MEADOWS SUMMER RESEARCH FELLOWSHIPS

The following information can be found on the SMU website at:
https://www.smu.edu/Meadows/About/AcademicAffairs

Meadows Faculty Summer Research Fellowships

August 15, 2022

Summer Research Fellowships are intended to enhance a faculty member’s research/creative productivity by providing financial support during the summer months. Fellowships are available to full-time employees holding faculty rank of assistant professor or higher in one of the academic units of the Meadows School. Priority is given to tenure-track faculty who have applied for outside grant support and faculty members who have not previously received this award. A principal objective of this program is to relieve faculty members of financial pressures during the summer so that they do not have to teach for extra compensation. Therefore, no other employment may be undertaken during the summer of the Fellowship without the approval of the Dean.

Fellowships are awarded on the basis of a clearly detailed and articulated plan that explains how the research/creative work will enhance the faculty member’s long-term research agenda. A faculty member who accepts a Fellowship should recognize the ethical obligation to return to the University for at least one year of subsequent service. Fellowship amounts vary up to a maximum of ten percent (10%) of the faculty member’s base salary.

Summer Research Fellowship Application deadline, January 20,
Faculty applicants who apply for outside grant support are given priority

Following application(s) for outside grant support:

1. The applicant must submit a written proposal; The length must not exceed 1000 words.
2. The proposal must include a detailed description of the project and its relation to the faculty member’s research/creative agenda.
3. The proposal must be submitted in hard copy, signed, and dated, to the Chair/Director on or before January 20, of the academic year.
4. MOST IMPORTANTLY, on the date the proposal is submitted to the Chair/Director, the faculty member must notify the Senior Associate Dean that a proposal has been submitted to the Chair/Director.
5. Summer Fellows must submit a written report to the Sen. Associate Dean of what was accomplished not later than September 1, of the grant year.
The Academic Chair/Director

1. The Academic Chair/Director submits the approved proposals from the area with a letter of support that explains the basis for the academic unit approval to the Senior Associate Dean on or before (and not later than) January 28, of the year of application.

2. The Academic Chair/Director reminds approved Fellows from the previous year to submit a written report of what was accomplished to the Senior Associate Dean not later than September 1, of the year awarded.

The Dean of Meadows

The Dean notifies applicants of the final decision by February 15.

Again, Fellows must submit a written report of what was accomplished to the Senior Associate Dean on or prior to September 1.

From the Senior Associate Dean

➢ Communication between Chairs/Directors and their respective faculties regarding future summer research fellowship needs and opportunities should be ongoing.

➢ The information regarding Meadows Faculty Summer Research Fellowships provided on the preceding pages is thorough, detailed, and complete, and it provides the policy and procedural information necessary for Academic Chairs/Directors to advise their faculties and to move through the process themselves.

➢ All Meadows Faculty Summer Research Fellowship applications are submitted by Academic Chairs/Directors to Jennifer R. Smith, Administrative Coordinator for the Office of the Senior Associate Dean for Faculty. Only complete applications may be submitted; partial applications will not be accepted and neither will they be processed.

➢ Chairs/Directors must be clear and rigorous in their evaluations of the relative value and importance of the activities for which faculty members are seeking summer research fellowship support.