

SMU Faculty Senate
Committees and Charges, 2020-2021

EXECUTIVE COMMITTEE

Past President: Tim Rosendale (Dedman I)

President: Aurélie Thiele (Lyle)

President-Elect: Pia Vogel (Dedman III)

Secretary: Susana Solera Adoboe

David Bertrand (Simmons)

Rob Frank (Meadows)

Luigi Manzetti (Dedman II)

Rebekah Miles (Perkins)

Anna Offit (Law)

Tom Tan (Cox)

ACADEMIC POLICIES COMMITTEE

Chair: Matthew Wilson (Dedman II)

ExCom Liaison: Aurélie Thiele (Lyle)

Members:

- 2021—Joe Kobyłka (Dedman II)
Sabri Ates (Dedman I)
- 2022—Michael Harris (Simmons)
Stacey Jacobsen (Cox)
Lourdes Molina (Dedman I)
- 2023—Hank Hammett (Meadows)
Matthew Wilson (Dedman II)

Dedman III, Lyle, Perkins,

+ *ex officio* CGE representative Olga López-Valero Colbert

Standing charges:

The Academic Policies Committee represents the General Faculty in all academic matters. Its purview shall include but not be limited to monitoring the general curriculum, interdisciplinary academic programs, university libraries, university research support, university support for scholarly publications, and the activities of non-School academic institutes and programs, as well as establishing the academic calendar of the University.

The Committee shall review standing policy regarding academic affairs and proposed changes in those policies. The Committee shall identify inadequacies in policy and propose revisions to the Faculty Senate.

The Committee shall monitor the general education curriculum and interdisciplinary programs in coordination with the appropriate curricular councils.

The Committee shall be responsible for the subcommittees named below, as well as others that may be assigned to it by the Senate. The chairs of these subcommittees shall be members of the committee but other subcommittee members need not be.

1. Subcommittee on Admissions and Financial Aid
2. Subcommittee on Libraries
3. Subcommittee on the Academic Calendar of the University.

The Committee shall make an annual report to the Senate in writing.

Additional Charges for AY 2020-21:

1. Review breakdown of enrollment of undergraduates by majors to identify any racial and ethnic disparity in those enrollments, distinguishing between transfer and non-transfer students, and assess barriers, if any, to enrollment, including a review of major entry requirements.
2. Review breakdown of graduation rates by majors to identify any racial and ethnic disparity in those enrollments, distinguishing between transfer and non-transfer status, and assess barriers, if any, to graduation.
3. With help from the Research and Graduate Education committee, investigate establishing an Honor Council for Graduate Students that would be run by graduate students and the Student Life staff.
4. Clarify and monitor the relationship between Continuing and Professional Education and the academic units on campus to maintain appropriate faculty oversight.

APC Subcommittee on Admissions and Financial Aid

Chair: Eli Olinick (Lyle)

ExCom Liaison: Pia Vogel (Dedman III)

Members:

2021—Pia Vogel (Dedman III)

2022—Elena Borzova (Lyle)

2023—Eli Olinick (Lyle)

Gauri Bhat (Cox)

Standing Charges

The Subcommittee on Admissions and Financial Aid is a subcommittee of the Senate Academic Policies Committee and reports to the Executive Committee and the Senate through that committee.

The Subcommittee shall represent the Senate in the University Admissions Council and inform the Senate of the Council's work.

Its members shall also be the Senate's nominees to the University Admissions Council, and the chair of the Subcommittee shall normally serve as chair of that Council.

The Subcommittee shall brief the Senate each fall on the current year's admissions results and financial aid commitments, and each spring on projections for the following year. The Subcommittee shall report annually to the Academic Policies Committee and Senate in writing.

Additional Charges for AY 2020-21:

The following specific charges are made with the understanding that members of this Subcommittee represent the faculty on the University Admissions Council and that these charges are, in effect, the business of the entire Council.

Work with Associate Vice President Wes Waggoner and Associate Provost Sheri Kunovich to:

1. Monitor the competitiveness of financial aid packages compared to our peers and aspirational peers for all socio-economic segments, especially the most underprivileged students.
2. Evaluate current processes for recruitment, scholarship support and retention initiatives to increase the racial, ethnic, and socioeconomic diversity of the student body, both among transfer and non-transfer students.
3. Evaluate any ethnic, racial and socioeconomic disparities in the updating of financial aid packages from year to year as students progress toward graduation.

