

Record Partial Grades

1. Click the My Schedule link.

[My Schedule](#)

2. Click the **Search** link.

[Search](#)

3. Click the **browse course catalog** link.

[browse course catalog](#)

4. Click the first letter of the desired subject.

[B](#)

5. Click the **Expand / Collapse** button.

[▶](#)

6. Click the **Course Nbr** or **Course Title** link.

7. Click the **Return to Browse Course Catalog** link.

[Return to Browse Course Catalog](#)

8. **End of Procedure.**

