Southern Methodist University – Academic Advisement
Understanding the Degree Progress Report – Undergraduate

The Degree Progress Report (DPR) details the progress a student is making toward the fulfillment of a degree from SMU. It runs in two formats: an Online format and a PDF version. The chart below indicates if an item is available on the Online or PDF version.

Screenshots at the end provide examples of DPR requirements and formats.

Section	Explanation
Header Information (Online version only)	Under Careers, it will list the career for the DPR displayed. If multiple DPRs are available, click on the "v" to change between each DPR.
	Hide Satisfied Requirements checkbox is available to only see those requirements not yet satisfied.
	A disclaimer that explains the purpose of the DPR and directs students to verify degree requirements with the school of record. Also, included is a statement about in-progress courses. If a course is in progress, it cannot successfully satisfy a requirement until it has been graded, where the grade meets the limits set for the requirement. Click the "Important Info" button to view information.
	View PDF button available to view a detailed pdf report.
Header Information (PDF version only)	The header contains information that identifies the student, includes a disclaimer regarding the DPR, and defines the different types of courses that can satisfy requirements.
	The type of DPR advisement report displays at the top of the DPR: ♦ Self-Service (runs through Student Dashboard or Advisor Center) ♦ Admin (run by dean's offices through administrative pages) ♦ What-If (a career simulation report that shows how a student's courses would satisfy the requirements of a different plan – Student Dashboard, Advisor Center, or administrative pages.)
	The student's name, SMU ID, and current run date of the DPR report display.
	Under the student information, a textbox contains a disclaimer that explains the purpose of the DPR and directs students to verify degree requirements with the school of record. Also included is a statement about in-progress courses. If a course is in progress, it cannot successfully satisfy a requirement until it has been graded, where the grade meets the limits set for the requirement.
	The textbox also contains a legend that identifies five types of courses that can populate degree requirements within the DPR: ♦ EN: an enrolled course that has received a grade (an "I" grade is considered in progress) ♦ TR: a course that has received transfer credit ♦ TE: a course that has received test credit ♦ IP: a course that is in progress (no grade or a grade of "I") ♦ WH: a faux grade that is found on the career simulation What-If DPR
Program/ Plan Stack (PDF Version Only)	The Program/Plan stack lists all of the student's programs and plans (majors/minors/premajors/Common Curriculum or University Curriculum), including the Requirement Term/Requirement Status of each.
	Programs and plans display in the order they are entered in the system. The first program listed is the student's primary program. The first plan listed is the student's primary plan.
	Majors display before minors within a given program.
	The Requirement Term represents the catalog year that is followed by the student.
	The Requirement Status indicates whether a program/plan is Satisfied, Not Satisfied, or Not Found. "Not Found" means a program or plan is not set up in my.SMU for the DPR, and students in such a program/plan should consult their advisors in their school of record for degree requirements.
Degree Progress Report Analysis	This is a detailed analysis of all program and plan requirements (including those that calculate GPAs), and the courses taken that satisfy them. On the Online DPR, you can view more information about a requirement by clicking on the ">" symbol.
	Note: Not all degree requirements are set up in my.SMU for the DPR, and students in such a program/plan should consult their advisors in their school of record for degree requirements.

Section	Explanation
Degree Progress Report Analysis (Continued)	Plans are divided into Requirement Groups (RG), Requirements (R), and Requirement Lines. Every plan, including the CC and UC, is identified by an RG number. Every requirement group is divided into requirements, which are identified by an R number. A requirement is divided into one or more requirement lines; requirement lines are not numbered on the DPR.
	Required units and/or courses are set up for each Requirement Group, Requirement, and Requirement Line (units or courses Required) so that a requirement will have a Satisfied or Not Satisfied status and will indicate units or courses used toward the requirement. A Satisfied status will include in-progress units. The course does not successfully satisfy the requirement until the course is graded, where the grade satisfies the limits of the requirement.
	For some requirements and requirement lines, all of the courses that can satisfy it will display on the DPR.
	Student exceptions may sometimes display on the DPR: Course Directives (CD) are course substitutions; Requirement Changes (RC) are adjustments to units or courses, and Waivers (W) excuse a student from having to meet a requirement. This student exception will appear as a note under the requirement. On the Online DPR, a course directive will display as a clickable note icon for the course substituted.
	Credit splitting may occur within a requirement when not all of a course's total units are needed. For example, if course has 4 units, 3 units could satisfy a 3-unit requirement and one used toward free electives.
	An undergraduate DPR will have a minimum of five sections. ◆ Undergraduate Degree Requirements: University-wide, internal limits set up that track excess units of P grades, post-matriculation units, and SMU Units (starting fall 2019.) They can be identified in the program requirements discussed below. Starting Fall 2020, these requirements were renamed to Undergraduate Graduation Requirements and include the Proficiencies & Experiences requirements. ◆ Program Requirements (listed for each UG school): University-wide and individual school requirements such as Total Academic Units, SMU Cumulative GPA, and All-College Cumulative GPA. ◆ Common Curriculum or University Curriculum: University-wide requirements that provide the foundation and structure for undergraduate education. The CC and UC do not require or display total units since these are unique to the individual student. ◆ Undergraduate Free Electives: This section will include any credit not used in any major/minor or the Common Curriculum. Note: Second Language and Proficiencies & Experiences will appear in this section as well. ◆ Plan Requirements (listed for each major and each minor): Requirements that display progress towards fulfillment of the student's major and minor, including a Plan Verification requirement (also known as corequisites). Examples of the plan verification for a major includes plan GPA calculation, Advanced Resident courses, verification of a second major or minor.
(PDF version only)	All DPRs will have a Course History section that lists every course that a student has taken in a career within a grid that includes the term, subject, catalog number, course title, grade, units earned, and course type/status. Where applicable, it also displays topical course titles, repeat codes, and course designations.