APC Subcommittee on Libraries

Chair: Kathleen Wellman (Dedman I)

ExCom Liaison: Tim Rosendale (Dedman I)

Members:

2021—Kathleen Wellman (Dedman I)

2022—Jing Cao (Dedman III)

Grant Hayden (Law)

Omer Ozak (Dedman II)

2023—Theo Walker (Perkins)

Standing Charges:

The Subcommittee on Libraries is a subcommittee of the Senate Academic Policies Committee and reports to the Executive Committee and the Senate through that committee.

The Subcommittee shall review policy for the University libraries. These reviews shall address the development and maintenance of library collections, the status and compensation of professional librarians, and such operational matters as hours of access, efficiency, impact of new construction and remodeling, and computerized library systems.

The Subcommittee shall advise the directors of the libraries, and shall review annually the library budgets and the allocation of funds.

The Subcommittee shall report annually to the Academic Policies Committee and Senate in writing.

Additional Charges for AY 2020-21

Coordinate with Holly Jeffcoat to:

1. Determine how libraries can best help ensure the success of diverse student populations, including open access materials, strategic partnerships, technology-driven opportunities for learning and novel library spaces, to ensure accessible and affordable learning and the development of critical information skills,
2. Determine best practices among our peers and aspirational peers regarding libraries' initiatives, library resources, librarians' status and collaborations with faculty,
3. Investigate the use, by school and department and library, of libraries resources (online and on campus), and identify in which areas library holdings and facilities most need to be augmented to match academic aspirations.

APC Subcommittee on the Academic Calendar of the University

Chair: Ian Harris (Dedman III)

ExCom Liaison: Robert Frank (Meadows)

Members:

2021—David Bertrand (Simmons)

2022—Robert Frank (Meadows)

2023—Ian Harris (Dedman III)

Standing Charges:

1. The Subcommittee on the Academic Calendar of the University is a subcommittee of the Senate Academic Policies Committee and reports to the Executive Committee and the Senate through that committee.
2. The Subcommittee shall work with the Office of the Provost in the advance preparation of the academic calendar.
3. The Subcommittee shall prepare a written report for action by the Senate at least eighteen months before the beginning of the academic year of the proposed calendar.

ALL-UNIVERSITY FINANCE COMMITTEE

Chair: Nathan Balke (Dedman II)

ExCom Liaison: Susana Solera Adoboe (Dedman I)

Members:

2021—Yunkai Zhou (Dedman III)

Nathan Balke (Dedman II)

Neil Battacharya (Cox)

Meredith Richards (Simmons)

2022—Bruce Marshall (Perkins)
Susana Solera Adoboe (Dedman I)
Joshua Tate (Law)
Robert Frank (Meadows)
Xin-Lin Gao (Lyle)
2023—Carolyn Smith-Morris (Dedman II)

Standing Charges:

The All-University Finance Committee represents the General Faculty in all matters concerning the financial status of the University. The Committee shall review the annual budgets of the University and the budget process, including financial plans for the University, investment strategies, capital investment plans, financial implications of faculty salary and faculty/staff benefit proposals and other such matters as may be referred to it by the Senate or the Executive Committee.

The Committee shall be responsible for Subcommittees named below as well as others that may be assigned to it by the Senate. The chairs of these Subcommittees shall be members of the committee, but other subcommittee members need not be.

1. Subcommittee on Faculty Benefits
2. Subcommittee on The Economic Status of the Faculty

The Committee shall brief the Senate each fall concerning the University budget for the current fiscal year and preliminary plans for the next fiscal year. This Committee shall brief the Senate each February concerning the budget to be proposed to the Board of Trustees for the next fiscal year.

The Committee shall make an annual report to the Senate in writing.

Additional Charges for AY 2020-21

1. Work with Vice President Chris Regis to evaluate the impact of COVID-19 on the university budget.
2. Consult with the Associate Provost for Continuing Education to evaluate plans and prospects for revenue growth from expanding Continuing Education Programs.
3. Monitor the use of OE funds for academic programs.

AUFC Subcommittee on Faculty Benefits

Chair: Joanna Grossman (Law)
ExCom Liaison: Anna Offit (Law)
Members:

2021—Frank Coyle (Lyle)
2023 – Daniel Reynolds (Dedman III)
Kim Baker (Simmons)

Standing Charges:

The Subcommittee on Faculty Benefits is a subcommittee of the All-University Finance Committee and reports to the Executive Committee and the Senate through that committee. Its members shall also be the Senate's nominees to the University Benefits Council, and the chair of the Subcommittee shall normally serve as chair of that Council.

