

NEW TRANSFER STUDENT I-20 REQUEST FORM (Admissions Team)

PLEASE COMPLETE THE INFORMATION						
Is the student in the United States?	YES <input type="checkbox"/>			No <input type="checkbox"/>		
If yes, what type of Visa (check one)	F1 <input type="checkbox"/>	B1/B2 <input type="checkbox"/>	J1 <input type="checkbox"/>	J2 <input type="checkbox"/>	H1 <input type="checkbox"/>	OTHER <input type="checkbox"/>
TRANSFER INSIDE THE U.S. INFORMATION						
What academic institution has the student attended or is currently attending?						
Current Designated School Official Information/International Student Advisor (PROVIDED BY STUDENT)						
Last Name			First Name			
Email address			U.S. Phone number			
SEVIS Transfer release date (date record will be transferred to SMU's database):			MM/DD/YYYY			
If Student is on Optional Practical Training, please indicate end date of work authorization:			MM/DD/YYYY			
STUDENT'S BIOGRAPHICAL INFORMATION						
FAMILY NAME			GIVEN NAME (FIRST NAME)			
SMU ID		SEVIS ID NUMBER		CITY OF BIRTH		
US ADDRESS:			CITY	ZIP CODE	STATE	
PERMANENT ADDRESS IN HOME COUNTRY IF KNOWN						
STREET ADDRESS						
CITY			PROVINCE/STATE			
POSTAL CODE			COUNTRY			
PROGRAM INFORMATION						
EDUCATIONAL LEVEL ADMITTED TO	UG <input type="checkbox"/>	GR <input type="checkbox"/>	P.h.D. <input type="checkbox"/>	CERT. <input type="checkbox"/>	OTHER <input type="checkbox"/>	
NORMAL LENGTH OF STUDY (years)		PROGRAM START DATE		MM/DD/YYYY		
EXPECTED PROGRAM COMPLETION DATE	MM/YYYY					
ENGLISH PROFICIENCY INFORMATION						
Is English proficiency required for this program?	YES <input type="checkbox"/>			NO <input type="checkbox"/>		
If 'No', check one	Test score waived <input type="checkbox"/>	Student from English speaking country <input type="checkbox"/>		Student received English classes <input type="checkbox"/>		
If 'YES', does the student have the required English Proficiency for admissions?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		Student will be required to complete IEP instruction <input type="checkbox"/>		
PROGRAM FINANCIAL INFORMATION (U.S. DOLLAR AMOUNTS) PLACE \$0.00 IF NOT APPLICABLE						
STUDENT EXPENSES ARE BASED ON	12 MONTHS <input type="checkbox"/>	9 MONTHS <input type="checkbox"/>		OTHER (SPECIFY) <input type="checkbox"/>		

TUITION AND FEES	\$		
STUDENT LIVING EXPENSES	\$		
LIVING EXPENSES FOR DEPENDENTS	\$		
OTHER COSTS (Please specify)	\$		
INTERNATIONAL STUDENT FEE	\$200.00		
TOTAL COST	\$		
STUDENT'S MEANS OF FINANCIAL SUPPORT (U.S. DOLLAR AMOUNT) PLACE AN AMOUNT IN ALL BOXES (\$0.00 IF NOT APPLICABLE)			
STUDENT'S PERSONAL FUNDS	\$		
FUNDS FROM SMU:	\$	SCHOLARSHIP <input type="checkbox"/>	ASSISTANTSHIP <input type="checkbox"/>
FAMILY FUNDS FROM INSIDE U.S.A.	\$		
FAMILY FUNDS FROM OUTSIDE U.S.A.	\$		
OTHER FUNDS FROM INSIDE U.S.A.	\$	SOURCE	
OTHER FUNDS FROM OUTSIDE U.S.A.	\$	SOURCE	
DEPENDENT INFORMATION (Applies ONLY to spouse or child under the age of 21) if no dependents proceed to shipping information			
Dept #1 DOES YOUR STUDENT NEED AN I20 FOR A SPOUSE YES <input type="checkbox"/> NO <input type="checkbox"/>		SMU ID	
FAMILY NAME		GIVEN NAME	
DATE OF BIRTH	MM/DD/YYYY	GENDER	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> OTHER <input type="checkbox"/>
ATTACHMENTS		PASSPORT	MARRIAGE CERTIFICATE
Dept #2 DOES YOUR STUDENT NEED AN I20 FOR A CHILD? YES <input type="checkbox"/> NO <input type="checkbox"/>		SMU ID	
FAMILY NAME		GIVEN NAME	
DATE OF BIRTH	MM/DD/YYYY	GENDER	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> OTHER <input type="checkbox"/>
ATTACHMENTS		PASSPORT	BIRTH CERTIFICATE
Dept #3 DOES YOUR STUDENT NEED AN I20 FOR CHILD #2 YES <input type="checkbox"/> NO <input type="checkbox"/>		SMU ID	
FAMILY NAME		GIVEN NAME	
DATE OF BIRTH	MM/DD/YYYY	GENDER	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> OTHER <input type="checkbox"/>
ATTACHMENTS		PASSPORT	BIRTH CERTIFICATE
Dept #4 DOES YOUR STUDENT NEED AN I20 FOR CHILD #3 YES <input type="checkbox"/> NO <input type="checkbox"/>		SMU ID	
FAMILY NAME		GIVEN NAME	
DATE OF BIRTH	MM/DD/YYYY	GENDER	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> OTHER <input type="checkbox"/>
ATTACHMENTS		PASSPORT	BIRTH CERTIFICATE
Dept # 5 DOES YOUR STUDENT NEED AN I20 FOR CHILD #4 YES <input type="checkbox"/> NO <input type="checkbox"/>		SMU ID	
FAMILY NAME		GIVEN NAME	
DATE OF BIRTH	MM/DD/YYYY	GENDER	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> OTHER <input type="checkbox"/>
ATTACHMENTS		PASSPORT	BIRTH CERTIFICATE

SHIPPING INFORMATION**SHIPPING INFORMATION:**

An electronic I-20 will be shared via SMU email
Transfer students in the U.S. may pick up their
new I-20 from our office.

If the student needs a soft copy, a
shipping label must be created
through E-Ship Global

YES NO

Does the student need a printed I-
20?

Will the student pick up I-20 from ISSS Office?

YES NO **PLEASE ATTACH THE FOLLOWING DOCUMENTS**

ADMISSIONS LETTER

FINANCIAL EVIDENCE WITH ENOUGH FUNDS FOR ONE ACADEMIC YEAR AND IN U.S. DOLLARS (IF SCHOLARSHIP/ASSISTANSHIP
INFORMATION IS INCLUDED IN ADMISSIONS LETTER, PLEASE ATTACH ADMISSIONS LETTER)

SPONSORSHIP LETTER including Affidavit of support for sponsors in the U.S.

COPY OF PASSPORT (BIOGRAPHICAL INFORMATION AND EXPIRATION DATE)