

Office of the President

TO:

Faculty, Staff and Students

FROM:

R. Gerald Turner, President

SUBJECT:

Whistleblower Protection and Fraud Reporting Program

Each member of the University community has a responsibility to maintain the highest standards of ethical conduct.

SMU has in place controls to provide reasonable assurance that fraudulent, illegal or dishonest activity on the part of SMU employees, officers, trustees or business contacts is prevented or detected, but the potential for inappropriate transactions and behavior still exists within the University, as it does in any large, complex organization. Best business practices affirm that a whistleblower protection and fraud reporting program is an integral part of a healthy business environment. The SMU Whistleblower Protection and Fraud Reporting Program is maintained in order to provide a mechanism to report improper, illegal or inappropriate acts not discovered through other means and to protect those who use it.

The Internal Audit Department administers the SMU Whistleblower Protection and Fraud Reporting Program. The Program provides multiple means through which reports can be made. Individuals may file reports anonymously, if requested, and will be protected from retaliation as the result of coming forward with a report of possible fraud or other illegal activity. If you observe a situation or have knowledge that appears to involve fraud or illegal acts affecting SMU I urge you to report this to the SMU Whistleblower Protection and Fraud Reporting Program. SMU will take strong action in response to retaliation against any good-faith reporter.

Reporting Hotline (Anonymous) Email Address (Anonymous) Website FAX (Dedicated) Mail Address (Dedicated)

(214) 768-9276 <u>fraud@smu.edu</u> <u>www.smu.edu/fraud</u> (214) 768-7877 SMU P.O. Box 750293 Dallas, TX 75275-0293

Please take a moment to visit the Whistleblower Protection and Fraud Reporting Program website https://smu.edu/fraud/ and contact Internal Audit at (214) 768-4767 or audit@smu.edu for additional information. I also encourage you to review the SMU Code of Ethics http://smu.edu/policy/S1/0120%20SMU%20Code%20of%20Ethics.htm.

SMU is a strong, vibrant organization that makes a positive difference in the lives of its community members and the various publics it serves. Maintaining the Whistleblower Protection and Fraud Reporting Program is an important step to ensure that it remains so.

Thank you for abiding by these professional standards, for reporting fraud or illegal activities and for protecting others who utilize the SMU Whistleblower Protection and Fraud Reporting Program.