

# Create Authorized Payer

Login my.SMU

Select Student Dashboard

Select Financials

Select SMUpay

Select Authorized Payer



Message Board

Payment Profiles

**Authorize Payers**

User Preferences

**View & Pay Accounts**

Transaction History

Payment Plan

Messages

## View & Pay Accounts - Includes Billed & Unbilled Charges

Below is a list of all your accounts. From this page you are able to access your:

- *Unbilled Account Activity* - view your unbilled account activity.
- *Current Statement* - view your most recent statement of your account.
- *Statement History* - view your past account statements.
- *Make Payment* - post a payment to that specific account.
- *Payment Plan* - enroll in and /or manage your Netnet Payment Plan.

**Did you know that you may be eligible for a payment plan?** [Sign up for a Payment Plan](#)

### Student Account

Tuition/Fees,Room /Board,Parking Permit,Health Ins [View Account Details](#)

**Current Activity**

Current Balance: **\$0.00**

**Latest Statement**

**No current statement available.**

[Pay Student Account Tuition/Fees,Room/Board,Parking Permit,Health Ins](#)

### Miscellaneous Account

Bookstore,Health/Pharmacy Fees,Various Fines [View Account Details](#)

**Current Activity**

Current Balance: **\$0.00**

**Latest Statement**

**No current statement available.**

[Pay Miscellaneous Account Bookstore,Health/Pharmacy Fees,Various Fines](#)

**Flywire International Wires Only**

**Western Union International and Domestic Wires**

“Select Add New”



Enter highlighted information



Click Add

The following email notification will be sent to the Authorized Payer's email address (entered above).

Dear John Doe,  
[REDACTED] has set you up as an authorized payer on their online student account.  
You have been assigned the following username: jdoepayments  
Please use the link below to set your password:  
[REDACTED]  
After setting your password, you can login in the future at <https://quikpayasp.com/smu/bursar/authorized.do>.  
Regards,  
QuikPAY College

## First-time Authorized Payer Logins

Set and confirm your new password



John Doe [ ]

### Set Password

For security reasons, you must change your password.

Passwords based on dictionary words, names or dates are not secure. Passwords based on a passphrase can be both strong and easy to remember. For example: "My aunt Mae was born in 1923". By taking the first letter of each word, your password could be: "MaMwb1923". If you are using a common phrase such as "There is no such thing as a free lunch" replace at least one letter with a number, for example: "T1nst44fl".

New Password:

Confirm Password:

[Continue](#)

**NOTE:** Password must be at least eight(8) characters long and must include at least two (2) letters and two (2) numbers.

Click Continue

Your Authorized Payer account is set and linked to your student



John Doe [ ]

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Student Account Tuition/Fees,Room/Board,Parking Permit,Health Ins	Miscellaneous Account Bookstore,Health/Pharmacy Fees,Various Fines
<b>Current Activity</b> Current Balance: <b>\$0.00</b>	<b>Current Activity</b> Current Balance: <b>\$0.00</b>
<b>Latest Statement</b> <a href="#">No current statement available.</a>	<b>Latest Statement</b> <a href="#">No current statement available.</a>
<a href="#">Pay Student Account Tuition/Fees,Room/Board,Parking Permit,Health Ins</a>	<a href="#">Pay Miscellaneous Account Bookstore,Health/Pharmacy Fees,Various Fines</a>

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