The Subcommittee shall represent the Senate in the University Benefits Council and inform the Senate of the Council's work. Through the Benefits Council the Subcommittee shall:

1. Review, and forward faculty suggestions regarding benefits;
2. Review changes in benefits proposed by administrative offices or others and make recommendations concerning the proposed changes;
3. Review existing benefits plans and make suggestions for improvements;
4. Present faculty recommendations concerning benefits to the administration prior to the time of budgetary planning;
5. Engage in an over-all evaluation of the benefits package.

The Subcommittee shall report annually to the All-University Finance Committee and the Senate in writing.

Additional Charges for AY 2020-21:

The following specific charges are made with the understanding that members of this Subcommittee represent the faculty on the University Benefits Council and that some of these charges are, in effect, the business of the entire Council.

1. Investigate best practices among our peers and aspirational peers regarding faculty benefits.
2. Evaluate the utilization rate and long-term financial health of the child care center and consider the feasibility of providing additional services for students, staff and faculty with young children.

AUFC Subcommittee on the Economic Status of the Faculty

Chair: Maribeth Kuenzi (Cox)

ExCom Liaison: Rob Frank (Meadows)

Members:

2022—Steve Woods (Meadows)

Michael Chmielewski (Dedman II)

2023 – Susanne Scholz (Perkins)
Stephanie Martin (Meadows)
Brian Zoltowski (Dedman III)

Standing Charges:

The Subcommittee on The Economic Status of the Faculty is a subcommittee of the Senate All-University Finance Committee and reports to the Executive Committee and Senate through that committee. The Subcommittee shall:

1. Prepare, in consultation with the Provost's Office, appropriate studies of the economic status of the faculty;
2. Work with the All-University Finance Committee in the preparation of coordinated recommendations on budgetary policies;
3. Assist the Senate in promoting the economic status of the faculty.

The Subcommittee shall support the All-University Finance Committee in that committee's semiannual briefings of the Senate.

The Subcommittee shall report annually to the All-University Finance Committee and the Senate in writing.

Additional Charges for AY 2020-21:

1. Work with the Provost's Office to provide an accurate picture of salaries, raises, allocations, bonuses etc. both for tenured/tenure-track and not-tenure-track faculty, in comparison with means and medians at peer/aspirant peer universities,
2. Investigate situations by school and rank where our salaries are not as competitive as those at peers/aspirant peers and analyze discrepancies
3. Evaluate best practices among peer and aspirational peer universities to facilitate spousal and partner hires.

Athletic Policies Committee

Chairs: David Bertrand (Simmons) and Luigi Manzetti (Dedman II)

ExCom Liaison: David Bertrand (Simmons) and Luigi Manzetti (Dedman II)

Members:

2021—Julie Forrester (Law)

Luigi Manzetti (Dedman II)

2022—Greg Brownderville (Dedman I)

2023-- Ken Hamilton (Dedman I)

Michael Braun (Cox)

David Bertrand (Simmons)

Standing Charges:

The Athletics Policies Committee represents the General Faculty in all matters concerning intercollegiate athletics. Its members shall also be the Senate's nominees to the University Athletic Council, and Chair of the Committee shall normally serve as chair of that Council.

The Committee shall review and recommend to the Senate policies and standards pertaining to:

1. Intercollegiate athletics;
2. The preparation and implementation of the Athletic Department budget;
3. The selection and retention of administrative personnel and head coaches in the Athletic Department;
4. The control of eligibility of all participants in athletics;
5. The control of the scheduling of games;
6. All other matters embraced within the rules of those intercollegiate athletic organizations of which the University is a member.

The Committee shall discharge these duties in cooperation and, where appropriate, in coordination with the All-University Finance Committee, the Subcommittee on Admissions and Financial Aid, and the Student Policies Committee.

The Committee shall make an annual report to the Senate in writing.

Additional Charges for AY 2020-21:

The following specific charges are made with the understanding that members of this Committee represent the faculty on the University Athletics Council and that some of these charges, but not all of them, are the business of the entire Council.

