Definition of Terms:

- **AUP**: Access to University parking facilities for SMU faculty, staff, and students.
- **F/S**: Faculty/Staff parking. This permit is required for parking in faculty/staff spaces.
- **H/C**: Honors College parking. This permit is required for parking in honors college spaces.
- **N**: No parking. These areas are not allowed for parking.

Parking Map 2019-20

**SMU Parking and ID Card Services**

- **Visit smu.edu/parkingID for vehicle regulations, enforcement hours and days and general parking information.**
- **Please note that some lots may not be available for use on game days. Please see game day parking information.**

**Parking Map Details**

- **Assigned Faculty/Staff (F/S)** Lettered lots are restricted by assignment only. Lettered permit required.
- **Unassigned Faculty/Staff (F/S)**
- **SMU Permit Required (AUP)** All permits. No parking in visitor spaces.
- **Resident/RLSH Staff** Students not allowed to park in designated RLSH F/S spaces. Parking allowed in areas A, D, G, L, T and V.
- **Daniel Parking Center** General parking rules apply.
- **Highland Park United Methodist Church Parking** Parking by permit only. Customer parking only.
- **Motorized/Pay Station Parking** Please display parking receipt or visitor entry ticket on front dash.
- **SMU Parking and ID Card Services Office**
- **SMU Express 768 / Museum Express 743** Free of charge.
- **DART Bus Stop** DART Pass or fare required.
- **Disabled Parking**
PARKING ENFORCEMENT
Monday – Thursday, 7 a.m. – 7 p.m.
Friday, 7 a.m. – 5 p.m.
Permit and metered parking are not enforced during University-observed holidays, when University offices are closed. However, they are enforced during student breaks including Fall and Spring break.

The following are enforced at all times:
• No parking in fire lanes
• No parking zones
• No parking on grass
• No parking on sidewalks
• No blocking driveways
• Handicap-designated spaces
• Meadows Parking Center
• Reserved spaces

PERMITS
“Virtual Permits” have replaced decal permits for 2019-20 by use of License Plate Recognition technology. No decals will be distributed. Temporary permits will still be displayed on the dash or reamved mirror.

What is License Plate Recognition and what is a virtual permit?
License Plate Recognition (LPR) is the most current permitting technology available that provides virtual permits through a vehicle’s license plate number in place of a decal.

How does this work?
A permit is required to park on campus. Upon permit registration/payment, vehicle license plate number(s) will be entered into the parking software. The software combines the license plate information with the individual’s permit type and generates a virtual permit linked to that license plate.

When a vehicle is parked on campus, fixed cameras mounted on our enforcement vehicles capture the license plate. LPR cameras work like a supermarket scanner with your license plate.

How will my license plate information be used?
The license plate information collected in this process will only be referenced against the campus database for purposes of verifying parking permits on campus.

RESIDENT PARKING LOTS
Only employees who have been assigned to park in these lots will receive a virtual permit with a corresponding letter for an assigned location. These locations are indicated in dark blue with a corresponding letter designate. The AUP permit is not valid in this location.

FREQUENTLY ASKED QUESTIONS
How do I access gated parking areas?
Your SMU ID card will provide you access to the Airline, Moody and Binkley parking centers. Only those with current permits are granted access to gated parking areas. License plate recognition is not used at the gate for entry.

What do I do if I have a new vehicle or license plate?
It is imperative that your license plate number(s) and vehicle information is current and remains up to date. License plates should be referenced accurately without spaces or dashes. Please use the parking portal smu.edu/parkingservices to update your vehicle information.

What if I do not have a front license plate?
If your vehicle is registered in the State of Texas, the state requires two plates to be displayed, one in front and one in back of the vehicle. If you have a back-facing plate only, please park head-in so that the LPR system can read your registered license plate from the drive aisle. Failure to park head-in may result in a citation.

How will I know if I have a citation?
License plate information collected in this process will only be referenced against the campus database for purposes of verifying parking permits on campus.

Multiple Vehicles / Temporary Vehicles
What if I own/drive more than one vehicle to campus?
Individuals are allowed to register multiple (up to three) vehicles on the same virtual parking permit. However, only one vehicle is allowed to be parked on campus at a time per permit. The LPR technology will recognize the first, but any additional vehicles under the same permit will be subject to citation.

How will motorcycles be handled?
Motorcycles may park only in designated parking space. Motorcycles are required to be parked in such a way in motorcycle parking areas that the LPR system can read the rear license plate from the adjacent drive aisle. Motorcycles may be parked under one of the three registered vehicle license plates allowed under a purchased car parking permit.

My car is in the shop. May I park on campus with a loaner or rental car?
If you are required to add or remove vehicles to their parking permit at any time, which will include loaner or rental cars. Once your usage of this temporary vehicle has ended, you will need to log on to the parking portal and remove it.

May I get an additional permit?
The limit is one virtual permit per person. However, you can register up to three vehicles at a time on your virtual parking permit. See Multiple Vehicles section.

May I loan my virtual or temporary permit or use someone else’s?
No. Under no circumstances should you use a permit that was assigned to another person. License plates are assigned location. These locations are indicated in dark blue with a corresponding letter designate. The AUP permit is not valid in this location.

Who is a habitual violator?
Individuals with 6 or more citations in the same academic year, regardless of the payment status of previous citations, are considered habitual violators and are subject to immobilization on the 6th citation.

Habitual violators will remain on the University’s habitual violator list for the current academic year and will have their records reset at the beginning of the new academic year.

Habitual violators are subject to vehicle immobilization (“booted”) each time they violate parking policy.

Additional immobilization and impoundment fees will be applied toward boot removal.

What is a chronic violator?
Chronic violators are individuals with 10 or more citations in the current academic year.

Chronic violators will remain on the University’s chronic violator list for the current academic year and will have their records reset at the beginning of the new academic year.

Chronic violation of parking policy might result in the removal of parking privileges.

A SPECIAL NOTE ABOUT STREET PARKING
The City of University Park (UP) has established residential-only parking districts throughout the neighborhoods adjacent to the SMU campus.

• Street parking within established residential parking districts is restricted Monday through Friday from 8 a.m. to 5 p.m.

• Only UP residents are allowed to park on city streets within the established residential parking districts with a displayed resident parking or guest permit issued by the City of University Park.

• Park your car in the appropriate on-campus locations.

• Do not park on residential streets or at commercial establishments in areas surrounding the SMU campus.

How do I appeal a citation?
Individuals who receive SMU parking or moving citations may appeal the citation within 15 calendar days in writing or via the “My Parking Account” tab under Parking Services on smu.edu/parkingservices. Citation appeals submitted after 15 calendar days of issuance will not be accepted for review.

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