Important Notes

- Courses taken to satisfy General Education or University Curriculum requirements and, in most cases, to satisfy requirements for the major or minor cannot be taken pass/fail.
- A student may declare only one (1) course per term to be taken on a pass/fail basis.
- Twelve (12) hours is the maximum total term credit hours that may be declared pass/fail and count toward a degree.
- A student must indicate his/her intention to take a course pass/fail no later than the 12th day of classes (the 4th day of classes in summer sessions; the 2nd day of classes in intersession terms).
- No pass/fail agreement is necessary for a course defined as pass/fail.
- Under the pass/fail option, passing (P) grades are C- and above and failing grades (F) are D+, D, D- and F.
- A student who declares a course pass/fail is not entitled to know the regular letter grade.
- The pass/fail grading basis is irrevocable once the Registrar’s Office receives the Pass/Fail Option Declaration, and a pass/fail grade cannot be changed to a regular letter grade (or vice versa) after the pass/fail grade has been assigned.
- The grade of P in a class declared pass/fail is not calculated in the grade-point average; however, the credits are included in the total number of term credit hours earned.
- The grade of F in a class declared pass/fail is calculated in the grade-point average; however, the credits are not included in the total number of term credit hours earned.

Name: ____________________________________________ SMU ID: _______________________

Email Address: ___________________________ Major: _____________________________

I elect to be evaluated on a pass/fail basis in

<table>
<thead>
<tr>
<th>PREFIX</th>
<th>CATALOG #</th>
<th>COURSE NAME</th>
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During (term) ___________________________ (year) _____________.

I have read and fully understand all of the stipulations of the pass/fail option as stated above and in the Undergraduate Catalog, and I have had all my questions adequately answered by my instructor and/or advisor.

Student Signature: ____________________________________________

Obtain all signatures below and return the pass/fail agreement to your Academic Records Office.*

<table>
<thead>
<tr>
<th>APPROVED</th>
<th>DENIED</th>
<th>DATE</th>
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<tbody>
<tr>
<td>ACADEMIC ADVISOR</td>
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<td>INSTRUCTOR</td>
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<tr>
<td>STUDENT’S ACADEMIC RECORDS OFFICE *</td>
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* Dedman College Cox School of Business Lyle School of Engineering Meadows School of the Arts Simmons School of Education and Human Development University Advising Center (for SMU Pre-Majors) 134 Clements Hall 252 Maguire Building 400 Caruth 1120 Owen Arts Center 368 Annette Caldwell Simmons 408 Blanton

Registrar’s Office: ___________________________ Date: ___________________________

04/12/2017