

# **DES News**

A publication of the Division of Enrollment Services

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# The Quick List

Important Dates for the term

#### March

- 1-Rregular decision UG Admission letters mailed
- 6-DES Meeting
- 9-17-Spring Break
- 26-Mid Term grades due for first year and sophomore students
- 29-Good Friday-Offices closed

### **April**

- 2- 60% point for federal aid
- 4-EHD-DR &
   Counseling payment due date
- 8-Enrollment appointments begin for Summer/Fall 2013
- 10-Last day to drop a course
- 15-FA-Preferred deadline for continuing UG students to apply
- 15 Honors Day (5:30p)
- 16- Deadline to apply for Summer Aid
- 26-Last day to withdraw from University

(cont'd below)

Please note that we have a Division meeting on March 6<sup>th</sup>. Central Market is supplying our breakfast buffet items; the line will open at 8:15 am so let's gather to feast, be informed, and to celebrate your colleagues' years of service.

March will be a busy month, most admission decisions have been made but yield events continue. Financial Aid is gearing up to award those prospective first-year students by mid-March, and all others through the summer months. Office of the Bursar continues to help students find ways to pay what is owed now, but also to make better plans for future semesters. The Registrar's Office is counting down to our historic May commencement ceremony and is optimistic that it will not rain and wouldn't it be great if the high was only 80 degrees that day. Many things take a "village" but please consider being a volunteer this year.

Irma

# Raise you hand if you want to be a part of SMU history!



May Commencement Convocation will be held at 9:00 a.m. on Saturday, May 18 on the Main Historic Quadrangle. This will be an exciting and historic year as we bring the biggest of our academic celebrations outside for the first time in over 55 years! Academic Ceremonies is always in need of great volunteers and we hope that you will join us as we congratulate our newest batch of alumni! Most of our volunteer assignments fall in the student line-up and guest relations areas: i.e., helping students get dressed and ready and directing guests to restrooms, seating areas, etc. If you would like to participate in this historic event as a volunteer the morning of May Commencement Convocation, please email **Cate Hamilton** at chamilto@smu.edu and you will be provided with an assignment and ceremony attire.

#### May

1-SMU-in-TAOS payment due date

6-Last day of instruction

7-Reading Day

8-14- Exams

17-Baccalaureate

18-Commencement

## New Staff-Welcome:

Ashley Griffin-Financial Aid

## It's Good to Know...

**John Hall** thanks Cheryl Moore, Paley Wu, Darrah Rippy and Adrienne Montgomery for creating the on-line Syllabus Library.

Faculty can upload the syllabus for a course for which they are an instructor of record. Department Administrative Assistants can upload a syllabus on approval of an instructor for any course for a subject in their department.

Undergraduate students will be encouraged in the enrollment instructions to check the on-line Syllabus Library when selecting courses in which to enroll for Fall, 2013.

# **DES Spotlight**

Our March DES meeting will include the celebration of first quarter service awards. Collectively these folks have served SMU a total of 133 years!

3 years- Braunshay Pertile
5 years- Cate Hamilton
Joann Martinez
Walker Self
Melissa Stanford
Mitzie Goff

10 years- Damon Wilkins
15 years- Adrienne Hawa
Anna Gomez
Jackie Wilborn
Pam Fincher
35 years- Pat Woods

Mary Ann Frye received a very kind email after helping a frustrated student: Thank you so much Ms. Frye!!! This is such a blessing! GOD bless you and this helps out so much! I will continue working hard to make sure the account is always current. Have a blessed day. My day is blessed even more, it truly is! – Happy Student

You may have noticed the new FA website. While the entire department contributed to upgrading and updating the site, it was noted that Joseph Knight, Minerva Chihuahua and Marcia Miller were extensively involved in this project.

## A Great Reason to Celebrate

#### **April Birthdays**

- 1-Abbi Pfister-Soria
- 1-Byron Lewis
- 2-Meredith Turner
- 3-Cindy Castro
- 12- Anna Gomez
- 15- Paola Sotomayor
- 22-Todd McKnight
- 27-Claudia Favela
- 29-Lorinda Lamb

### **April Work Anniversaries**

- 1-Mini Chihuahua- 3 years
- 1-Stephen Forrest- 11 years
- 2- Abbi Pfister-Soria- 6 years
- 4- Stephanie Nonnemacher- 12 years
- 15- Sylvia Wiseman- 15 years
- 23- Melissa Guerra- 4 years

If we missed your birthday or work anniversary please email iherrera@smu.edu.

#### **May Commencement Graduation Fair**

During the 2 days of the Graduation Fair almost 600 students walked through our first floor meeting rooms to order their regalia and invitations, to have pictures taken in the SMU custom cap and gown and to have any ceremony questions answered by Registrar's Office team members.





Graduation photos in front of a green screen allow for different backgrounds



Raina welcomed students with her wonderful smile



Students admiring the custom regalia





Vendors: Balfour selling the centennial class ring and the SMU Bookstore instructing on regalia pick up

Men's swimming was crowned Conference USA Champions. Our women's basketball team is still the top team in Conference USA. PONY UP!