1. Work with athletics to evaluate trends in average GPA and NCAA Academic Progress Rate for each eligible program,
2. Work with athletics to implement a career development plan in collaboration with other SMU career programs to assist with post-graduation employment opportunities for SMU student-athletes, also investigating the role faculty can play as mentors,
3. Work with athletics to monitor the implementation of the requests made by Black and ally student-athletes to the athletics department in August 2020.

Committee on Committees

Chair: Aurelie Thiele (Lyle)

Members:

2021—Tim Rosendale (Dedman I)

2022—Aurelie Thiele (Lyle)

2023-- Pia Vogel (Dedman III)

Standing Charges:

The Committee on Committees shall normally be responsible for acting on behalf of the General Faculty to provide nominees for president-elect, secretary, the Executive Committee, standing committees of the Senate (except the Committee on Committees), subcommittees, special committees, and other entities as well as for diverse-constituency committees.

The Committee shall also nominate to the University administration candidates for Chief Marshall and All-University Judiciary and shall report its nominations to the Executive Committee.

The Committee shall suggest to the Executive Committee the appropriateness of establishing additional committees (or subcommittees) or disestablishing existing committees (or subcommittees) in order to advance the role of the faculty within the system of shared governance at SMU.

Faculty Ethics and Tenure Committee

Chair: Luigi Manzetti (Dedman II) and Matthew Lockard (Dedman I)

ExCom Liaison: Luigi Manzetti

Members:

2021—Lynne Stokes (Dedman III)

Luigi Manzetti (Dedman II)

Alyce McKenzie (Perkins)

2022—James Coleman (Law)

Sid Muralidharan (Meadows)

Amit Basu (Cox)

Luke Robinson (Dedman I)

2023 –Ali Beskok (Lyle)

Johnitha Johnson (Simmons)

Standing Charges:

The Faculty Ethics and Tenure Committee represent the General Faculty in all matters concerning faculty ethics and tenure.

The Committee shall defend the exercise of academic freedom throughout the University; investigate any matter endangering such freedom, and recommend remedies. To this end, the Committee shall review the established criteria and procedures for granting tenure and promotion. When appropriate, the Committee, in cooperation with the various schools of the University, shall recommend, through the Senate, changes in these criteria and procedures to the President of the University and the Board of Trustees.

The Committee shall investigate questions of due process in individual tenure and promotion cases that are directed to it and make recommendations to the President. The Committee shall provide guidance concerning policies for professional behavior of the University's faculty.

The Committee shall investigate alleged breaches in professional ethics, deliberate the circumstances when violations are found, and recommend action.

The Committee shall take up any questions or investigations directed to it by the Faculty Senate, the Executive Committee of the Faculty Senate, the Provost, the President, or the Board of Trustees.

This Committee shall consult with the Executive Committee of the Faculty Senate concerning its responsibilities and work in progress.

The Committee shall make an annual report to the Senate in writing, maintaining appropriate confidentiality.

Additional Charges for AY 2020-21:

1. Monitor criteria and standards for tenure and promotion across schools and departments to ensure that procedures are uniform throughout the university,
2. Develop college- and school-based applications of terms in the University Policy promotion standards with a focus on equity throughout the university,
3. Review post-tenure evaluation processes and policies at peer and aspirational institutions, especially their role in helping faculty prepare for the promotion from Associate to Full Professor.

Honorary Degrees Committee

(Membership Confidential)

Standing Charges:

The Honorary Degrees Committee recommends nominees for Honorary Degrees to the Faculty Senate. The membership of the committee shall not be announced publicly. Communications to it shall be made through the Secretary of the Faculty Senate.

The Secretary of the Faculty Senate on behalf of the Committee shall seek nominations from all segments of the University - students, faculty, administration, trustees, and alumni. The Secretary shall do this, formally and annually, by written communication to the members or elected offices of each segment and, if possible, by public announcement in appropriate places. All nominations made to the Committee shall be seriously considered if accompanied by sufficient supporting data. The identity of nominators shall not normally be conveyed to the

members of the Committee.

The Committee shall not rely merely on recommendations made to it but shall seek energetically on its own to find names of persons deserving honor from the University. The Committee shall be guided in its decisions by the Statement of Policy adopted by the Faculty Senate. The Affirmative votes of six members are required for the nomination of Honorary Degrees to be submitted to the Senate.

