



SMU | DEDMAN
SCHOOL OF LAW

APPLICATION INSTRUCTIONS

The goal of our admissions process is to identify applicants who will flourish in law school and who will gain a distinct lifelong advantage by having attained a Dedman law degree. The application process is our opportunity to look at you as a whole person. We want to know about you and your accomplishments.

Throughout the admissions process, the Admissions Office will make every effort to give you prompt and individualized attention. Every application is read in its entirety; no decisions are made on the “numbers” alone. When evaluating an application, we look for well-rounded students who have proven evidence of academic success and who will enrich our overall educational community.

Our application process is designed to provide you with greater control over the completion of your application. By including most required documents with your application, you can help ensure that nothing is misfiled or delayed in the mail. If any of your recommenders prefers to mail his or her letter directly to the Office of Admissions, please follow up with your recommender(s) to confirm that he or she has mailed the letter in a timely fashion.

LL.M. Instructions

LL.M. Application Requirements

Applicants to the LL.M. programs must submit the following:

- (1) completed application,
- (2) personal statement,
- (3) résumé,
- (4) two letters of recommendation,
- (5) \$75 (U.S. dollars) nonrefundable application fee made payable to SMU Dedman School of Law, which will be waived for international students who so request, and
- (6) certified undergraduate and law school transcripts. Transcripts must be mailed directly to the SMU Dedman School of Law Office of Graduate Legal Studies from your schools.

International Applicants

Applicants for whom English is not the primary language must take the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS). Information is available regarding the two tests from www.ets.org or www.IELTS.org. SMU's institution code for the TOEFL is 6660, department code 03. There is no institution code for the IELTS. The TOEFL or IELTS score must be reported to SMU directly.

LL.M. Application Deadlines

Applications for LL.M. programs are processed on a continuous basis. It is in your best interest to submit your application as early as possible. Applicants for Fall (August)

entry must be postmarked by April 1. All supporting documentation must be received by April 15. Applications for Spring (January) entry must be postmarked by October 1. All supporting documentation must be received by October 15. Late applications will be accepted on a case-by-case available basis. Applications will be reviewed upon completion, and decisions will be made shortly thereafter.

LL.M. Scholarships

SMU will award a limited number of partial scholarships to LL.M. candidates. We do not have a separate application for LL.M. scholarships. Your application for admission serves as your scholarship application.

LL.M. Tuition Fees, and Estimated Expenses

Please refer to our website (www.law.smu.edu), click on Prospective Students, then LL.M. Programs, then select the program for which you are applying to view the tuition, fees, and estimated expenses or contact the Office of Graduate Legal Studies with any questions.

For More Information

How to Contact Us

Office of Graduate Legal Studies
SMU Dedman School of Law
PO Box 750111
Dallas TX 75275-0111

Phone 214-768-2658
1-888-768-5291

Fax 214-768-8228

E-mail lawadmit@smu.edu

Web Site www.law.smu.edu

Office of Financial Aid
SMU Division of Enrollment
Services

PO Box 750181
Dallas TX 75275-0181

Phone 214-768-3417

Fax 214-768-4119

E-mail enrol_serv@smu.edu

Web Site ww.smu.edu/ofa

SMU Office of Residence Life
and Student Housing
PO Box 750215
Dallas TX 75275-0215

Phone 214-768-2407

Fax 214-768-4005

E-mail housing@smu.edu
smuapts@smu.edu

Web Site www.smu.edu/housing

SMU will not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religion, national origin, sex, age, disability, genetic information, or veteran status. SMU's commitment to equal opportunity includes nondiscrimination on the basis of sexual orientation and gender identity and expression. The Executive Director for Access and Equity and Title IX coordinator has been designated to handle inquiries regarding the nondiscrimination policies.



Application for Admission

Application Status (check all that apply)

\$75 application fee enclosed

MASTER OF LAWS (LL.M.)

- LL.M. for Foreign Law School Graduates
Taxation LL.M.
Full-time (fall entry only)
Part-time
General LL.M.

