HOW TO USE YOUR STUDENT VIRTUAL PARKING PERMIT

PAY ATTENTION TO THE MANY DIFFERENT SIGNS AND THE CAMPUS MAP

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• Pay attention to the many different signs
• Use the campus map

PARKING ENFORCEMENT

Monday – Thursday, 7 a.m. – 7 p.m.
Friday, 7 a.m. – 5 p.m.

Permits and metered parking are not enforced during University-observed holidays, when University offices are closed.

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WHERE AND HOW TO PARK

COMMUTER STUDENT VIRTUAL PERMITS

• Individuals with Commuter Student permits may park in any All University Permit (AUP) parking area/garage level. These areas are indicated in red on the campus map.
• Commuter Student permits are not valid past midnight in the Meadows Parking Center.
• Commuter Student permits are not valid at any time in the Daniel Parking Center, as well as in Resident and Faculty/Staff parking areas.
• Thedetected by a Virtual Permits system. Binkley requires a permit to park. No self-pay visitor parking is available for students.
• Student parking permits do not excuse payment for parking in a metered space – you must pay the meter.
• Student parking on the East Campus is available only in the W lots. No parking in Expressway Tower parking lot.
• Students may not park in reserved spaces at any time.

RENTAL VIRTUAL PERMITS

• Individuals with Resident permits may park in Resident areas indicated in yellow and in any AUP (red) parking area/garage.
• Students with Resident permits must be prepared to provide proof of campus residency.
• Resident permits are not valid in the following locations: Meadows Parking Center or Daniel Parking Center (green) or Level 1 or 2 of the Binkley Parking Center Faculty/Staff areas.
• Students may not park in reserved spaces at any time.
• If you park in a metered space, regardless of permit, you must pay the meter.

LAW SCHOOL VIRTUAL PERMITS

• Individuals with Law School permits may park in the Daniel Parking Center (green) or any AUP (red) parking area/garage level. These areas are indicated in red on the campus map.
• Law permits are not valid in resident parking areas or in visitor parking on the second level of the Binkley Parking Center.
• Students may not park in reserved space at any time.
• If you park in a metered space, regardless of permit, you must pay the meter.
• Student parking on the East Campus is available only in the W lots. No parking in Expressway Tower parking lot.

FREQUENTLY ASKED QUESTIONS

How are parking rates and prices determined?

Rates for full- and part-time students are based on hours of enrollment.

How do I access gated parking areas?

Parking garages are accessed via your SMU ID card at the card reader. Please contact us if you have difficulty with your parking access or use the Commuter Lot U.

What do I do if I have a new vehicle or license plate?

If you have a new vehicle or license plate number and vehicle information are current and remain up to date, license plates should be entered accurately without spaces or dashes. Please use the parking portal at smu.edu/parkingservices to update your vehicle information.

If you have difficulty doing so, please email parking@smu.edu, call, or stop by Parking and ID Card Services Office.

What if I do not have a front license plate?

If your vehicle is registered in Texas, the state requires two plates. If you have a back-facing plate only, please park head-in so that the LPR system can read your license plate from the drive aisle. Failure to park head-in may result in a citation.

How will my license plate information be used?

The license plate information collected in this process will only be referenced against the campus database for purposes of verifying parking permits on campus.

Multiple Vehicles / Temporary Vehicles

If you own/drive more than one vehicle to campus?

Individuals are allowed to register up to three vehicles on their virtual parking permit. However, only one vehicle is allowed to be parked on campus at a time. The LPR technology will recognize the first vehicle as valid, but any additional vehicles under the same permit will be subject to citation.

How will motorcycles be handled?

Motorcycles may park only in designated parking space. Motorcyclists are required to park in such a way in a manner that the LPR system can read the rear license plate from the driveway aisle. Motorcycles may be included under one of the three registered vehicle license plates or under a purchased car parking permit.

My car is in the shop. May I park on campus with a loaner or rental car?

Individuals are allowed to add or remove vehicles to their parking permit at any time, which will include loaner or rental cars. Once your usage of this temporary vehicle has ended, you will need to remove it.

May I get an additional permit?

The limit is one virtual permit per person. However, you can register up to three vehicles, but only park one at a time on campus.

May I get a temporary permit?

May I park on campus with a loaner or rental car?

Payment can be made online at my.smu.edu. Once logged in, click on Self Service > Campus Finances > Account Summary. Payment also can be mailed to the address provided on the reverse side of the citation.

Who is a habitual violator?

• Individuals with 6 or more citations in the same academic year, are considered habitual violators and are subject to immobilization on the 4th citation and all subsequent citations.
• Habitual violators will remain on the University’s habitual violator list for the current academic year and will have their records reset at the beginning of the new academic year.
• Habitual violators are subject to vehicle immobilization (“booted”) each time they violate parking policy.

The license plate number(s) and vehicle information are current and remain up to date. License plates should be entered accurately without spaces or dashes. Please use the parking portal at smu.edu/parkingservices to update your vehicle information.

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How do I appeal a citation?

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Who is a chronic violator?

• Chronic violators are individuals with 10 or more citations in the current academic year.
• Chronic violators will remain on the University’s chronic violator list for the current academic year and will have their records reset at the beginning of the new academic year.
• Chronic violators of parking policy might result in the removal of parking privileges.

• A vehicle receiving 10 or more citations will be towed and impounded off campus at the owner’s expense on the 10th violation.

• Additional immobilization and impoundment fees will be applied for boot removal.

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