

ORDER YOUR PARKING PERMIT IN THREE EASY STEPS

- 1 After you register for classes, visit **smu.edu/parkingservices**.
- 2 Click on SMU Login and enter your SMU ID and password. Then click on the "Order Permits" link.
- 3 Follow the instructions carefully; on the receipt screen click on the "Print Temporary Permit Now" link and then display the permit on the dashboard of your vehicle. This temporary permit is valid for 10 days to allow for delivery of your permit by U.S. mail.



GOOD TO KNOW

Before you order your permit

Have your license plate number, VIN and vehicle information, including make, model, color and year, readily available.

Validity of your temporary permit

It is valid for 10 days in the red All University Permit (AUP) surface areas (indicated on the campus parking map). When you order your permit, be sure to select "print temporary permit now." It will serve as your temporary permit. Parking Center access is not active until you receive your SMU parking permit.

Who needs a parking permit?

- All students living in an SMU residence hall, SMU apartment or sorority/fraternity house must either order an SMU parking permit or opt out if they do not have a vehicle on campus. If no choice is made, residential student accounts will be charged the annual parking fee.
- If you are a nonresident student and must drive, you will need an SMU parking permit to park on campus.

Students must purchase their SMU parking permits or opt out online at **smu.edu/parkingservices**, log in and complete the process by selecting "purchase permit" for either option. Purchase of a permit does not guarantee space. Parking is first come, first served with a permit. Peak demand is 9 a.m. to 2 p.m. daily.

When to order your parking permit

To receive your annual parking permit for the 2016–17 academic year by U.S. mail before classes start, orders must be placed before August 5, 2016. All permits are distributed by U.S. mail; please allow 10 days for delivery. Only replacement permits are available in our office; fees apply.

How to pay for your parking permit

SMU parking permit fees will be charged to your SMU student account 24–48 hours after ordering and can be paid online at **my.smu.edu** or through the Office of the Bursar (**smu.edu/bursar**).



SMU | PARKING AND
ID CARD SERVICES

