CHECKLIST

☐ Orientation
☐ Funding Approval
☐ Sign Confirmation Statement
☐ IRB Training and Approval (if applicable to your project)
☐ Send a Current Photo to engagedlearning@smu.edu
☐ Register with SMU Abroad and Risk management if traveling abroad https://abroad.smu.edu
☐ Three Reflections
☐ Three Mid-Point Meetings
☐ Fall Presentation if Graduating in December
☐ Spring Presentation/Poster Session at Research Days if Graduating in May or Summer
☐ Upload Final Report
☐ Submit to the Undergraduate Research Journal https://scholar.smu.edu/jour/
☐ Attend exclusive Engaged Learning events like the ‘meet and greet’ and ‘grad luncheon’

BE INVOLVED!

☐ Office of Engaged Learning Sponsored or Co-Sponsored Workshops (Minimum of Three) http://www.smu.edu/Provost/EngagedLearning/Calendar
☐ Read and respond to all correspondence sent to your SMU email account.
☐ “Like” SMU Engaged Learning on Facebook, follow us or retweet on twitter, share your research and project on Instagram.
☐ Take photos. Post photos on your social media sites, tagging Engaged Learning and email them to engagedlearning@smu.edu.
☐ Attend events of other ELFs