



SMU

*Graduate Office of Financial Aid  
Satisfactory Academic Progress Appeal*

---

Student Name \_\_\_\_\_ SMU ID Number \_\_\_\_\_

This appeal is for the re-evaluation of financial aid eligibility during the upcoming 2018-2019 academic year.

Federal, state and institutional regulations prohibit SMU from awarding aid based on your current academic progress status. For information on the specific standards of measurement, please go to:

<http://www.smu.edu/EnrollmentServices/FinancialAid/TypesOfAid/SatisfactoryAcademicProgressRequirements>

**In order to appeal for a one term probationary extension, you must complete each of the following steps. (Please note that this appeal, and all supporting documentation, must be submitted as a packet at the same time.)**

1. **Write a formal letter of explanation** to the Office of Financial Aid. This letter must include the following:
  - A personal statement of circumstances that prevented you from meeting each of the failed measurement indicated on page one of this document.
  - A detailed plan to bring your current academic progression status back to a satisfactory level.
2. Contact your Academic Advisor to **evaluate and sign the Academic Advisor's Statement** below.
3. **Submit** your letter, signed Academic plan, and this signed statement to your Financial Aid Advisor. \*

**ACADEMIC ADVISOR'S STATEMENT**

I have reviewed this student's academic record, progression, and plan for improvement. Based on Federal, State, and Institutional requirements, this student is not making Satisfactory Academic Progress which has impacted his/her eligibility to receive Financial Aid funds. I have advised the student that future financial aid funding may be eliminated until each of the standard measurements have been satisfied.

Number of hours left to complete degree \_\_\_\_\_ Expected graduation date \_\_\_\_/\_\_\_\_/\_\_\_\_

Academic Advisor's Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date: \_\_\_\_\_

*\*Upon receipt of these documents your awarding status will be re-evaluated. If you are awarded for an additional semester, please see your FA Adviser at the completion of the term.*



SMU<sup>SM</sup>

Graduate Office of Financial Aid  
Satisfactory Academic Progress Appeal

Example--Fall 2015			Spring 2016			Summer 2016		
Course	Type	Hours	Course	Type	Hours	Course	Type	Hours
ECON	1311	3	ECON	1312	3			
ENGL	1301	3	EMIS	1307	3			
MATH	1309	3	ENGL	1302	3			
PHIL	1317	3	PSYC	3380	3			
PSYC	1300	3	WELL	1101	1			
Total Hours Fall		15	Total Hours Spring		13	Total Hours Sum		
								Total Hours AY
								28

Fall _____			Spring _____			Summer _____		
Total Hours Fall			Total Hours Spring			Total Hours Sum		
								Total Hours AY

Fall _____			Spring _____			Summer _____		
Total Hours Fall			Total Hours Spring			Total Hours Sum		
								Total Hours AY

Fall _____			Spring _____			Summer _____		
Total Hours Fall			Total Hours Spring			Total Hours Sum		
								Total Hours AY



Fall _____			Spring _____			Summer _____			
Total Hours Fall			Total Hours Spring			Total Hours Sum			Total Hours AY

Fall _____			Spring _____			Summer _____			
Total Hours Fall			Total Hours Spring			Total Hours Sum			Total Hours AY

Fall _____			Spring _____			Summer _____			
Total Hours Fall			Total Hours Spring			Total Hours Sum			Total Hours AY

Fall _____			Spring _____			Summer _____			
Total Hours Fall			Total Hours Spring			Total Hours Sum			Total Hours AY