FALL TERM 2020

SEPTEMBER
7, Monday: Labor Day - University will be open and classes will meet
10, Thursday: Meadows Faculty and Staff Zoom meeting, 3:30-5:00
11, Friday: Faculty Development Grant Applications and Letters of Support from the Chair/Director due to Associate Dean Hill-Moore (First Deadline)
11, Friday: Divisions notify Associate Dean Hofeditz that P&T candidate files are ready for review
15, Tuesday: P&T files close
21, Monday: First day P&T dossiers available to Dept/Division/Inst Committee members
25, Friday: Faculty Leave applications for 2020-21 due to Associate Dean Hill-Moore
25, Friday: Spring 2021 schedule due. Faculty teaching status: last official day for requesting exemption
25-26, Friday - Saturday: Family Weekend

OCTOBER
2, Friday: Academic Divisions provide list of projected adjunct needs for Spring 2021 to Tiffany Khim (tkhim@smu.edu)
2, Friday: Faculty Leave applications for 2020-21 due to Associate Dean Hill-Moore
23 – 24, Friday – Saturday: Homecoming Weekend

NOVEMBER
2-20, Monday – Friday: Enrollment for spring 2021 continuing students for all undergraduates and graduates in Dedman, Lyle and Meadows
15, Friday: Department/Division P&T Recommendations to Associate Dean Hofeditz
20, Friday: Faculty Development Grant Applications and Letters of Support from the Chair/Director due to Associate Dean Hill-Moore (Second Deadline)
25, Wednesday: No Class Day
26-27, Thursday-Friday: Thanksgiving Holidays; University offices closed
30 - December 1, Monday-Tuesday: No classes

DECEMBER
4, Friday: Last day of classes (held remotely/online)
4, Friday: Annual report on anticipated faculty retirements and other separations for the coming year due to the provost (exact date TBD by Provost)
7 - 9, Monday - Wednesday: Reading Days
8, Wednesday: Meadows Faculty/Staff Holiday Party – Hope Lobby, 5:30 – 7:30
10-16, Thursday-Wednesday: Examinations (No exams scheduled on Sunday) Exams will be held remotely (online)
18, Friday: December Rotunda Recessional
19, Saturday: December Commencement Convocation. Official close of term and conferral of degrees
December 23 - January 1, Wednesday - Friday: University closed
December 25, Friday: Christmas Day
SPRING TERM 2021

JANUARY
1, Friday: New Year’s Day - University offices closed
4, Monday: Admins can begin entering SUMMER 2021 courses in my.smu (exact date TBD by Registrar.)
8, Friday: Requests for faculty positions to be released due to Provost (exact date TBD by Provost)
15, Friday: Deadline for all faculty to turn in Faculty Activity Reports (FARs) from 2020 using Digital Measures
18, Monday: Martin Luther King, Jr. Day - University offices closed
19, Tuesday: First day of classes.
21, Thursday: Meadows Faculty and Staff Meeting – 3:30 – 5:00, O’Donnell – No Reception
22, Friday: Faculty Summer Research Fellowships due to Chair/Director
25, Monday: Last day for Add/Drop. PeopleSoft --> Schedule.smu – Schedule analysis negotiation window (exact date TBD by Registrar.)

FEBRUARY
12, Friday: All merit recommendations for faculty due to the Dean
16, Tuesday: Deadline for ALL FALL 2021 schedule entries. PeopleSoft --> Schedule.smu – Schedule analysis negotiation window (exact date TBD by Registrar).

MARCH
5, Friday: my.smu.edu will go live so students can see Fall courses offerings (exact date TBD by Registrar.)
15-21, Monday-Sunday: Spring Break
15, Monday: Academic Divisions provide any requests for renewals of lapsing contracts for Professor of Practice, Executive in Residence, Artists in Residence and a list of projected adjunct needs for Fall 20 to Tiffany Khim (tkhim@smu.edu)
27, Friday: Faculty Development Grant Applications and Letters of Support from the Chair/Director due to Associate Dean Hill-Moore (Third Deadline)

APRIL
2, Friday: Good Friday, University offices closed
4, Sunday: Easter Sunday
5 - 23, Monday-Friday: Summer and Fall Enrollment 2021
12, Monday: Honors Convocation
29, Thursday: Meadows Faculty and Staff Meeting and Reception – TBD
30, Friday: P&T Chairs/Directors submit confirmed list of external reviewers to Associate Dean Hill-Moore

MAY
4, Tuesday: Last day of instruction – (Follows a Friday Schedule)
5, Wednesday: Reading Day
6-12, Thursday - Wednesday: Examinations (No Examinations scheduled on Sunday)
14, Friday: P&T materials for external reviewers uploaded to Interfolio
14, Friday: Baccalaureate
15, Saturday: May Commencement Convocation. Official close of term and conferral of degrees.
31, Monday: Entries due for WEAVE Program Level Assessment 2020-21 for academic divisions
31, Monday: Memorial Day – University offices closed.

August 26, 2020