- Gender: Male, Female
Expected enrollment: Fall, Spring (year)

Area of Specialization

1. U.S. Social Security number (if any) or LSAC number (if any) L-

2. Mr. Ms. First Middle Last Preferred Name

3. Ethnic Background

- Are you of Hispanic Origin? Yes/No
Do you identify with one or more of the following?
African American/Black, American Indian/Alaska Native, Asian, Native Hawaiian/Pacific Islander, White

4. Current mailing address

Permanent mailing address

Home telephone, Business telephone, Valid until, Email address, Cellular telephone

5. Date of birth (Month Day Year) City of birth

Country of birth

Country of citizenship Permanent residency

If not a U.S. citizen, do you have a visa? Yes No If so, what type? (please attach a copy)

6. List in chronological order every educational institution attended (attach supplement, if necessary).

Table with 5 columns: Institution, Dates of Attendance, Major, Degree/Year, GPA or Rank

7. Have you previously applied for admission to SMU Dedman School of Law? Yes No
 If so, when? _____
8. Will you be applying for financial aid? Yes No
9. Foreign applicants only: Do you have a sponsor? Yes No
10. Please list any immediate family who have attended or are attending Southern Methodist University.

<i>Name & Relationship</i>	<i>School Attended (i.e., Law, Business, Engineering)</i>	<i>Degree Granted/Years Attended</i>
_____	_____	/
_____	_____	/
_____	_____	/
_____	_____	/

11. Name, address, and telephone number of current employer:

12. If you answer yes to any of the following questions, you must attach a separate sheet giving the dates, causes, outcomes, and circumstances related to the event.
- Were you ever dismissed, suspended, placed on academic probation, or subject to disciplinary action at any college, university, professional school or law school, or are any charges currently pending? Yes No
 - Have you ever been convicted (including receiving deferred adjudication or pleading *nolo contendere*) of a criminal offense, or are there any criminal charges currently pending (other than minor traffic violations)? Yes No
 - Have you ever been discharged or dismissed from the armed forces (other than honorably) or sentenced in a court-martial proceeding? Yes No

13. Attach to your application the following:
- (a) A list of any significant scholastic honors;
 - (b) A brief description of three principal extracurricular or community activities and the amount of time per week you devote to them;
 - (c) Your work history or résumé;
 - (d) A list of publications, if any, and
 - (e) A personal statement containing any information relevant to your decision to pursue graduate legal study. (General LL.M. candidates must indicate a specific area of concentration and outline a course of study.)
14. You must provide two recommendations, preferably one from your law school dean and one from a law professor. You must have your undergraduate and law transcripts sent directly to SMU Dedman School of Law from your schools, showing your degrees earned and class rank, if available.
15. Enclose a nonrefundable application fee of \$75 (U.S. dollars). Make checks payable to SMU. The application fee will be waived for any international student who so requests.
16. LL.M. for Foreign Law School Graduates: applicants must take the TOEFL or IELTS and have the score reported to SMU. See Application Instructions for more information.

I hereby certify that the information provided on this form and in the attached materials is true and complete.
 I understand that any false statement may be cause for exclusion from the SMU Dedman School of Law.

Signature _____
Date

Recommendations for SMU Dedman School of Law

*(To be used only if applicant is not using
LSAC Letter of Recommendation Service.)*

Name of applicant _____

Name of recommender _____

To the Applicant:

By signing this form, you are giving permission to release the information requested. Federal law allows you access to this after enrollment. Please sign one of the following statements.

I waive my right of access to this recommendation.

Signature

Date

OR

I do not waive my right of access to this recommendation and understand I may see it after enrollment.

Signature

Date

To the Recommender:

Your assessment of the applicant named above will greatly assist the Admissions Committee in its decision. The recommendations are an important part of the application process, and your time in furnishing this information is appreciated.

After completing this form, please attach it to your recommendations, place it in an envelope, seal the envelope, and sign across the seal. Then return it to the applicant, who will forward it to the school, unopened, with his/her completed application package, or mail directly to Office of Graduate Legal Studies, SMU Dedman School of Law, PO Box 750111, Dallas TX 75275-0111.

Recommendations for SMU Dedman School of Law

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