The Committee shall normally submit its nominees, by secret written ballot, to the Senate not later than the February meeting of the Senate. The Senate nominates by secret ballot and by a three-fourths majority of the votes cast. The Secretary of the Faculty Senate shall forward the names of the Senate's nominees to the President of the University.

When a nominee has been elected by the Trustees, his or her degree will be conferred at a regular commencement or at a time mutually agreeable to the President and the recipient. No degrees, however, will be granted in absentia.

When an elected candidate has accepted the offer of a degree, the Committee shall prepare, or cause to be prepared, a citation which, when approved by the Committee, the Provost, and the President, shall be read at the appropriate Commencement or Convocation by a member of the faculty appointed by the Committee.

The membership of the Honorary Degree Committee is confidential.

Student Policies Committee

Chair: W. Keith Robinson (Law)

ExCom Liaison: Tom Tan (Cox)

Members:

2021—Sreekumar Bhaskaran (Cox)

Brett Story (Lyle)

Khaled Abdelghany (Lyle)

2022—Adriana Aceves (Dedman III)

2023—Donna Binkowski (Dedman I)

Myles Lascity (Meadows)

Karen Lupo (Dedman II)

+ *ex officio* CGE representative Scott Norris

Standing Charges:

The Student Policies Committee shall review and recommend policies to achieve and maintain a high quality of intellectual life for students at the University.

The Committee shall review policies that affect the academic life of students beyond the classroom and influence the academic atmosphere of the University toward the goals of strengthening the intellectual growth of students, and integrating the social and academic aspects of student life. This shall include but not be limited to policies and programs of the Office of Residence Life and Housing, the Foreign Student Advisor's Office, and other administrative units.

In reviewing student academic life, the Committee shall consider the role of the sorority and fraternity system; the experience of students not participating in sororities and fraternities; the diversity of the student body; and the participation of international students, ethnically diverse students, and students with disabilities.

The Committee shall receive the report of the faculty representative to the Board of Trustees' Committee on Student Affairs.

The Committee shall make an annual report to the Senate in writing.

Additional Charges for AY 2020-21:

With the help of the Office of the Vice President for Student Affairs:

1. Evaluate mental health resources needed to serve student population and access into these mental health resources in light of the COVID-19 pandemic.
2. Evaluate the existing support system (dedicated resources, space and staff) to help students recovering from substance abuse and compare with similar support systems at peer and aspirational schools,
3. Evaluate faculty and student engagement in co-curricular activities in each Residential Commons,
4. Identify best practices for programs and services that promote the retention and graduation of underrepresented minorities, evaluate rates at which students from underprivileged backgrounds participate in flagship SMU experiences (such as study abroad and Greek Life) and investigate the success of the Rotunda Scholars program.

Research and Graduate Education Committee

Chair: Suku Nair (Lyle)

ExCom Liaison: Rebekah Miles (Perkins)

Members:

2021—Amar Gande (Cox)

Suku Nair (Lyle)

John Wise (Dedman III)

Kathleen Gallagher (Meadows)

Herve Tchumkam (Dedman I)

2022—Rebekah Miles (Perkins)

Sushmita Purkayastha (Simmons)

2023 – James Lake (Dedman II)

Standing Charges:

The Research and Graduate Education Committee shall review and recommend policies to foster the professional development of the faculty and promote scholarly excellence in graduate education.

The Committee shall understand its mandate to be broadly construed in a way that encompasses the diversity of professional activities and graduate education across all schools of the University.

The Committee shall study resources and incentives available on campus for faculty research, creative, and professional activities, including structures available to support faculty access to external funding.

The Committee shall review and make recommendations to the Senate regarding graduate programs, including the recruitment of graduate students, awards of scholarship and loan assistance, and opportunities for interdisciplinary cooperation.

Additional Charges for AY 2020-21:

1. Work with the Office of Research and Graduate Studies to develop the foundational structure for the new Moody School, outlining roles, responsibilities and interconnections with SMU's other degree-granting schools.
2. Along with the Academic Policies committee, investigate establishing an Honor Council for graduate students that would be run by graduate students and the Student Life staff.
3. Evaluate interdisciplinary research and graduate programs at peer and aspirational peer institutions, identifying best practices regarding joint appointments, joint programs and interdisciplinary research activities, and continue to monitor competitiveness of graduate stipends and benefits across the university.
5. Monitor the impact of COVID-19-related changes on research and graduation education, especially on graduate students, and respond as appropriate.