United States Department of Homeland Security document issued by colleges, universities, and vocational schools that provides supporting information for the issuance of a student visa or change of status (F, M, and J non-immigrant statuses).

Since the introduction of the Student and Exchange Visitor Information System (SEVIS), the form also includes the student tracking number (SEVIS number) for the student and program.
Certificate of eligibility for J-1 Exchange Visitor status, prepared by the sponsoring agency, which shows program of study, dates of eligibility, financial information, etc.

DS-2019 is controlled by the U.S. Department of State.
A passport is a formal document issued by an authorized official of a country to one of its citizens that:

- is usually necessary for exit from and reentry into the country
- allows the citizen to travel to a foreign country in accordance with visa requirements
- Requests protection for the citizen while abroad

A passport is only valid through the expiration date posted unless extended.

A student must ALWAYS have a valid passport while studying in the U.S. It is recommended that students apply for renewal of a passport at least 6 months prior to its expiration.
An endorsement made on a passport by the proper authorities denoting that it has been examined and that the bearer may proceed. F and J students cannot obtain a visa without an I-20 or DS-2019 document issued by our school. A visa will have an expiration date and as long as the student or exchange visitor is in the U.S., he or she remains in status with an expired visa. As soon as the student or exchange visitor leaves the U.S., he or she must renew the visa prior to reentry to the U.S.
The I-94 arrival record can be retrieved at: https://i94.cbp.dhs.gov/I94/
The I-94 document serves as evidence that a non-immigrant has entered the country legally. It includes the date of admissions into the U.S., and the length of time the student can stay in the U.S., under an F-1/J-1 status. A new I-94 record is issued with a new date each time the non-immigrant legally enters the United States.
The DHS writes regulations and develops policies to implement the F-1 statute that establishes the parameters, procedures, conditions, benefits, duties, and restrictions of the F-1 category.

The DHS adjudicates I-17 petitions filed by schools that want to enroll F-1 students and designates those schools whose petitions it approves.

The DHS inspects F-1 students when they apply for admission at a U.S. port of entry, and admits them into the United States in F-1 status if they are found admissible.

The DHS adjudicates applications for certain benefits under the F-1 regulations.

The DHS manages the Student Exchange Visitor Information System (SEVIS).
SEVP

Acts as a bridge for government organizations that have an interest in information on foreign students. SEVP helps the Department of Homeland Security and Department of State monitor school and exchange programs and F, M and J category visitors. SEVP administers the F and M visa categories, while the Department of State manages the J exchange visitor program.

SEVIS

STUDENT AND EXCHANGE VISITOR INFORMATION SYSTEM

A web-based solution used to track and monitor schools and programs, students, exchange visitors and their dependents while approved to participate in the U.S. education system.
**DSO**

**DESIGNATED SCHOOL OFFICIAL**
Must be a regularly employed member of the school administration whose office is located at the school and whose compensation does not come from commissions for recruitment of foreign students.

**PDSO**

**PRINCIPAL DESIGNATED SCHOOL OFFICIAL**
The PDSO is also a DSO, having identical requirements and responsibilities. The PDSO has additional responsibilities and access privileges in SEVIS beyond those of someone who is solely a DSO.
The principal investigative arm of the U.S. Department of Homeland Security (DHS) and the second largest investigative agency in the federal government. ICE is responsible for identifying, investigating, and dismantling vulnerabilities regarding the nation's border, economic, transportation, and infrastructure security.

As a component of the Department of Homeland Security, USCIS oversees lawful immigration to the United States. Some of the services managed by USCIS include obtaining citizenship, immigration of family members, and working in the US. International students applying for Optional Practical Training do so through USCIS.
CODE OF FEDERAL REGULATIONS
The CFR is the codified general and permanent rules and regulations published by federal agencies.

CUSTOMS AND BORDER PROTECTION
A federal law enforcement agency under the Department of Homeland Security charged with regulating international trade and enforcing U.S. regulations, including trade, customs, and immigration.

PORT OF ENTRY
A place where one may lawfully enter the country. A POE is staffed by CBP officers who determine the eligibility of internationals seeking entry into the U.S.
The United States federal executive department responsible for international relations of the United States, equivalent to the foreign ministries of other countries. Is responsible for managing the J exchange visitor program.

**RESPONSIBLE OFFICER**
Appointed to administer the J exchange visitor program managed by the Department of State. The Responsible Officer must be employees or officers of the sponsoring organization, and must be citizens or legal permanent residents of the United States. They are approved to sign the Form DS-2019, and are responsible to safeguard all forms issued to the sponsor by the Department. They must be familiar with current Exchange Visitor Program regulations, and must be able to advise and assist program participants as needed, in order to facilitate the successful completion of their programs. There is only a single Responsible Officer.

**ALTERNATE RESPONSIBLE OFFICER**
Holds the same responsibilities as the Responsible Officer, but there can be more than one ARO.
NAFSA

NATIONAL ASSOCIATION OF FOREIGN STUDENT ADVISORS

NAFSA is an association of individuals worldwide advancing international education and exchange and global workforce development. NAFSA serves international educators and their institutions and organizations by setting standards of good practice, providing training and professional development opportunities, providing networking opportunities, and advocating for international education.