



Special Award Donor Information Sheet

Fair is February 17, 2024

Awards The number, name, and criteria of your awards are up to you. Typical prizes are cash, scholarships, plaques, scientific equipment, etc. As soon as possible, confirm your award details with us at drsefjudge@smu.edu. The actual prizes and payments can be sent to SMU later.

Benefits Your organization and awards will be promoted at the fair, on our website, and at our awards banquet.

Judges As soon as they are known, email us the names/emails of your Special Award judges. We will email final information for judges about 1 week before the fair.

Banquet Fees There is a fee of **\$40** for each project (individual or team) awarded, as a contribution toward the cost of administrating the award. Award ceremony is TBA at this time.

All prizes, payments, and judge details are due by February 9, 2024.

Logistics for Donations

1. The Dallas Regional Science & Engineering Fair is an educational tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code. Donors may deduct contributions as provided under Section 170 of the code. Tax ID: 75-6035917
2. If your prize has a certificate or plaque that you wish to have personalized (name only), we will do this.
3. **You may bring or mail all your prizes and money (payable to DRSEF on one check) to the address below.** All awards will be announced individually. The awards ceremony is TBA at this time.

Mailing: Dallas Regional Science and Engineering Fair - Special Award
Southern Methodist University
PO Box 750220
Dallas, TX 75205-0278

Delivery: Dallas Regional Science and Engineering Fair - Special Award
Southern Methodist University
6405 Boaz Ln, McFarlin Auditorium G38
Dallas, Texas 75275
Phone: 214-768-0835