

**Travel, Research, and Training Award Application**  
**Department of Anthropology**  
**SEND ELECTRONICALLY TO: Tiffany Powell at [tapowell@smu.edu](mailto:tapowell@smu.edu)**  
**QUESTIONS? Contact your DGS, Dr. David Meltzer at [dmeltzer@smu.edu](mailto:dmeltzer@smu.edu)**

All awards are available on a competitive basis for current SMU Anthropology doctoral students. Specific requirements are listed below for each award. Please designate which award you are applying for by checking the appropriate box and completing Items 1 – 3. You will also need to complete the specific item numbers for the award you are applying for.

Steed Travel Award (Items 4 – 5) – This award is made possible through the generosity of Paul Steed. It is designated to help defray the costs of graduate students attending and participating in professional conferences. **It is given twice a year; the Fall deadline for applications is the last Friday of October and the Spring deadline is the Monday immediately following Spring Break.**

Cultural/Medical Pre-Dissertation Summer Research and Training Awards (Items 6 – 9) – These awards are made possible through the generosity of Mary Moore Free and Robert Van Kemper. It is designated for current SMU Anthropology doctoral students engaging in preliminary field research, specific language training related to their dissertation research (when local opportunities are not available), and giving a paper at a domestic or international conference relevant to the student’s specific dissertation research. **The deadline for applications is the first Monday in April.**

Archaeology Pre-Dissertation Summer Research and Training Award (Items 6 – 9) – This award is made possible through the generosity of Garry Weber. It is designated for ONE current SMU Anthropology doctoral student engaging in preliminary field research. The research timeline for this award should be a minimum of 8 weeks. **The deadline for applications is the first Monday in April.**

*Please keep in mind that once you are awarded funding, you may be less likely to receive funds in the future, thus you need to think carefully about when to apply and for how much (e.g., if you apply for the summer after your first year in the program and then wish to apply for the summer after your second year, we will take into account prior summer pre-dissertation research grants). Be sure to discuss this with your advisor prior to application.*

Students are **required** to apply for funding from both the Dean’s Office (Graduate Student Travel Grants) and from GSA (Graduate Student Assembly) to be considered for these awards. Because departmental resources are limited, if other funding for the proposed project becomes available after this application is completed, please notify the DGS and your budget will be adjusted based on any overlap in budget allocations.

Name \_\_\_\_\_ Signature \_\_\_\_\_

Level in program (or # of years in program) \_\_\_\_\_

*For Pre-Dissertation Summer Awards, students finishing their second year in the program and in good standing usually take priority, though others are not discouraged from applying.*

Advisor \_\_\_\_\_ Advisor Signature \_\_\_\_\_

1. Have you received funding in the past? Please circle one Yes/No  
*If yes, please list the type of funding (Steed, Mary Moore Free, Kemper), the amounts, the dates covered, what the funding was meant to help you accomplish, and if Pre-Dissertation funding, what came out of that funding (e.g., laying groundwork and conducting preliminary research at your dissertation research site; making key contacts to apply for NSF, Wenner-Gren and other grants).*
  
2. Detailed Budget and Budget Item Justification  
*List all travel, lodging and other research-related expenses and cite your sources. Provide brief justification for why each expense is necessary. This can be a separate Excel worksheet attached to this application.*
  
3. Other Funding Sources (*List other funding sources, any budget overlap, and when you will be notified of other funding decisions. No overlap in funding for particular budget items is allowed without proper justification.*)
  
4. Please list the following items:
  - a. Conference, Date, and Location:
  
  - b. Significance of Conference Presentation to Career:
  
  - c. Author's Role in Research/Paper (sole author, co-author, etc.)
  
  - d. Abstract of Paper or PDF of Poster (include research basis of presentation, 200 word maximum)

5. You will need to complete both items below:
  - a. Students will be required to show that their paper/presentation has been accepted at the proposed conference.
  - b. If the conference has already taken place, students will need to submit receipts taped to an 8-1/2 x 11 piece of paper, one-sided. Reimbursable expenses: Conference registration, transportation (airfare or car rental/gas), lodging, food, poster printing.

6. The proposed research and timeline

*Please include location, research issue, specific summer goals and rationales. Why do you need to go to this location to conduct this particular research on this particular topic? Why do you need this funding at this juncture in your graduate career?*

Summer Research Timeline:

*This can be a separate file attached to this application.*

7. Explain how your preliminary fieldwork or research-related activity will contribute to planning and executing your dissertation research.

8. Are there any necessary research permissions (receiving government, IRB, etc.)?  
\_\_\_\_\_

9. Language preparation: \_\_\_\_\_

Please remember that you will need to provide receipts for expenses upon return from your travel/research.