# Textbook Ordering 101

**BARNES & NOBLE | FACULTY ENLIGHT**

**BARNES & NOBLE ☷ SMU.**

Through *FacultyEnlight®*, our online adoption platform, you can research and adopt course materials in one convenient location.

**STEP 1:**

Click **Faculty Resources** on the bookstore homepage (www.smu.bncollege.com) and be automatically redirected to the *FacultyEnlight* website. Or go to www.facultyenlight.com.

**STEP 2:**

**Sign In** or **Create an Account** for a *4 year private university* in just a few simple steps.

**STEP 3:**

To order materials, click **Adopt**.

Drop down menus make it easy to identify Term, Department, Course, and Section.

Want to use one textbook for all sections? Simply click **Select All**, and the textbook you choose will be added to each one.

**STEP 4:**

To choose materials, click **Continue**. Select **Search for Course Materials** to search by ISBN, Title, Author, or even Publisher.

From this screen, you can search your **History**, search your colleagues' adoptions, access your **Favorites Lists**, or order **Non-Text Materials**.
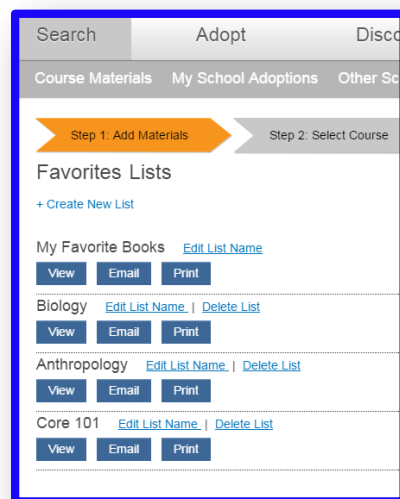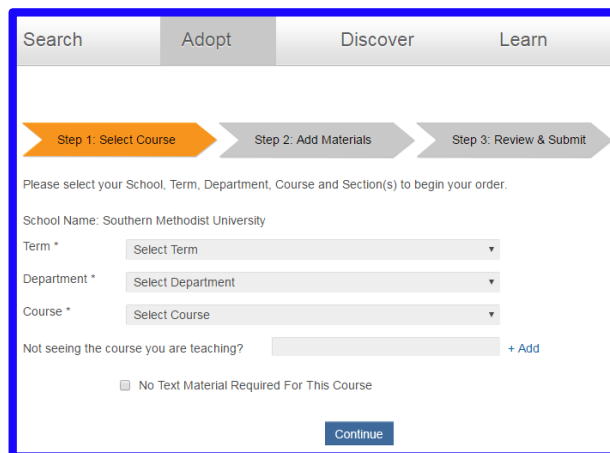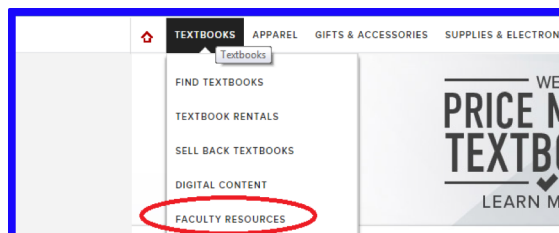
If your class does not require a textbook, just click the **No Materials Required For This Course** box.

**STEP 5:**

After you've found the right material, click **Adopt This Book**, then **Continue** to Review/Submit.

To select additional materials, click **Add More Materials**. From here, you will also mark course materials **Required** or **Recommended**.

When you've finished making all your selections, click **Submit Order**.

Still have questions? Please contact Rachel Russell or Cameron Cruz at (214)768-2435