GABRIELLA GRADUATE

3408 Oak Leaf Drive Dallas, TX 75025 ggradua@hotmail.com 214-555-1212 home 469-555-1212 work

ADMISSIONS AND AFFILIATIONS

State Bar of Texas, admitted November 2010
Dallas Bar Association, Member of Business Litigation Section
Dallas Association of Young Lawyers

EDUCATION

SMU Dedman School of Law

Dallas, TX

Juris Doctor, May 2010

- GPA: 3.349 (Top 33% = 3.332)
- SMU International Law Review Association, Associate Managing Editor
- 2007 Jackson Walker Moot Court Competition, Nominated for Best Brief
- Moot Court Board, Director
- Women in Law, Treasurer
- 2007 SMU Law Summer Program at Oxford University

Vanderbilt University

Nashville, TN

Bachelor of Arts in History, cum laude, May 2006

- History Departmental Honors
- Thesis: "The Aftermath of the 'Interview at Weehawken': What Hamilton's Death Meant to America"
- Office of United States Senator Bill Voter, Washington, D.C., summer 2005 intern

LEGAL EXPERIENCE

Smith & Jones, L.L.P.

Dallas, TX

Litigation Associate, September 2010 – present Law Clerk, May 2009 – August 2009

Represent clients in all aspects of commercial litigation practice, including researching and drafting memoranda regarding UCC breach of warranty, class actions, and Texas civil procedure. Propound and respond to discovery, attend and conduct depositions, assist in trial preparation and observe trials.

The Honorable Frances Maloney, Texas Court of Appeals, Fifth District

Dallas, TX

Judicial Intern, June 2008 – July 2008

Assisted in drafting opinions and orders, researched legal issues and drafted memoranda, observed oral arguments and conferred with Justice Maloney regarding rulings.

Erhman and Wilkes, P.C.

Dallas, TX

Litigation Legal Assistant, June 2007 – August 2007

Organized, accumulated and edited information for several corporate and other civil cases. Coordinated distribution, document production and other aspects of case organization and assisted in document reviews.

COMMUNITY INVOLVEMENT AND INTERESTS

Mentor for Big Brothers/Big Sisters of America, 2008 - Present Treasurer of Willowbend Homeowners Association, 2009 - Present Interests include hiking, kayaking, and playing golf.