearly in writing and speaking.
- The Common Curriculum will provide students with the scientific, mathematical, and technological competence to navigate a changing world.
- The Common Curriculum will prepare students to understand, work, and live with people from different races, nationalities, religions, backgrounds, and experiences.

*Please provide an explanation of how the proposed program or organization supports this mission and these goals.*

**Student Learning Outcome:** Students will demonstrate the combination of knowledge, skills, values, and motivation necessary to contribute to the civic life of communities.

*Please describe how the proposed program or organization meets the Student Learning Outcome.*

**Experience Criteria #1:** Students must obtain pre-approval for any activity used to satisfy this component. Approval must be obtained prior to the start of the activity.

*Please describe how students will be selected and/or join the proposed program or organization.*

**Experience Criteria #2:** Students must submit independent, third-party, verification of participation in the approved activity, by a supervisor or other authoritative individual, who is not a blood relation.

*Please describe how the proposed program or organization will maintain/collect records and provide third-party supervision.*

**Experience Criteria #3:** Students be involved in 15 hours of engagement work, including planning, work toward the engagement project, support of the engagement project, and direct engagement with the community, with a minimum of 10 hours of direct engagement with the community.

*Please describe how the proposed program or organization plans to satisfy the experience criteria above.*

**Experience Criteria #4:** The engagement with the community must be such that it provides a tangible benefit to the community in question.

*Please describe how the proposed program or organization plans to satisfy the experience criteria above.*

**Experience Criteria #5:** Students who matriculate at SMU as first year students must begin and complete all community engagement experiences after matriculation at SMU.

*Please describe how the proposed program or organization plans to maintain/collect records related to dates of experience.*

**Experience Criteria #6:** Students who matriculate at SMU as transfer students may petition Community Engagement experiences completed after high school graduation but prior to matriculation at SMU.

*Please describe how the proposed program or organization plans to verify/collect records related to start and end dates of the experience.*

**Experience Criteria #7:** Students fulfilling Community Engagement through an activity must submit either samples of work completed during the course of the activity that demonstrate the required supporting skills or a written reflection of approximately 1000 words that responds to the given prompt.

*How does the proposed program or organization plan to incorporate and collect student responses to the reflection prompt stated in the [Community Engagement Rubric](#)?*

I certify that all information provided is accurate and that the proposed experience was vetted and approved by all relevant departmental and college/school committees. If my experience is approved, I hereby agree to abide by all requirements for the Common Curriculum, including abiding by all conditions set forth in a future memorandum of understanding developed with the Office of General Education. I further agree to notify the Office of General Education if any substantive changes are made to the experience. I agree to participate in the experience portfolio process for this activity every three years.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Proposer Signature: \_\_\_\_\_