

# Petition to Take Graduate Level Courses

Complete this form and print it out. Have the Assistant Dean of Students Affairs approve it, and return it to the Law School Registrar's Office for copying. Take the original to the department or school in which you wish to take the class to obtain their permission. *Either that department or the University Registrar's Office will register you for the course during the add/drop period of the applicable department or school. You will not be able to add the class to your schedule yourself nor will the Law School Registrar's Office.*

***\*If you are petitioning to take a course in the Dispute Resolution program on the Plano campus, make sure that the course you will be registering for is offered in either a fall, spring, or summer term. You will not be allowed to register for a course in the Jan term or the May term. Also keep in mind that you will still pay law school tuition even if you are taking one of these courses.***

Please note that you must receive a grade of at least "C" (or its equivalent) in order to receive credit toward your law degree. (If the course is only offered on a pass/fail basis, you will not receive law school credit). Your grade will not be included in calculating your law school grade point average.

STUDENT NAME:

STUDENT ID#:

PHONE#:

E-MAIL ADDRESS:

CUMULATIVE GPA:

HRS. EARNED TO DATE:

HAVE YOU EARNED ALL OF YOUR HOURS AT SMU LAW SCHOOL?

Yes

IF NO, WHAT SCHOOL AND HOW MANY HOURS WERE EARNED? (include courses taken at other law schools and in other departments at SMU).

PLEASE LIST THE SPECIFIC COURSE(S) YOU WOULD LIKE TO TAKE FROM ANOTHER DEPARTMENT OR SCHOOL AND ATTACH A COPY OF THE COURSE DESCRIPTION(S). YOU MAY TAKE NO MORE THAN 6 CREDIT HOURS IN ALL.

WHAT SEMESTER DO YOU WISH TO TAKE THESE COURSES?

**(Check One)**   **Fall**   **Spring**   **Summer** **YEAR:**

2013

PLEASE STATE HOW THE DESIRED COURSES FIT INTO YOUR CAREER GOALS:

PLEASE LIST ALL LAW SCHOOL COURSES THAT YOU HAVE TAKEN IN RELATED AREAS:

\_\_\_\_\_

Approved

\_\_\_\_\_

Denied

\_\_\_\_\_

Assistant Dean for Student Affairs

\_\_\_\_\_

Date

COMMENTS: