

SMU Libraries

Presentation Evaluation Form

Candidate's Name _____

Position _____ Department _____

Reviewer _____ Date _____

Presentation Skills

Rate the following on a scale of 1–5 (5 = Strongly agree, 1 = Strongly disagree)
(Circle one)

The purpose of the presentation was clear.

1 2 3 4 5

The candidate was well-prepared and organized.

1 2 3 4 5

The candidate effectively presented and explained ideas.

1 2 3 4 5

The candidate addressed the presentation topic well.

1 2 3 4 5

The candidate demonstrated familiarity with best practices and relevant literature.

1 2 3 4 5

The candidate answered questions clearly and concisely.

1 2 3 4 5

The candidate effectively engaged the audience.

1 2 3 4 5

The overall quality of the presentation was excellent.

1 2 3 4 5

Additional comments:

Thank you

Please return this form to _____