SMU | INTERNATIONAL STUDENT & SCHOLAR SERVICES

NEW TRANSFER STUDENT I-20 REQUEST FORM (Admissions Team)

PLEASE COMPLETE THE INFORMATION						
Is the student in the United States?	YES ☐		**No** ☐			
If yes, what type of Visa (check one)	F1 ☐	B1/B2 ☐	J1 ☐	J2 ☐	H1 ☐	OTHER ☐

TRANSFER INSIDE THE U.S. INFORMATION	
What academic institution has the student attended or is currently attending?	
SEVIS Transfer release date (date record will be transferred to SMU's database):	MM/DD/YYYY

STUDENT'S BIOGRAPHICAL INFORMATION			
FAMILY NAME	GIVEN NAME (FIRST NAME)		
SMU ID	SEVIS ID NUMBER	CITY OF BIRTH	
US ADDRESS:	CITY	ZIP CODE	STATE

PERMANENT ADDRESS IN HOME COUNTRY	
STREET ADDRESS	
CITY	PROVINCE/STATE
POSTAL CODE	COUNTRY

PROGRAM INFORMATION					
EDUCATIONAL LEVEL ADMITTED TO	UG ☐	GR ☐	P.h.D. ☐	CERT. ☐	OTHER ☐
NORMAL LENGTH OF STUDY (years)	PROGRAM START DATE	MM/DD/YYYY			
EXPECTED PROGRAM COMPLETION DATE	MM/YYYY				

ENGLISH PROFICIENCY INFORMATION			
Is English proficiency required for this program?	YES ☐	NO ☐	
If 'No', check one	Test score waived ☐	Student from English speaking country ☐	Student received English classes ☐
If 'YES', does the student have the required English Proficiency for admissions?	YES ☐	NO ☐	Student will be required to complete IEP instruction ☐

PROGRAM FINANCIAL INFORMATION (U.S. DOLLAR AMOUNTS) PLACE $0.00 IF NOT APPLICABLE			
STUDENT EXPENSES ARE BASED ON	12 MONTHS ☐	9 MONTHS ☐	OTHER (SPECIFY) ☐

TUITION AND FEES	$			
STUDENT LIVING EXPENSES	$			
LIVING EXPENSES FOR DEPENDENTS	$			
OTHER COSTS (Please specify)	$			
INTERNATIONAL STUDENT FEE	$200.00			
TOTAL COST	$			
STUDENT'S MEANS OF FINANCIAL SUPPORT (U.S. DOLLAR AMOUNT) PLACE AN AMOUNT IN ALL BOXES ($0.00 IF NOT APPLICABLE)				
STUDENT'S PERSONAL FUNDS	$			
FUNDS FROM SMU:	$	SCHOLARSHIP ☐	ASSISTANTSHIP ☐	
FAMILY FUNDS FROM INSIDE U.S.A.	$			
FAMILY FUNDS FROM OUTSIDE U.S.A.	$			
OTHER FUNDS FROM INSIDE U.S.A.	$	SOURCE		
OTHER FUNDS FROM OUTSIDE U.S.A.	$	SOURCE		

DEPENDENT INFORMATION (Applies ONLY to spouse or child under the age of 21) if no dependents proceed to shipping information						
Dept #1 DOES YOUR STUDENT NEED AN I20 FOR A SPOUSE YES ☐ NO ☐			**SMU ID**			
FAMILY NAME			GIVEN NAME			
DATE OF BIRTH	MM/DD/YYYY	CITY OF BIRTH	GENDER	MALE ☐	FEMALE ☐	OTHER ☐
ATTACHMENTS			PASSPORT ☐	MARRIAGE CERTIFICATE ☐		
Dept #2 DOES YOUR STUDENT NEED AN I20 FOR A CHILD? YES ☐ NO ☐			**SMU ID**			
FAMILY NAME			GIVEN NAME			
DATE OF BIRTH	MM/DD/YYYY	CITY OF BIRTH	GENDER	MALE ☐	FEMALE ☐	OTHER ☐
ATTACHMENTS			PASSPORT ☐	BIRTH CERTIFICATE ☐		
Dept #3 DOES YOUR STUDENT NEED AN I20 FOR CHILD #2 YES ☐ NO ☐			**SMU ID**			
FAMILY NAME			GIVEN NAME			
DATE OF BIRTH	MM/DD/YYYY	CITY OF BIRTH	GENDER	MALE ☐	FEMALE ☐	OTHER ☐
ATTACHMENTS			PASSPORT ☐	BIRTH CERTIFICATE ☐		
Dept #4 DOES YOUR STUDENT NEED AN I20 FOR CHILD #3 YES ☐ NO ☐			**SMU ID**			
FAMILY NAME			GIVEN NAME			
DATE OF BIRTH	MM/DD/YYYY	CITY OF BIRTH	GENDER	MALE ☐	FEMALE ☐	OTHER ☐
ATTACHMENTS			PASSPORT ☐	BIRTH CERTIFICATE ☐		
Dept # 5 DOES YOUR STUDENT NEED AN I20 FOR CHILD #4 YES ☐ NO ☐			**SMU ID**			
FAMILY NAME			GIVEN NAME			

DATE OF BIRTH	MM/DD/YYYY	CITY OF BIRTH	GENDER	MALE ☐	FEMALE ☐	OTHER
ATTACHMENTS			PASSPORT ☐		BIRTH CERTIFICATE ☐	

SHIPPING INFORMATION			
SHIPPING INFORMATION: An electronic I-20 will be shared via SMU email Transfer students in the U.S. may pick up their new I-20 from our office.	If the student needs a soft copy, a shipping label must be created through E-Ship Global Does the student need a printed I-20?	YES ☐	NO ☐
Will the student pick up I-20 from ISSS Office?	YES ☐	NO ☐	

PLEASE ATTACH THE FOLLOWING DOCUMENTS
ADMISSIONS LETTER
FINANCIAL EVIDENCE WITH ENOUGH FUNDS FOR ONE ACADEMIC YEAR AND IN U.S. DOLLARS (IF SCHOLARSHIP/ASSISTANSHIP INFORMATION IS INCLUDED IN ADMISSIONS LETTER, PLEASE ATTACH ADMISSIONS LETTER)
SPONSORSHIP LETTER including Affidavit of support for sponsors in the U.S.
COPY OF PASSPORT (BIOGRAPHICAL INFORMATION AND EXPIRATION DATE)
TRANSFER-IN FORM