FIGURE 1. Header Information (Online and PDF) and Program/Plan Stack (PDF only)

1a. Degree Progress Report – PDF:

1b. Degree Progress Report – Online:

> **If you have multiple academic careers, click here to change between each DPR.**

> **Check to hide satisfied requirements.**

> **Select any ">" to view more detailed information.**

FIGURE 2. The DPR is divided into Requirement Groups (RG), Requirements (R), and Requirement Lines.

Example of RG-132 Common Curriculum Requirement Group (Effective Fall 2020):

> **Requirement Groups are designated by RG numbers.**
> **Requirements are designated by R numbers.**

A. COMMON CURRICULUM (2020) (RG-132)
Overall Requirement Not Satisfied: Common Curriculum includes the 4 categories of Foundations, 7 categories of Breadth, and the verification of the 8 Proficiencies and Experiences.

B. FOUNDATIONS (4 Categories; 9-17 Units Required) (R-2544)
Satisfied: Foundations includes Academic Writing, Writing and Critical Reasoning, Quantitative Reasoning, and Second Language. Second Language is listed in a separate requirement, and both requirements must be fulfilled to complete the 4 categories of Foundations.

C. INTRODUCTION TO ACADEMIC WRITING (3 Units Required)
Satisfied: INTRODUCTION TO ACADEMIC WRITING

· **Units:** 3.00 required, 3.00 used
· **Courses:** 1.00 required, 1.00 used

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2021	WRTR	1312	Introduction Academic Writing (INDIVIDUAL AND COMMUNITY)	A-	3.00	EN

> A. Requirement Groups line up at the left margin in bold black font on the PDF.
> B. Requirements line up at the left margin in black font on the PDF.
> C. Requirement lines are indented one tab margin in smaller font (line numbers do not display.)

FIGURE 3. Requirement Status and Courses Used

3a. Courses Used in a requirement on the PDF are identified by Course Type:

3b. Courses Used in a requirement on the Online DPR are identified by the Status:

FIGURE 4. Courses Available (list of all courses that can satisfy a requirement)

4a. Courses Available display on the PDF until the requirement is satisfied, then PDF displays Courses Used:

ECONOMICS FINANCE (9 Units Required)
Not Satisfied: ECONOMICS FINANCE

· **Units:** 9.00 required, 3.00 used, 6.00 needed

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Sprng 2023	ECO	3355	Money and Banking		3.00	IP

Courses Available

ECO 4368, ECO 4378

4b. Online DPR will display like this when satisfied:

COURSE ▾	DESCRIPTION	TERM	UNITS	STATUS
› ECO1311	Principles of Microeconomics	Fall 2021	3.00	C+ Graded: C+
› ECO1312	Principles of Macroeconomics	Spring 2022	3.00	B Graded: B

If the requirement is not yet satisfied, available courses will be blank for status and term:

COURSE ▾	DESCRIPTION	TERM	UNITS	STATUS		
› ECO3355	Money and Banking	Spring 2023	3.00	In Progress	View Sections	⋮
› ECO4368	Financial Economics	Fall and Spring	3.00	-	View Sections	⋮
› ECO4378	Financial Economics and Invest	Fall, Spring, and Summer	3.00	-	View Sections	⋮

FIGURE 5. Student Exceptions (Course Directives)

5a. Course Directives are substitutions that display on the PDF under the course that has been substituted:

5b. Course Directives on the online DPR are identified by a note icon for the substituted course (click on the note for more detail.):

FIGURE 6. Excerpt of Course History (PDF Version):

Course History

Term	Subject	Catalog Nbr	Title	Grade	Units	Type
Fall 2021	ARHS	1301	Medieval and Early Modern	A	3.00	EN
Fall 2021	ECO	1311	Principles of Microeconomics	C+	3.00	EN
Fall 2021	HIST	1321	Introductory Topics/Amer Hist	A	3.00	EN
Course Topic: 20 - US PRESIDENTS AT WAR						
Fall 2021	MATH	1309	Calculus Busi-Social Sci	A	3.00	EN
Fall 2021	WRTR	1312	Introduction Academic Writing	A-	3.00	EN
Course Topic: 1 - INDIVIDUAL AND COMMUNITY						
Sprng 2022	ECO	1312	Principles of Macroeconomics	B	3.00	EN
Sprng 2022	PHIL	1319	Technology, Society, and Value	B+	3.00	EN
Sprng 2022	PSYC	1300	Introduction to Psychology	C+	3.00	EN
Sprng 2022	STAT	2331	Intro Statistical Methods	A	3.00	EN
Sprng 2022	WRTR	1313	Writing and Critical Reasoning	A-	3.00	EN
Fall 2022	ACCT	2301	Intro to Financial Acct	A-	3.00	EN
Fall 2022	CEE	1331	Meteorology	A	3.00	EN
Fall 2022	ECE	1301	Mod Electronic Technology	A	3.00	EN
Fall 2022	ECO	3301	Intermediate Microeconomics	C+	3.00	EN
Fall 2022	ITAL	1401	Beginning Italian: First Term	A-	4.00	EN
Sprng 2023	ACCT	2302	Intro to Managerial Acct		3.00	IP
Sprng 2023	ECO	3302	Intermediate Macroeconomics		3.00	IP
Sprng 2023	ECO	3355	Money and Banking		3.00	IP
Sprng 2023	ITAL	1402	Beginning Italian: Second Term		4.00	IP
Sprng 2023	MDVL	3351	The Pilgrimage: Medieval		3.00	IP