DOMESTIC APPLICANTS (US CITIZENS, PERMANENT RESIDENTS, AND H1/H4 VISA HOLDERS):

1. **Complete the graduate application**
   Fill out all required fields and submit the online application.
   https://gradadmission.smu.edu/apply/

2. **Pay the $75 application fee**
   After submitting your application, you will be able to pay this fee from your application status page.

3. **Order transcripts**
   Request from the Registrar of each college or university attended that an official transcript of your work be sent directly to the address below. If more than one college or university appears on your graduating transcript, you still need the official transcript from each and every school attended.
   Graduate Application Processing
   PO Box 518
   Dallas TX 75275-0518

4. **GRE test scores required only in the following situations:**

   - For master's-level applicants applying to one of the following degree areas: Civil Engineering, Environmental Engineering, Computer Science, Computer Engineering, Electrical Engineering, or Mechanical Engineering.
   - For master's-level applicants applying to the Engineering Entrepreneurship program as well as the dual degree program, M.S. Engineering + MBA.
   - For master's-level applicants applying to Security Engineering who do not have a minimum of two years industry experience.
   - For master's-level applicants applying to Software Engineering who do not have a minimum of two years' experience in software development and/or maintenance.
   - For all doctoral-level applicants.

5. **Three (3) letters of recommendation required only in the following situations:**

   - For all Doctoral-level applicants.
   - **Letters of recommendation should be written by current or past professors or employment supervisors.**

Applications and requests for full-time departmental teaching or research assistantships will be considered after all materials required for processing have been received in the Graduate Admissions Office.

Application Checklist:
Please use this checklist as your guide for ensuring all your application materials are complete.

- Completed graduate application.
- Statement of purpose (submit within the online application).

- Application fee - $75.00 (required, cannot be waived).
- Official transcripts from each and every college or university attended.
- GRE test scores (not required for all applicants, see #4 above).
- Recommendation letters (not required for all applicants, see #5 above).

INTERNATIONAL APPLICANTS (F1, F2, J1, AND J2 VISA HOLDERS):

1. **Complete the graduate application**
   Fill out all required fields and submit the online application.
   https://gradadmission.smu.edu/apply/

2. **Pay the $75 application fee**
   After submitting your application, you will be able to pay this fee from your application status page.

3. **Order transcripts**
   Request from the Registrar of each college or university attended that an official transcript of your work be sent directly to the address below. If more than one college or university appears on your graduating transcript, you still need the official transcript from each and every school attended.

   Graduate Application Processing
   PO Box 518
   Dallas TX 75275-0518

4. **GRE test scores required only in the following situations:**

   - For master's-level applicants applying to one of the following degree areas: Civil Engineering, Environmental Engineering, Computer Science, Computer Engineering, Electrical Engineering, or Mechanical Engineering.
   - For master's-level applicants applying to the Engineering Entrepreneurship program as well as the dual degree program, M.S. Engineering + MBA.
   - For master's-level applicants applying to Security Engineering who do not have a minimum of two years industry experience.
   - For master's-level applicants applying to Software Engineering who do not have a minimum of two years' experience in software development and/or maintenance.
   - For all applicants requesting financial aid.
   - For all doctoral-level applicants.

5. **Three (3) letters of recommendation are required only in the following situations:**

   - For all doctoral-level applicants.

6. **All international students whose native language is not English and who have not graduated from an American university must submit a TOEFL or IELTS proficiency test with the following minimum scores:**

   - For the TOEFL, we require a minimum overall score of 80 out of 120.

- For the IELTS exam, we require a minimum overall score of 6.5.

All requested materials must be received in the Graduate Admissions Office prior to consideration for financial assistance.

Additional Information for International Students
Your application cannot be considered until the following information is received:

- TOEFL scores (unless you have previously earned a degree in the U.S.).
- 3 letters of recommendation from current or past professors or employment supervisors.
- Certification of Finances (official form required – a copy will not suffice).

After you have been accepted but before you can enroll, you are required to have the SMU-approved Student Group Health Insurance (both injury and sickness benefits). The cost of this insurance is currently about $1,200 per academic year for one person and is subject to change without notice.

Application Checklist:
Please use this checklist as your guide for ensuring all your application materials are complete.

- Completed graduate application.
- $75.00 application fee (required for all applications, cannot be waived).
- GRE results (not required for all applicants, see #4 above).
- TOEFL results (required for all applicants who have not attended an institution in the U.S.).
- Certificate of Finance (required for all international applicants).
- Recommendation letters (not required for all applicants, see #5 above).
- Official transcripts from any and all colleges and universities attended.
- Photo copy of the first page of your passport.

WEEKEND, OFF CAMPUS PROGRAM APPLICANTS:

Application Checklist:
The items listed below are required to complete your application:

- Completed graduate application. https://gradadmission.smu.edu/apply/
- $75.00 application fee (required for all applications, cannot be waived).
- Personal statement (submit within the online application).
- Current resume.
- Official transcripts from any and all colleges and universities attended.
- Statement of job responsibility.

Please send items to the following

Graduate Application Processing
PO Box 518
Dallas TX 75275-0518